



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

MARCH 27, 2012

REGULAR MEETING MINUTES

1. CALL TO ORDER.

Mayor Russell called the regular meeting to order at 7:00 p.m.

Council members present: Bob Russell, Alan Curriston, Bill Fierke, Ruth Jenks, Jonathan Bilden, Wayne Brown, Bill Fierke and Kathy Sell.

Staff members present: David Hussell, City Administrator; Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Melissa Owens, Finance Officer; Robert Miller, Public Works Director; Vern Thompson, Chief of Police and Sara Miller, Planning Aide.

Nancy Leonard of the Upper Rogue Independent and Bill Miller of the Medford Mail Tribune were also present.

2. FLAG SALUTE AND INVOCATION.

Gerry Zieman led the flag salute and invocation.

Mayor Russell welcomed new City Administrator Henry Lawrence.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA.

Hanna Ancel from Access approached the council. She announced that Access was hosting a FEAST event in several communities on April 28, and would be in the upper rogue area. She noted that the event would be a community meeting to discuss services, needs and community nutrition. Ms. Ancel asked if the event could be held at the Ashpole Community Center, and if the rental fees could be waived.

There was discussion between Ms. Ancel and the councilors regarding event details and hours. It was determined that the Ashpole Center was available, and Access would provide volunteers

to help during the event and clean up after the event. The councilors unanimously agreed to approve the request from Access to use the Ashpole Center for the FEAST event, and waive the rental fees.

4. PRESENTATIONS.

4.1 Presentation of Life Saving Award to Senior Officer Heidi Kazakoff and Senior Officer Mike Anselmi.

Chief Thompson recognized Senior Officers Kazakoff and Anselmi and announced that he was very proud of his officers for their response to a serious situation. Chief Thompson read excerpts from the police report recounting the events where Eagle Point High School student Daniel Hinkle collapsed, seized and then became unresponsive. He noted that Senior Officer Anselmi exhibited leadership and administered the Automated External Defibrillator (AED) to Daniel, and worked with Senior Officer Kazakoff and school staff to administer chest compressions and CPR. He noted that their efforts saved Daniel's life and he has since recovered. Chief Thompson presented Senior Officer Kazakoff and Senior Officer Anselmi with lifesaving awards, medals and pins to wear on their uniforms.

Mayor Russell thanked the Senior Officers on behalf of the City Council and Eagle Point. The senior officers received a standing ovation from the council, staff and audience members.

4.2 Presentation to David Hussell.

Mayor Russell briefly reviewed the many accomplishments that Mr. Hussell has overseen during his time as City Administrator. The Mayor then presented Mr. Hussell with a plaque and thanked him for his service on behalf of the City Council and staff.

Council President Curriston thanked Mr. Hussell for encouraging him to become involved in City Council, and noted that he has learned a great deal from Mr. Hussell. Council President Curriston presented Mr. Hussell with a gift on behalf of the City Council.

Mr. Hussell thanked Mayor Russell, Council President Curriston and councilors.

4.3 Presentation by David Hussell.

Mr. Hussell approached the City Council and explained that the senior officers who received awards are a good example of the caliber of Eagle Point staff members. He noted that nothing could have been accomplished during his career without the relationship and sense of trust that exists between the City Council, commission members and staff members. He explained that during his 41 year career he has served in four cities, and Eagle Point has been the best experience because of the people he has worked with. He noted that city staff does the best job of any he's seen, because everyone steps up and does the best job they can. He asked that the council give Mr. Lawrence and the rest of city staff their trust and patience.

The City Council, staff and audience members expressed their appreciation of Mr. Hussell's service with a standing ovation.

5. PUBLIC HEARINGS.

There were no public hearings brought before the council.

6. CONSENT CALENDAR.

6.1 Presentation of regular meeting minutes of March 13, 2012.

Mayor Russell announced the Consent Calendar and asked for a motion. Council President Curriston moved that council approve the Consent Calendar as presented. Councilor Brown seconded the motion. There was no further discussion. Roll call: Alan Curriston, aye; Bob Russell, abstain; Bill Fierke, aye; Ruth Jenks, aye; Jonathan Bilden, aye; Wayne Brown, aye; Kathy Sell, aye. The motion passed with six ayes and one abstain.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR.

There were no items removed from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID.

