



# CITY OF EAGLE POINT

*"Gateway to the Lakes"*

OREGON

## EAGLE POINT CITY COUNCIL

Council Chambers  
17 Buchanan Ave. South, Eagle Point, Oregon  
June 14, 2016

### REGULAR MEETING AGENDA

1. CALL TO ORDER – 7:00 P.M.
2. FLAG SALUTE AND INVOCATION
3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA
4. PRESENTATIONS
5. PUBLIC HEARINGS
6. CONSENT CALENDAR
  - 6.1 Presentation of Regular Meeting Minutes of May 24, 2016.
7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
8. PRESENTATION OF BILLS TO BE PAID
9. OLD BUSINESS
10. NEW BUSINESS
  - 10.1 Resolution No. 2016-25. A Resolution approving a Jackson County Order to initiate formation of the Rogue Valley Heritage Special District and consenting to the inclusion of City Territory within the Boundaries of the District.

*If a physical accommodation is needed to participate in this meeting, please contact the City Recorder at 541-826-4212 ext. 106 or TTY/TDD 711 or 800-735-2900. Notification of at least 48 hours prior to the meeting will assist the City in providing reasonable accommodations. (28 CFR 35.102-35.104 ADA Title II).*

**City Council Agenda**

June 14, 2016

Page 2 of 2

10.2 Discussion regarding Eagle Point Municipal Code (EPMC) 10.20.210 (skateboards) and EPMC 10.20.180 (motorcycles).

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

12. STAFF REPORTS

13. INFORMATION

13.1 Letter from U.S. Senator Ron Wyden congratulating the City of Eagle Point for recognition from the National Arbor Day Foundation.

14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(d), To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

15. ADJOURN

*AGENDA AND COUNCIL PACKETS ALSO AVAILABLE ON WEBSITE*

*[www.cityofeaglepoint.org](http://www.cityofeaglepoint.org)*



# CITY OF EAGLE POINT

*"Gateway to the Lakes"*

OREGON

EAGLE POINT CITY COUNCIL  
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

MAY 24, 2016

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Council President Bilden called the meeting to order at 7:00 p.m.

Council Members Present: Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks, Aaron Prunty, and Kathy Sell.

Council Members Absent: Bob Russell.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Robert Miller, Public Works; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Suzi Collins, Planning Commissioner; Millie Wewerka, Budget Committee Member and Planning Commissioner; Jerry Zieman, Budget Committee Member; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Council President Bilden led the Pledge of Allegiance; and Jerry Zieman offered the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

There were no audience questions or comments.

4. PRESENTATIONS

There were no presentations.

5. PUBLIC HEARINGS

5.1 Public Hearing in the matter of authorizing an increase of the Transportation Utility Fee (TUF) in the City of Eagle Point (Municipal Code 12.32.020).

Council President Bilden opened the public hearing at 7:01 p.m. and requested Henry Lawrence, City Administrator, to provide a report.

Mr. Lawrence reviewed a map of the City's pavement maintenance program (Submission No. 1) which revealed more than half of the City's pavement repairs had been completed over the last three years. Mr. Lawrence explained that the pavement condition had been in poor condition when he first joined the City. The City embarked on a pavement maintenance program at the end of Mr. Lawrence's first summer in Eagle Point during 2012. The City began with a consultant's report that indicated the condition of all roads. During subsequent summers, the City very successfully worked the plan for road maintenance. With approximately 50% of the roads complete, there are only seven to eight roads left that are at a very poor rating.

While the City has had the luxury of good savings in reserves to complete a substantial amount of work, it estimates another three years of repairs to complete the backlog of road maintenance. Approximately \$1.2M has been spent over the last three years with an estimated \$1M needed to arrest deterioration over the next three years. Essentially, the City cannot continue the present level of pavement management without additional revenues. The proposal is to increase the Transportation Utility Fee (TUF), included in the utility bill, from \$6 to \$7 per month for residential use; and approximately 16.8%, an equivalent percentage rate, for commercial use. Mr. Lawrence noted the City Council had determined at a previous meeting to include commercial use. It was further noted that there had not been a TUF increase since 2009. The estimated revenue from this proposal would be \$52,000 annually to bolster the Street Fund for the Pavement Management Program. While this would not completely cover the needed \$100,000 annual increase in revenues, a proposal for a Franchise Fee through Rogue Valley Sewer Services will be forthcoming and would provide additional revenues.

Mr. Lawrence opened for questions which started with the rates being based on the Institute of Transportation Engineers (ITE) Manual and authorization for the City Administrator to determine appropriate use categories for businesses not included in the proposed Ordinance. A brief discussion followed about streets with poor to very poor ratings.

Council President Bilden asked for public testimony in favor of the proposal and there was no testimony. Next, Council President Bilden asked for public testimony in opposition and the following public comment was received.

