



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

SEPTEMBER 11, 2012

REGULAR MEETING AGENDA

1. CALL TO ORDER – 7:00 P.M.
2. FLAG SALUTE AND INVOCATION.
3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA.
4. PRESENTATIONS.
 - 4.1 Eat Local Week Presentation by Angie Boudro of Rock Field Farms in Eagle Point, and THRIVE (The Rogue Initiative for a Vital Economy) Member.
5. PUBLIC HEARINGS.
6. CONSENT CALENDAR.
 - 6.1 Presentation of Regular Meeting Minutes of August 28, 2012.
7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR.
8. PRESENTATION OF BILLS TO BE PAID.
9. OLD BUSINESS.
 - 9.1 **Resolution No. 2012-56** – A Resolution authorizing the expenditure of City of Eagle Point General Funds to assist with the Eagle Point High School Artificial Turf Project.

10. NEW BUSINESS.

10.1 **Resolution No. 2012-52** – A Resolution appointing a Planning Commissioner to fill a vacancy of the Eagle Point Planning Commission.

10.2 **Resolution No. 2012-57** – A Resolution Proclaiming the period of September 7 - 16, 2012, as Eat Local Week.

10.3 **Resolution No. 2012-58** – A Resolution authorizing a Memorandum of Understanding with the Rogue Valley Family YMCA and Jackson County School District 9 for Recreational Youth Sports.

10.4 Update and discussion regarding Community Day of Service.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES.

12. STAFF REPORTS.

13. INFORMATION.

13.1 Eagle Point's Utility Bill Newsletter dated September 2012.

14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(e), To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

15. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(f), To consider information or records that are exempt by law from public inspection.

16. ADJOURN.

AGENDA AND COUNCIL PACKETS ALSO AVAILABLE ON WEBSITE



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

AUGUST 28, 2012

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks, and Kathy Sell.

Council Members Absent: Alan Curriston.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Melissa Owens, Finance Officer; Darin May, Police Department; Robert Miller, Public Works Director; Mike Upston, Principal Planner; and Cindy Hughes, City Recorder.

Guests: Garrett Pallo of Civil West Engineering Services, Inc.; Don Skundrick, Jackson County Commissioner; Kelly Madding, Jackson County Development Services Director; Dick Converse, Rogue Valley Council of Governments; Mary Ann Olsen, Eagle Point School District Board of Directors; Aaron Prunty, Eagle Point Parks and Recreation Commissioner; Suzi Collins, Eagle Point Parks and Recreation Commissioner; and Members of the Public and Press.

2. FLAG SALUTE AND INVOCATION.

Lavar Hansen led the Pledge of Allegiance. Jerry Zieman, President, Eagle Point Senior Center, led the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA.

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Jerry Zieman, President, Eagle Point Senior Center, expressed his appreciation to the Eagle Point Police Department for the gift card related to National Night Out. Mr. Zieman also expressed his appreciation to the City Council and Budget Committee for their financial support; as well as the recent assistance by Principal Planner, Mike Upston, related to signage for the Senior Center.

Helen Wolgamott of Eagle Point, reported the flags will be put up in honor of our Veterans for the Labor Day weekend. Ms. Wolgamott also announced that the Grange is having an open microphone session for anyone wanting to practice or perform publicly. The open microphone sessions are on the 2nd Saturday of the month, beginning at 7:30 p.m.

4. PRESENTATIONS.

There were no presentations.

5. PUBLIC HEARINGS.

There were no public hearings.

6. CONSENT CALENDAR.

6.1 Presentation of Regular Meeting Minutes of August 14, 2012.

Mayor Russell announced the Consent Calendar and asked for a motion. Councilor Bilden moved to approve the Consent Calendar as presented and Councilor Fierke seconded the motion. There was no further discussion. Roll call: Kathy Sell, aye; Jonathan Bilden, aye; Ruth Jenks, aye; Bill Fierke, aye; Wayne Brown, aye; Bob Russell, aye; and Alan Curriston, absent. The motion passed unanimously by those present.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR.

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID.

