



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

SEPTEMBER 13, 2016

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks; Aaron Prunty, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Joseph Kellerman, City Attorney; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Suzi Collins, Planning Commissioner; Millie Wewerka, Budget Committee Member and Planning Commissioner; Jerry Zieman, Budget Committee Member; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance; and Jerry Zieman offered an invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

Suzi Collins of Eagle Point invited everyone to attend an ice cream social at the Eagle Point Senior Center.

There were no other audience questions or comments.

4. PRESENTATIONS

4.1 YMCA presentation of Community Needs Analysis.

Brad Russell, Director of the YMCA, praised YMCA staff members Gary Taylor

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and Michelle Hunt for their work in developing YMCA youth programs in Eagle Point. Gary Taylor, Sports Director for the YMCA, reported assisting the City of Eagle Point with its' basketball program which has significantly grown into other sports and programs. This year, an online Community Needs Assessment (Submission No. 1) was conducted with 169 participants completing the survey. The top survey result for adults was for availability of services aimed at engaging the entire family unit. For youth/teens, the top result was for safe and secure community spaces. The School District was recognized for its role in transporting students to Y activities and programs, and for providing a place for activities. One surprising survey result was the need for non-athletic activities such as the arts or general enrichment.

Mr. Taylor asked for the City Council's formal support, and received the general consensus of the Council. The Y suggested the next step would be to hold a town hall meeting to better identify the needs of the community. Discussion ensued about holding a one hour meeting on a Saturday, possibly in November.

5. PUBLIC HEARINGS

- 5.1 Public Hearing in the matter of Planning Action #16-02:SUB (Fairway View Subdivision). Request for approval to annex, rezone, subdivide and develop the 0.65 acre property at 1131 South Shasta Avenue and a 2.26 acre portion of the neighboring Eagle Point Golf Course property for twelve single family homes.

Mayor Russell opened the Public Hearing at 7:13 p.m. in the matter of Planning Action #16-02:SUB (Fairway View Subdivision), request for approval to annex, rezone, subdivide and develop the 0.65 acre property at 1131 South Shasta Avenue and a 2.26 acre portion of the neighboring Eagle Point Golf Course property for twelve single family homes.

Mike Upston, Planning Commissioner, explained that some parts of the process are legislative in nature and other parts are quasi judicial. Mr. Upston engaged the Council in a review of a PowerPoint presentation of the proposed Fairway View Subdivision (Submission No. 2). Major points of review included:

- Location of project site and access from South Shasta Avenue;
- 12 homes proposed R-2, Multi-Family Low Density;
- Selective tree retention, walking path, re-routed golf cart path;
- Land Use Approval Requirements (Partition, Conditional Use Permit, Site Plan & Landscape Approval, Annexation & Map Changes, and Tentative Subdivision)
- A Traffic Study about the proposed development indicating it would not be expected to cause adverse impacts and there was no recommendation for mitigation.
- Conclusions of Law – 1) The application was declared complete; 2) The proposal has been found to be consistent with State Statute, the City's Comprehensive Plan, and the City's Zoning and Subdivision Ordinances; and 3) All legal

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notifications have been satisfied with respect to the application; and 4. Concerns expressed by affected agencies have been mitigated.)

- City Council options regarding approval, denial, or postponing.

Discussion ensued wherein Councilor Fierke inquired about the urbanization goals of the City as stated in the Finding regarding Map Change Approval. While it was unclear as to whether the City had documented urbanization goals, Mr. Upston noted it is part of the State's expectation that cities will urbanize prior to expansion. There were no further Council questions.

Mayor Russell invited audience comments in favor of the proposal. Alan Harper, a Development Specialist with the Ausland Group, representing the applicant, reported it had been a complex project but that it is not near the maximum density, and it provides a good mix and balance. Mr. Harper also offered to answer any questions on the project, and closed stating he hoped the project would turn into something very positive for the community. There were no Council questions.

Mayor Russell invited audience comments in opposition of the proposal. Jack Deneen of Eagle Point noted he was not against the project but expressed concern about vehicular visibility near a hill at the corner of Shasta Drive and Alta Vista. Mr. Deneen suggested an assessment and control regardless of whether the project moves forward. Following on the note of healthy lives presented by the YMCA, Mr. Deneen encouraged placement of a 3-way stop.

There was no further testimony or final comments.

At 7:34 p.m., Mayor Russell closed the Public Hearing.

Next, Mayor Russell reported the proposed Resolution No. 2016-40 was scheduled later in the Agenda as Item No. 10.1 under the "New Business" section of the Agenda. Further, there being no objection to changing the order of business, Mayor Russell asked to discuss and deliberate the proposed Resolution No. 2016-40.

