



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL

Council Chambers
17 Buchanan Ave. South, Eagle Point, Oregon
January 12, 2016

REGULAR MEETING AGENDA

1. CALL TO ORDER – 7:00 P.M.
2. FLAG SALUTE AND INVOCATION
3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA
4. PRESENTATIONS
 - 4.1 Overview of services by City County Insurance Services (CIS) and City Performance - Kristin Wick, CIC, Hart Insurance.
5. PUBLIC HEARINGS
6. CONSENT CALENDAR
 - 6.1 Presentation of Regular Meeting Minutes of December 8, 2015.
7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
8. PRESENTATION OF BILLS TO BE PAID
9. OLD BUSINESS
10. NEW BUSINESS
 - 10.1 Resolution No. 2016-01. A Resolution appointing Council Liaisons for Calendar Year 2016.

If a physical accommodation is needed to participate in this meeting, please contact the City Recorder at 541-826-4212 ext. 106 or TTY/TDD 711 or 800-735-2900. Notification of at least 48 hours prior to the meeting will assist the City in providing reasonable accommodations. (28 CFR 35.102-35.104 ADA Title II).

City Council Agenda

January 12, 2016

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- 10.2 Resolution No. 2016-02. A Resolution reappointing Ana Mannenbach to the Eagle Point Parks and Recreation Commission.
- 10.3 Resolution No. 2016-03. A Resolution reappointing Matt York as the School District No. 9 Representative to the Parks and Recreation Commission.
- 10.4 Resolution No. 2016-04. A Resolution authorizing the installation of Eagle Point directional signs on Interstate 5.
- 11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES
- 12. STAFF REPORTS
- 13. INFORMATION
- 14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
- 15. ADJOURN

AGENDA AND COUNCIL PACKETS ALSO AVAILABLE ON WEBSITE
www.cityofeaglepoint.org



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

DECEMBER 8, 2015

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Ruth Jenks, Bill Fierke (via Skype), and Aaron Prunty.

Council Members Absent: Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Robert Miller, Public Works Director; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Suzi Collins, Planning Commissioner; Millie Wewerka, Budget Committee Member and Planning Commissioner; Jerry Zieman, Budget Committee Member; and members of the public and press.

Mayor Russell made a disclaimer about wearing green and yellow.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance and Jerry Zieman offered an invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

Brian Schenk, Assistant Scout Master for Boy Scout Troop 48, and Matt Horn, Eagle Point High School Skills USA Coach presented a flyer on Christmas tree recycling (Submission No. 1) and requested the Council's support. In Eagle Point, the Boy Scouts pick up trees on the West side of Little Butte Creek. The Skills USA Club from Eagle Point High School pick up on the East side of Little Butte Creek. Both groups have collected trees in Eagle Point for numerous years and work in partnership with Southern Oregon Sanitation. The suggested donation for tree pick up increased to \$10 but is still lower than other areas. The Council expressed appreciation for the recycling program. Henry Lawrence, City Administrator, instructed staff to include the flyer on the City's website.

City of Eagle Point Council Meeting Minutes

December 8, 2015

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4. PRESENTATIONS

There were no presentations.

5. PUBLIC HEARINGS

- 5.1 A Public Hearing in the matter of authorizing a Quitclaim and Partial Termination of Easement for a Water Line Easement running through a portion of the Eagle Point Golf Course property, 100 Eagle Point Drive (Jackson County Tax Assessor's Map No. 361W10, tax lots 200 and 304) in the City of Eagle Point, Oregon. Resolution No. 2015-62.

Mayor Russell opened the public hearing at 7:08 p.m. and requested Mike Upston, Principal Planner, to provide a report. Mr. Upston explained that in 1942, the Federal government installed a water line to Camp White and easements were created. In 1946, the Camp was deactivated and the water lines were no longer needed and eventually granted back to the City of Eagle Point. Mr. Upston reviewed the easement as shown in the agenda statement and explained that this request was similar to one the City granted in 2013 (1323 Alta Vista). Staff determined then that the abandoned water line would not be of public use or value to the City, now or in the future.

Mayor Russell invited public testimony in favor and opposition of the proposal; however, there was no public testimony either in favor or opposition. Joe Kellerman, City Attorney, requested to include a finding that the Council could not think of any benefit of the easement to the City. There being no public testimony, Mayor Russell closed the public hearing at 7:13 p.m.

