

# CITY OF EAGLE POINT

*"Gateway to the Lakes"*

OREGON

EAGLE POINT CITY COUNCIL  
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

APRIL 12, 2016

## REGULAR MEETING MINUTES

### 1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke (via Skype), Aaron Prunty, and Kathy Sell.

Council Members Absent: Ruth Jenks.

Staff Members Present: Henry Lawrence, City Administrator; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Suzi Collins, Planning Commissioner; Millie Wewerka, Budget Committee Member and Planning Commissioner; Jerry Zieman, Budget Committee Member; and members of the public and press.

### 2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance; and Jerry Zieman offered the invocation.

### 3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

There were no audience questions or comments.

### 4. PRESENTATIONS

#### 4.1 Rogue Community College Presentation

Rogue Community College representatives were not present to make a presentation.

#### 4.2 Eagle Point Police Department Annual Report – Police Chief Vern Thompson

Police Chief Thompson presented the 2015 Eagle Point Police Department Annual Report which was in the agenda packet. Chief Thompson reviewed the Mission

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Statement, together with the Department Values and Vision as well as the Oath of Office. The presentation included an overview of crime statistics, and arrest information. Overall, violent crime is down approximately 19%; however, non-violent crime increased. Burglary increased 47% but it is in line with the amount of theft county-wide and the sudden increase of car thefts. The majority of arrests are related to a large retail store, and calls are made to that location nearly every day.

Police Chief Thompson discussed calls for service, and reported very favorably on the Department's good work. Other items included:

- Efforts to reduce drug use and related activities;
- Nuisance abatement – enhancing appearance of community;
- New Police Officer, Daniel Cardenas;
- The Police Department's full accreditation by the Oregon Accreditation Alliance (only 20% of agencies in the State are accredited through the OAA);
- Improving professionalism and enhancing safety of Officers and community;
- Non Racial Bias policing;
- Leadership training;
- National Night Out;
- School Resource Officer;
- Drug Take Back Day – April 30; and
- Use of body worn cameras, cell phones, School District Building camera, and "You Have Options" sexual assault training.

The Council expressed appreciation and there were no questions.

### 5. PUBLIC HEARINGS

There were no public hearings.

### 6. CONSENT CALENDAR

#### 6.1 Presentation of Regular Meeting Minutes of March 22, 2016.

Mayor Russell announced the Consent Calendar, and Cindy Hughes, City Recorder, reported an attendance revision in the Minutes to reflect that Millie Wewerka had not attended the March 22<sup>nd</sup> meeting. Council President Bilden moved to approve the Consent Calendar as presented and Councilor Brown seconded the motion. There was no discussion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Bob Russell, aye; and Ruth Jenks, absent. The motion passed unanimously by those present.

### 7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

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### 8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid. There being none, Council President Bilden moved to approve the Bills to be Paid and the Additional Bill List in the amount of \$3,414.60 (Submission No. 1). Councilor Prunty seconded the motion. There was no discussion. Roll call: Bill Fierke, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bob Russell, aye; and Ruth Jenks, absent. The motion passed unanimously by those present.

### 9. OLD BUSINESS

There was no Old Business.

### 10. NEW BUSINESS

- 10.1 Resolution No. 2016-15. A Resolution authorizing a City of Eagle Point Personal/Professional Services Contract with Pair-A-Dice Contracting, LLC, for the Crystal Drive – Teakwood Drive Storm Drain Improvements Project.

Henry Lawrence, City Administrator, reported the work on this project is virtually a rebuild to develop a proper drainage system at the intersection. The existing gutters are deteriorated and freeze during the winter, creating a potential hazard. The project was advertised and five bids were received which ranged from over \$82,000 down to the lowest bid by Pair-A-Dice Contracting LLC at \$61,820. Mr. Lawrence further reported that under the Crystal Drive Paving Project, Copeland Contracting saved sufficient funds to provide the paving on this project. Staff recommended approval of the contract. A brief discussion followed about the project timeline which is scheduled to begin on April 25 and be completed by June 23. Comments were also made about past incorrect work and ensuring it did not occur again.

Mayor Russell asked for a motion to approve Resolution No. 2016-15. Council President Bilden motioned to approve Resolution No. 2016-15, a Resolution authorizing a City of Eagle Point Personal/Professional Services Contract with Pair-A-Dice Contracting, LLC, for the Crystal Drive – Teakwood Drive Storm Drain Improvements Project. Councilor Sell seconded the motion and there was no discussion. Roll call: Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Bob Russell, aye; and Ruth Jenks, absent. The motion passed unanimously by those present.