Mayor Russell asked if there were any questions about the bills to be paid and invited Ms. Owens to comment on the Additional Bills List (Submission No. 1). Ms. Owens did not make additional comments. Mayor Russell complimented Ms. Owens on the new system.

There were no further questions or comments and Mayor Russell asked for a motion. Councilor Jenks moved that Council approve the bills as presented including the Additional Bills list. Councilor Sell seconded the motion. There was no further discussion. Roll call:

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Bill Fierke, aye; Wayne Brown, aye; Kathy Sell, aye; Jonathan Bilden, aye; Ruth Jenks, aye; Bob Russell, aye; and Alan Curriston, absent. The motion passed unanimously by those present.

9. OLD BUSINESS.

9.1 **Ordinance No. 2012-02.** In the matter of amending the Eagle Point Comprehensive Plan to add a Regional Plan Element; amending the Comprehensive Plan Map to designate the Urban Reserve Areas; amending the Zoning Ordinance by adding Article XV-Agricultural Buffering & Mitigation; updating the Zoning Ordinance Table of Contents to include the new Article XV; and authorizing the City Administrator to sign an Urban Reserve Management Agreement between Jackson County and the City. Continuance of discussion from August 14, 2012 Council Meeting.

Mayor Russell announced **Ordinance No. 2012-02**, as an item for continuation of deliberations and discussions from the meeting of August 14, 2012. He complimented the City Council for their thorough approach, and caring enough about the City to dig deep and ask good questions.

Mayor Russell began the discussion by inviting Mr. Upston to add any additional comments. Mr. Upston reported the previously requested edits had been made and concluded by opening for questions.

Councilor Sell expressed her appreciation to Mr. Upston for doing a good job. She also inquired about buffering zones for trees and asked if someone would monitor whether or not the trees live. Mr. Upston said they could be monitored and it is common to have a monitoring plan.

Councilor Fierke agreed with the Mayor about people doing a lot of work over the last several weeks. He stated there were many good elements in the "Plan" but also referenced Resolution Nos. 2011-48 and 2005-14 regarding density levels. He further noted the density levels in the proposed Ordinance were not in conformance with the levels in the previous Resolutions. However, as a Council, his view was that Eagle Point would not want to get in the way of progress for the region. Councilor Fierke stated he could support Ordinance No. 2012-02 but in conjunction with that, would propose to add a Resolution about Eagle Point's concerns with the density requirements of the Regional Plan. Councilor Fierke stated he would hold off on making the proposal until the other Councilors had an opportunity to speak.

Council Jenks said that on several occasions she had asked if there was a process within RPS (Regional Problem Solving) to raise the issue of density levels again. Although she did not receive consistent information, any municipality can raise the issue of density levels at any time but the process is complex, not a "slam dunk" and

there are no guarantees. Councilor Jenks was comfortable that RPS was good for Eagle Point and the region, and there was an option to put up a good fight if they so chose. Councilor Jenks preferred an option to be documented as part of a Resolution. Councilors Brown and Bilden agreed.

Mayor Russell conferred with Attorney Kellerman about whether or not to include the proposed language by Councilor Fierke in the Ordinance or separately in a Resolution. Attorney Kellerman responded it could be done either way. Mayor Russell and Councilor Brown agreed it should be done separately.

Mayor Russell asked for a motion to approve **Ordinance No. 2012-2**. Councilor Bilden made a motion to approve **Ordinance No. 2012-2** and Councilor Fierke seconded the motion. There was no further discussion. Roll call: Wayne Brown, aye; Jonathan Bilden, aye; Kathy Sell, aye; Bill Fierke, aye; Ruth Jenks, aye; Bob Russell, aye; and Alan Curriston, absent. The motion passed unanimously by those present.

Next, Councilor Fierke made a motion to pass a **Resolution** stating:

Eagle Point has concerns about the density requirements of the Regional Plan as it relates to Eagle Point, reference Resolution Nos. 2005-14 and 2011-48, therefore, the Council will thoroughly review this issue and may request an amendment to the Plan to decrease the density requirements at the appropriate time.