Next, Mayor Russell explained that Resolution No. 2015-62, regarding the subject of the Public Hearing, was scheduled later in the Agenda as Item Number 10.1 under the "New Business" section of the Agenda. Mayor Russell requested and received the consent of the Council to change the order of business to deliberate Resolution No. 2015-62.

Mike Upston, Planning Director, confirmed there was no new information to present. There were no further questions or comments from the Council.

Mayor Russell asked for a motion to approve Resolution No. 2015-62. Councilor Jenks motioned to approve Resolution No. 2015-62, authorizing a Quitclaim and Partial Termination of Easement for a Water Line Easement running through a portion of the Eagle Point Golf Course property, 100 Eagle Point Drive (Jackson County Tax Assessor's Map No. 361W10, tax lots 200 and 304) in the City of Eagle Point, Oregon, and the Council cannot find that maintaining the easement is of any benefit to the City. Council President Bilden seconded the motion. There was no discussion. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Bob Russell, aye; and Kathy Sell, aye; absent. The motion passed unanimously by those present.

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6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of November 24, 2015.

Mayor Russell announced the Consent Calendar. Council President Bilden moved to approve the Consent Calendar as presented and Councilor Prunty seconded the motion. There was no discussion regarding the Consent Calendar. Roll call: Aaron Prunty, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Bob Russell, aye; and Kathy Sell, aye; absent. The motion passed unanimously by those present.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid. There were no questions. Council President Bilden moved to approve the Bills to be Paid including the Additional Bill List (Submission No. 2) in the amount of \$6,191.79 and Councilor Brown seconded the motion. There was no discussion. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Bob Russell, aye; and Kathy Sell, aye; absent. The motion passed unanimously by those present.

9. OLD BUSINESS

10. NEW BUSINESS

10.1 Resolution No. 2015-62. A Resolution in the matter of authorizing a Quitclaim and Partial Termination of Easement for a Water Line Easement running through a portion of the Eagle Point Golf Course property, 100 Eagle Point Drive (Jackson County Tax Assessor's Map No. 361W10, tax lots 200 and 304) in the City of Eagle Point, Oregon.

Discussed and deliberated under Item No. 5.1.

10.2 Resolution No. 2015-63, a Resolution authorizing a Franchise Agreement between the City of Eagle Point and Falcon Cable Systems Company II LP, locally known as Charter Communications.

Henry Lawrence, City Administrator, reported there had been discussion and deliberation for a long time to reach an agreement. The last agreement of twelve years was only to have lasted 10 years. Mr. Lawrence reported that Attorney Mark Bartholomew negotiated the agreement and it is a better agreement than some of the other jurisdictions. The proposed agreement includes:

- 3 channels under the new agreement;

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- Public Education and Government (PEG) fees decreased to a maximum of \$0.50 per month per subscriber from the current high of \$0.85;
- 5% franchise fee;
- Payments quarterly;
- Reimbursement of audit costs up to \$5,000 if Charter underpaid by 95% or less of franchise fees owing;
- Interest on underpayments; and
- Statements that audit reimbursements and interest don't count against the franchise cap.

There being no further discussion, Mayor Russell asked for a motion to approve Resolution No. 2015-63. Councilor Prunty motioned to approve Resolution No. 2015-63, authorizing a Franchise Agreement between the City of Eagle Point and Falcon Cable Systems Company II LP, locally known as Charter Communications. Councilor Jenks seconded the motion. There was no discussion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Jonathan Bilden, aye; Bob Russell, aye; and Kathy Sell, aye; absent. The motion passed unanimously by those present.

- 10.3 Resolution No. 2015-64. A Resolution increasing the water consumption rate in the City of Eagle Point to reflect the Medford Water Commission rate increase.

Henry Lawrence, City Administrator, reported negotiating with the Medford Water Commission for a number of months regarding its original proposed rate increase of approximately 40%. Negotiations resulted in a rate increase of 13.5%, a .9-cent increase per gallon, or an estimated increase of .27-cents to .81-cents per month depending on usage. Mr. Lawrence explained the Council has the authority to pass the increase along to customers by Resolution. Mayor Russell noted the reduced Public, Education, and Government (PEG) fee in the Charter franchise agreement. There was no further discussion.

Mayor Russell asked for a motion to approve Resolution No. 2015-64. Councilor Prunty motioned to approve Resolution No. 2015-64, a Resolution increasing the water consumption rate in the City of Eagle Point to reflect the Medford Water Commission rate increase. Councilor Jenks seconded the motion. There was no discussion. Roll call: Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bob Russell, aye; and Kathy Sell, absent. The motion passed unanimously by those present.