Mayor Russell asked for a motion on the bills to be paid. Councilor Sell asked about the payment to Contech Services. Mr. Miller explained that Contech Services was the contractor who performed the injection grouting on the 3.6 MG reservoir. Councilor Bilden moved that council approve the bill list and addendum in the amount of \$57,162.89. Councilor Jenks seconded the motion. There was no further discussion. Roll call: Kathy Sell, aye; Jonathan Bilden, aye; Bill Fierke, aye; Bob Russell, aye; Ruth Jenks, aye; Alan Curriston, aye; Wayne Brown, aye. The motion passed unanimously.

9. OLD BUSINESS.

There was no old business brought before the council.

10. NEW BUSINESS.

10.1 **Resolution 2012-20.** A Resolution authorizing the City to enter into an agreement with the Eagle Point Upper Rogue Chamber of Commerce to maintain expanded hours at Harnish Park Visitors Center.

Mayor Russell announced **Resolution 2012-20**, a Resolution authorizing the City to enter into an agreement with the Eagle Point Upper Rogue Chamber of Commerce to maintain expanded hours at Harnish Park Visitors Center, and asked for the staff report. Mr. Miller explained that budget cuts have resulted in a reduction of hours at the Visitors Center, currently it is only staffed Friday, Saturday and Sunday. He further explained that the chamber approached the city with a proposal to have volunteers staff the center 10:00 a.m. to 4:00 p.m. Monday through Thursday. Mr. Miller noted that Chamber President Richard Gyuro was in the audience to answer any questions.

Councilor Bilden moved that council approve **Resolution 2012-20**, a Resolution authorizing the City to enter into an agreement with the Eagle Point Upper Rogue Chamber of Commerce to maintain expanded hours at Harnish Park Visitors Center. Councilor Fierke seconded the motion. Councilor Bilden thanked Mr. Gyuro for his vision of keeping the Visitors Center open every day through volunteers, and for following the idea through to completion. Roll call: Wayne Brown, aye; Ruth Jenks, aye; Alan Curriston, aye; Jonathan Bilden, aye; Bob Russell, aye; Kathy Sell, aye; Bill Fierke, aye. The motion passed unanimously.

Mayor Russell noted that this partnership was a good example of citizen involvement teaming up with the city for the benefit of Eagle Point.

10.2 **Resolution 2012-21.** A Resolution appointing a youth representative to Parks and Recreation Commission.

Mayor Russell announced **Resolution 2012-21**, a Resolution appointing a youth representative to Parks and Recreation Commission, and asked for the staff report. Mr. Miller explained that the Parks and Recreation Commission had interviewed Roseann Jacoby at their last meeting, and recommended City Council appoint Miss Jacoby as youth representative. He noted that Miss Jacoby is involved in several leadership groups at the high school, as well as the National Honor Society. He explained that the youth representative position is a non-voting member of the commission. He noted that the youth representative is typically appointed in April for the following school year, but since there is a current opening on the commission, the position would be filled immediately.

Councilor Jenks moved that council approve **Resolution 2012-21**, a Resolution appointing Roseann Jacoby as youth representative to the Parks and Recreation Commission. Councilor Brown seconded the motion. There was no further discussion. Roll call: Bob Russell, aye; Bill Fierke, aye; Jonathan Bilden, aye; Kathy Sell, aye; Wayne Brown, aye; Ruth Jenks, aye; Alan Curriston, aye. The motion passed unanimously.

10.3 **Resolution 2012-22.** A Resolution appointing Aaron Prunty and Lorin Myers to the Eagle Point Budget Committee.

Mayor Russell announced **Resolution 2012-22**, a Resolution appointing Aaron Prunty and Lorin Myers to the Eagle Point Budget Committee, and asked for the staff report. Melissa Owens explained that the Budget Committee was comprised of the mayor, council members and seven community members. She noted that there were currently three vacancies on the community panel. She explained that the vacancies had been advertised in the Upper Rogue Independent and on the city website, and the city received applications from Aaron Prunty and Lorin Myers. She stated that staff recommends appointment of both applicants to the Budget Committee. Councilor Fierke asked if there would be an issue because there was still one vacant position. Ms. Owens explained that it was not unusual to have a vacancy on the community panel, and it would not cause a problem for the committee. She noted that the remaining vacancy could be re-advertised if the council wishes. Councilor Jenks asked the names of the other community members on the committee. Ms. Owens listed Leon Sherman, Rick Tree, Ken Gruenwald and Brad Rundle as the other committee members.