Councilor Bilden seconded the motion. Mayor Russell noted the next Resolution Number would be assigned to the proposed Resolution and asked if there was additional discussion. There was no further discussion. Roll call: Jonathan Bilden, aye; Wayne Brown, aye; Ruth Jenks, aye; Kathy Sell, aye; Bill Fierke, aye; Bob Russell, aye; and Alan Curriston, absent. The motion passed unanimously by those present.

9.2 Discussion regarding results of Pavement Condition Survey and Street Projects.

Robert Miller distributed a street condition report (Submission No. 2) and made a PowerPoint presentation on the Pavement Management System (Submission No. 3). Mr. Miller explained preventative maintenance and strategies to keep a level of pavement condition that we all agree to. Pavement preservation is cost effective as shown by the National Center for Pavement Preservation. Spending \$1 on preservation when a road is in fair condition will eliminate spending \$6 to \$14 on rehabilitation or reconstruction costs. In Eagle Point, the Pavement Condition Index (PCI) of most roads is "Very Good" with less than 1 mile of residential pavement in "failed" condition. Costs per mile for maintenance varies greatly from seal coat (\$18,000), slurry (\$28,000), chip seal (\$35,000), overlay (\$176,000), to reconstruction (\$1,500,000).

Currently, the City is coordinating with the County to do some of the chip seal work. Mr. Lawrence added that the County would complete as much chip seal work as possible before the weather changes. It was further noted there is a credit of approximately \$60,000 with the County. Additionally, Attorney Kellerman reported the County's rate for chip seal work is reasonable. Mayor Russell opened for questions but there was no additional discussion.

9.3 Update and discussion regarding Jr. Eagles Recreation Program.

Mr. Miller provided an update about coordination efforts with the YMCA. The Jr. Eagles Recreation Program has been organized at the request of School District No. 9, for about eight years. It includes basketball and volleyball programs for several hundred students. The City reached out to the YMCA as the City is not in the business of coordinating this type of program. The Council was in agreement for the City to move forward with the YMCA's proposal to provide this program.

10. NEW BUSINESS.

10.1 **Resolution No. 2012-53.** A Resolution Proclaiming the Month of September 2012, as Water Resource Awareness Month.

Mr. Lawrence stated this Resolution was made at the request of the Little Butte Creek Watershed Council in conjunction with the September 15th Little Butte Creek Watershed Festival.

Mayor Russell asked for a motion to approve **Resolution No. 2012-53**. Councilor Bilden made a motion to approve **Resolution No. 2012-53** and Councilor Fierke seconded the motion. There was no further discussion. Roll call: Bill Fierke, aye; Wayne Brown, aye; Kathy Sell, aye; Jonathan Bilden, aye; Ruth Jenks, aye; Bob Russell, aye; and Alan Curriston, absent. The motion passed unanimously by those present.

10.2 **Resolution No. 2012-54.** A Resolution Authorizing the City Administrator to Amend the Contract with Civil West Engineering Services, Inc. to complete a Water Master Plan.

Mr. Miller provided a brief background about the original contract with Civil West Engineering Services, Inc. (Civil West). Savings from the original contract will be rolled over to help pay for completing a Water Master Plan. Garrett Pallo presented the Council with a PowerPoint presentation (Submission No. 4). Basically, the Water Master Plan of 2002 is no longer viable and the City needs a new Water Master Plan (Plan). Pursuant to Oregon Administrative Rules (OAR), Mr. Gallo reported the City is required to have specific elements that need to be included in the

plan. Staff cannot use the current Plan for budgeting or establishing rates for System Development Charges.

Additionally, the condition of all existing facilities should be evaluated as well as the City's water needs for future growth. Potential funding strategies are included in the scope of work for the Plan. Water management and conservation are not included in the scope of work for this amendment but need to be addressed after the Plan is completed. Further, the rate structure should be evaluated on a regular basis and a System Development Charge methodology established after completion of the Plan.