- 10.4 Resolution No. 2015-65. A Resolution cancelling the December 22, 2015 regular meeting of the Eagle Point City Council and authorizing staff to pay the bills through January 12, 2016 or until the next City Council meeting.

Joe Kellerman, City Attorney, read the title of the Resolution.

There being no discussion, Mayor Russell asked for a motion to approve Resolution No. 2015-65. Council President Bilden motioned to approve Resolution No. 2015-65, a Resolution cancelling the December 22, 2015 regular meeting of the

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Eagle Point City Council and authorizing staff to pay the bills through January 12, 2016 or until the next City Council meeting. Councilor Prunty seconded the motion. There was no discussion. Roll call: Ruth Jenks, aye; Aaron Prunty, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Bob Russell, aye; and Kathy Sell, absent. The motion passed unanimously by those present.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke announced the School District's Board meeting would be held on December 9th.

Council President Bilden reported on the Economic Development Commission working through projects. There was also positive feedback on downtown improvements.

Councilor Jenks also reported receiving many positive comments about the downtown and Shasta Street improvements.

Mayor Russell reported attending a recent Rogue Valley Council of Governments (RVCOG) meeting with Kelly Madding reporting on the County and marijuana. In addition, Mayor Russell reported a successful tree lighting ceremony and positive feedback on the street lights.

12. STAFF REPORTS

Mike Upston, Planning Director, reported on preparations for the Economic Forum to address issues that are important to local businesses. Additionally, a calendar of community and Second Saturday events has been updated for 2016. Mr. Upston further reported on efforts of the Economic Development Commission including discussions about electronic reader boards. Mr. Upston also provided a brief update on the Strategic Assessment with other Rogue Valley jurisdictions.

Robert Miller, Public Works Director, reported the Downtown Lighting Project is almost complete, and the Shasta Project and Sienna Hills Phase 2 are progressing without delays.

Vern Thompson, Chief of Police, reported on recruitment efforts and distributing Thanksgiving Baskets donated from the Eagle Point High School.

Joe Kellerman, City Attorney, congratulated the Council on a very good and productive year.

Henry Lawrence, City Administrator, reviewed January meeting dates and discussed scheduling a special study session to review SDC project lists, Street Fund options, and the Pavement Management Program. Scheduling a meeting for an early start on goal setting is also planned. In addition, Mr. Lawrence reported working with the Rogue River Watershed Council in obtaining a grant to improve land near the lagoon, and just outside of the City limits. The grant would also allow the City to do the engineering to prevent further land erosion by the Little Butte Creek that threatens to join with the Antelope Creek. This project will require formal review if the grant application is successful.

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Cindy Hughes, City Recorder, announced advertisement had begun for two vacancies on the Economic Development Commission and two vacancies on the Parks and Recreation Commission.

At 7:30 p.m., Mayor Russell recessed the meeting for a short break and announced that representatives of the news media and designated staff would be allowed to attend the Executive Session. All other members of the audience would be asked to leave the room and welcomed back afterwards although there would be no additional business after the Executive Session.

13. INFORMATION

14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection.

At 7:45 p.m., Mayor Russell opened the Executive Session pursuant to 192.660(2)(f). Following discussion, Mayor Russell closed the Executive Session at 8:25 p.m.

15. ADJOURN

There being no further business, Mayor Russell closed the meeting at 8:27 p.m.

Respectfully submitted,

Cindy Hughes, City Recorder

ATTEST:

Robert E. Russell, Mayor

Cindy Hughes 1-8-16

BILL LIST
1/12/2016

CHECK #	VENDOR	DESCRIPTION	AMOUNT
36628	ACCUSOX	SUPPLIES	\$ 265.00
36629	AVISTA	UTILITIES	\$ 1,276.33
36630	BDS BUILDING DEPT SERVICES	DEC 2015 BUILDING OFFICIAL	\$ 13,194.95
36631	BEST SIGNS, INC	SUPPLIES	\$ 60.00
36632	BUREAU OF LABOR & INDUSTRIES	PUBLIC WORKS FEE-MAIN ST LIGHTING PHASE III	\$ 250.00
36633	CAMAS, LLC	S SHASTA PATH & PEDESTRIAN BRIDGE	\$ 237.50
36634	CENTURYLINK	UTILITIES	\$ 1,190.23
36635	COASTAL	SUPPLIES	\$ 54.00
36636	CODE PUBLISHING, INC.	MUNICIPAL CODE UPDATES	\$ 257.40
36637	DEVORE ELECTRIC AND CONSTRUCTION	MAIN STREET LIGHTING PHASE III-RETENTION RELEASE	\$ 3,294.22
36638	EAGLE POINT HARDWARE	SUPPLIES, MAINT/REPAIRS	\$ 177.95
36639	GENERAL PACIFIC, INC	WATER METERS	\$ 7,061.76
36640	H D FOWLER COMPANY	SUPPLIES, WATER METERS	\$ 1,239.20
36641	HAYS OIL COMPANY	FUEL	\$ 723.10
36642	HORNECKER COWLING, LLP	MUNI JUDGE-DECEMBER 2015	\$ 800.00
36643	JACKSON COUNTY TREASURER	COURT ASSESSMENTS-DECEMBER 2015	\$ 288.00
36644	OFFICE MAX	SUPPLIES	\$ 29.98
36645	OREGON DEPT OF REVENUE	COURT ASSESSMENTS-DECEMBER 2015	\$ 1,521.13
36646	PACIFIC ELECTRICAL CONTRACTORS	MAINT STREET LIGHTING	\$ 3,805.00
36647	PARIANI LAND SURVEYING	SHASTA/ALTA VISTA/ARROWHEAD	\$ 372.00
36648	PERSONNEL SOURCE	TEMP SRVS-HARNISH, MUSEUM, CODE-2 Wks	\$ 1,195.56
36649	PITNEY BOWES INC.	OFFICE EQUIPMENT	\$ 208.50
36650	ROGUE SHRED, LLC	UTILITIES	\$ 69.50
36651	SCOTT WALTER, LM	ON CALL MOWING	\$ 284.00
36652	SOS ALARM	SECURITY	\$ 120.95
36653	SOUTHERN OREGON SANITATION	UTILITIES/SUPPLIES	\$ 581.28
36655	TEKMANAGEMENT	COMPUTER SUPPORT	\$ 205.16
36654	T-MOBILE	UTILITIES	\$ 25.00
36656	TYLER TECHNOLOGIES	SOFTWARE MAINTENANCE-JANUARY 2016	\$ 280.00
36657	UPPER ROGUE INDEPENDENT	MEETINGS PUBLICATIONS	\$ 391.50
36658	US CELLULAR	UTILITIES	\$ 850.60
36659	WHITE CITY NAPA	EQUIPMENT MAIN/REPAIR	\$ 35.88
36660	YMCA	BASKETBALL REGISTRATIONS	\$ 1,587.50
		SUBTOTAL	\$ 41,933.18
		REFUNDS	
36661	A & H ENTERPRISES		\$ 18.30
36662	AMES CUSTOM CONSTRUCTION		\$ 173.75
36663	ASHLAND MEDFORD PLUMBING		\$ 436.76
36664	GOSLIN, NICOLE		\$ 7.71
36665	HARRIS, STAN		\$ 54.18
36666	NELSON, WILMA		\$ 56.68
36668	PAHLISCH HOMES		\$ 71.13
36667	PAHLISCH HOMES		\$ 102.00
36669	PHILLIPS, JAMES		\$ 8.20
36670	TURNER, CHRIS		\$ 18.66
		SUBTOTAL	\$ 947.37
		TOTAL	\$ 42,880.55