Councilor Jenks moved that council approve **Resolution 2012-22**, a Resolution appointing Aaron Prunty and Lorin Myers to the Eagle Point Budget Committee. Councilor Fierke seconded the motion. There was no further discussion. Roll call: Ruth Jenks, aye; Wayne Brown, aye; Kathy Sell, aye; Bob Russell, aye; Alan Curriston, aye; Bill Fierke, aye; Jonathan Bilden, aye. The motion passed unanimously.

Mayor Russell thanked the applicants for volunteering.

- 10.4 **Resolution 2012-23.** A Resolution identifying city officials and city staff who are authorized to sign checks for the City of Eagle Point's bank accounts.

Mayor Russell announced **Resolution 2012-23**, a Resolution identifying city officials and city staff who are authorized to sign checks for the City of Eagle Point bank accounts, and asked for the staff report. Ms. Owens explained that currently Mr. Hussell is an authorized signer on the bank account, and since he is retiring and Mr. Lawrence is taking his place, those authorized to sign checks need to be updated.

Councilor Bilden moved that council approve **Resolution 2012-23**, a Resolution identifying city officials and city staff who are authorized to sign checks for the City of Eagle Point's bank accounts. Councilor Brown seconded the motion. There was no further discussion. Roll call: Jonathan Bilden, aye; Kathy Sell, aye; Alan Curriston, aye; Wayne Brown, aye; Bill Fierke, aye; Bob Russell, aye; Ruth Jenks, aye. The motion passed unanimously.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES.

Councilor Fierke reported attending the school board meeting, and noted that the board approved the superintendent continuation contract, the closing of Elk Trail, and the RIF's in areas to help the budgeting process. He reported that he and Councilors Sell and Bilden had attended a meeting with County Commissioner Skundrick. He noted that one issue discussed in the meeting was the jurisdiction of Royal Avenue, and it was determined to be a county road. He further reported that he, Mayor Russell and Councilor Bilden had attended a Town Hall Meeting with the state senator and two representatives who reviewed the legislative session.

Councilor Bilden reported that the League of Oregon Cities is developing the legislative agenda for 2013 session. He further reported attending the Southern Oregon Regional Economic Development Inc. (SOREDI) board meeting, where the main discussion was the federal TIGER Grant to reactivate the railway between Eugene and Redding. He reported attending the Town Hall Meeting where County Commissioner Skundrick and Sheriff Winters spoke. He announced that the League of Oregon Cities (LOC) regional meeting would be held April 13 in Medford.

Councilor Jenks did not offer a report.

Council President Curriston did not offer a report. He welcomed Mr. Lawrence to Eagle Point.

Councilor Brown reported attending the Rogue Valley Sewer Service board meeting. He reviewed the project updates discussed at the meeting, and noted that all were moving along smoothly. He announced that a budget meeting would be held May 2, 2012.

Councilor Sell thanked the council for the appointment of the Parks and Recreation Commission Youth Representative. She reported attending the Town Hall Meeting, and was pleased that Sheriff Winters attended. She announced that the local Boy Scouts had worked with the Army Corps of Engineers to clean up litter around Lost Creek Lake.

Council President Curriston announced that Councilor Sell and her husband Randy had received a Lifetime Service Award from the Boy Scouts. Mayor Russell and Council President Curriston thanked Councilor and Mr. Sell for all they do for the community.

Mayor Russell thanked Council President Curriston for presiding over the previous council meeting. He reported attending the Medford Water Commission meeting where the Water Conservation Grant was discussed, and also attended the Rogue Valley Council of Governments (RVCOG) meeting with Mr. Lawrence. He expressed his thanks for the positive experience of working with Mr. Hussell. He announced that there would be a retirement party for Mr. Hussell on Thursday at 5:00 p.m.

12. STAFF REPORTS

Ms. Owens noted that the financial report was in the council packets. She announced that the city was slated to receive more property tax revenue than budgeted. She also announced that she had received a letter from the health insurance carrier stating that rates would not be raised at this time. She explained that there was a line item for engineering in the budget that appears high because it is a pass through account for development. She noted that the city does not make a profit, because the city pays the engineering bills, then bills the associated developer and is reimbursed. She reported that budget preparations have taken much of her time along with insurance renewals. She has also been working on tasks associated with employee retirement and hiring. She reported that finance staff is preparing for the auditor visit during the first week of June, and also the end of the fiscal year June 30. She noted that businesses license renewals and request for information would be going out within the next month. Council President Curriston thanked Ms. Owens and staff for their extra work filling in for the City Recorder vacancy, as well as helping during the transition period with staff retiring.