Mr. Gallo will provide an update when Civil West reaches the 50% completion mark and then again near the project completion. Mr. Gallo opened for questions and Councilor Fierke asked about where the information for growth rate would come from. Mr. Gallo responded that Civil West would work closely with the City and Council to make sure the growth projection rate matches the rest of the community's projections, including ODOT (Oregon Department of Transportation) and the County. A brief discussion about growth and planning followed. Councilor Fierke clarified the cost of the amendment was \$60,000 and Mr. Lawrence confirmed that amount was accurate and budgeted. Councilor Jenks verified that the Rate Study and SDC Methodology Update are not covered in this Amendment. Both of those items could be done after the Plan is completed.

Mayor Russell asked for a motion to approve **Resolution No. 2012-54**. Councilor Jenks made a motion to approve **Resolution No. 2012-54** and Councilor Brown seconded the motion. There was no further discussion. Roll call: Kathy Sell, aye; Jonathan Bilden, aye; Ruth Jenks, aye; Bill Fierke, aye; Wayne Brown, aye; Bob Russell, aye; and Alan Curriston, absent. The motion passed unanimously by those present.

- 10.3 Discussion regarding request for City of Eagle Point to provide financial assistance to the high school artificial turf project.

Mr. Lawrence reported being approached by representatives of the Eagle Point Booster Club (Booster Club) about the City providing funding for the artificial turf project. The Booster Club would like to make a formal presentation to the Council to show how the turf project would benefit the City and its citizens.

Councilor Fierke stated he had attended a past meeting where he was under the impression that there were constraints about the City donating funds. Attorney Kellerman responded that Mr. Lawrence previously contacted him about this and that as long as it was in the interest of the City, it could be done. A brief discussion followed.

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Councilor Sell reported the Parks and Recreation Commission had not been contacted about this and their next meeting would be after the Council's next meeting. Mayor Russell asked Councilor Sell about the Parks and Recreation Commission contacting the Booster Club and attending the next Council's meeting. Councilor Sell agreed they could at least be asked to attend the meeting. She emphasized the Booster Club should be prepared to show how the project would benefit the City. Councilor Bilden said they were prepared to show how the project would be beneficial to the City. Councilor Fierke acknowledged an audience member, Mary Ann Olsen, of the Eagle Point School District Board of Directors. Ms. Olsen stated she was on the committee and this project would certainly benefit the community as it is already used for the Fourth of July, and a number of activities. She was hopeful that it would bring more activities to Eagle Point and encouraged the Council's participation.

Mayor Russell stated the Council would be inclined to have the Booster Club make a presentation at the next meeting and there were no objections. Mr. Lawrence offered to prepare a Resolution without a dollar amount and Mayor Russell concurred.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES.

Councilor Fierke said there was not a School Board meeting to report on. He concluded by sharing a letter from the visitors from Showa.

Councilor Bilden stated there were no meetings for SOREDI (Southern Oregon Regional Economic Development Inc.) or LoC (League of Oregon Cities). However, he attended the Big Butte Springs tour, and said it was something a person would have to experience to appreciate and that it was fascinating. Mayor Russell added that the tour gave you a brand new perspective for turning on the water faucet at home. On a personal note, Councilor Bilden announced that he and his wife are expecting their first child in March.

Councilor Jenks reported attending a transit study meeting with staff, consultants, and members of the community, and was surprised at the amount of enthusiasm. Eagle Point resident, Winnie Earl, came to the meeting with a bus schedule and announced she had ridden the bus from the Cascade Shopping Center all the way to Ashland for \$1. Councilor Jenks also attended a meeting of the Rogue Valley Metropolitan Planning Organization Policy Committee. Additional funds of approximately \$800,000 will be available for surface transportation projects and air mitigation projects through the MPO (Metropolitan Planning Organization). The Policy Committee discussed Eagle Point's future funding requests, and it will be several years before Eagle Point can receive funding. Mr. Miller attended that meeting as well and is working on raising funds for Eagle Point. A Public Hearing about this funding opportunity will be held in September.

Councilor Brown attended a Board of Directors Meeting for the Rogue Valley Sewer Services (RVSS) and everything is going well. The Shady Cove project is more expensive

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than anticipated but good progress is being made. Regarding the internal operations of RVSS, they are preparing to implement a new accounting software program.