Cindy Hester 1-8-16

BILL LIST
12/22/2015

CHECK #	VENDOR	DESCRIPTION	AMOUNT
36560	911 SUPPLY	UNIFORM	\$ 112.98
36561	ALADDIN LOCK & SAFE	SUPPLIES	\$ 62.50
36562	ALAN PARDEE LANDSCAPE ARCHITECT	TENNIS COURT CONCEPTUAL PLAN	\$ 1,000.00
36563	ALSCO 4564	JANITORIAL SUPPLIES	\$ 270.49
36564	ALSCO 556	UNIFORMS/JANITORIAL SUPPLIES	\$ 366.68
36558	BILL GALLAGHER	HR CONSULTING-PD	\$ 1,900.00
36565	CANTEL OF MEDFORD, INC	SAFETY EQUIPMENT	\$ 68.00
36566	CENTRAL VALLEY EXCAVATION INC	EXCAVATION FOR OLD HWY 62	\$ 1,530.00
36567	CIS	2015 3Q WORKERS COMPENSATION	\$ 7,319.01
36568	CITY COUNTY INSURANCE SERVICES	DEDUCTIBLE FOR CLAIM GLEGP2012057978	\$ 5,000.00
36569/36570	CIVIL WEST ENGINEERING SERVICES	USDA WATER SYSTEM PROJECTS/MAIN ST PH III	\$ 40,690.46
36571	COPELAND PAVING, INC	2015 PAVING PROJECT	\$ 11,350.54
36572	CRATER SAND AND GRAVEL, INC	SUPPLIES	\$ 470.00
36573	DEVORE ELECTRIC & CONSTRUCTION	MAIN STREET PHASE III	\$ 62,590.08
36574	DMV	AUTOMATED REPORTING SERVICE	\$ 30.00
36575	HARDEY GROUP, INC	ENGINEERING-MULTIPLE PROJECTS	\$ 5,587.50
36576	HAYS OIL COMPANY	FUEL/DIESEL	\$ 1,073.42
36577	HORNECKER COWLING LLP	CITY ATTORNEY	\$ 1,853.00
36578	HUNTER COMMUNICATIONS	UTILITIES	\$ 695.75
36579	JACKSON COUNTY AIRPORT AUTHORITY	JAN 2015 DIORAMA	\$ 281.96
36580	JACKSON COUNTY ROADS	2015 CHIP SEAL	\$ 824.86
36581	KNIFE RIVER MATERIALS	CREEKSIDE OVERSIZING /SHASTA PATH	\$ 223,666.10
36582	LITHIA CHRYSLER JEEP DODGE	VEHICLE MAINT/REPAIR	\$ 24.95
36583	MEDFORD WATER COMMISSION	MASTER METER CONSUMPTION	\$ 17,119.01
36584	MOBILE INSTALLATIONS	FLEET EQUIPMENT #519	\$ 238.00
36585	MT SHASTA SPRING WATER	SUPPLIES	\$ 68.50
36586	MVL ENTERPRISES, INC	RETENTION RELEASE-LUCAS PARK	\$ 950.00
36587	NEILSON RESEARCH CORPORATION	WATER TESTING	\$ 308.00
36588	OFFICE MAX	SUPPLIES	\$ 76.81
36589	OREGON ASSOC CHIEFS OF POLICE	POST TEST & EXAMINERS MANUAL	\$ 136.00
36590	OREGON DEPT. OF TRANSPORTATION	STEVENS RD	\$ 31,828.17
36559	OTHEL EUGENE SAWYER REVOCABLE TRUST	SLOPE EASEMENT, SOUTH SHASTA	\$ 3,000.00
36591	PACIFIC PAVING, INC	ASPHALT PATCHING	\$ 1,568.00
36592	PERSONNEL SOURCE, INC	TEMP SRV-CODE,MUSEUM,HARNISH,PW-2WKS	\$ 3,943.97
36593	RH2 ENGINEERING, INC	CREEKSIDE OVERSIZING	\$ 2,391.13
36594	TEHAMA TIRE SERVICE	VEHICLE MAINT/REPAIR	\$ 65.00
36595	US BANK	CITY CARD PURCHASES	\$ 3,660.79
36596	VERIZON	UTILITIES	\$ 285.42
36597	YMCA	BASKETBALL REGISTRATION	\$ 2,330.00
SUBTOTAL			\$ 434,737.08

REFUNDS

36598	COMLEY, CYNTHIA		\$ 26.11
36599	DAVIS, RHONDA		\$ 50.00
36600	MOORE, JOHNITA		\$ 13.24
36601	PARRY, SCOTT		\$ 21.05
36602	PRICE, MARY ANN		\$ 21.74
36603	PRICE, THOMAS		\$ 39.00
36604	VARGAS, JOSE		\$ 116.72

