



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

JANUARY 24, 2012

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the regular meeting to order at 7:00 p.m.

Council members present: Bob Russell, Alan Curriston, Wayne Brown, Kathy Sell, Ruth Jenks, and Jonathan Bilden.

Council members absent: Bill Fierke.

Staff members present: David Hussell, City Administrator; Joe Kellerman, City Attorney; Melissa Owens, Finance Officer; Robert Miller, Public Works Director; Vern Thompson, Chief of Police; and Dena Roberts, City Recorder.

2. FLAG SALUTE AND INVOCATION.

Councilor Bilden led the flag salute and Council President Curriston led the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA.

Richard Gyuro, Eagle Point/Upper Rogue Chamber of Commerce president stated since the Economic Development and Chamber's roles are very similar it would be beneficial for him to report Chamber activities to council on a monthly basis. He then advised the Chamber is not solely focused on business and that the livability of the community is one of their top priorities. The Chamber is making an effort to attract businesses but the current economic climate is not very conducive. Mr. Gyuro stated he felt the marketing methods of the city are excellent and the Chamber would support it. The Chamber Board of Directors voted to support the slogan "Positively Eagle Point." He noted the Chamber cooperates with the Shady Cove Chamber with the goal that visitors to either community are encouraged to stay and enjoy the area and learn about the livability of the entire Upper Rogue. Mr. Gyuro advised the Chamber meets on the first Monday of every month at 12:00 noon and encouraged everyone to attend. The Chamber is

trying to engage speakers which will benefit the business community at each of those meetings. The February 6 speaker will be the CEO of Brookings Harbor Chamber.

4. PRESENTATIONS.

5. PUBLIC HEARINGS.

6. CONSENT CALENDAR.

6.1 Presentation of workshop and regular meeting minutes of January 10, 2012.

Mayor Russell announced the consent calendar and asked for a motion. Councilor Bilden moved council approve the Consent Calendar as presented. Councilor Brown seconded the motion. There was no discussion. Roll call: Alan Curriston, yes; Bob Russell, yes; Ruth Jenks, yes; Jonathan Bilden, yes; Wayne Brown, yes; and Kathy Sell, yes. The motion passed unanimously.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR.

8. PRESENTATION OF BILLS TO BE PAID.

Mayor Russell announced the bills to be paid and asked for a motion to approve the bills. Council President Curriston asked for clarification of the payment to the Medford Irrigation District. Dave Hussell responded it was for the maintenance fee on all of the city's water rights. Councilor Bilden moved council approve the Bills to be Presented in addition to the supplemental bill list. Councilor Jenks seconded the motion. There was no further discussion. Roll call: Kathy Sell, yes; Jonathan Bilden, yes; Bob Russell, yes; Ruth Jenks, yes; Alan Curriston, yes; and Wayne Brown, yes. The motion passed unanimously.

9. OLD BUSINESS.

10. NEW BUSINESS.

10.1 **Resolution 2012-03.** A Resolution authorizing the use of "Positively Eagle Point" as a community slogan and directing the Economic Development Commission to pursue marketing the livability of Eagle Point.

Mayor Russell announced **Resolution 2012-03** and asked for the staff report. Dave Hussell reported the slogan "Positively Eagle Point" was unanimously approved by the Economic Development Commission and was presented to council at the last workshop. There was unanimous consensus among council to adopt the slogan. The legislation would formalize the action and allow the Economic Development Commission to move forward with marketing the livability of the Eagle Point community. Attorney Kellerman suggested the council trademark the name. Council directed Mr. Kellerman to move forward to do so.

Councilor Jenks moved council approve **Resolution 2012-03**, a Resolution authorizing the use of "Positively Eagle Point" as the community slogan and directing the Economic Development Commission to pursue marketing the livability of Eagle Point. Councilor Bilden seconded the motion. There was no discussion. Roll call: Wayne Brown, yes; Ruth Jenks, yes; Alan

Curriston, yes; Jonathan Bilden, yes; Bob Russell, yes; and Kathy Sell, yes. The motion passed unanimously.