Councilor Sell expressed her appreciation to the City Council and staff for their help and attendance at the Street Dance. The event was well attended and very successful. Along the lines of success, the Eagle Point School District ordered over 300 Positively Eagle Point buttons to give to their staff.

Mayor Russell also attended the Big Butte Springs tour and thanked Councilor Bilden for making those arrangements. Mayor Russell attended a Rogue Valley Council of Governments (RVCOG) meeting last week as well. Concerning the transit study, he completed the survey and is looking forward to the project moving along.

12. STAFF REPORTS.

12.1 Police Department Report.

12.2 Financial Report.

12.3 Public Works Department Report.

Mr. Upston reported on the first of six meetings for the transit study that will be held through the first quarter of 2013. There are numerous upcoming meetings scheduled in September for the study. He also reported that candidates for the Planning Commission will attend the next meeting. Other projects include working on the Comprehensive Plan and Zoning Ordinance. Councilor Jenks thanked Mr. Upston for his hard work on RPS (Regional Problem Solving).

Ms. Owens provided an explanation about the financial report in the agenda packet. It is still a work in progress and designed to include all of the information that would be needed to determine the overall health of each fund. Quarter by quarter comparisons and annual comparisons will be included as well as additional narrative. Councilor Brown inquired about delinquent tax accounts. Ms. Owens responded that about 90% of the taxes had been received for last year. An estimate for this year's tax collection could be estimated in December. Delinquent tax accounts are not written off and Ms. Owens explained more about that process. Ms. Owens concluded the staff report by complimenting Councilor Sell's leadership and organization of the Street Dance. Councilor Fierke expressed his appreciation to Ms. Owens for the changes to the report. He also asked about the completion of the audit and Ms. Owens confirmed it would likely be completed in October.

Mr. Miller briefed the Council on an upcoming meeting with the LDS Church. Additionally, he reported on the Watershed Festival on September 15th, MPO Policy Meeting and TAC (Technical Advisory Committee) Meeting, and reviewed a STIP (State Transportation Improvement Plan) grant application with ODOT that was not awarded to the City. Mr. Miller noted that out of 155 applicants, only 62 were selected to receive an award. Regarding Parks, the City has contracted mowing services due to staffing

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shortages. Code Enforcement Officer, Ben Franco, has been assisting with trees and shrubs blocking sidewalks which will help prepare for a safer commute to schools. Councilor Jenks added she had received very positive feedback from several people about Code Enforcement Officer Franco's assistant.

Officer May agreed that Code Enforcement Officer Franco had been a great asset. He did not provide an additional report.

Attorney Kellerman reported meeting with the Rogue River Valley Irrigation District about securing water for the City.

Mr. Lawrence commended staff for doing great work.

Ms. Hughes did not make a report.

13. INFORMATION.

13.1 Flyer for Little Butte Creek Watershed Festival, September 15, 2012.

For the benefit of the audience, Mayor Russell provided information for citizens to access the full agenda packets on-line from the City's website.

The scheduled Executive Sessions were not held.

14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(e), To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

15. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i), To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

16. ADJOURN.

There being no further business, Mayor Russell closed the meeting at 8:38 p.m.

Respectfully submitted,

Cindy Hughes, City Recorder

ATTEST:

Robert E. Russell, Mayor

BILL LIST
09/11/12

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	ADVANCED AIR & METAL INC	HVAC REPAIR CITY HALL	\$ 79.95
	ALSCO 4564	JANITORIAL SUPPLIES	\$ 317.45
	ALSCO 0556	PUBLIC WORKS UNIFORMS	\$ 374.32
	ALTERNATE ENERGY SERVICES	HVAC REPAIR JUDGE STEWART	\$ 295.00
	ASANTE COMMUNITY SERVICES, LLC	PRE-EMPLOYMENT SCREENING	\$ 354.00
	BRAZOS TECHNOLOGY CORP	POLICE TICKET SUPPLIES	\$ 135.00
	CANTEL OF MEDFORD, INC	STREET SIGN	\$ 89.00
	CENTURY LINK	UTILITIES- PHONE LINES	\$ 1,141.18
	EAGLE POINT HARDWARE	PARK/STREET & MUSEUM MAINTENANCE	\$ 211.60
	HAYS	FUEL	\$ 1,150.05
	JEFFERSON STATE PUMPING	STREET DANCE - PORTA POTTIES	\$ 93.00
	LITHIA DODGE CHRYSLER JEEP #4	VEHICLE MAINTENANCE/REPAIR POLICE CAR	\$ 551.55
	LUBBOCK NATIONAL BANK	TICKETING SYSTEM	\$ 924.15
	OFFICE DEPOT	OFFICE SUPPLIES	\$ 283.47
	OFFICE MAX	OFFICE SUPPLIES	\$ 680.28
	ONE CALL CONCEPTS, INC	LOCATES	\$ 38.28
	PACIFIC OFFICE AUTOMATION	COPIER SUPPLIES	\$ 486.64
	PERSONNEL SOURCE	TEMPORARY SERVICES-MUSEUM, HARNISH, CODE ENFORCEMENT	\$ 2,581.13
	ROGUE SHRED, LLC	UTILITIES	\$ 33.90
	ROGUE VALLEY COUNCIL OF GOVERNMENTS	ENERGY PROJECT- GRANT MANAGEMENT	\$ 469.12
	SOS ALARM	SECURITY MUSEUM	\$ 48.00
	SOUTHERN OREGON SANITATION	UTILITIES	\$ 500.00
	STATE OF OREGON	ANNUAL ETHICS COMMISSION FEES	\$ 390.23
	TEKMANAGEMENT, INC	COMPUTER SUPPORT/SUPPLIES	\$ 435.86
	THREE RIVERS VENDING	SUPPLIES POLICE DEPT.	\$ 37.00
	US BANK EQUIPMENT LEASE	COPIER LEASE	\$ 406.18
	US CELLULAR	UTILITIES	\$ 550.42
	WCP SOLUTIONS	OFFICE SUPPLIES	\$ 292.00
TOTAL			\$ 12,948.76
	VOID /REISSUE LITHIA AUTO SALES		\$ 254.30
REFUND CHECKS			
	GRISSOM GREG		\$ 35.56
	DE WEY DAVID/MECHELINA		\$ 34.95
	JOHNNY CAT INC		\$ 307.04
TOTAL			\$ 377.55
GRAND TOTAL			\$ 13,580.61

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 9.1
Meeting Date: September 11, 2012

ITEM TITLE: Resolution No. 2012-56. A Resolution authorizing the expenditure of City of Eagle Point General Funds to assist with the Eagle Point High School Artificial Turf Project.

SUBMITTED BY: Henry Lawrence, City Administrator

CONTACT PERSON/TELEPHONE: Henry Lawrence, City Administrator
541-826-4212 Ext. 107

SUMMARY EXPLANATION: This item was discussed at the previous City Council meeting on August 28, 2012, where Council agreed to receive input from the Eagle Point High School Booster Club at today's meeting. After receiving input from the Eagle Point High School Booster Club, the Council may determine whether or not to provide funding for the Eagle Point High School Artificial Turf Project.

FINANCIAL IMPACT: A financial amount has not been determined.

Resolution: _____ Ordinance: _____ Contract: _____ Other:(specify) _____ _____
Funding Source: _____
APPROVED FOR SUBMITTAL: _____ <p style="text-align:right">City Administrator</p>

STAFF RECOMMENDATION: Staff recommends the Council to consider testimony and determine whether or not supporting this project is in the best interest of the City and its citizens.

BOARD/COMMISSION RECOMMENDATION: N/A

COUNCIL ACTION:

RESOLUTION NO. 2012-56

A RESOLUTION AUTHORIZING THE EXPENDITURE OF CITY OF EAGLE POINT GENERAL FUNDS TO ASSIST WITH THE EAGLE POINT HIGH SCHOOL ARTIFICIAL TURF PROJECT

WHEREAS, the Eagle Point High School Booster Club (insert correct name) has acquired grant funds and private donations in excess of ___(fill in amount)_____ to convert the Eagle Point High School athletic field from natural to artificial turf; and

WHEREAS, some additional funding is still needed to assist with the final completion of the project without additional costs to the taxpayers and to insure that no debt remains after the project is completed; and

WHEREAS, the artificial turf field will not only enhance the high school athletic program, but also the community as a whole through increased visitors to our city due to the improved facilities and increased use of the athletic field; and

WHEREAS, the school district has informally indicated a desire to make district recreational facilities more accessible to the general public to enhance personal health and fitness, as well as provide a venue for community recreation events.