SUBTOTAL \$ 287.86

TOTAL

\$ 435,024.94

12/30/2015
ADDITIONAL BILLS

Cindy Hays
1-8-16

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
36609	CITY OF EAGLE POINT	UTILITIES	\$ 53.42
36610	COSTCO WHOLESALE	SUPPLIES	\$ 139.18
36611	EC SO	DISPATCH SERVICES	\$ 32,214.40
36612	HAYS OIL COMPANY	FUEL	\$ 607.80
36613	JACKSON COUNTY WATERMASTER	ANNUAL TELEM ONLINE DATA FEE	\$ 400.00
36614	LITHIA DODGE CHRYSLER JEEP	VEHICLE MAINT/REPAIR	\$ 24.95
36615	OFFICE MAX	SUPPLIES	\$ 105.29
36616	OREGON CITY/COUNTY MANAGEMENT	2016 MEMBERSHIP	\$ 244.68
36617	OREGON MAYORS ASSOCIATION	2016 MEMBERSHIP	\$ 128.00
36618	PACIFIC OFFICE AUTOMATION	COPIER	\$ 91.67
36619	PACIFIC POWER	UTILITIES	\$ 13,563.05
36620	PERSONNEL SOURCE	TEMP SRVS-CODE,HARNISH,MUSEUM,PW-1 WK	\$ 1,424.68
36621	PITNEY BOWES PURCHASE POWER	POSTAGE	\$ 2,015.00
36622	SAN DIEGO POLICE EQUIPMENT CO	SUPPLIES	\$ 505.15
36623	SPRINT LD	UTILITIES	\$ 159.58
36624	TEHAMA TIRE	VEHICLE MAINT/REPAIR	\$ 15.95
36625	TEKMANAGEMENT	COMPUTER SUPPORT	\$ 128.34

TOTAL \$ 51,821.14

RJR
12/30/15
A
12/30/15

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 10.1
Meeting Date: January 12, 2016

ITEM TITLE: Resolution No. 2016-01. A Resolution appointing Council Liaisons for Calendar Year 2016.

SUBMITTED BY: Robert Russell, Mayor.

SUMMARY EXPLANATION: In accordance with the Eagle Point City Charter, Mayor Russell has selected the following Council liaisons for Calendar Year 2016:

1. Eagle Point Economic Development Commission – Councilor Bilden
2. Eagle Point Parks and Recreation Commission – Councilor Prunty
3. Eagle Point Planning Commission – Councilor Sell
4. Jackson County School District No. 9 – Councilor Fierke
5. Medford Water Commission – Mayor Russell
6. Rogue Valley Area Commission on Transportation (RVACT) – Councilor Jenks
7. Rogue Valley Council of Governments (RVCOG) Board of Directors - Mayor Russell
8. Rogue Valley Metropolitan Planning Organization (MPO) – Councilor Jenks
9. Rogue Valley Sewer Services (RVSS) – Councilor Brown
10. Southern Oregon Regional Economic Development Inc. (SOREDI) – Councilor Bilden.

FINANCIAL IMPACT: N/A

APPROVED FOR SUBMITTAL: _____


Henry Lawrence, City Administrator

STAFF RECOMMENDATION: N/A

RESOLUTION NO. 2016-01

A RESOLUTION APPOINTING CITY COUNCIL LIAISONS FOR CALENDAR YEAR 2016.

WHEREAS, in accordance with the Eagle Point City Charter, Mayor Russell has proposed City Council liaisons for Calendar Year 2016; and

WHEREAS, the Council agrees with Mayor Russell's proposed appointments.

Now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE POINT, OREGON, THAT:

The following City Council liaisons are hereby appointed for Calendar Year 2016:

- Eagle Point Economic Development Commission – Councilor Bilden
- Eagle Point Parks and Recreation Commission – Councilor Prunty
- Eagle Point Planning Commission – Councilor Sell
- Jackson County School District No. 9 – Councilor Fierke
- Medford Water Commission – Mayor Russell
- Rogue Valley Area Commission on Transportation (RVACT) – Councilor Jenks
- Rogue Valley Council of Governments (RVCOG) Board of Directors - Mayor Russell
- Rogue Valley Metropolitan Planning Organization (MPO) – Councilor Jenks
- Rogue Valley Sewer Services (RVSS) – Councilor Brown
- Southern Oregon Regional Economic Development Inc. (SOREDI) – Councilor Bilden.

Passed in open session on the 12th day of January, 2016.

Robert E. Russell, Mayor

ATTEST:

Cindy Hughes, City Recorder

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 10.2
Meeting Date: January 12, 2016

ITEM TITLE: Resolution No. 2016-02. A Resolution reappointing Ana Mannenbach to the Parks and Recreation Commission.

SUBMITTED BY: Robert Russell, Mayor.

SUMMARY EXPLANATION: A vacancy on the Eagle Point Parks and Recreation Commission was advertised in the Upper Rogue Independent, City's utility billing newsletter, on the City's website and bulletin board at City Hall.

Ana Mannenbach submitted the attached application for reappointment. In accordance with the Eagle Point City Charter, Mayor Russell selected Ana Mannenbach for reappointment to the Parks and Recreation Commission.

Approval of this Resolution will reappoint Ana Mannenbach as Commissioner on the Parks and Recreation Commission beginning immediately through December 31, 2018.

