



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

JOINT MEETING OF THE CITY OF EAGLE POINT
CITY COUNCIL AND PLANNING COMMISSION

SEPTEMBER 25, 2012

WORKSHOP MINUTES

1. CALL TO ORDER – 6:00 P.M.

Mayor Russell called the Workshop to order at 6:00 p.m.

Council Members Present: Bob Russell, Wayne Brown, Alan Curriston, Bill Fierke, Ruth Jenks, and Kathy Sell.

Council Members Absent: Jonathan Bilden.

Planning Commission Members Present: Suzi Collins, Sharon Coupe, Dianne Mihocko, Kevin Walruff, and Millie Wewerka.

Planning Commission Members Absent: Bernard Grossman, and Steve Hunter.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Melissa Owens, Finance Officer; Robert Miller, Public Works Director; Mike Upston, Principal Planner; and Cindy Hughes, City Recorder.

Guests: Paul Lutey with Nelson\Nygaard Consulting Associates Inc. (Nelson\Nygaard), Paige Townsend and Julie Brown with Rogue Valley Transit District (RVTD), and members of the public and press.

2. DISCUSSION REGARDING THE ROGUE VALLEY TRANSIT DISTRICT (RVTD)/
EAGLE POINT TRANSIT STUDY.

Mike Upston, Principal Planner, introduced the project consultant, Paul Lutey of Nelson\Nygaard; and Paige Townsend and Julie Brown of RVTD. Mr. Upston explained that the City is in Phase I of III, in the timeline for the Rogue Valley Transit District

(RVTD)/Eagle Point Transit Study (Transit Study). The purpose of the Transit Study is to consider public transportation between Eagle Point, Medford and other outlying areas. Mr. Upston distributed a report referenced as Eagle Point Intercity Public Transportation Service Planning - Existing Conditions (Submission No. 1). Mr. Lutey joined in and made a PowerPoint Presentation (Submission No. 2) to the Council to provide information about the Transit Study. During the presentation, Mr. Lutey reviewed the project goals and timeframe, provided information about the Existing Conditions report, discussed transportation needs, and led a "Trade-Off" exercise.

The project kick-off began on August 21 and a series of meetings will be held before the final report is submitted in February or March, 2013. Basically, the project is at about 30% completion but a lot of work is left to be completed. The project goals include:

- Documenting transportation needs;
- Evaluating service alternatives;
- Developing cost estimates and a conceptual operating plan;
- Making appropriate recommendations; and
- Actively engaging members of the public in the planning process.

Mr. Lutey reported many factors such as demographics and population density levels are being taken into consideration for the Transit Study. One interesting discovery thus far was finding higher levels of seniors and youth within the same higher population density areas. It was also noted that 93% of the working population in Eagle Point commutes to employment outside of Eagle Point. Of those commuters, approximately 50% commute to the City of Medford.

Service options, i.e. concentrated service hours versus constant service throughout the day, were discussed. During the meeting, the "Trade-Off" exercise focused on transportation needs and a survey was conducted (Submission No. 3) as part of the exercise. Overall, the results of the meeting survey were similar to the results of the stakeholder group (Submission No. 4).

Additional points of discussion and/or consideration included:

- Also focusing on service to Eagle Point as opposed to service from Eagle Point;
- Including a park and ride plan for commuters from Shady Cove or other outlying areas; and
- The definition of commuting hours is 6 a.m. to 9 a.m., and 3 p.m. to 6 p.m.


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Following the survey exercise and discussion, Mr. Lutey concluded the presentation and will report back with recommendations early next year.

3. ADJOURNMENT.


There being no further business to come before the Council and Commission, Mayor Russell adjourned the Workshop at 6:53 p.m.

Respectfully submitted,



Cindy Hughes, City Recorder

ATTEST:



Robert E. Russell, Mayor