



# CITY OF EAGLE POINT

*"Gateway to the Lakes"*

---

## OREGON

EAGLE POINT CITY COUNCIL  
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

APRIL 9, 2013

### REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks, Aaron Prunty and Kathy Sell.

Staff Members Present: Melissa Owens, Finance Officer; Robert Miller, Public Works Director; Vern Thompson, Police Chief; and Cindy Hughes, City Recorder.

Guests: Jerry Ziemann, President, Eagle Point Senior Center; Millie Wewerka and Suzi Collins, Planning Commissioners; Jerry Close, Parks and Recreation Commissioner; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance and Jerry Ziemann led the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

Millie Wewerka, Planning Commissioner, expressed a concern about the signage near the Carl's Jr. restaurant being a traffic hazard by visually blocking a nearby intersection. Robert Miller, Public Works Director, reported that Mike Upston, the Principal Planner, was not at the meeting but would be able to address those concerns.

4. PRESENTATIONS

There were no presentations.

## City of Eagle Point Council Meeting Minutes

April 9, 2013

Page 2 of 5

### 5. PUBLIC HEARINGS

There were no public hearings.

### 6. CONSENT CALENDAR

#### 6.1 Presentation of Regular Meeting Minutes of March 26, 2013.

Mayor Russell announced the Consent Calendar and asked for a motion. Councilor Jenks moved to approve the Consent Calendar as presented and Councilor Brown seconded the motion. There was no discussion. Roll call: Aaron Prunty, aye; Ruth Jenks, aye; Wayne Brown, aye; Bill Fierke, aye; Kathy Sell, aye; Jonathan Bilden, aye; and Bob Russell, aye. The motion passed unanimously.

### 7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

### 8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were any questions about the bills to be paid including the Additional Bills List (Submission No. 1).

There being no questions or comments, Mayor Russell asked for a motion. Councilor Bilden made a motion for the Council to approve the bills as presented including the Additional Bills List. Councilor Prunty seconded the motion. There was no discussion. Roll call: Kathy Sell, aye; Aaron Prunty, aye; Ruth Jenks, aye; Wayne Brown, aye; Bill Fierke, aye; Jonathan Bilden, aye; and Bob Russell, aye. The motion passed unanimously.

### 9. OLD BUSINESS

There was no old business.

### 10. NEW BUSINESS

#### 10.1 Resolution No. 2013-20. A Resolution authorizing the Mayor of Eagle Point to sign on behalf of the City Council its recommendation to the Oregon Liquor Control Commission to grant a Change of Ownership for a Liquor License Application for Touchstone Golf, LLC dba Eagle Point Golf Club/Arthur's.

Chief Thompson explained the application was for a Change of Ownership, and recommended granting the application.

Mayor Russell asked for a motion to approve Resolution No. 2013-20. Council President Fierke made a motion to approve Resolution No. 2013-20 and Councilor Sell seconded the motion. Council President Fierke clarified with Police

## City of Eagle Point Council Meeting Minutes

April 9, 2013

Page 3 of 5

Chief Thompson that the change of ownership was for the liquor license application and not a change of owners. There was no further discussion. Roll call: Bill Fierke, aye; Ruth Jenks, aye; Wayne Brown, aye; Jonathan Bilden, aye; Kathy Sell, aye; Aaron Prunty, aye; and Bob Russell, aye. The motion passed unanimously.

- 10.2 Resolution No. 2013-21. A Resolution authorizing a City of Eagle Point Personal/Professional Services Contract with Pacific Asphalt Surface Sealing LLC for Crack Sealing Services.

Robert Miller, Public Works Director, reported that a Request for Quotes was issued and the lowest quote was so low that the lineal footage was increased up to \$18,000 to obtain as much crack sealing as possible. Approximately 45,000 lineal feet of crack sealing will be completed under this contract. Mr. Miller explained the process of applying the crack sealing material and the quotes being per pound of material applied. Although the City had not used any of the companies that submitted a quote, the selected contractor provided excellent references. Mr. Miller answered a question about the work on Alta Vista and Stevens which was a modified chip seal application provided by the County.