Mr. Miller reported that the injection crack sealing for the 3.6 MG reservoir was complete, and staff has seen a reduction in the water leaking, but will continue to monitor the situation and assess the leaks. He expressed his disappointment that the 986 linear feet of injection sealing didn't resolve the leak problem. He noted that the contractor also inspected the entire interior of the tank while they were completing the work, and reported that aside from the cracks the interior looks good. It was noted that the contractor felt that there were more cracks than there should be for a reservoir built in 1997. Mr. Miller continued his report, and announced that a book on Eagle Point was being published by Arcadia Publishing, and he would be bringing the topic to council. Councilor Jenks thanked Mr. Miller for the photographs of the 3.6 MG reservoir work, and asked the next step for leak monitoring. Mr. Miller explained that there were several more options, including contacting professional leak detectors to check for

leaks inside the ring drain that surrounds the entire exterior of the reservoir. He noted that staff will be monitoring the amount of water coming out of the pipes over the next few weeks to see how much rainwater runoff could be contributing. He explained that it is a priority to bring the reservoir back online as soon as possible because of the extra water usage in summer months. Councilor Sell referenced the Citywide Spring Cleanup event mentioned in Mr. Miller's staff report and asked for more information. Mr. Miller explained that the event is tentatively scheduled for April 20 and 21. He noted that crews will have several dumpsters for household items and yard waste for Eagle Point residents at the old fire station lot and the public works yard. He explained that more information will be published in the Upper Rogue Independent once the details are confirmed. Council President Curriston noted that the South Shasta path is looking good.

Chief Thompson thanked Mr. Hussell for the opportunity to serve Eagle Point as Police Chief. He announced that he had made a preliminary employment offer to a new officer, and once the final steps were completed it would be official. He noted that the new officer is an Iraq war veteran who has served in the National Guard and the Marine Corps. Chief Thompson continued his report, referencing the recent homicide that happened in Medford. He explained that Eagle Point Police Corporal LaFord had paid attention to the call as it came over the radio from dispatch, pieced information together and teamed up with Oregon State Police to arrest the suspect who had fled to Eagle Point. He further reported that the recent murder/suicide case had taken place in the county, it was not in Eagle Point city limits.

Attorney Kellerman did not offer a report. He wished Mr. Hussell the best in his retirement and thanked him for his many years of service.

Mr. Lawrence reported that Mr. Hussell had been an excellent advocate for Eagle Point during the recruitment process, and once he and his wife visited he understood Mr. Hussell's enthusiasm for the community. He noted that he was happy to be in Eagle Point and was looking forward to being settled.

13. INFORMATION.

- 13.1 Retirement Party for David Hussell March 29, 2012.
- 13.2 Calling All Mayors – A National Challenge for Water.
- 13.3 Letter to Mayor Hidemitsu Kato.
- 13.4 Invitation to Hillside Elementary School Open House April 11, 2012.

Mayor Russell closed the regular meeting at 8.00 p.m. and called a recess.

14. EXECUTIVE SESSION PURSUANT TO ORS 192-660(2)(e) REAL PROPERTY TRANSACTIONS.

Mayor Russell opened the Executive Session pursuant to ORS 192-660(2)(e) Real Property Transactions at 8:09 p.m.

Discussion.

Mayor Russell closed the Executive Session pursuant to ORS 192-660(2)(e) Real Property Transactions at 8:36 p.m.

Mayor Russell reopened the regular council meeting at 8:36 p.m.

The council unanimously agreed that staff should continue to gather information regarding the Eagle Point Golf Course.

15. ADJOURNMENT.

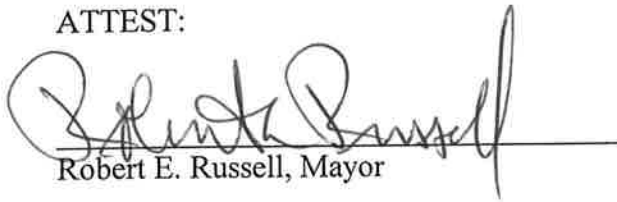
There being no further business to come before the council, Mayor Russell adjourned the meeting at 8:37 p.m.

Respectfully submitted,



Sara Miller
Sara Miller

ATTEST:



Robert E. Russell, Mayor