Rhonda Jones, a new resident and registered voter in Eagle Point, explained she is an accountant and caregiver, and that she recently moved here from Pueblo West, Colorado "Land of Legal Marijuana". Ms. Jones went on to provide testimony in opposition of the proposal, noting it was similar to putting a band-aid on a very big

## City of Eagle Point Council Meeting Minutes

May 24, 2016

Page 3 of 8

problem. Ms. Jones discussed the senior citizen population base and others on limited incomes. She offered testimony from her previous City's taxation of marijuana which resulted in an increase of 10 fold. Ms. Jones pleaded with the Council to reconsider.

William Strulie, also new to the community, expressed Eagle Point is a gem and asked the Council to keep it that way and keep drugs out of the community. Mr. Strulie inquired about paving costs and taking advantage of paving while oil costs are down. Robert Miller, Public Works Director, responded about the City's strategies, budgeting, and weather limitations. Mr. Strulie suggested bidding for all projects at one time when oil prices are low or creating the City's own crews to perform roadwork at a lesser cost.

There being no further testimony, questions or final comments, Council President Bilden closed the Public Hearing at 7:24 p.m.

Next, Council President Bilden reported the proposed Ordinance No. 2016-05 was scheduled later in the Agenda as Item No. 10.1 under the "New Business" section of the Agenda. Further, there being no objection to changing the order of business, Council President Bilden asked to discuss and deliberate the proposed Ordinance No. 2016-05. Councilor Sell noted she was not at the last meeting where the Council had determined to consider including businesses; however, she was not in favor and mentioned SDC reductions to attract businesses on the same agenda. Councilor Sell discussed being in business, detrimental costs to small businesses, and did not want to keep piling those costs up.

Council President Bilden asked for a motion to adopt Ordinance No. 2016-05. Councilor Prunty made a motion to adopt Ordinance No. 2016-05 and Councilor Brown seconded the motion. Councilor Fierke inquired about budget projections; and staff responded that the City budgeted for 30 building permits for single family homes, but it is currently at 47, and may go to 55 or 60. 50 building permits for homes are budgeted for fiscal year 2016-2017. Discussion ensued about infrastructure cost and maintenance costs, and the availability of SDCs for expansion. There was no further discussion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Jonathan Bilden, aye; Kathy Sell, nay; and Bob Russell, absent. The motion passed with five ayes and one nay.

### 5.2 Public Hearing in the matter of authorizing an increase of the Water Base Rate and Water Consumption Rates.

Council President Bilden opened the public hearing at 7:31 p.m. and requested Henry Lawrence, City Administrator, to provide a report.

Mr. Lawrence began by saying these are not easy things to ask for as the City is aware of the senior population and others, and realizes the dollars add up. Similar to the same situation with roads, Mr. Lawrence explained there were water issues with leaky tanks and the water system which required repairs and improvements to make sure it is running at a reasonable level. A new Water Master Plan, covering a 20

## City of Eagle Point Council Meeting Minutes

May 24, 2016

Page 4 of 8

year period, was the first step to make projections and help prevent surprises. Essentially, expansion to cover growth should be paid for by growth. Existing development has already paid, but rate payers are currently subsidizing more than they normally would have in a robust economy.

Mr. Lawrence also discussed the groundbreaking for the 1.6 MG water tank to meet current and future demands with growth. Additionally, with the adoption of the Water Master Plan, annual increases of 4% have been anticipated for 10 years with this being the fourth year. Mr. Lawrence encouraged continuing with a 4% increase and staying with the plan despite of its hardships. Final costs for the water improvements will be known toward the end of the year. Mr. Lawrence reported the proposed base rate for residents is \$16.61; however the consumption increases were inaccurately listed. The correct consumption increases are: average customers using 9,000 gallons or less, the first tier increase is \$2.26; 2<sup>nd</sup> tier users \$2.82; 3<sup>rd</sup> tier at \$3.38; and the 4<sup>th</sup> tier using 30,000 plus gallons at \$3.95. Mr. Lawrence discussed alternatives for the Council such as subsidizing the Water Fund to keep rates down. However, at the current projected 4% increases, it is anticipated that the Water Fund will have a positive balance for fiscal year 2017-2018. The City has also made other efforts such as paying off prior loans through reserves to save money. A brief discussion followed about options to put more or less of the increase on higher water consumers.

Council President Bilden invited audience comments in favor or opposition of the proposal; however, there was no testimony. There being no testimony or comments, Council President Bilden closed the Public Hearing at 7:48 p.m.

