



# CITY OF EAGLE POINT

*"Gateway to the Lakes"*

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## OREGON

EAGLE POINT CITY COUNCIL  
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

NOVEMBER 24, 2015

### REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke (via Skype), and Kathy Sell.

Council Members Absent: Ruth Jenks, and Aaron Prunty.

Staff Members Present: Henry Lawrence, City Administrator; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Colleen Roberts, Jackson County Commissioner; Suzi Collins, Planning Commissioner; Millie Wewerka, Budget Committee Member and Planning Commissioner; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance and Councilor Bilden offered an invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

Aaron Getty introduced himself as a cannabis professional and discussed the sophistication of the cannabis plant, production, land management, and his role in managing multiple brands. Additionally, Mr. Getty talked about tax revenues, Oregon Liquor License Control (OLCC) regulations, and discussed the City's ban as being temporary but holding the local area back from progression. Mayor Russell reviewed the Council's time limit regarding audience questions or comments, requirement of noticing presentations, and requested Mr. Getty's contact information for the record and future reference.

There were no other audience questions or comments concerning items not on the agenda.

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### 4. PRESENTATIONS

There were no presentations.

### 5. PUBLIC HEARINGS

- 5.1 Continuation of Public Hearing in the matter of amending Chapters 17.60, 17.84 and 17.88 within Title 17 (Zoning) of the Eagle Point Municipal Code to establish administrative authority to reactivate and extend certain expired planning actions. Planning Application #15-05:ZOA.

Mayor Russell reconvened the public hearing from November 10, 2015 at 7:08 p.m. to consider amending Chapters 17.60, 17.84 and 17.88 within Title 17 (Zoning) of the Eagle Point Municipal Code to establish administrative authority to reactivate and extend certain expired planning actions.

Mike Upston, Planning Director, explained that the Public Hearing which began on November 10<sup>th</sup> had been useful and allowed staff to provide more detail in the proposed Ordinance. Mr. Upston reviewed the changes in the proposed Ordinance which allow for administrative authority to reactivate and extend expired planning actions which have not been changed from their original approval. Any other planning actions with changes would go through the regular approval process and require Council approval.

One point of clarification was about the timeframe of planning actions which are originally authorized for a period of two years. Reactivation of planning actions require that they cannot be expired for more than four years, and reactivation is good for one, two-year approval by the Planning Director. Essentially, a planning action would be required to be completed within a period of eight years.

Mayor Russell invited public testimony in favor and opposition of the proposal; however, there was no public testimony either in favor or opposition. There being no public testimony, Mayor Russell closed the public hearing at 7:13 p.m.

Next, Mayor Russell explained that Ordinance No. 2015-09, regarding the subject of the Public Hearing, was scheduled later in the Agenda as Item Number 9.1 under the "Old Business" section of the Agenda. Mayor Russell requested and received the consent of the Council to change the order of business to deliberate Ordinance No. 2015-09.

Mr. Upston reported there was no new information to add, and there were no questions or comments from the Council.

Mayor Russell asked for a motion to approve Ordinance No. 2015-09. Council President Bilden motioned to approve Ordinance No. 2015-09, amending Chapters 17.60, 17.84 and 17.88 within Title 17 (Zoning) of the Eagle Point Municipal Code to establish administrative authority to reactivate and extend certain expired planning actions. Planning Application #15-05:ZOA. Councilor Sell seconded the motion. There was no discussion. Roll call: Kathy Sell, aye; Jonathan Bilden, aye;

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Wayne Brown, aye; Bill Fierke, aye; Bob Russell, aye; Ruth Jenks, absent; and Aaron Prunty, absent. The motion passed unanimously by those present.

### 6. CONSENT CALENDAR

#### 6.1 Presentation of Regular Meeting Minutes of November 10, 2015.

Mayor Russell announced the Consent Calendar. Council President Bilden moved to approve the Consent Calendar as presented and Councilor Brown seconded the motion. There was no discussion regarding the Consent Calendar. Roll call: Wayne Brown, aye; Bill Fierke, aye; Kathy Sell, aye; Jonathan Bilden, aye; Bob Russell, aye; Ruth Jenks, absent; and Aaron Prunty, absent. The motion passed unanimously by those present.

### 7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

### 8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid, and Councilor Sell inquired about refund checks for the Ashpole Center. Henry Lawrence, City Administrator, explained the refunds were for rental fees of the Ashpole Center related to a plumbing problem that has since been repaired. There were no further questions. Council President Bilden moved to approve the Bills to be Paid including the Additional Bill List (Submission No. 1) in the amount of \$15,396.48 and Councilor Brown seconded the motion. There was no discussion. Roll call: Bill Fierke, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bob Russell, aye; Ruth Jenks, absent; and Aaron Prunty, absent. The motion passed unanimously by those present.

### 9. OLD BUSINESS

9.1 Ordinance No. 2015-09. An Ordinance amending Chapters 17.60, 17.84 and 17.88 within Title 17 (Zoning) of the Eagle Point Municipal Code to establish administrative authority to reactivate and extend certain expired planning actions. Planning Application #15-05:ZOA.

Discussed and deliberated under Item No. 5.1.

### 10. NEW BUSINESS

There was no new business.

### 11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

City Councilors wished everyone a Happy Thanksgiving. Mayor Russell added a positive report on the Veterans Day celebration, and further reported serving as an Eagle Point High School Talent Show Judge.

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12. STAFF REPORTS

Mike Upston, Planning Director, reported the next Economic Development Commission meeting is scheduled on the first Monday of the month, with the next meeting scheduled on December 7. Along those lines, the Economic Forum will be held early next year but a date has not been selected. In regard to Development, Sienna Hills is progressing well and moving ahead. Mr. Upston referred to the Friday Letter for a summary of projects and additional details.

Henry Lawrence, City Administrator, discussed the possibility of cancelling the second meeting in December at the next meeting. Additional upcoming items include a Charter Franchise Agreement, and an agreement with Eagle Landing regarding construction of a parking lot. Mr. Lawrence also reported on the progress along South Shasta with the completion estimated within the next few weeks. Mr. Lawrence referenced the Friday Letter for updates about all departments.

There were no other staff reports.

13. INFORMATION

13.1 OLCC License Renewals.

There was no discussion.

14. ADJOURN

There being no further business, Mayor Russell closed the meeting at 7:19 p.m.

Respectfully submitted,

  
Cindy Hughes, City Recorder

ATTEST:

  
Robert E. Russell, Mayor