### 11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke reported the School Board was scheduled to meet on April 13.

Council President Bilden reported on the Economic Development Commission's recent meeting and the Commission's review of System Development Charges. With regard to Southern Oregon Regional Economic Development Inc. (SORED), Ron Fox, Executive Director, is retiring. Other SORED news is their political support of Rogue Community College and Rogue Valley Transit District measures for the Primary Election. Additionally,

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SORED I is appointing alternate delegates to serve in the event the delegate is not able to attend its meetings. Mayor Russell suggested any interested Councilors should speak up or let Council President Bilden know if they are interested in serving as an Alternate Delegate.

Councilor Prunty reported on the recent Parks and Recreation Commission meeting which focused on determining the best spray park equipment. There was also discussion about developing a skate park; however, it was put on hold until further notice. With regard to the spray park, the Commission hoped to get a variety of equipment similar to the equipment at Hawthorne Park. The Commission also identified an attractive visual appearance as an important factor for the spray park.

Councilor Brown reported receiving the budget document from Rogue Valley Sewer Services (RVSS) and will discuss it at the next meeting.

Mayor Russell reported on the Arbor Day Celebration, and announced he would be attending a quarterly breakfast with School District 9.

There were no other City Council reports.

### 12. STAFF REPORTS

Mike Upston, Planning Director, reported working on a mock up of a taller electronic reader board and drafting an Ordinance for review in May. Also in May, the Economic Development Commission plans to bring forth a recommendation for a downtown façade improve grant program. Further, the Commission may recommend changes to the System Development Charges (SDCs) for the Council's consideration. With regard to development, Sienna Hills Phases 3 and 4 are being built and sold, while Phase 5 infrastructure is complete and home sites will be ready soon. Phase 6 is being cleared and is in the plat phase. Cottonwood Subdivision is moving forward and under engineering review. A brief discussion ensued about the number of homes left in Sienna Hills. Mr. Upston concluded that there were approximately 200 homes left to be built in that area.

Melissa Owens, Finance Officer, mentioned that development in areas like Sienna Hills impacts a lot of City staff such as the permit technician, finance, and public works; making everyone busier. Staff is currently working on budget projections so that the Budget Committee has that information before the Budget Committee meeting on June 2.

Henry Lawrence, City Administrator, reminded everyone about the League of Oregon Cities meeting in Central Point on April 14.

Cindy Hughes, City Recorder, reported ongoing recruitment for the two vacancies on the Economic Development Commission.

### 13. INFORMATION

There were no Information items.

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At approximately 7:35 p.m., Mayor Russell recessed the meeting.

14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)( d), To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

At 7:40 p.m., Mayor Russell opened the Executive Session pursuant to 192.660(2)(d). Following discussion, Mayor Russell closed the Executive Session at 7:57 p.m.

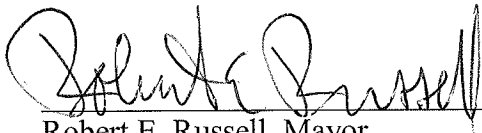
15. ADJOURN

There being no further business, Mayor Russell reconvened and closed the meeting at 7:58 p.m.

Respectfully submitted,

  
Cindy Hughes, City Recorder

ATTEST:

  
Robert E. Russell, Mayor

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Submission No. 1 - Melissa Owens, Finance Officer

4/12/2016

ADDITIONAL BILLS

*Cindy Flynn* 4-12-16

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
37000	PERSONNEL SOURCE	TEMP SERVICE-HARNISH,MUSEUM,CODE - 1 WK	\$ 591.72
37001	TEKMANAGEMENT, INC.	COMPUTER EQUIPMENT & INSTALLATION	\$ 2,442.88
37002	YMCA	VOLLEYBALL REGISTRATIONS	\$ 380.00
TOTAL			\$ 3,414.60



**City of Eagle Point**  
**Regular City Council Meeting**  
Public Testimony Signup Sheet

Date: 4-12-16

	Name	Mailing Address
1	N/A / CH 4-12-16	
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City Council - Special Study Session  
Goals and Street Maintenance TUF

CITY OF EAGLE POINT

PUBLIC TESTIMONY SIGNUP SHEET

DATE: 4-11-16

	NAME	MAILING ADDRESS
1	N/A CH 4-11-16	
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