Mayor Russell asked for a motion to approve Resolution No. 2013-21. Councilor Sell made a motion to approve Resolution No. 2013-21 and Council President Fierke seconded the motion. There was no discussion. Roll call: Wayne Brown, aye; Kathy Sell, aye; Bill Fierke, aye; Jonathan Bilden, aye; Ruth Jenks, aye; Aaron Prunty, aye; and Bob Russell, aye. The motion passed unanimously.

- 10.3 Discussion and decision regarding development of brochure.

Councilor Bilden reported on the Economic Development Commission's design of a promotional brochure and its recommendation that the brochure be presented for approval by the City Council. A lengthy discussion followed about whether or not the brochure content, goal and design met the Council's approval. Timing was a consideration, and the cost and quantity was discussed as well. In conclusion, Council Members will work with Melissa Owens, Finance Officer, on the brochure and it will be brought back to the next Council meeting. A quote for printing quantities of 10,000 and 20,000 brochures will be obtained for consideration.

## 11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Council President Fierke reported there had been a Compact Advisory Meeting (Eagle Point School District 9) and complimented Lynn Leissler of the Upper Rogue Independent for writing a good report of that meeting. Council President Fierke also reported on our Sister City's approval of the email penpal program which is anticipated within the week.

## City of Eagle Point Council Meeting Minutes

April 9, 2013

Page 4 of 5

Councilor Bilden reported the League of Oregon Cities' Board is working on the upcoming conference in Portland, and its role and responsibility of workshops. SOREDI's (Southern Oregon Regional Economic Development Inc.'s) Board is actively pursuing support at the state level to include ecommerce business in the Jackson County Enterprise Zone. Regarding the Economic Development Commission, Councilor Bilden requested the Council's consideration of and direction for the Commission. SOREDI is assisting with the traded sector portion of the economic development plan, however, the ecommerce and retail portions have not been established. Councilor Bilden will continue the discussion about the Economic Development Commission at the next Council meeting.

Councilors Jenks, Prunty, and Brown did not provide reports.

Councilor Sell reported on a work day event at the creek. Some of the participants were Mike Upston with the City of Eagle Point, Brian Murdock with Fire District No. 3, Mike Frey, and the Boy Scouts. May 4 is the next work day. Councilor Sell also discussed approaching the Walmart Foundation, on behalf of the City, about a donation for the hanging flower baskets and the Council was in agreement.

Mayor Russell reported attending a meeting of the Water Coalition group together with the City's Public Works Director, Robert Miller. Attorney Kellerman inquired about whether or not the City of Medford attended the meeting and suggested extending an invitation. Regarding the meeting of the Rogue Valley Council of Governments (RVCOG) last week, the National Guard made a presentation and offered their services for dirt moving projects at no cost to cities, for two to six week projects. Additionally, Mayor Russell and Henry Lawrence, City Administrator, met with PacifiCorp and their rates are not projected to increase.

### 12. STAFF REPORTS

Melissa Owens, Finance Officer, reported working on the budget and year end preparations. Ms. Owens responded to a question about the water rates proposal which is planned to be presented at the next meeting along with the discussion about the Water Master Plan.

Robert Miller, Public Works Director, reported receiving the second draft of the Water Master Plan, and a draft of the Barton Road Storm Water Study. Additionally, he reported working with Jackson County on chip sealing projects scheduled in August. Mr. Miller concluded by inviting everyone to attend the Arbor Day Celebration on April 10 at Ponderosa Park.

Police Chief Thompson reported the background check for the new recruit is still in progress. A decision regarding body worn cameras will be presented at a future meeting. Joe Kellerman, City Counsel, reported that from the City's perspective, everything is quiet on the legal front.

Cindy Hughes, City Recorder, did not provide a report.

**City of Eagle Point Council Meeting Minutes**

April 9, 2013

Page 5 of 5

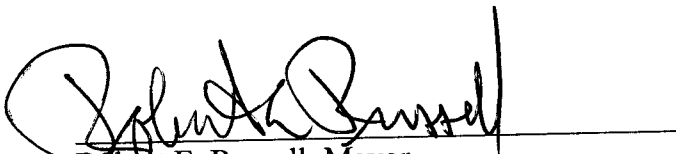
13. ADJOURN

There being no further business for the Eagle Point City Council meeting of April 9, 2013, Mayor Russell closed the meeting at 7:45 p.m.

Respectfully submitted,

  
Cindy Hughes, City Recorder

ATTEST:

  
Robert E. Russell, Mayor