



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON
FEBRUARY 25, 2017

SPECIAL STUDY SESSION MINUTES

1. Call to Order – 9:00 A.M.

Mayor Russell called the meeting to order at 9:00 a.m.

Council Members Present: Bob Russell, Jonathan Bilden, Bill Fierke (via Skype), Ruth Jenks, James Mannenbach, Kathy Sell, and Michael Stanek.

Staff Members Present: Henry Lawrence, City Administrator; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; and Cindy Hughes, City Recorder.

Guests: Wyn Lewis, Parks and Recreation Commissioner; and Douglas Detling, Parks and Recreation Commissioner.

2. Review 2016-2017 Council Goals and establish goals for 2017-2018.

Mayor Russell facilitated the review of the 2016-2017 Council Goals and the establishment of the 2017-2018 Council Goals, reflected in the attached Exhibit A. The majority of the 2016-2017 goals remain for 2017-2018; however, revisions and additions were made.

Other points of discussion during the review included:

- Councilor Bilden initiated discussion about conducting a review of the Charter as it has been in place for 20 years. While it was not added as a goal, Council President Jenks volunteered to assist, noting this item would be required to be on a ballot.
- The city-owned old fire station site (Item 5 on the agenda) was discussed at length. Mr. Lawrence provided a brief history about the development efforts on the Old Fire Station property. The process began in 2013 when Dan Horton, a local architect, was retained to work on drafting possible uses of the property. This effort was followed with a well attended town hall meeting in 2014 and a Request for Proposals that was sent out extensively. Mr. Lawrence noted that since that time, the economy has still not turned around for commercial and downtown development in Eagle Point.

Mr. Lawrence also discussed using a real estate consultant to pursue large scale development options with a timeframe of 5 to 10 years, as well as a simpler but faster building renovation to create useable space. In addition, Mr. Lawrence reported a

City of Eagle Point Council Special Study Session Minutes

February 25, 2017

Page 2 of 2

local person had expressed interest in developing a coffee shop and office space. Discussion ensued with support of renovation and beautification toward preserving the building and moving forward sooner rather than later.

At approximately 10:37 a.m., Mayor Russell recessed the meeting, and reconvened at approximately 10:46 a.m.

3. Discussion regarding the idea of combining the Economic Development Commission with the Parks and Recreation Commission.

Jonathan Bilden, City Councilor, discussed the Economic Development Commission's completion of its work at this time and the natural progression into working on livability with the Parks and Recreation Commission. Discussion continued which resulted in Mayor Russell selecting Councilors Bilden, Mannenbach, Stanek, and Commissioner Detling with the Parks & Recreation Commission to work on draft language for a new, combined Commission. Major points of consideration include the number of Council Liaisons and Commission Members. Discussion was also held about a Council Liaison serving as a Commission's Chair and how that may or may not influence the direction of a Commission.

4. Discussion regarding Eagle Point 2017 Events.

Mayor Russell and Henry Lawrence, City Administrator, led the review and discussion of the Eagle Point 2017 Events (Included in the Agenda Packet). All events are on schedule other than the Eagle Point Cycling Challenge, and the Little Butte Creek Watershed Festival. Additionally, Santa's Christmas Shop was removed from the schedule; and the Eagle Point Street Dance discussion resulted in selecting August 12th, a Second Saturday, for the event.

5. Discussion regarding the city-owned old fire station site.

Item No. 5 was discussed and reported under Item No. 2 shown above.

6. ADJOURN

There being no further business, Mayor Russell closed the Special Study Session of the Eagle Point City Council at 11:20 a.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:



Robert E. Russell, Mayor

Exhibit A

2017-2018 COUNCIL GOALS

(February 25, 2017)

GOALS	FOCUS
Livability	Support parks maintenance and staff resource needs.
	Purchase easement and continue improvement/expansion of trail along Little Butte Creek.
	Focus on downtown appearance, including a timeline to finish Main Street lighting; and eventually connect with Linn Road near City Hall.
	Support nuisance abatement and code enforcement efforts.
Recreation	Complete the Mattie Brown gazebo.
	Support and promote youth and adult programs.
	Complete the updated Parks and Recreation Master Plan.
	Add a chapter to the Parks and Recreation Master Plan to develop a hiking trails master plan, and implement as time and funding allows.
	Develop and expand the Eagle Point Splash Park, as funds and timing permit.
	Improve in-city and regional pedestrian connectivity, including planning for a bikeway connection to the Bear Creek Trail; and link the lagoon trail to Denman Wildlife Area.
Public Safety	Support programs, fleet, equipment, and training.
	Support additional staffing as deemed necessary.
	Provide National Incident Management System (NIMS) training for Council.
Community Development	Continue with new focus on development and incentive opportunities for the Old Fire Station property.
	Postpone Economic Development Commission work under the Economic Development Strategy.
	Review development fees as comparative to other local jurisdictions.
	Promote Eagle Point by submitting articles and press releases to various publications.
	Continue to implement achievable components of the Town Center Plan (streetlights, paving, landscaping/street trees, etc.)
	Consider enhanced use of Cable TV PEG Program development, city promotion, and "Branding".
	Promote volunteerism and associated programs, including outreach; and develop and maintain a list of volunteer projects.
	Continue the Conceptual Plan process for the City's Urban Reserve Areas.
	Improve/expand way-finding features (signs, markers, maps, etc.)

Exhibit A

2017-2018 COUNCIL GOALS

(February 25, 2017)

GOALS	FOCUS
Fiscal and Administrative Stability	Communicate with franchisees, and follow-up with results of the franchise financial audit.
	Evaluate Fees and make selected adjustments.
	Support use of staff resources to respond to grant applications.
	Promote staff professional development.
Public Infrastructure	Focus on adding facilities that improve walkability, including safe routes to schools.
	Continue to support maintenance of city streets and pedestrian facilities.
Historic & Cultural Initiatives	Improve the property around the covered bridge and potentially buy adjacent property.
	Identify opportunities to support preservation of historic structures and sites.
	Support continued improvements (Wi-Fi) to Harnish Wayside Park and Visitors Center.
	Provide more tourist information signs for Eagle Point points of interest (Oregon Travel Experience - OTE) signs, covered bridge, etc.