



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

SEPTEMBER 27, 2016

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, *Bill Fierke (via Skype and teleconference), Aaron Prunty, and Kathy Sell.

Council Members Absent: Ruth Jenks.

Staff Members Present: Henry Lawrence, City Administrator; Joseph Kellerman, City Attorney; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Sergeant Dustin LaFord; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Suzi Collins, Planning Commissioner; Millie Wewerka, Budget Committee Member and Planning Commissioner; Jerry Zieman, Budget Committee Member; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance; and Jerry Zieman offered an invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

Millie Wewerka, of Eagle Point, discussed her experience with registering complaints with the City on the website and in person. Henry Lawrence, City Administrator, directed staff to address the website issue and received the complaint. There were no other audience questions or comments.

4. PRESENTATIONS

There were no presentations.

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5. PUBLIC HEARINGS

There were no public hearings.

6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of September 13, 2016.

Mayor Russell announced the Consent Calendar. There were no questions or comments. Council President Bilden moved to approve the Consent Calendar as presented and Councilor Sell seconded the motion. There was no discussion. Roll call: Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bob Russell, aye; Bill Fierke, absent; and Ruth Jenks, absent. The motion passed unanimously by those present.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid including the additional bills list. There being no questions, Council President Bilden moved to approve the Bills to be Paid in the amount of \$388,848.52 and the Additional Bills List in the amount of \$12,679.19 (Submission No. 1). Councilor Sell seconded the motion. There was no discussion. Roll call: Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Aaron Prunty, aye; Bob Russell, aye; Bill Fierke, absent; and Ruth Jenks, absent. The motion passed unanimously by those present.

9. OLD BUSINESS

There was no Old Business.

10. NEW BUSINESS

10.1 Resolution No. 2016-44. A Resolution proclaiming the month of October 2016 as Community Planning Month in the City of Eagle Point.

Mike Upston, Planning Director, announced this proclamation is endorsed by the American Planning Association every year. Mr. Upston acknowledged Planning Commissioners Collins and Wewerka, present in the audience, for their service on the Commission as well as their community involvement and attendance at other meetings.

*At approximately 7:07 p.m., Councilor Fierke joined the meeting via Skype.

Mayor Russell asked for a motion to approve Resolution No. 2016-44. Councilor Prunty made a motion to approve Resolution No. 2016-44, a Resolution

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proclaiming the month of October 2016 as Community Planning Month in the City of Eagle Point. Councilor Sell seconded the motion. There was no discussion. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Aaron Prunty, aye; Kathy Sell, aye; Bob Russell, aye; Ruth Jenks, absent. The motion passed unanimously by those present.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke reported on the recent D9 meeting and dedication of the mural at the School District building.

Council President Bilden reported on the mural dedication and celebration. In addition, he reported on the Chamber Awards Dinner and announced the upcoming Lucas Park Grand Opening.

Councilor Brown, reported on Rogue Valley Sewer Services (RVSS) approving an Ordinance to create a reimbursement district to allow certain property owners to reimburse RVSS for connecting to its sewer system. Additionally, Councilor Brown reported on the alignment project of the sewer line near Highway 62 and the 62 Diner.

Mayor Russell reported favorably on the mural dedication, Chamber Awards Dinner, and the Butte Creek Mill Foundation Golf Tournament at the Golf Course. Mayor Russell also reported plans to attend the League of Oregon Cities Annual Conference together with Councilors Brown and Prunty.

There were no other City Council reports.

12. STAFF REPORTS

Mike Upston, Planning Director, provided updates on Eagle Point Community Bible Church Expansion; Sienna Hills Subdivision; Eagle Crest Overlook; Idlewood Estates; Fairway View Subdivision; Lodging at Eagle Point Golf Course; and Greenview Subdivision. The next item, also in the Friday Letter, was about a reduction in Federal Funding for transportation improvement projects in this region which is expected to last for at least the next few years. With regard to signage at the Rogue Valley International-Medford Airport (Airport), the Airport contacted staff to offer a new sign location at a cost of approximately \$400 per month. The current expense is around \$260 per month. Henry Lawrence, City Administrator, suggested checking with the Airport about moving the sign to the new space at the same price, or otherwise pulling the sign out. A brief discussion followed and there was no objection to Mr. Lawrence's suggestion. There was additional discussion about leaving the sign at its current location and waiting for a better location.

Melissa Owens, Finance Officer, reported the final numbers were included in the agenda packet for the June 30 Financial Report, and the August 31 Financial Report. Ms. Owens offered to answer questions about the reports and provided an update about working with the auditors for PERS liability testing. Ms. Owens further reported working with them on

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finishing the comprehensive annual financial report. In addition, Ms. Owens discussed features for online utility billing and court citations, also shown in the agenda packet.

Robert Miller, Public Works Director, reported on the Pavement Management Program with the completion of the 2016 Seal Coat Project, 2016 Chip Seal Project except for the striping, and the 2016 Paving Project coming up with contractors all working hard to beat the weather restraints. Mr. Miller also reported on the completion of the Lucas Park Restroom Project. Councilor Sell inquired about the possibility of the intersection at Loto Street and Royal Avenue becoming a 4-way stop. Mr. Miller responded that it will be part of a future analysis. Discussion followed about the progress on the Splash Park.

Henry Lawrence, City Administrator, reported attending the recent Medford Water Commission meeting wherein they approved the new five year agreement with the City of Eagle Point. Mr. Lawrence noted the next five year agreement may be more difficult because of reduced flow rates and the potential impacts to the City's system. Public Works Supervisor, Gary Shipley, submitted a grant application to the Oregon Association of Water Utilities for assistance with future pump station upgrades.

Cindy Hughes, City Recorder, expressed appreciation to the Council for their support in continuing education and reported attending the recent Oregon Association of Municipal Recorders Annual Conference.

13. INFORMATION

There were no Information items.

Mayor Russell recessed the meeting at 7:30 p.m.

14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i), To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing

At 7:35 p.m., Mayor Russell opened the Executive Session pursuant to 192.660(2)(d). Following discussion, Mayor Russell closed the Executive Session at 7:45 p.m.


15. ADJOURN

There being no further business, Mayor Russell reconvened and closed the meeting at 7:46 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Robert E. Russell, Mayor