Now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE POINT, OREGON, THAT:

In anticipation of the school district developing a more open access policy for use of the field and adjacent track, making it more accessible to individual citizens for personal health and fitness use, as well as organized community events, the City of Eagle Point will contribute (_____ dollars) towards the project from the City's General Fund contingency.

Passed in open session on the 11th day of September, 2012.

Robert E. Russell, Mayor

ATTEST:

Cindy Hughes, City Recorder

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 10.1
Meeting Date: September 11, 2012

ITEM TITLE: Resolution No. 2012-52 – A Resolution appointing a Planning Commissioner to fill a vacancy on the Eagle Point Planning Commission.

SUBMITTED BY: Mike Upston, Principal Planner

SUMMARY EXPLANATION:

As Council is aware, a vacancy was created on the Planning Commission earlier this year with the passing of Trenton Douglas.

Staff advertised for the vacancy in July and August of this year and received two applications by the 8/13/12 deadline.

Staff requests that the Council consider these applicants for appointment for the remainder of Mr. Douglas' term, which ends on January 31, 2013. The selected individual would be eligible for re-appointment to their first full term running February 1, 2013 – January 31, 2017.

Both candidates have confirmed they will attend this Council meeting and be available for questions.

APPROVED FOR SUBMITTAL: _____ <p style="text-align: right;">City Administrator</p>

RECOMMENDATION: Council appointment of a Planning Commissioner to fill the Planning Commission vacancy.

COUNCIL ACTION:

1. Approve Resolution No. 2012-52 as presented appointing a new Planning Commissioner to the current vacancy which ends on January 31, 2013.
2. Continue the matter pending additional candidates.

ATTACHMENTS: Current Planning Commission Roster
Planning Commission Applications
Resolution 2012-52

EAGLE POINT PLANNING COMMISSION MEMBERS 2012

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM PERIOD (START DATE)</u>	<u>TERM #</u>
SUZI COLLINS (Chairperson)	148 EAGLE VIEW DR. EAGLE POINT OR 97524 scoll1983@aol.com	324-0099 (c)	2/01/12 - 1/31/16 (9/18/07)	2
SHARON COUPE (Vice Chairperson)	51 GREENMOOR EAGLE POINT OR 97524 scoupe@embarqmail.com	830-3131 (h) 944-5142 (c)	2/01/09 - 1/31/13 (10/21/08)	1
STEVE HUNTER	167 PINE LAKE DRIVE EAGLE POINT OR 97524 steveateaglepoint@yahoo.com	830-1507 (w) 282-4999 (c)	2/01/11 - 1/31/15 (1/17/06)	2
KEVIN WALRUFF	385 WESTMINSTER EAGLE POINT OR 97524 walruff@charter.net	944-7798 (c)	2/01/11 - 1/31/15 (1/25/11)	1
DIANE MIHOCKO	47 PEBBLE CREEK EAGLE POINT OR 97524 ddmihocko@yahoo.com	826-5953 (h) 531-3837 (c)	2/01/11 - 1/31/15 (9/27/11)	1
BERNARD GROSSMAN	201 MORNING DOVE TRAIL EAGLE POINT OR 97524 Big39@charter.net	879-0592 (h) 531-6978 (c)	2/01/12 - 9/31/16 (10/1/11)	1
AVAILABLE	_____	_____	2/01/09- 1/31/13 (__/__/12)	0

RECEIVED
AUG 06 REC'D
BY: *Cindy Hyatt*

**APPLICATION
for
CITY OF EAGLE POINT
PLANNING COMMISSION**

We deeply appreciate your interest in the community. An understanding of your background will aid the City Council in considering your application. Please complete and return to: Eagle Point City Hall, 17 Buchanan Avenue South, Eagle Point, Oregon.