Next, Council President Bilden reported the proposed Ordinance No. 2016-06 was scheduled later in the Agenda as Item No. 10.2 under the "New Business" section of the Agenda. Further, there being no objections to changing the order of business, Council President Bilden asked to discuss and deliberate the proposed Ordinance. Councilor Sell expressed concern about members of the community on fixed incomes, and said she would reduce rates if she could have it her way. Councilor Fierke also expressed that he did not like to increase rates. Discussion ensued about System Development Charges (SDCs) and restrictions of use. In addition, Attorney Kellerman pointed out that the City absorbed a lot of the Medford Water Commission rate increases without passing them on to customers and went from 2003 to 2013 without water rate increases other than pass through increases. There was also discussion about paying off the old loans which benefited the City and helped to stabilize the Water Fund.

Attorney Kellerman discussed two components of SDCs: improvement and reimbursement. If a capital improvement was already constructed to expand Eagle Point's capacity, some of the SDC component could be used but could not be used for ongoing maintenance. Mr. Lawrence added that at one time a projection was made to use 75% of the debt service payment by SDCs and 25% would be from operating. However, with the crash in the economy, SDCs were not available. New development is paying about \$3,300 or \$3,400 with a fee for debt service or expansion.

## City of Eagle Point Council Meeting Minutes

May 24, 2016

Page 5 of 8

Last, Councilor Jenks inquired about what would happen if the Ordinance was not passed. Staff responded that the City would have to rework the numbers and possibly rethink its relationship with the USDA as these numbers were submitted to the USDA. It could also cause delay of the project for several weeks if not longer.

Council President Bilden asked for a motion to adopt Ordinance No. 2016-06, with the amended rate. Councilor Jenks made a motion to adopt Ordinance No. 2016-06, an Ordinance in the matter of increasing the Water Base Rate and Water Consumption Rates, as amended with the first tier at \$2.26; second tier \$2.82; third tier \$3.38; fourth tier \$3.95; and repealing Ordinance No. 2015-03. Councilor Fierke seconded the motion. There was no discussion. Roll call: Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; and Bob Russell, absent. The motion passed unanimously by those present.

### 6. CONSENT CALENDAR

#### 6.1 Presentation of Regular Meeting Minutes of May 24, 2016.

Council President Bilden announced the Consent Calendar, and Cindy Hughes, City Recorder, reported a revision to the Minutes to remove the second closing statement in the Public Hearing regarding Transportation Utility Fees, as it was closed at 7:24 p.m., not 7:28 p.m.

Councilor Sell moved to approve the Consent Calendar as revised and Councilor Fierke seconded the motion. There was no discussion. Roll call: Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; and Bob Russell, absent. The motion passed unanimously by those present.

### 7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

### 8. PRESENTATION OF BILLS TO BE PAID

Council President Bilden asked if there were questions about the bills to be paid. There being none, Councilor Jenks moved to approve the Bills to be Paid including the Additional Bills List in the amount of \$18,649.77 (Submission No. 2). Councilor Prunty seconded the motion. Councilor Sell inquired about the frequency of water testing. Robert Miller, Public Works Director, responded that testing is performed monthly with prices varying based on subdivision numbers. There was no further discussion. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; and Bob Russell, absent. The motion passed unanimously by those present.

### 9. OLD BUSINESS

There was no Old Business to report.

## City of Eagle Point Council Meeting Minutes

May 24, 2016

Page 6 of 8

### 10. NEW BUSINESS

- 10.1 Ordinance No. 2016-05. An Ordinance authorizing an increase of the Transportation Utility Fee (TUF) in the City of Eagle Point (Municipal Code 12.32.020).

Deliberated under Item No. 5.1.

- 10.2 Ordinance No. 2016-06. An Ordinance in the matter of increasing the Water Base Rate and Water Consumption Rates, and repealing Ordinance No. 2015-03.

Deliberated under Item No. 5.2.

- 10.3 Resolution No. 2016-24. A Resolution establishing a Downtown Façade Improvement Grant Program, proposed by the Eagle Point Economic Development Commission.

Mike Upston, Planning Director, reported that toward the beginning of the year, the City received a citizen suggestion about a Downtown Façade Improvement Grant Program. The Economic Development Commission evaluated the suggestion under Action Item 5.D and voted to recommend establishing a \$20,000 annual program with grant disbursements of up to 50% of the project cost, not to exceed \$5,000 per project in the Old Town District (Submission No. 3). Applications would be submitted to City Staff, and payment would only be made after project completion.

Numerous discussion points were made including: the Planning Commission making determinations on projects; legal counsel determining there were no legal issues with offering the program to a small area; and budgeting each year depending on whether the Budget Committee determines to fund. Additional discussion ensued about promoting and reaching out to support the business community. The area included is brick colored on the Old Town District map shown on the above referenced Submission No. 3, also included in the Agenda Packet. Homes in the area would not qualify unless they were converted to business use. There was additional discussion about the program only being available for business facades and not residences in commercial areas.

