



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

NOVEMBER 13, 2018

REGULAR MEETING MINUTES

1. CALL TO ORDER – 6:00 P.M.

Mayor Russell called the meeting to order at 6:00 p.m.

Council Members Present: Bob Russell, Bill Fierke, Ruth Jenks, James Mannenbach, and Michael Stanek.

Council Members Absent: Jonathan Bilden, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Souvanny Miller, City Attorney; Darin May, Police Chief; Bill Fisher, Police Corporal; Robert Miller, Public Works Director; Melissa Owens, Finance Director; Mike Upston, Planning Director, and Cindy Hughes, City Recorder.

Guests: Mike Frey and Tisha Oehmen, Paradux Media Group; Suzi Collins, Planning Commissioner; Bernie Grossman, Planning Commissioner; Eric Gunn, Budget Committee Member; David Lacombe, Community Development Commissioner; Kevin Walruff, Planning Commissioner; Millie Wewerka, Budget Committee Member and Planning Commissioner; Jerry Zieman, Budget Committee Member; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance; and Jerry Zieman offered the invocation. Following the invocation, Mayor Russell reminded everyone about quieting cell phones until after the meeting.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

Bob Willey of Eagle Point and a member of the Guardians of the Eagle Point Museum requested consideration of including a small presence about the Museum in the City's utility billing newsletter. Mr. Willey also discussed promotional ideas as a way of generating local interest in the museum. Melissa Owens, Finance Director, oversees the newsletter and agreed to assist the Guardians. Mayor Russell recommended contacting the Upper Rogue Independent as well.

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Suzi Collins, an Eagle Point resident and President of the Eagle Point Senior Center reported veterans and others appreciating the Veterans Day Breakfast at the Senior Center and serving 99 meals.

Dianne Archer of Eagle Point expressed appreciation to the Council, stating she enjoyed coming to the Council meetings, was impressed, and is looking forward to seeing what the new mayor has in store.

There were no other audience questions or comments.

4. PRESENTATIONS

4.1 Presentation of Service Award to Bill Fisher in recognition of service with the City of Eagle Point Police Department, 2003 ~ 2018.

Mayor Russell announced Item No. 4.1 on the agenda, a presentation in recognition of Bill Fisher's service with the City of Eagle Point Police Department, 2003 ~ 2018. Mayor Russell and Police Chief May presented the service award to Bill Fisher. The presentation was well attended by members of the Police Department, administrative staff, and family members.

5. PUBLIC HEARINGS

There were no Public Hearings.

6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of October 23, 2018.

Mayor Russell announced the Consent Calendar. Cindy Hughes, City Recorder, reported on revisions including the roll call vote on Resolution No. 2018-48, and the guest list. There were no questions or comments. Councilor Stanek moved to approve the Consent Calendar as presented and Councilor Mannenbach seconded the motion. There was no discussion. Roll call: Ruth Jenks, yes; James Mannenbach, yes; Michael Stanek, yes; Bob Russell, yes; Bill Fierke, abstained; Jonathan Bilden, absent; and Kathy Sell, absent. The motion passed with four yes votes.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid. There being no questions, Council President Jenks moved to approve the November 13th bill list and the addendum for a total amount of \$256,217.08 (Submission No. 1). Councilor Fierke seconded the motion. There was no discussion. Roll call: Ruth Jenks, yes; James Mannenbach, yes; Michael Stanek, yes; Bill Fierke, yes; Bob Russell, yes; Jonathan Bilden, absent; and Kathy Sell, absent. The motion passed unanimously by those present.

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9. OLD BUSINESS

9.1 Discussion and final review of new logo design for the City of Eagle Point.

Henry Lawrence, City Administrator, reported on two prior meetings about the new logo design. Mike Frey and Tisha Oehmen of Paradux Media Group referenced the mock up of the final logo (Submission No. 2), and Mayor Russell asked for Council comments. Councilor Fierke expressed liking a lot of the other proposals better but had not been in attendance when they were presented. Councilor Stanek liked the logo, others indicated the same, and Mayor Russell announced it as a “yes”. Councilor Stanek suggested making the print larger for “Welcome to the Neighborhood”. Mr. Lawrence agreed to work on the change, and Mayor Russell noted it as being a good point. There were no objections stated.

10. NEW BUSINESS

10.1 Resolution No. 2018-49. A Resolution authorizing a Traffic Analysis of the Robert Trent Jones Boulevard Intersections.

