



City of Eagle Point

Community Development Commission

Eagle Point Community Development Commission

17 Buchanan Avenue South, Eagle Point, Oregon

December 3, 2019

1. CALL TO ORDER – 5:00 P.M.

At 5:03PM, Mr. Upston informed the Commission that Chair Bilden and Vice Chair Mannenbach were absent. He asked that a motion to nominate an Interim Chair happen. Commissioner Detling nominated Commissioner Sell. Commissioner Crosier seconded the motion. The motion passed with all yes votes by the voting members present.

Commission Members Present: Brandon Crosier, Douglas Detling, Susie Doss, Josh Fagan, Ivan Ewald, Wyn Lewis, and Kathy Sell.

Commission Members Absent: Jonathan Bilden and Ana Mannenbach.

Council Members Present: David Lacombe and Bernie Grossman.

Staff Members Present: Robert Miller, Public Works Director; Mike Upston, Planning Director; Nichole Petty, Meeting Secretary.

Guests: George Kramer from Kramer & Co, Ruth Jenks, City of Eagle Point Mayor and members of the public.

2. FLAG SALUTE

Interim Chair Sell led the flag salute.

3. AUDIENCE QUESTIONS OR COMMENTS RE ITEMS NOT ON THE AGENDA

None were heard.

4. PRESENTATIONS

4.1 Historic Property Survey: Progress Update, Kramer & Co.

Mr. Upston provided a brief introduction on George Kramer and the work he has been working on for the City over the last several months. Mr. Kramer discussed his progress in bringing the 1989 survey completed by Carol Barrett up to date. He has transferred files he's received to keyword searchable PDF documents. These documents include a scrapbook of newspaper clippings and articles, historic photographs of different buildings,

as well as conversations between Barrett and people owning or occupying the homes and buildings being surveyed. His hope is that these documents will be made available to the public through either the library or City website.

Thus far, Mr. Kramer has identified 89 total properties; 45 from the original survey. And 44 additional properties identified by Mr. Kramer. Mr. Kramer anticipates completing the survey sometime in January. Once complete, the survey will be submitted to Mr. Upston as well as the State of Oregon. Eagle Point will then need to decide what they are going to do with the information, as there are multiple options. Some examples would be: offering incentives, creating historic districts, benefits, design standards, education, etc.

5. CONSENT CALENDAR

5.1 Presentation of October 1, 2019 Meeting Minutes.

Interim Chair Sell announced the Consent Calendar and asked for a motion. Commissioner Lewis moved that the Consent Calendar be approved. Commissioner Crosier seconded the motion. There was no further discussion. The motion passed unanimously by the voting members present.

6. OLD BUSINESS

6.1 Recommendation on Eagle Point Pickleball.

Mr. Miller provided a brief background and presentation from the October 1, 2019 Community Development Commission Meeting on bringing pickleball to the City of Eagle Point. It was decided Little Butte School would be the most suitable location, as that area is in need of beautification and the location is tolerant of noise since it was a school. The estimated cost would be \$100,000.00 for 4 courts. All Commissioners were in favor of moving forward with pickleball, as it would bring opportunity to the community. Interim Chair Sell asked for a motion. Commissioner Lewis made a motion to recommend the building of a pickleball court to Council. Commissioner Detling made a second. The motion passed by the voting members present.

6.2 Progress update and continued discussion of the Park & Recreation Master Plan.

Mr. Miller gave a brief overview of the progress from the sub-commission meeting in November, presenting a variety of possible cover formats. After reviewing the options, the Commission agreed on the format of the Oregon City cover, noting the Little Butte Creek is an icon to the City. Interim Chair Sell reminded the Commission that many grants are not provided if we do not have a complete Master Plan. To expedite the completion, the Commission plans to have another sub-commission meeting sometime in January. The date will be decided at a later time.

7. NEW BUSINESS

7.1 Discussion regarding a Skate Park.

Mr. Miller provided history on the discussion and efforts of bringing a skate park to the City in previous years. He also discussed the success of grants in previous parks, such as Mattie Brown and Harnish Wayside, noting it has been successful in the past. Mr. Miller discussed insurance changes regarding recreational immunity but confirmed further research would need to be done to address liability concerns. Mayor Jenks read the letter she received from student Blaine and noted the past efforts of the community to raise funds for the skate park. Various residents of Eagle Point spoke on their need and desire for a skate park. Commissioners advised the group to do some research to address such things as: costs, plans, noise concerns, timeframes, what facilities are needed, pictures and parking concerns. Mr. Miller invited the group back once they have more information.

7.2 Discussion regarding a Dog Park.

Mr. Miller provided some background information on the potential for a dog park. He had said that ideally there would be two fenced areas (small vs. large dog), rather than a large open space. More in depth research needs to be completed for details such as insurance and liability. Various residents spoke on their desire for a dog park, and how it would benefit the community. The closest dog park currently is in Medford. Interim Chair Sell asked that the community come up with a plan, costs, and details to present in a future meeting.

7.3 Review of the Street Tree Ordinance.

Mr. Miller gave a brief background, and confirmed Council has decided that the property owner is responsible for street trees and planter strips in front of their homes. Homeowners are responsible to maintain trees in front of their home as well as the planter strips. There is a desire to provide a grant programs, but details are not final yet. Mr. Miller encouraged Commissioners to drive around the City and evaluate the planter strips. More may be discussed at a sub-commission meeting. There will be further review on Street Tree Ordinance during the February 4, 2020 meeting.

8. REPORTS FROM COMMISSIONERS

Council Liason Grossman is looking forward to the Pickleball, Skate Park, and Dog Park to come before the City Council. Council Liason Lacombe is looking forward to the topics discussed coming to City Council, as well and hopes the Council can provide the services and parks to the community. Commissioner Detling reminded the Commission bus service is opening in the community on December 9, 2019.

9. REPORTS FROM STAFF

Mr. Upston informed that the City is recruiting for open positions in Commission. He also noted that elections for a new Chair and Vice Chair will be happening at next meeting.

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Mr. Miller shared that Mattie Brown restrooms are now open year round with heat. The Police will open and close on the weekends and holidays and Public Works will handle it during the week. Lucas Park is getting a new gate before Christmas, in hopes of deterring after hours activity. Safe Routes to School will be presented in the future which may result in grants to repair sidewalks. It will not help in funding single property damage, but could address areas where sidewalks are bad throughout the street.


10. ADJOURN

There being no further business, Interim Chair Sell adjourned the meeting at 7:22PM.
The next meeting is scheduled for February 4th, 2020 at 5:00PM.

Respectfully submitted,



Nichole Petty, Meeting Secretary

ATTEST:


Jonathan Bilden, Chair