10.2 **Resolution 2012-04.** A Resolution approving an agreement for wage settlement of former employee.

Mayor Russell announced **Resolution 2012-04** and asked for the staff report. Dave Hussell reported a former employee was put on administrative leave without pay due to an investigation regarding a legal matter. Even though he pled guilty, the union is grieving that he should have been paid during this time. The city's labor attorney has looked into the matter and advised that it will cost the city more to fight the grievance rather than pay employee. Councilor Sell asked if the former employee could file any additional grievance. Dave Hussell responded he could not and that this would end the matter.

Councilor Jenks moved council approve **Resolution 2012-04**, a Resolution approving an agreement for wage settlement of former employee. Councilor Sell seconded the motion. There was no discussion. Roll call: Bob Russell, yes; Jonathan Bilden, yes; Kathy Sell, yes; Wayne Brown, yes; Ruth Jenks, yes; and Alan Curriston, yes. The motion passed unanimously.

10.3 **Resolution 2012-06.** A Resolution approving January 27, 2012 as "Fire Service Appreciation Day."

Mayor Russell announced **Resolution 2012-06** and asked for the staff report. Dave Hussell reported the State of Oregon has designated January 27 as "Fire Service Appreciation Day." He noted Eagle Point has received excellent service from Fire District 3 and approving the resolution was a way to thank them.

Councilor Bilden moved council approve **Resolution 2012-06**, a Resolution approving January 27, 2012 as "Fire Service Appreciation Day." Councilor Jenks seconded the motion. There was no discussion. Roll call: Ruth Jenks, yes; Wayne Brown, yes; Kathy Sell, yes; Bob Russell, yes; Alan Curriston, yes; and Jonathan Bilden, yes. The motion passed unanimously.

10.4 **Resolution 2012-07.** A Resolution authorizing staff to spend up to \$250.00 on items to be included in the Centennial Time Capsule.

Mayor Russell announced **Resolution 2012-07** and asked for the staff report. Dave Hussell reported the approval of the resolution would allow staff to purchase items for the time capsule should there be the need to do so. He explained it would ensure that it is filled.

Councilor Sell moved council approve **Resolution 2012-07**, a Resolution authorizing staff to spend up to \$250.00 on items to be included in the Centennial Time Capsule. Councilor Brown seconded the motion. There was no discussion. Roll call: Jonathan Bilden, yes; Kathy Sell, yes; Alan Curriston, yes; Wayne Brown, yes; Bob Russell, yes; and Ruth Jenks, yes. The motion passed unanimously.

Mayor Russell announced Item 10.5 would be acted upon after the executive session.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES.

Councilor Bilden reported there would be a SOREDI business conference on Thursday. He further reported he would keep council updated on the upcoming legislative session.

Councilor Jenks reported Aaron Prunty, a member of the Eagle Point Parks & Recreation Commission, had been appointed to serve on the RVMPO's community advisory committee. Councilor Jenks explained the roles of the various commissions/committees of the RVMPO. She next reported that she attended a recent MPO meeting at which they discussed housekeeping measures as well as how to handle funding when awards are made and then the awarded jurisdiction changes its mind about proceeding with the project. The issue had previously been sent to the advisory committee for review. They developed a draft policy which allowed for more flexibility. The RVMPO adopted the policy.

Councilor Brown reported he attended a recent RVS meeting at which they discussed laws that had been changed. He noted one law changes the regulations for signors on contracts. He further advised they discussed an interim loan to Shady Cove. They were then given stormwater and project updates. The final report was on operations.

Councilor Sell reported the *Upper Rogue Independent* had banners available that matched the "Positively Eagle Point" buttons.

Mayor Russell reported C.W. Smith would not be able to attend the entombment of the time capsule as he has a conflict.