Robert Miller, Public Works Director, reviewed the Agenda Statement about authorizing a traffic analysis related to a petition for stop signs and crosswalks on Robert Trent Jones. Mr. Miller reported receiving an estimate from Kim Parducci (S.O. Transportation Engineering, LLC), which was provided at the meeting (Submission No. 3). The estimate included five intersections along Robert Trent Jones Boulevard at a cost of \$7,900.

Council discussion followed regarding:

- The process of a traffic analysis.
- Citizen petition.
- Downloading and utilizing the existing data from the speed radar reader before spending more money.
- Consideration of placing the speed radar reader in another location.
- Whether or not it is necessary to evaluate all five locations, and making sure to spend the City’s money wisely.
- The cost of \$1,500 to \$2,000 per intersection.
- Other companies that provide this type of analysis.
- Stop sign placement at cross streets or collectors.
- Placing a police vehicle in the area.
- The importance of following the standards in the Manual on Uniform Traffic Control Devices (MUTCD) and going through the process.
- Consideration of changing all speed limits along Robert Trent Jones Boulevard to 25 mph.

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- Funding for the unbudgeted analysis from a contingency line item in the Street Fund of approximately \$150,000, set aside for emergencies or to carry over for the next year.

Mayor Russell suggested tabling the item until the next meeting and there was no objection.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke apologized for not attending the last meeting but announced the upcoming D9 School Board meeting, and noted he may be attending the next two Council meetings online. Councilor Fierke went on to express appreciation to Mayor Russell and Councilors Jenks, Sell, and Bilden for their eight years of service on the Council and the working relationship they shared. He commented about the Council not always agreeing but being volunteers, and kind and gentle towards one another.

Council President Jenks reported on the Veterans Day Ceremonial Walk and it being a great Veterans Day in Eagle Point. Mayor Russell added that it was nice to have the Scouts there as well.

Councilor Stanek also commented that the Veterans Day march was really nice with Bob Pinnell doing a great job as well as the Scouts and Eagle Point High School Band.

Mayor Russell spoke of the recent elections and a great new City Council. Further, Mayor Russell reported attending a meeting about building a YMCA here, and a separate meeting about setting up a Foundation to help our students be able to visit Showa Japan.

12. STAFF REPORTS

Mike Upston, Planning Director, reported on the four or five large new subdivisions in Eagle Point moving along at a steady pace and one new commercial development winding up. Mr. Upston noted that Sienna Hills Subdivision which was supposed to come forward at the next meeting needs more time, and he will announce when it will be moving forward. In addition, Mr. Upston provided a brief review of regional work, and internal initiatives about grading permitting. Regarding meetings, the Planning Commission will not meet the rest of the year and Community Development is scheduled to meet on January 2nd. Last, Mr. Upston reported plans to attend a workshop on all things the State Historic Preservation Office (SHPO) does including grant processes.

Melissa Owens, Finance Director, reported working on budget projections over the last couple of months and will present the projections at the next meeting. Additionally, Ms. Owens reported on the property tax bills being mailed and a breakdown in the Friday Letter, G.O. Bond being paid off this year, PERS rates being slightly less than projected, and working on the water operator recruitment. Staff also participated in ALICE Training provided by Eagle Point's Senior Police Officers Anselmi and Davis.

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Robert Miller, Public Works Director, reported on paving being completed before major rains, and subdivisions wrapping up although work on North Barton Road Phase I is beginning. Additionally, work on Linn Road is progressing with subcontractors for Avista utilities working, and work on the project is scheduled to continue.

Police Chief May announced Officer Evertt's graduation from the Police Academy, and reported she is doing well. With regard to recruitment, efforts will continue and be opened to entry level applicants. Chief May noted that Officer Fisher will be greatly missed, and that he has done a lot of work behind the scenes for the Police Department. Last, Chief May reported on crime and cases dropping but anticipated them going back up with the approaching holidays.

Henry Lawrence, City Administrator, offered congratulations to the Council-elect and suggested attendance at the November 27th meeting with a review of the budget. While projections are status quo, Mr. Lawrence noted the City is looking at adding future staff including a senior police officer and a water operator. In addition, budget binders and 10-year projections will be provided to the new City Councilors. Mr. Lawrence announced ride-sharing will be available to the League of Oregon Cities Elected Officials Training in December, and welcomed the new City Councilors to contact him with any questions.

Cindy Hughes, City Recorder, reported the Friday Letter posted to the website on Friday evening, but the email to Council did not get sent until the Council meeting day. In addition, recruitment is in progress for the Community Development Commission as well as the Planning Commission.

13. INFORMATION

There were no information items.


14. ADJOURN

There being no further business, Mayor Russell closed the meeting at 6:42 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Robert E. Russell, Mayor