FINANCIAL IMPACT: N/A

APPROVED FOR SUBMITTAL: _____

 1/7/16

Henry Lawrence, City Administrator

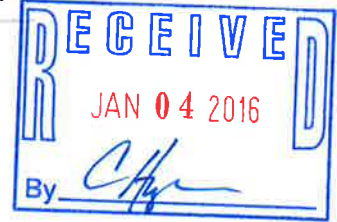
STAFF RECOMMENDATION: N/A



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON



APPLICATION FOR PARKS AND RECREATION COMMISSION

We deeply appreciate your interest in the community. An understanding of your background will aid the City Council in considering your application. Please complete and return to: Eagle Point City Hall, 17 Buchanan Avenue South, Eagle Point, Oregon.

Name: Ana Mannenbach Date: 1/4/16

Present Address: 1047 Highlands Dr, EP, 97524

Telephone Numbers: cell - 541-326-8128, work - 541-245-5188

Email Address: ana-mannenbach@soesd.k12.or.us

How long have you been a resident of Eagle Point? 5

Occupation -- Name and address of employer: Physical Therapist, SOESD
101 N. Grape St, Medford, OR 97501

Do you have any relatives employed by the City of Eagle Point? NO

If so, please give name of relative: _____

Please indicate why you are interested in serving on the Parks and Recreation Commission and briefly describe your qualifications for this position (Although not required, you may attach an additional page if needed):

I have been serving on Parks & Rec for the last year and have really enjoyed being in the planning and discussion of the future of Eagle Point. As a mom of small kids and someone who enjoys being involved in the community, parks & rec is a natural fit for me.

References:

<u>Jonathan Polder</u>	<u>1159 Highlands Dr, EP</u>	<u>541-301-4012</u>
Name	Address	Phone
<u>James Mannenbach</u>	<u>1047 Highlands Dr. EP</u>	<u>541-301-1772</u>
Name	Address	Phone

[Signature]
Signature of Applicant

RESOLUTION NO. 2016-02

A RESOLUTION REAPPOINTING ANA MANNENBACH TO THE EAGLE POINT PARKS AND RECREATION COMMISSION.

WHEREAS, a vacancy on the Eagle Point Parks and Recreation Commission was advertised in the Upper Rogue Independent, City's utility billing newsletter, and on the City's website and bulletin board in City Hall; and

WHEREAS, Ana Mannenbach submitted an application for reappointment to the Parks and Recreation Commission; and

WHEREAS, in accordance with the Eagle Point City Charter, Mayor Russell selected applicant Ana Mannenbach to be reappointed to the Eagle Point Parks and Recreation Commission beginning immediately through December 31, 2018.

Now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE POINT, OREGON, THAT:

Ana Mannenbach is hereby reappointed to the Parks and Recreation Commission beginning immediately through December 31, 2018.

Passed in open session on the 12th day of January, 2016.

Robert E. Russell, Mayor

ATTEST:

Cindy Hughes, City Recorder

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 10.3
Meeting Date: January 12, 2016


ITEM TITLE: Resolution No. 2016-03. A Resolution reappointing Matt York as the School District No. 9 Representative to the Parks and Recreation Commission.

SUBMITTED BY: Henry Lawrence, City Administrator.

SUMMARY EXPLANATION: The City of Eagle Point has asked Jackson County School District No. 9 to select personnel to be appointed to key functioning City Commissions, who will represent the School District's points of view and their valuable perspective as educators.

The School District selected Matt York, District Athletics/Activities Supervisor, to be reappointed to the Parks and Recreation Commission, effective immediately through the end of the term on December 31, 2018.

FINANCIAL IMPACT: N/A

APPROVED FOR SUBMITTAL:  1/7/16
Henry Lawrence, City Administrator

STAFF RECOMMENDATION: N/A

RESOLUTION NO. 2016-03

A RESOLUTION REAPPOINTING MATT YORK AS THE SCHOOL DISTRICT NO. 9 REPRESENTATIVE TO THE PARKS AND RECREATION COMMISSION.

WHEREAS, the City of Eagle Point has asked Jackson County School District No. 9 to select personnel to be appointed to key functioning City Commissions, who will represent the School District's points of view and their valuable perspective as educators; and

WHEREAS, School District No. 9 selected Matt York, District Athletics/Activities Supervisor, to be reappointed to the Parks and Recreation Commission, effective immediately through the end of the term on December 31, 2018.