Council President Bilden asked for a motion to approve Resolution No. 2016-24. Councilor Fierke motioned to approve Resolution No. 2016-24, a Resolution establishing a Downtown Business Façade Improvement Grant Program, amended to have the Planning Commission as the authority for the review, and only business structures apply. Councilor Jenks seconded the motion and there was no discussion. Roll call: Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; and Bob Russell, absent. The motion passed unanimously by those present.

- 10.4 City Council discussion regarding a temporary reduction in System Development Charges for commercial development, proposed by the Economic Development Commission.

Mike Upston, Planning Director, explained this item is complicated but no immediate action was needed. Commissioner Wetzell, a fairly new Economic



## City of Eagle Point Council Meeting Minutes

May 24, 2016

Page 7 of 8

Development Commissioner, proposed a 70% temporary reduction in System Development Charges (SDCs) as shown in the related Agenda Packet. Mr. Upston reviewed the following points for consideration:

- SDCs are a one-time fee;
- Methodology not about the type of development;
- Rates are based on 20 year projections but are looked at often; and
- Being competitive and offering incentives that make sense.

Discussion ensued about various aspects related to SDCs and the proposal which will be considered during the SDC study planned to begin in July. There were positive comments about Commissioner Wetzel's presentation and the amount of effort involved. However, there were reservations about some of the comparisons. Tiered rates for development and revitalization of downtown were also discussed.

### 11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Brown reported on a good meeting with Rogue Valley Sewer Services. One future mandate will be about runoff water from homes, and there was discussion about Shady Cove's sewer.

Councilor Sell reported there had not been a Planning Commission meeting; however, she made a personal announcement as she is now a mother-in-law and excited to have a daughter.

Councilor Prunty reported on the recent Parks and Recreation Commission meeting and the selection of colors and equipment for the Splash Pad. The Commission also discussed goals and priorities.

Councilor Jenks reported on the Super ACT (Area Commission on Transportation) meeting in Roseburg. Presentations were made for Federal funding of approximately \$4.5M including two shipyard projects, railroad project, RVTD (Rogue Valley Transportation District) project, Grants Pass airport emergency generator, Medford airport runway improvement, beach recreational path, Brookings airport project, and Medford pedestrian bridge. The two shipyard projects could be placed in a separate State-wide category for funding which would allow the remaining projects to compete for the Federal funding.

Councilor Fierke reported on the School District 9 Budget Committee passing its budget for approval at the next board meeting. A presentation was also made for the Oregon Rising Project to receive input as to what schools should look like. There was opposition and support for the project. With regard to the Showa Japan student visit program, Terrie Rennick is back on board and it looks like it is on track.

Council President Bilden reported the Economic Development Commission is scheduled to meet in two weeks and expressed appreciation for the Council taking up its' issues. A possible joint meeting with the Council may be held in the fall. In regard to the Governor's Regional Solutions, they are regrouping and indentifying goals. Southern Oregon Regional Economic Development Inc. (SOREDI) has a new Executive Director, Colleen Padilla.

**City of Eagle Point Council Meeting Minutes**

May 24, 2016

Page 8 of 8

Additionally, Council President Bilden expressed appreciation for all of the people assisting in the Blue Star Memorial dedication, and Memorial Day services.

12. STAFF REPORTS

Mike Upston, Planning Director, announced the upcoming Economic Development Commission meeting, and a public hearing at the next Planning Commission meeting regarding a proposed lodging development at the golf course. Another Planning Commission meeting will possibly be held in July or August to consider a Bob Hyer housing development on South Shasta Avenue, on the golf course side near the 14<sup>th</sup> hole. In addition, building permits are still coming in many areas of the City but more in particular at Sienna Hills and the golf course area.

Robert Miller, Public Works Director, reported groundbreaking on the Lucas Park Restroom Project, Splash Pad Project, and Sienna Hills Phase 6 just started. The USDA Notice of Award is in progress, and action will begin soon. The Lucas Park Playground is being finalized, negotiations are in progress with OBEC Consulting Engineers on Stevens Road, and the City and State are considering the City's administration of the Linn Road Project.

Vern Thompson, Chief of Police, reported on a humorous complaint, weed abatement, and enforcement at Centennial Plaza.

Henry Lawrence, City Administrator, announced the Budget Committee meeting on June 2<sup>nd</sup> in the Council Chambers.

There were no other Staff reports.

13. INFORMATION

There were no Information items.

15. ADJOURN

There being no further business, Council President Bilden closed the meeting at 8:51 p.m.