There was no further deliberation, and Mayor Russell asked for a motion to approve Resolution No. 2016-40. Councilor Fierke made a motion to approve Resolution No. 2016-40, a Resolution approving annexation, rezone and a tentative subdivision plan with conditions of approval associated with Planning Application No. 16-02:SUB, Fairway View Subdivision, for the 0.65 acre property at 1131 South Shasta Avenue and a 2.26 acre portion of the neighboring Eagle Point Golf Course property for twelve single family homes. Council President Bilden seconded the motion. There was no discussion. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; and Bob Russell, aye. The motion passed unanimously.

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6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of August 23, 2016.

Mayor Russell announced the Consent Calendar. Cindy Hughes, City Recorder, proposed the following revisions to the Minutes: Item 10.2 – a correction to the roll call vote of Bill Fierke, ~~nay~~—aye. There were no questions or comments. Council President Bilden moved to approve the Minutes as amended and Councilor Fierke seconded the motion. There was no discussion. Roll call: Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; and Bob Russell, aye. The motion passed unanimously.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid including the additional bills list. Councilor Sell asked about the early release notation on two checks. Melissa Owens, Finance Officer, responded that the checks had been issued before the meeting as they related to travel/training costs prior to the meeting. There being no further questions, Council President Bilden moved to approve the Bills to be Paid in the amount of \$131,679.92 and the Additional Bills List in the amount of \$86,415.76 (Submission No. 3). Councilor Jenks seconded the motion. There was no discussion. Roll call: Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; and Bob Russell, aye. The motion passed unanimously.

9. OLD BUSINESS

9.1 Resolution No. 2016-36. A Resolution authorizing a new five-year Wholesale Water Service Agreement with the Medford Water Commission.

Robert Miller, Public Works Director, reported this item had been continued from the previous meeting for further consideration. The proposed new Agreement reduces the gallons per minute the City is allowed to take during peak hours and months. Additionally, there is a change to limit the connections available to Eagle Point from the Big Butte Springs (BBS) lines during the winter. After further review, City staff confirmed it can be in compliance with the usage terms of the contract most of the time. Additionally, Mr. Miller reported the Medford Water Commission's staff had concern but seemed to be accepting of the potential few times of modification to be taken and would put a letter with Eagle Point's Agreement.

Joseph Kellerman, City Attorney, discussed the history of the reservoir and connections to Big Butte Springs. In addition, Councilor Fierke inquired as to whether there was opposition about points he had raised in the recitals to the Agreement at the last meeting. Attorney Kellerman did not state opposition.

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Mayor Russell asked for a motion to approve Resolution No. 2016-36. Councilor Jenks made a motion to approve Resolution No. 2016-36, a Resolution authorizing a new five-year Wholesale Water Service Agreement with the Medford Water Commission. Councilor Prunty seconded the motion. There was no discussion. Roll call: Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; and Bob Russell, aye. The motion passed unanimously.

- 9.2 Resolution No. 2016-39. A Resolution rejecting all proposals for the Public Works Heated Storage Building Project.

Robert Miller, Public Works Director, explained that this item was previously discussed at the August 23, 2016 Council Meeting. Price was included as part of the selection criteria, however, all proposals exceeded the budgeted project amount. Afterwards, Vitus Construction submitted a revised proposal with a reduced price which resulted in continuing this item for further evaluation and review of contracting laws. It was determined that this proposal revised the scope of the original work, and could not be negotiated as Value Engineering. Therefore, Mr. Miller recommended rejecting all bids and re-advertising the project.

Mayor Russell asked for a motion to approve Resolution No. 2016-39. Councilor Jenks made a motion to approve Resolution No. 2016-39, a Resolution rejecting all proposals for the Public Works Heated Storage Building Project. Councilor Fierke seconded the motion. There was no discussion. Roll call: Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; and Bob Russell, aye. The motion passed unanimously.

10. NEW BUSINESS

- 10.1 Resolution No. 2016-40. A Resolution approving annexation, rezone and a tentative subdivision plan with conditions of approval associated with Planning Application No. 16-02:SUB, Fairway View Subdivision, for the 0.65 acre property at 1131 South Shasta Avenue and a 2.26 acre portion of the neighboring Eagle Point Golf Course property for twelve single family homes.

Item 10.1 was deliberated and recorded following Item 5.1 earlier in the meeting.

- 10.2 Resolution No. 2016-41. A Resolution authorizing Reimbursement of Law Enforcement Training Costs pursuant to Oregon Revised Statutes 181A.620.

Henry Lawrence, City Administrator, explained that approval of this Resolution will serve as a policy to implement the benefits under Oregon Revised Statutes 181A.620 (in place since 2009), to receive reimbursement for law enforcement training from another hiring public agency that hires a Law Enforcement Officer from Eagle Point. Mr. Lawrence reviewed the reimbursement percentages and time between Eagle Point's training and the employee being hired by another agency. A correction in

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the time periods was reported as: 0-12 months - 100% of training; 12-24 months - 66%; and 24-36 months - 33%. Discussion continued about small cities frequently training new officers who later move on to larger agencies. This can be quite costly as officers attend the academy for 16 weeks, while receiving full pay and benefits.

