



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT COMMUNITY DEVELOPMENT COMMISSION

17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

November 7, 2017

REGULAR MEETING MINUTES

1. CALL TO ORDER – 5:01 P.M.

Chair Mannenbach called the meeting to order at 5:01 p.m.

Commission Members Present: Elizabeth Bilden, Douglas Detling, Susie Doss, David Lacombe, Wyn Lewis, Ana Mannenbach, Heather Marinucci and Jenna Thomas.

Commission Members Absent: Brandon Crosier.

Staff Members Present: Robert Miller, Public Works Director and April Strouse, Meeting Secretary.

Guests: None.

2. FLAG SALUTE.

Commissioner Mannenbach led the flag salute.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA.

None.

4. CONSENT CALENDAR.

4.1 Presentation of Regular Meeting Minutes of November 7, 2017.

Chair Mannenbach announced the Consent Calendar and asked for a motion. Commissioner Detling moved that the Consent Calendar be approved. Commissioner Bilden seconded the motion. There was no further discussion. The motion passed.

unanimously by the voting members. Commissioner Lewis abstained due to previous absence.

5. OLD BUSINESS.

5.1 Discussion regarding frequency of meetings for the Community Development Commission.

Public Works Director Rob Miller called for a discussion to clarify frequency of meetings. Commissioner Lewis suggested the Commission meet bi-monthly and the discussion amongst the Commissioner's resulted in an agreement to meet bi-monthly unless otherwise determined.

6. NEW BUSINESS.

6.1 Review and Discuss Ordinance 2017-06: The City of Eagle Point Historic Preservation Ordinance.

City Administrator Henry Lawrence gave an overview of the Historic Preservation Ordinance that had been previously voted on by the Community Development Commission, making a recommendation to Council to initiate the process of becoming a Certified Local Government under the State Historical Preservation Office (SHPO). October 24, 2017 the City Council passed an ordinance to approve the Certified Local Government. The City of Eagle Point Ordinance was written to allow for the Community Development Commissioner's to act as the Landmarks Advisory Commission as needed for the Certified Local Government and we are currently waiting for SHPO to review and approve the proposed ordinance. Mr. Lawrence requested the Commissioner's complete applications for Certified Local Government as required by SHPO and turn them into him by the following week. The ordinance called for the designation of a Historic Preservation Officer and Planning Director Mike Upston has volunteered for that roll.

6.2 Goals and Priorities of the Community Development Commission.

Mr. Miller introduced the goals from the City Council and the Master Parks and Recreation Plan and asked the commissioner's to discuss amongst themselves their priorities as a Commission.

7. REPORTS FROM COMMISSIONERS.

None.

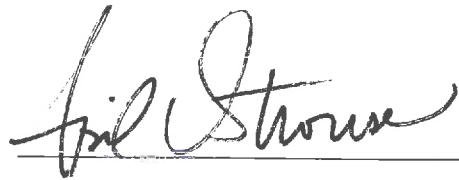
8. REPORTS FROM STAFF.

Mr. Miller gave an update to projects happening within the city.

9. ADJOURN.

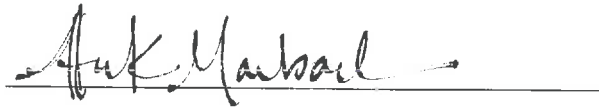
There being no further business, Chair Mannenbach adjourned the meeting at 5:47 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "April Strouse", written over a horizontal line.

April Strouse, Meeting Secretary

ATTEST:

A handwritten signature in cursive script, reading "Ana Mannenbach", written over a horizontal line.

Ana Mannenbach, Chair

COMMUNITY DEVELOPMENT COMMISSION
ROLL CALL 11/7/17

Council Liaison Jonathon Bilden- non voting				Start of 1st Hearing:				Close of 1st Hearing:									
Open of Meeting: 5:01 PM		Close of Meeting: 5:47 PM		Start of 2nd Hearing:		Close of 2nd Hearing:		1st		2nd		1st		2nd		AGENDA #	
Attendance	1st	2nd	AGENDA #	1st	2nd	AGENDA #	1st	2nd	AGENDA #	1st	2nd	AGENDA #	1st	2nd	AGENDA #		
	Elizabeth Bilden	4.1 ✓															
Absent	Brandon Crosier	✓															
	Doug Detling	✓															
	Susie Doss	●															
	David Lacombe	✓															
	Wyn Lewis	✓	4.1														
	Ana Mannenbach	✓															
	Heather Marinucci	✓															
	Jenna Thomas	✓															
			AGENDA #	1st	2nd	AGENDA #	1st	2nd	AGENDA #	1st	2nd	AGENDA #	1st	2nd	AGENDA #		

5:07 PM