

# CITY OF EAGLE POINT

*"Gateway to the Lakes"*

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## OREGON

EAGLE POINT CITY COUNCIL  
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

APRIL 11, 2016

### SPECIAL STUDY SESSION MINUTES

1. Call to Order – 5:00 P.M.

Mayor Russell called the meeting to order at 5:13 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Ruth Jenks, Bill Fierke (via teleconference), Aaron Prunty, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: There were no guests or members of the public or press.

2. Review 2015-2016 Council Goals and establish goals for 2016-2017.

Mayor Russell facilitated the review of the 2015-2016 Council Goals, and establishment of the 2016-2017 Council Goals, shown on the attached Exhibit A. The majority of the 2015-2016 goals remain as goals for 2016-2017; however, revisions were made to reflect the current goals of the City.

Other points of discussion included:

- Collaborating with the Chamber of Commerce for an additional paid position to assist in promoting Eagle Point, with future discussions during the budget process or as hotel/motel revenues become available.
- Possibility of Rogue Valley Council of Governments (RVCOG) coordinating a franchise financial audit for its members.
- Skate park status on hold while a recreational immunity statute is under review by the U.S. Supreme Court.
- Encouraging Student participation at the Parks and Recreation Commission meetings.

3. Discussion regarding Street Maintenance Funding and Transportation Utility Fees (TUF).

Henry Lawrence, City Administrator, discussed financial options for the pavement management program over the next few years. Options ranged from extending the time

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period, scaling back projects, or increasing Transportation Utility Fees (TUF). Approximately \$100,000 annually is required to maintain the current level of funding for the next three years of pavement projects. Mr. Lawrence noted that funding had last been discussed in February. A \$1 increase to TUF would generate approximately \$41K annually, and a Franchise Fee Agreement with Rogue Valley Sewer Service (RVSS) at 7% would generate approximately \$54K. Subsidizing from the Street Fund was discussed as well as whether or not commercial businesses would be charged the TUF. Following the discussion, Council nodded in agreement for Mr. Lawrence to prepare a draft Franchise Fee Agreement similar to the agreement between RVSS and the City of Central Point. Mr. Lawrence was also directed to bring back a proposal TUF increase for Council action. Before changes are made, the proposed increase will be advertised for public input. In addition, citizens will be made aware of the purpose of the increase which will save money on pavement management in the long run.


4. ADJOURN

There being no further business, Mayor Russell closed the Special Study Session of the Eagle Point City Council at 6:40 p.m.

Respectfully submitted,

  
Cindy Hughes, City Recorder

ATTEST:

  
Robert E. Russell, Mayor

# EXHIBIT A

## 2016-2017 COUNCIL GOALS

(April 11, 2016)

GOALS	FOCUS
<b>Livability</b>	Support parks maintenance and staff resource needs.
	Purchase easement and continue improvement/expansion of trail along Little Butte Creek.
	Focus on downtown appearance, including a timeline to finish Main Street lighting.
	Support nuisance abatement and code enforcement efforts.
<b>Recreation</b>	Complete Lucas Park.
	Build the Mattie Brown gazebo.
	Support and promote youth and adult programs.
	Complete the updated Parks and Recreation Master Plan.
	Add a chapter to the Parks and Recreation Master Plan to develop a hiking trails master plan, and implement as time and funding allows.
	Develop a splash park, as funds and timing permit.
	Improve in-city and regional pedestrian connectivity, including planning for a bikeway connection to the Bear Creek Trail.
<b>Public Safety</b>	Support programs, fleet, equipment, and training.
	Support additional staffing as deemed necessary.
	Provide National Incident Management System (NIMS) training for Council.
<b>Economic Development</b>	Focus on development and incentive opportunities for the Old Fire Station property.
	Continue Economic Development Commission work under the Economic Development Strategy.
	Review development fees as comparative to other local jurisdictions.
	Promote Eagle Point by submitting articles and press releases to various publications.
	Continue to implement achievable components of the Town Center Plan (streetlights, paving, landscaping/street trees, etc.)
<b>Community Growth</b>	Support enhanced use of Cable TV PEG Program development and city promotion.
	Promote volunteerism and associated programs, including outreach.
	Begin the Conceptual Plan process for the City's Urban Reserve Areas.
	Develop and maintain a list of volunteer projects.
	Improve/expand way-finding features (signs, markers, maps, etc.)

# EXHIBIT A

## 2016-2017 COUNCIL GOALS

(April 11, 2016)

GOALS	FOCUS
<b>Fiscal and Administrative Stability</b>	Communicate with franchisees, and follow-up with results of the franchise financial audit.
	Evaluate Fees and make selected adjustments.
	Support use of staff resources to respond to grant applications.
	Promote staff professional development.
<b>Public Infrastructure</b>	Focus on adding facilities that improve walkability, including safe routes to schools.
	Continue to support maintenance of city streets and pedestrian facilities.
<b>Historic &amp; Cultural Initiatives</b>	Improve the property around the covered bridge and potentially buy adjacent property.
	Identify opportunities to support preservation of historic structures and sites.
	Support continued improvements (Wi-Fi) to Harnish Wayside Park and Visitors Center.
	Provide more tourist information signs for Eagle Point points of interest (OTE signs, etc.)

City Council - Special Study Session  
Goals and Street Maintenance TUF

CITY OF EAGLE POINT

PUBLIC TESTIMONY SIGNUP SHEET

DATE: 4-11-16

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