Mayor Russell asked for a motion to approve Resolution No. 2016-41, a Resolution authorizing Reimbursement of Law Enforcement Training Costs pursuant to Oregon Revised Statutes 181A.620. Councilor Fierke offered a motion to approve Resolution No. 2016-41 and Councilor Sell seconded the motion. There was no discussion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; and Bob Russell, aye. The motion passed unanimously.

- 10.3 Resolution No. 2016-42 A Resolution approving a Collective Bargaining Agreement between the City of Eagle Point and Teamsters Local 223 (General Unit), for the period of July 1, 2016 – June 30, 2019.

Melissa Owens, Finance Officer, reported that negotiating teams had met over the course of several sessions and negotiated a new contract effective through June 30, 2019. Provisions of the Agreement include: a change to the Floating Holiday Pay Option to make the payout date on December 1 instead of in January; new maximum contribution rate for insurance agreed upon; and the cost of living increases will be 1.5% in the first year and then increased by the U.S. All Cities- CPI-W 12-month index ending the preceding March, with a minimum of one percent (1%) and a maximum of three percent (3%) based on the actual CPI. A brief discussion followed about the related financial costs and compounding.

Mayor Russell asked for a motion to approve Resolution No. 2016-42, a Resolution approving a Collective Bargaining Agreement between the City of Eagle Point and Teamsters Local 223 (General Unit), for the period of July 1, 2016 – June 30, 2019. Councilor Fierke offered a motion to approve Resolution No. 2016-42 and Councilor Prunty seconded the motion. There was no discussion. Roll call: Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; and Bob Russell, aye. The motion passed unanimously.

- 10.4 Resolution No. 2016-43. A Resolution setting Wage Levels for Management Positions for the City of Eagle Point for 2016-2017.

Melissa Owens, Finance Officer, reconfirmed that the new three year Collective Bargaining Agreement represents all but the uniformed and management staff. The proposed Resolution authorizes the remainder of staff to receive the same cost of living adjustment except for the City Administrator whose wages are set by separate contract.

Mayor Russell asked for a motion to approve Resolution No. 2016-43, a Resolution setting Wage Levels for Management Positions for the City of Eagle Point for 2016-2017. Councilor Jenks offered a motion to approve Resolution No. 2016-43 and

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Councilor Prunty seconded the motion. There was no discussion. Roll call: Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; and Bob Russell, aye. The motion passed unanimously.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke announced the upcoming School District 9 meeting and dedication of the mural. In addition, Councilor Fierke reported attending a meeting with the auditors. One best practice to consider is a policy regarding intellectual property.

Councilor Bilden reported the Economic Development Commission meeting had been cancelled due to some last second absences. Other topics included an invitation to the mural dedication, and the Eagle Point Chamber Dinner at the Golf Course.

Councilor Sell reported very favorably on the new mural at the School District Office.

Mayor Russell reported attending the Rogue Valley Council of Governments' meeting but there was no report.

There were no other City Council reports.

12. STAFF REPORTS

Mike Upston, Planning Director, reported the Flood Map was released in May and the next step is the appeal period. While portions of Jackson County's flood plains got broader, Eagle Point is less affected than in previous Flood Maps as surveying equipment now more accurately measures the elevations. With regard to Development, Mr. Upston reported 10 new home permits had been issued in August, and development is still going strong.

Melissa Owens, Finance Officer, reported staff's focus had been on the audit process, and final invoices for Fiscal Year 2015-2016 had been completed. The next focus will be getting the annual financial report approved by the auditors and published.

Robert Miller, Public Works Director, expressed appreciation to the Council for supporting the YMCA and reported great support from the School District including refurbishing a gym. Mr. Miller also reported attending a School District 9 Facilities Meeting. Last, Mr. Miller providing an update on coordinating paving, sealing, and new road striping.

Cindy Hughes, City Recorder, reminded the City Council and the upcoming City Hall Week in Grants Pass.

13. INFORMATION

There were no Information items.

Mayor Russell recessed the meeting at 8:10 p.m.

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14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(d), To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

At 8:14 p.m., Mayor Russell opened the Executive Session pursuant to 192.660(2)(d). Following discussion, Mayor Russell closed the Executive Session at 8:26 p.m.

15. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i), To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing

At 8:27 p.m., Mayor Russell opened the Executive Session pursuant to 192.660(2)(i). Following discussion, Mayor Russell closed the Executive Session at 8:35 p.m.

15. ADJOURN

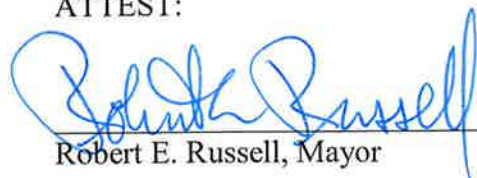
There being no further business, Mayor Russell reconvened and closed the meeting at 8:36 p.m.

Respectfully submitted,



Cindy Hughes, City Recorder

ATTEST:



Robert E. Russell, Mayor