Respectfully submitted,

---

Cindy Hughes, City Recorder

ATTEST:

---

Robert E. Russell, Mayor

RON WYDEN  
OREGON



UNITED STATES SENATE  
WASHINGTON, D.C. 20510

May 23, 2016

Dear Mayor Russell:

It has come to my attention that your city was recently granted Tree City Recognition from the National Arbor Day Foundation. Congratulations on this accomplishment.

I would also like to offer my support for your efforts to improve your communities and the lives of your residents. This program is one of many crucial environmental initiatives being coordinated at the local and national levels.

I am glad you are being recognized for your dedication to this cause and wish you all the best in the future. Please contact me if I can be of any assistance.

Sincerely,

A handwritten signature in blue ink that reads "Ron Wyden".

Ron Wyden  
United States Senator

*Cindy Hume 6-10-16  
Page 1 of 2*

BILL LIST  
6/14/2016

| CHECK # | VENDOR                                 | DESCRIPTION                        | AMOUNT                        |
|---------|--|------------------------------------|-------------------------------|
| 37161   | 911 SUPPLY                             | UNIFORMS                           | \$ 1,350.93                   |
| 37162   | ALADDIN LOCK & SAFE INC                | SUPPLIES                           | \$ 70.00                      |
| 37163   | ALSCO 4564                             | SUPPLIES                           | \$ 279.44                     |
| 37164   | ALSCO 556                              | UNIFORMS/SUPPLIES                  | \$ 375.34                     |
| 37165   | AVISTA UTILITIES                       | UTILITIES                          | \$ 184.33                     |
| 37166   | BDS BUILDING DEPT SERVICES             | BUILDING OFFICIAL - MAY 2016       | \$ 12,510.25                  |
| 37167   | BILL'S GLASS & WINDSHIELDS             | BUILDING MAINT/REPAIR              | \$ 115.00                     |
| 37168   | BLESER BUILT ROOFING, INC              | BUILDING MAINT/REPAIR              | \$ 125.00                     |
| 37169   | BUREAU OF LABOR & INDUSTRIES           | PW FEE                             | \$ 250.00                     |
| 37170   | CENTURY LINK                           | UTILITIES                          | \$ 1,203.19                   |
| 37171   | CIS TRUST                              | TRAVEL/TRAINING                    | \$ 25.00                      |
| 37172   | CITY OF EAGLE POINT                    | UTILITIES                          | \$ 85.73                      |
| 37173   | COASTAL                                | SUPPLIES                           | \$ 199.92                     |
| 37174   | CRATER CHAIN SAW COMPANY               | SUPPLIES                           | \$ 44.00                      |
| 37175   | CRATER LAKE FORD, LINCOLN, MAZDA       | VEHICLE MAINT/REPAIR               | \$ 259.74                     |
| 37176   | CRATER SAND & GRAVEL, INC              | SUPPLIES                           | \$ 500.00                     |
| 37177   | DAY WIRELESS                           | EQUIPMENT                          | \$ 312.62                     |
| 37155   | DEVON LINEBAUGH                        | TRAVEL/TRAINING                    | \$ 274.69                     |
| 37178   | EAGLE POINT HARDWARE                   | SUPPLIES                           | \$ 347.63                     |
| 37179   | EAGLE POINT POST OFFICE                | PO BOX RENTAL FEE                  | \$ 140.00                     |
| 37180   | GOMEZ, IGNACIO YARD SERVICES           | ON CALL DITCH CLEANING             | \$ 1,100.00                   |
| 37181   | HAYS OIL COMPANY                       | FUEL/DIESEL                        | \$ 1,352.00                   |
| 37183   | HORNECKER COWLING LLC, JOHN BLACKHURST | MUNICIPAL JUDGE-MAY 2016           | \$ 800.00                     |
| 37182   | HORNECKER COWLING LLP                  | CITY ATTORNEY                      | \$ 1,351.50                   |
| 37184   | JACKSON COUNTY AIRPORT AUTHORITY       | DIORAMA-JULY                       | \$ 282.24                     |
| 37185   | JACKSON COUNTY TREASURE                | UNITARY ASSESSMENTS -MAY 2016      | \$ 453.00                     |
| 37186   | JIFFY LUBE                             | VEHICLE MAINT/REPAIR               | \$ 131.96                     |
| 37187   | JOHNNY CAT INC                         | SUPPLIES                           | \$ 172.50                     |
| 37188   | JP MORGAN CHASE                        | SUBPOENA PROCESSING                | \$ 38.47                      |
| 37189   | LAW OFFICE OF BRUCE BISCHOF            | TEAMSTERS NEGOTIATIONS             | \$ 1,353.75                   |
| 37190   | LEONARDO TRUCK & EQUIPMENT REPAIR, INC | VEHICLE MAINT/REPAIR               | \$ 232.48                     |
| 37191   | LITHIA CHRYSLER JEEP DODGE OF MEDFORD  | VEHICLE MAINT/REPAIR               | \$ 49.90                      |
| 37192   | MIKE'S COPY                            | SUPPLIES                           | \$ 64.00                      |
| 37193   | MT SHASTA SPRING WATER                 | SUPPLIES                           | \$ 68.50                      |
| 37194   | NORTHWEST LEADERSHIP SEMINAR           | TRAVEL/TRAINING                    | \$ 590.00                     |
| 37195   | OFFICE MAX                             | SUPPLIES                           | \$ 705.51                     |
| 37196   | ONE CALL CONCEPTS, INC                 | LOCATES                            | \$ 93.72                      |
| 37197   | OREGON DEPARTMENT OF REVENUE           | UNITARY ASSESSMENTS -MAY 2016      | \$ 1,753.37                   |
| 37198   | PACIFIC OFFICE AUTOMATION              | OFFICE EQUIPMENT                   | \$ 191.52                     |
| 37199   | PACIFIC PAVING INC                     | ASPHALT PATCHING                   | \$ 872.00                     |
| 37201   | PACIFIC POWER                          | UTILITIES                          | \$ 13,724.31                  |
| 37200   | PACIFIC POWER, INC.                    | VA CEMETERY POWER INSTALL          | \$ 9,155.00                   |
| 37202   | PERSONNEL SOURCE                       | TEMP SVC-HARNISH, MUSEUM, PW -3WKS | \$ 3,985.17                   |
| 37203   | PILOT ROCK EXCAVATION                  | ELM WAY SIDEWALK IMPROVEMENTS      | \$ 85,870.00                  |
| 37204   | ROGUE SHRED, LLC                       | UTILITIES                          | \$ 35.45                      |
| 37205   | SOS ALARM                              | UTILITIES                          | \$ 120.95                     |
| 37156   | SOUTHERN OREGON CREDIT SERVICES, INC   | COURT REFUND                       | \$ 44.19                      |
| 37206   | SOUTHERN OREGON SANITATION, INC        | UTILITIES                          | \$ 548.00                     |
| 37207   | SUPERIOR STAMP AND SIGN                | SUPPLIES                           | \$ 22.00                      |
| 37208   | TEKMANAGEMENT                          | EMAIL SUPPORT                      | \$ 40.00                      |
| 37209   | TYLER TECHNOLOGIES                     | MONTHLY SUPPORT/HOSTING            | \$ 280.00                     |
| 37210   | UPPER ROGUE INDEPENDENT                | ADVERTISING                        | \$ 557.48                     |
| 37211   | US CELLULAR                            | UTILITIES                          | \$ 1,096.70                   |
| 37212   | WELBURN ELECTRIC                       | BUILDING MAINT/REPAIR              | \$ 214.32                     |
|         |  |                                    | <b>SUBTOTAL \$ 146,002.80</b> |