Now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE POINT, OREGON, THAT:

Matt York, School District No. 9 Athletics/Activities Supervisor, is hereby reappointed to the Parks and Recreation Commission, effective immediately through the end of the term on December 31, 2018.

Passed in open session on the 12th day of January, 2016.

Robert E. Russell, Mayor

ATTEST:

Cindy Hughes, City Recorder

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 10.4
Meeting Date: January 12, 2016

ITEM TITLE: Resolution No. 2016-04. A Resolution authorizing the installation of Eagle Point directional signs on Interstate 5.

SUBMITTED BY: Henry Lawrence, City Administrator

SUMMARY EXPLANATION: One of the Council goals for 2015-16 is to work with the Oregon Department of Transportation (ODOT) to get an Eagle Point directional sign installed on Interstate 5. ODOT follows federal guidance using the Manual on Uniform Traffic Control Devices (MUTCD) for the number of signs and their placement. The MUTCD provides for a maximum of four destination signs per interchange. Although Exit 30 (Crater Lake/ Hwy 62) is the preferred exit for Eagle Point, that exit is already at the maximum of four, so ODOT is firm about not allowing Eagle Point to add either directional or historic signs at Exit 30. ODOT counts the destinations on both the signs located at the interchanges and the signs installed prior to the interchange to arrive at a total of four.

This item was reviewed by the City Council on October 13, 2015. Staff was requested to do further research incorporating the costs for Exit 43. Staff has worked with ODOT to develop the following options with the reduced price ranges as indicated:

- **Option 1 (Exit 33-Central Point/Advanced Direction & Exit Direction Signs)**

The reduced price range is **\$44,000-\$47,000** (was \$65,000)

This option would remove the existing Central Point Advanced Exit Direction sign and Exit Direction sign in both directions (Northbound & Southbound). A new Central Point/Eagle Point Advanced Exit Direction sign and Exit Direction sign would then be installed in both directions (NB & SB). This would be a total of 4 signs removed and 4 signs installed along the freeway at Exit 33 (Central Point). Exit 33 already has signage along the ramps directing motorists toward Eagle Point, so no work would be needed along the ramps. There would be one follow up sign needed along Pine Street near Hamrick Road.

- **Option 2 (Exit 35-N. Central Point/Blackwell Road/Supplemental Direction Signs)**

The reduced price range is **\$16,500-\$18,000** (was \$25,000)

This option would remove the existing Jacksonville Supplemental Direction sign in the SB direction, replaced with a new Jacksonville/Eagle Point Supplemental Direction sign. A new Eagle Point Supplemental Direction sign will be installed in the NB direction. This would be a total of 1 sign removed and 2 signs installed along the freeway at Exit 35 (N Central Point/Blackwell Road). Also, this option would install Eagle Point Directional signs along both ramps (NB & SB) directing motorists toward Eagle Point. There is a need for 3 follow up signs along Blackwell Rd/Kirkland Rd/Ave. 'G' heading towards OR 62.

Agenda Item No. 10.4

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- **Option 3 (Exit 43 Southbound; Exit 33 Northbound)**

The price range is **\$20,000-\$25,000**.

This option was added based on Council direction on October 13, 2015. Exit 43 Southbound (Gold Hill) would only require the replacement of one sign along the mainline of I-5. It would require several follow up signs along OR 238 through Gold Hill and out to OR 62. If this option is chosen, ODOT recommends that we also include the Exit 33 Northbound option.

FINANCIAL IMPACT: \$16,500 to \$47,000 depending on the option chosen. (\$45,000 is budgeted in the 2015-16 Budget).

APPROVED FOR SUBMITTAL: _____

A 1/7/16

Henry Lawrence, City Administrator

STAFF RECOMMENDATION: N/A

RESOLUTION NO. 2016-04

A RESOLUTION AUTHORIZING THE INSTALLATION OF EAGLE POINT DIRECTIONAL SIGNS ON INTERSTATE 5

WHEREAS, there are currently no Interstate 5 advance directional signs directing traffic to the City of Eagle Point; and

WHEREAS, the City has worked with the Oregon Department of Transportation (ODOT) to develop options for the installation of signs; and

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE POINT, OREGON, THAT:

The City Administrator is authorized to enter into an agreement with ODOT to install directional signage at Exit _____, at a City cost of not-to-exceed \$47,000.

Passed in open session on the 12th day of January, 2016.

Robert E. Russell, Mayor

ATTEST:

Cindy Hughes, City Recorder