



# CITY OF EAGLE POINT

*"Gateway to the Lakes"*

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## OREGON

EAGLE POINT CITY COUNCIL  
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

APRIL 11, 2017

### REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Bill Fierke, Ruth Jenks, James Mannenbach, Kathy Sell, and Michael Stanek.

Staff Members Present: Joe Kellerman, City Attorney; Melissa Owens, Finance Director; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Suzi Collins, Planning Commissioner; Millie Wewerka, Budget Committee Member and Planning Commissioner; Jerry Zieman, Budget Committee Member; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance; and Jerry Zieman offered the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

Dianne Mihocko of Eagle Point requested staff to look into getting the grant for Stevens Road earlier if possible, citing motorized wheelchair use along that route.

4. PRESENTATIONS

There were no presentations.

5. PUBLIC HEARINGS

There were no public hearings.

## City of Eagle Point Council Meeting Minutes

April 11, 2017

Page 2 of 4

### 6. CONSENT CALENDAR

#### 6.1 Presentation of Regular Meeting Minutes of March 28, 2017.

Mayor Russell announced the Consent Calendar. There were no questions or comments. Councilor Bilden moved to approve the Consent Calendar as presented and Councilor Fierke seconded the motion. There was no discussion. Roll call: Kathy Sell, yes; Michael Stanek, yes; Jonathan Bilden, yes; Bill Fierke, yes; Ruth Jenks, yes; James Mannenbach, yes; and Bob Russell, yes. The motion passed unanimously.

### 7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

### 8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid including the additional bills list. There being no questions, Councilor Bilden moved to approve the Bills to be Paid in the amount of \$87,435.61 and the additional bills list (Submission No. 1) in the amount of \$45,177.86. Councilor Jenks seconded the motion. There was no discussion. Roll call: Michael Stanek, yes; Jonathan Bilden, yes; Bill Fierke, yes; Ruth Jenks, yes; James Mannenbach, yes; Kathy Sell, yes; and Bob Russell, yes. The motion passed unanimously.

### 9. OLD BUSINESS

### 10. NEW BUSINESS

#### 10.1 Resolution No. 2017-10. A Resolution appointing Planning Commissioners to fill vacancies on the Eagle Point Planning Commission.

Mayor Russell reported on Planning Commission vacancies and applications submitted by Bernard Grossman, Dianne Mihocko, Aaron Prunty, and Milicent Wewerka.

Next, Mayor Russell offered a motion to approve Resolution No. 2017-10, a Resolution appointing Aaron Prunty to immediately serve the remainder of James Mannenbach's term on the Eagle Point Planning Commission expiring on January 31, 2019; and to appoint Bernard Grossman, Dianne Mihocko, and Milicent Wewerka to immediately serve on the Eagle Point Planning Commission through January 31, 2021. Councilor Fierke seconded the motion. There was no discussion. Roll call: Jonathan Bilden, yes; Bill Fierke, yes; Ruth Jenks, yes; James Mannenbach, yes; Kathy Sell, yes; Michael Stanek, yes; and Bob Russell, yes. The motion passed unanimously.

## City of Eagle Point Council Meeting Minutes

April 11, 2017

Page 3 of 4

### 11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke reported on the D9 School Board's upcoming meeting to discuss policies.

Councilor Bilden reported on the Southern Oregon Regional Economic Development Inc. (SOREDI) Board meeting. SOREDI will hold its Annual Meeting at the Eagle Point Golf Course on June 21<sup>st</sup>, and is working on restructuring dues.

Mayor Russell reported attending a recent Medford Water Commission meeting, and the Arbor Day Ceremony marking Eagle Point's 25<sup>th</sup> Anniversary as a Tree City USA. Mayor Russell expressed appreciation to the Public Works crew, and to volunteers for their help in plantings around town. Additionally, Mayor Russell provided an update on the Butte Creek Mill and plans to restore the building with the assistance of the Timber Framers Guild.

### 12. STAFF REPORTS

Mike Upston, Planning Director, announced the next Planning Commission meeting (April 18) with a Public Hearing for the proposed Storage Emporium. The Planning Commission meeting in May will include the Barton Road Subdivision Project and will likely be brought forward to the Council in June. Around town, a Main Street building is being prepared for a new façade, the future site of the Black Rock Coffee Company is being demolished, and the Eagle Point Bible Church has been completed. Mr. Upston noted these items were included in the Friday Letter, and concluded by expressing appreciation to the Planning Commissioners.

Melissa Owens, Finance Director, reported working on the budget and announced the Budget Committee meeting dates would be forthcoming. In addition, staff is updating projections and preparing for a new audit team visit in May. The audit team will attend the City Council meeting at the first meeting in May. Ms. Owens reported additional information included in the Friday Letter.

Vern Thompson, Police Chief, reported attending the Emergency Communications of Southern Oregon (ECSO) Board meeting. ECSO's proposed budget includes a fee increase of under 4%. Chief Thompson also reported on ECSO's upcoming new communication feature, Text-to-911 Service, Call if you Can – Text if you can't (Submission No.2).

Cindy Hughes, City Recorder, reminded officials of the Statement of Economic (SEI) filing deadline of April 15<sup>th</sup> with the Oregon Government Ethics Commission. Additionally, Ms. Hughes reported attending the Oregon Association of Municipal Recorders Mid-Year Conference and writing course.

There were no other staff reports.

**City of Eagle Point Council Meeting Minutes**

April 11, 2017

Page 4 of 4


13. INFORMATION

There were no information items for discussion.

15. ADJOURN

There being no further business, Mayor Russell closed the meeting at 7:17 p.m.

Respectfully submitted,

  
Cindy Hughes, City Recorder

ATTEST:

  
Robert E. Russell, Mayor