**REFUNDS**

|       |                     |  |          |
|-------|---------------------|--|----------|
| 37213 | AMES, DEBORAH       |  | \$ 7.60  |
| 37214 | ARTOFF CONSTRUCTION |  | \$ 83.48 |
| 37215 | BAYER, JOHN         |  | \$ 57.00 |
| 37216 | BIRD, SUSAN         |  | \$ 33.70 |

*Cindy Hays 6-10-16  
page 2 of 2*

BILL LIST  
6/14/2016

| <u>CHECK #</u> | <u>VENDOR</u>            | <u>DESCRIPTION</u> | <u>AMOUNT</u>        |
|----------------|--------------------------|--------------------|----------------------|
| 37217          | COVINGTON, KATHERYN      |                    | \$ 50.00             |
| 37218          | DEUTSCHE BANK            |                    | \$ 47.31             |
| 37219          | EMMONS, ROBERT           |                    | \$ 42.86             |
| 37220          | KENYON, HELEN            |                    | \$ 40.66             |
| 37221          | KRUIS, ANNETTE           |                    | \$ 61.04             |
| 37222          | MARGETTS, MICHAEL        |                    | \$ 35.29             |
| 37223          | MARSH, JENNIFER          |                    | \$ 5.27              |
| 37224          | MARSHALL, DENISE         |                    | \$ 65.00             |
| 37225          | SNYDER CREEK DEVELOPMENT |                    | \$ 52.46             |
| 37226          | TINSLEY, SAM             |                    | \$ 53.04             |
| 37227          | WILLIAMS, SHERRY         |                    | \$ 92.00             |
| 37229          | HAUGTON, CHRISTOPHER     |                    | \$ 14.99             |
| 37228          | DUER, TRAVIS             |                    | \$ 19.94             |
|                |                          | SUBTOTAL           | \$ 761.64            |
|                |                          | <b>TOTAL</b>       | <b>\$ 146,764.44</b> |

**BUSINESS OF THE CITY COUNCIL  
EAGLE POINT, OREGON**

**AGENDA STATEMENT**

**Item Number:** 10.1  
**Meeting Date:** June 14, 2016

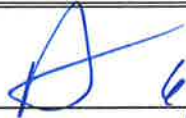
**ITEM TITLE:** Resolution No. 2013-11. A Resolution approving a Jackson County Order to initiate formation of the Rogue Valley Heritage Special District and consenting to the inclusion of City Territory within the Boundaries of the District.