Name: KEN THOMPSON Date: 6 Aug 2012
Present Address: 428 CANDIS Dr Eagle Point OR 97524
Telephone Numbers: 541 830 0457
How long have you been a resident of Eagle Point? 10 years
Occupation -- Name and address of employer: Retired

Do you have any relatives employed by the City of Eagle Point? NO
If so, please give name of relative: N/A

Please indicate why you are interested in serving on the Planning Commission and briefly describe your qualifications for this position (Although not required, you may attach an additional page if needed):
I believe everyone should be part of their town. I have proudly served on the Parks + Recreation
Sep 2004 - JAN 2006 AS WELL AS PLANNING COMMISSION
Apr 2005 - JAN 2007

References:

<u>NINA EIKE</u>	<u>422 CANDIS Dr EP</u>	<u>541-826-1462</u>
Name	Address	Phone
<u>Helen Wolgamott</u>	<u>376 TEAKWOOD D EP</u>	<u>541-830-4049</u>
Name	Address	Phone

Ken Thompson
Signature of Applicant

**APPLICATION
for
CITY OF EAGLE POINT
PLANNING COMMISSION**

We deeply appreciate your interest in the community. An understanding of your background will aid the City Council in considering your application. Please complete and return to: Eagle Point City Hall, 17 Buchanan Avenue South, Eagle Point, Oregon.

Name: Milicent Wewerka Date: August 7, 2012

Present Address: 903 Win Way, Eagle Point

Telephone Numbers: 541-826-2291

How long have you been a resident of Eagle Point? almost 4 years

Occupation -- Name and address of employer: retired

Do you have any relatives employed by the City of Eagle Point? NO

If so, please give name of relative: _____

Please indicate why you are interested in serving on the Planning Commission and briefly describe your qualifications for this position (Although not required, you may attach an additional page if needed):

See attached page.

References:

<u>Jerry Ziemann</u>	<u>10569 Harmon Rd, Eagle Point</u>	<u>541-821-5540</u>
Name	Address	Phone

<u>Larry Baldrige</u>	<u>P.O. Box 36, Trail OR 97541</u>	<u>541-878-3347</u>
Name	Address	Phone

Milicent Wewerka
Signature of Applicant

Expression of interest:

I moved to Eagle Point after retirement in 2008 and have enjoyed getting involved with the community. My son and his family live in this area and are likely to stay here, so I have a long-term commitment to the improvement of this city for my own future and for their future. I would like to spend my retirement doing useful service rather than simply in recreation. I have attended several meetings of the Planning Commission as an interested observer. I have also submitted comments from time to time on documents that the commission has reviewed. I find the work of the commission interesting and would like to contribute to that work as a member of the commission.

Experience and qualifications:

According to the city Web site, some of the skills required from a planning commissioner are communication, research, decision-making, and interpreting ordinances. While I have no specific experience with city planning, I feel that many of the skills I used in my job can be applied to the work of the Planning Commission.

During my career I worked as an expert in cataloging policy at the Library of Congress in Washington, D.C. This job included communicating with library staff and with librarians at other institutions--answering questions about cataloging rules, interpreting cataloging policy, providing individual and group training, making presentations at conferences, and responding to written and email correspondence. I did research on controversial issues and drafted correspondence on these issues for higher-level executives at the library. I participated weekly in meetings with other experts in my office, where we made decisions on possible changes to cataloging rules and policies. I drafted and revised cataloging instructions, and reviewed and commented on proposed revisions by other office staff.

Since retirement and relocation to Eagle Point I have volunteered as a kitchen helper and back-up driver for the local Food and Friends (Meals-on-Wheels) program. I have served three years on the board of the Eagle Point Senior Center, two of those years as treasurer for the center. I have also served on the board of the local chapter of NARFE, a federal retirees group.

Personal note: I will not be able to attend the city council meeting during the last week of August, due to a previously-planned trip to visit relatives in Michigan.