CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

ECONOMIC DEVELOPMENT COMMISSION

JULY 11, 2016

MEETING MINUTES

1. CALL TO ORDER – 6:00 P.M.

Chair Bilden called the meeting to order at 6:15 p.m.

Commission Members Present: Jonathan Bilden, James Mannenbach, Heather Marinucci, Jason Tilley; and Joshua Wetzel.

Commission Members Absent: Joni Parsons.

Staff Members Present: Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: A member of the public.

2. FLAG SALUTE.

Chair Bilden led the flag salute.

3. AUDIENCE QUESTIONS OR COMMENTS RE ITEMS NOT ON THE AGENDA.

There were no audience questions or comments concerning items not on the Agenda.

4. CONSENT CALENDAR.

4.1 Presentation of Minutes of Meeting of June 6, 2016.

Chair Bilden announced the Consent Calendar and called for a motion. Commissioner Mannenbach moved to approve the Consent Calendar and Commissioner Tilley seconded the motion. There was no discussion. Roll call: Jason Tilley, aye; James Mannenbach, aye; Joshua Wetzel, aye; Heather Marinucci, aye; and Joni Parsons, absent. The Motion passed unanimously by those present.

5. PRESENTATIONS.

There were no presentations.

6. OLD BUSINESS.

6.1 Economic Development Strategy Implementation – Work Plan: Commissioner progress reports on the Economic Development Strategy Action Items they are working on.

Mike Upston, Planning Director, provided a brief background report about the process of Commissioners providing progress reports and the Commission continuing with the work plan. In September, each Commissioner will report back on the work list.

Chair Bilden provided an update about the Council's discussion regarding the Economic Development Commission's recommendation on reducing System Development Charges (SDC) for businesses which will be included as part of the future overall SDC Study. It is anticipated that Finance will possibly start the process of the SDC study in August.

Chair Bilden also reported on the Council's support of the Façade Improvement Grant Program. Mr. Upston added that he is attempting to ensure that all business and property owners are aware of the program. Applications will be accepted beginning in about one month with approximately $20,000 available for improvements. Additionally, Chair Bilden and Mr. Upston reported the Council had approved completion of the downtown street lighting project.

Additionally, in follow up to the presentation from Paradux Media Group regarding branding, Chair Bilden reported an upcoming presentation would be made to the City Council.

Next, Chair Bilden reported that along with Commissioner Parsons, he attended a recent Southern Oregon Regional Economic Development Inc. (SOREDI) meeting which was less of a working meeting than usual which included a celebration for Ron Fox's retirement.

Commissioner Tilley reported plans to meet with businesses soon as he and Commissioner Parsons had not been able to do so.

There were no other reports.

6.2 Economic Development Strategy Implementation – Action Item 2.I: Continued planning for the 2016 Annual Economic Forum, to be held Saturday, Oct 8th. (Project Leader: Bilden, Volunteers: Parsons, Marinucci)

Chair Bilden reported meeting with Commissioners Parsons and Marinucci on this item. They had reached out to two speakers and are awaiting confirmation. The plan is for the event to be more of a round table interactive discussion with key business leaders involved. A brief discussion arose about the School District applying for a renovation bond. Discussion resumed about the 2016 Annual Economic Forum being a more interactive setting than in past years.

7. NEW BUSINESS.

7.1 Economic Development Strategy Implementation – Action Item 2.G: Focus on workforce development as a means of providing businesses with the resources they need to be successful, including a skilled workforce. Commissioner Marinucci will share her proposed scope of work with the commission. (Project Leader: Marinucci)

Commissioner Marinucci reported meeting with Mike Upston, Planning Director, in June and plans to bring this item forward in the future. Commissioner Marinucci reported working with another group, Pathways for Students and Adults, and may be valuable as it relates to Action Item 2.G.

8. REPORTS FROM COMMISSIONERS.

Commissioner Mannenbach reported positively on the 4th of July Celebration.

9. REPORTS FROM STAFF.

Mike Upston, Planning Director, reported about Paradux Media Group presenting to the Council on July 26th. Additionally, Mr. Upston discussed:

- Recent Eagle Point Cycling Challenge
- Applicants for the Economic Development Commission
- Coordinating a future joint meeting with the City Council
- Eagle Point High School Graphic Arts Department.

Cindy Hughes, City Recorder, discussed the cancellation of the August 1st meeting with the next meeting being rescheduled for Monday, September 12th instead of September 5th (Labor Day).

10. INFORMATION.

There were no information items.

11. ADJOURNMENT.

There being no further business before the Economic Development Commission, Chair Bilden adjourned the meeting at 6:30 p.m.

Respectfully submitted,

Cindy Hughes, City Recorder

ATTEST:

Jonathan Bilden, Chairman