**SUBMITTED BY:** Alan DeBoer, Our Heritage PAC

**SUMMARY EXPLANATION:** See attached letter to Mayor Russell dated May 22, 2016.

**FINANCIAL IMPACT:** There is no direct financial impact to the City of Eagle Point.

**APPROVED FOR SUBMITTAL:**

 6/10/14

**Henry Lawrence, City Administrator**

**STAFF RECOMMENDATION:** Staff recommends consideration of this item.

# OUR HERITAGE MATTERS

OUR HERITAGE PAC  
2 North Oakdale, Medford OR 97501

(541) 8000002      OURHERITAGEPAC@GMAIL.COM

UNITING TO CREATE THE ROGUE VALLEY HERITAGE DISTRICT

May 22, 2016

Hon. Bob Russell, mayor  
City of Eagle Point  
Box 779  
Eagle Point, OR 97524

RE: FORMATION OF ROGUE VALLEY HERITAGE DISTRICT

We have the opportunity to let voters decide if they wish to form a Heritage District in support of our museums and heritage organizations. Formation of a special district requires the consent of the City Council if city territory is to be included within the boundaries of the district. The process is the same as that which recently placed Library and Extension district formation before county voters.

Your council passed a similar Heritage District formation resolution a couple of years ago, when an unsuccessful initiative petition drive was carried out. This time around, the Board of County Commissioners has said it will act to place the question on the November ballot, pending receipt from the cities of their resolutions for inclusion.

Please, as quickly as is possible, schedule the attached draft resolution for consideration by your City Council. Time is short for action by cities because the county has several legal procedures to go through in getting the district formation question ready for placement on the ballot.

I am coordinating the campaign to get the resolutions passed and forwarded to the county. You can reach me by calling (541) 944-1600 or by email at [awdb@aol.com](mailto:awdb@aol.com). Attached are a brief fact sheet on the proposed district including a recommendation of how support to our museums and heritage organizations would be distributed, a draft city resolution and a copy of the proposed Board Order which would launch the county's legal process.

FOR OUR HERITAGE PAC

ALAN DeBOER

cc: Henry Lawrence, city manager

Attachments: Fact Sheet

Draft Resolution

Proposed Board Order

Jackson County Heritage Association brochure

Members of the **Jackson County Heritage Association** are Applegate Valley Historical Society, Big Butte Historical Society, Eagle Point Museum (part of the city government), Gold Hill Historical Society and Museum, Historic Jacksonville, Inc., Lake Creek Historical Society, McKee Bridge Historical Society, Phoenix Historical Society, Rogue Valley Genealogical Society, Southern Oregon Railway Historical Society, Southern Oregon Historical Society, Talent Historical Society, Upper Rogue Historical Society, Woodville Museum, and Buncom Historical Society. The City of Jacksonville (Beekman House and Bank museums) is associated with the Heritage Association through Historic Jacksonville, inc.

# OUR HERITAGE MATTERS

OUR HERITAGE PAC

2 North Oakdale, Medford OR 97501

(541) 890-0992

OURHERITAGEPAC@GMAIL.COM

UNITING TO CREATE THE ROGUE VALLEY HERITAGE DISTRICT

May 21, 2016

The Board of County Commissioners last week agreed to consider placing the question of heritage district<sup>1</sup> formation on the November, 2016 ballot. Should voters approve, the district would operate under Oregon special district law, specifically ORS 358.442 *et seq.* The district, governed by a five-person board of directors elected county-wide, will support programs of museums and heritage societies on behalf of all district residents and have authority to operate and maintain heritage sites and structures, acquire and preserve historical objects and materials and maintain programs of heritage societies operating within the district.

Sponsors are the 15 museums and heritage societies in the county (see list at bottom of the letter). The cities of Eagle Point and Jacksonville, which operate museums in city-owned buildings are associated with the sponsoring organization. Every city within the county will be asked to pass a resolution supporting a county-wide district.

Providing financial assistance to our museums can increase the hours they are open, giving incentive for visitors to stay longer within the county. If every visitor stayed one more day, tourist spending would increase by 30 percent - a \$133 million-a-year gain as estimated by the 2012 Oregon Travel Impacts research report.