12. STAFF REPORTS

Melissa Owens advised there are no surprises in the financial report and the city is on target. She further reported staff has been working on scheduling and conducting interviews for the Principal Planner position. It was a two day process and went very well. She advised Judy Burkart, the city's Accounting Supervisor, had retired and that the position was posted internally with Kari Milholland being promoted to the position. She then asked for a volunteer to write an article for the Council Corner on the city's website. Councilor Sell volunteered. Ms. Owens reported there have been security problems which are requiring updates to the city's security system. It is a major task that requires rebuilding of the city's servers. She assured council there was no breach of information, but that someone was close to the city's information. Councilor Jenks requested staff put the entire council packet on the city's website for public viewing.

Rob Miller reported he had received three bids for the reservoir screening, with Overstreet being the lowest bidder at \$15,000. He asked council to think about when they would want to do a spring clean up. He further reported his staff had been monitoring the 3.6 MG reservoir and are researching companies do to the repair work.

Chief Thompson presented a hand-out of a PowerPoint he prepared regarding the police safety survey results.

Attorney Kellerman reported he attended Rogue Valley Sewer's annual party last weekend at the Jacksonville Inn.

Dave Hussell reported he had been spending much of his time involved with the search process for a city administrator and principal planner. He advised candidates for the principal planner were interviewed. Mr. Hussell stated the interview process included a formal interview with the interviewing panel, a series of questions, a homework assignment, a city tour, and an informal session with staff members who discussed daily processing functions in the planning department. Staff has chosen a candidate who is a senior planner with the City of Bellevue, Washington. He served in Bellevue for 11 years, his Bachelors degree is in landscape architecture with a minor business management. He has a Masters degree in urban planning. Staff feels he is an extraordinary candidate and has made him an offer. Details will be discussed in executive session.

13. INFORMATION.

Mayor Russell called for a break 8:00 p.m.

14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(a) EMPLOYMENT.

Mayor Russell opened the Executive Session pursuant to ORS 192.660(2)(a) Employment at 8:10 p.m.

Discussion.

Mayor Russell closed the Executive Session pursuant to ORS 192.660(2)(a) Employment and reopened the regular meeting at 9:15 p.m.

10. NEW BUSINESS CONTINUED.

- 10.5 **Resolution 2012-05.** A Resolution approving a list of applicants to be part of the recruitment and interview process for the position of city administrator.

Council President Curriston moved that council approve **Resolution 2012-06**, a Resolution approving a list of applicants Dena Roberts will relate to be part of the recruitment and interview process for the position of city administrator including the items Dena Roberts or Joe Kellerman will relate. Dena Roberts included in the motion the following: Henry Lawrence, Tom Steele, Rick Giroux, and Hugh Thomas will be interviewed by council on February 9 and 10. The city will pay all expenses (air fare, meals, hotel, and rental car, should the candidates need one). The first interview will be held on February 9 at 10:00 a.m. The candidate will be taken to lunch by several council members (less than a quorum). The second interview will be held at 2:00 p.m. and the candidate will be taken to dinner by several council members. The third interview will be held at 10:00 a.m. on February 10, with, again, several council members taking the candidate to lunch, and the fourth candidate will interview at 2:00 p.m. and will be taken to dinner by several council members. Staff is directed to drive the candidates around the city and interview them as they see appropriate. Attorney Kellerman interjected staff will be free to fill in any other details. Council President Curriston noted the interviews would be conducted in executive session. Councilor Sell seconded the motion. There was no further

discussion. Roll call: Alan Curriston, yes; Kathy Sell, yes; Ruth Jenks, yes; Jonathan Bilden, yes; Wayne Brown, yes; and Bob Russell, yes. The motion passed unanimously.

15. ADJOURNMENT.

There being no further business to come before the council, Mayor Russell adjourned the meeting at 9:20 p.m.

Respectfully submitted,



Sara Miller

ATTEST:



Robert E. Russell, Mayor