We have a heritage of supporting our museums. County voters approved a continuing levy for history in 1948<sup>2</sup> and public support continued through 2007. Community museums flourished during those years. With loss of public support, the non-profit organizations stepped-up their fund-raising and increased use of volunteers. Despite these efforts, many of these organizations are on financial hard times. Southern Oregon Historical Society, with the largest collection of artifacts and documents, is in debt,

---

<sup>1</sup> The Heritage District, authorized by 2007 Oregon law (now ORS 358.442 to ORS 358.474), provides a vehicle to create a county-wide special district dedicated to establishing and supporting programs for the heritage societies within the county [ORS 358.466 4. (c)]. Cities within the proposed district must act to join it.

<sup>2</sup> The enabling law passed by the 1947 Legislature, ORS 358.171 *et seq.*, remains on the books. The continuing levy, however, was rolled into the tax base for Jackson County government as a result of amendments to the state Constitution passed in 1996 and 1997 (Oregon Constitution, Art 11 Sec 11 (3) (d)).

Members of the **Jackson County Heritage Association** are Applegate Valley Historical Society, Big Butte Historical Society, Eagle Point Museum (part of the city government), Gold Hill Historical Society and Museum, Historic Jacksonville, Inc., Lake Creek Historical Society, McKee Bridge Historical Society, Phoenix Historical Society, Rogue Valley Genealogical Society, Southern Oregon Railway Historical Society, Southern Oregon Historical Society, Talent Historical Society, Upper Rogue Historical Society, Woodville Museum, and Buncom Historical Society. The City of Jacksonville (Beekman House and Bank museums) is associated with the Heritage Association through Historic Jacksonville, Inc.



struggling to survive. Giving voters a chance to again consider support of history is the right thing to do.

The Jackson County Heritage Association proposes first year distribution of an historical levy to support operating expenses of its members, to finance a grant program for special history-related projects and to establish a restoration/preservation fund. It is assumed that district directors will carry forward the restoration and preservation fund for at least two years to allow investment in a significant project, and that allocation to qualified museums and heritage societies will increase by 3 percent annually after the initial year. The grant program will be used for needs not anticipated when this estimate was prepared. The uncollected tax estimate is based on 94 percent payment in the first year with 1/6<sup>th</sup> of the unpaid amount realized from delinquent taxes in subsequent years.

## 2017 Heritage District estimates

Rogue Valley Heritage District  
Three year budget projections

|  | <b>Fiscal years</b>  |                  |                  |
|--|----------------------|------------------|------------------|
|  | 2017-18              | 2018-19          | 2019-20          |
| <b>GENERAL FUND</b>                                |                      |                  |                  |
| Materials and Services#                            | 668,800              | 688,864          | 709,530          |
| District Grant Fund                                | 146,795              | 100,000          | 75,000           |
| Restoration and preservation fund (capital outlay) | 50,000               | 125,000          | 200,000          |
| Unappropriated ending fund balance                 | 5,000                | 5,000            | 5,000            |
| <b>TOTAL REQUIREMENTS</b>                          | <b>\$870,595</b>     | <b>\$918,864</b> | <b>\$989,530</b> |
| Resources other than property taxes                | 0                    | 64,262           | 138,546          |
| Property taxes required to balance                 | 870,595              | 854,602          | 850,984          |
| Estimated taxes not received                       | 55,570               | 51,276           | 51,059           |
| <b>TOTAL TAX LEVY</b>                              | <b>\$926,165</b>     | <b>\$905,878</b> | <b>\$902,043</b> |
| <b>#DISTRIBUTION OF ASSISTANCE</b>                 |                      |                  |                  |
| Applegate Valley Historical Society                | \$4,400              |                  |                  |
| Big Butte Historical Society                       | \$6,000              |                  |                  |
| Buncom Historical Society                          | No support requested |                  |                  |
| Eagle Point Museum                                 | \$26,000             |                  |                  |
| Gold Hill Historical Society                       | \$20,500             |                  |                  |
| Historic Jacksonville, Inc                         | \$13,300             |                  |                  |
| Lake Creek Historical Society                      | \$11,500             |                  |                  |
| McKee Bridge Historical Society                    | \$5,300              |                  |                  |
| Phoenix Historical Society                         | \$5,500              |                  |                  |
| Rogue Valley Genealogical Society                  | \$38,200             |                  |                  |
| Southern Oregon Railway Historical Society         | \$13,000             |                  |                  |
| Southern Oregon Historical Society                 | \$485,000            |                  |                  |
| Talent Historical Society                          | \$13,300             |                  |                  |
| Upper Rogue Historical Society                     | \$8,000              |                  |                  |
| Woodville Museum                                   | \$18,800             |                  |                  |
| <b>Total assistance</b>                            | <b>\$668,800</b>     |                  |                  |