



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

OCTOBER 22, 2013

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks, Aaron Prunty, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Robert Miller, Public Works Director; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Jackson County Commissioners Briedenthal, Rachor, and Skundrick; Eagle Point Municipal Court Judge John Blackhurst; Hart Wilson of FORE; Jerry Zieman, Budget Committee Member; Janet Siedlecki, Economic Development Commissioner; Suzi Collins, Planning Commissioner; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance and Jerry Zieman provided the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

Eagle Point student, Kenzie McKillip, requested to have fees waived for the use of the Ashpole Community Center to hold a community clothing swap for her senior project on November 22 and 23. Council granted approval providing it was not already reserved.

Jerry Zieman of Eagle Point invited everyone to attend the fifth Veterans Day Breakfast on November 11 at the Senior Center.

Helen Wolgamott, Avenue of the Flags, invited everyone to meet at the Ashpole Community Center on November 11 to walk to the covered bridge for a Veterans Day ceremony. In addition to the public attending the ceremony, the National Guard, Boy Scout Troop 48, Eagle Point High School Marching Band, and a patriotic singing group called *The Note Ables*, will be present to honor and give thanks to Veterans.

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4. PRESENTATIONS

There were no presentations.

5. PUBLIC HEARINGS

There were no public hearings.

6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of October 8, 2013.

Mayor Russell announced the Consent Calendar and asked for a motion. Councilor Bilden moved to approve the Consent Calendar as presented and Council President Fierke seconded the motion. There was no discussion. Roll call: Bill Fierke, aye; Aaron Prunty, aye; Wayne Brown, aye; Ruth Jenks, aye; Jonathan Bilden, aye; Kathy Sell, aye; and Bob Russell, aye. The motion passed unanimously.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were any questions about the bills to be paid including the Additional Bills List (Submission No. 1). Councilor Bilden moved to approve the Bills to be Paid and the Additional Bills List in the amount of \$3,809.23. Councilor Jenks seconded the motion. There was no further discussion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Aaron Prunty, aye; Kathy Sell, aye; Ruth Jenks, aye; Jonathan Bilden, aye; Bob Russell, aye. The motion passed unanimously.

9. OLD BUSINESS

9.1 Ordinance No. 2013-04. An Ordinance repealing and replacing Ordinance No. 2013-03, and amending the Eagle Point Municipal Code, Title 9 – Public Peace and Welfare, to add a new Chapter 9.09 - Precious Metal and Gem Dealers; Penalties and Enforcement.

Police Chief, Vern Thompson, reintroduced the Ordinance regulating the sale of precious metals, noting that after discussions with the local business, a few minor changes had been suggested. A brief discussion followed about the process of taking a digital photo of items, and the competitive nature of the precious metals business. The business owner, Mr. Bill Arnold was present at the meeting and requested consideration of the following:

- Excluding dental gold;

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- Changing Section 4.b to one piece of identification instead of two pieces, as long as a photo I.D. is provided;
- Delaying adoption until Medford and other areas adopt, due to the 15 day holding period being more stringent than other areas (7 days at State level);
- Under the penalty section, notification to businesses of wrongdoings prior to issuing fines or penalties.

Discussion followed about the above considerations. Mr. Lawrence requested to table the Ordinance until the next meeting. Council concurred.

- 9.2 Ordinance No. 2013-05. An Ordinance adopting a Traffic Diversion Program (Traffic School) for certain Traffic Violations for the Eagle Point Municipal Court.

Henry Lawrence, City Administrator, explained the purpose of the Ordinance was to amend the Municipal Code to allow for a traffic school. He also clarified that pursuant to Oregon law, drivers with a Commercial Drivers License would not be permitted by law to attend a traffic school to eliminate the violation from their record. However, the proposed Ordinance would provide discretion to the Municipal Court Judge.

Municipal Court Judge John Blackhurst spoke briefly about excluded offenses, and expressed support of the Ordinance. A short discussion followed.

Mayor Russell asked for a motion to adopt **Ordinance No. 2013-05**. Council President Fierke made a motion to approve **Ordinance No. 2013-05** and Councilor Bilden seconded the motion. A brief discussion was held. Roll call: Kathy Sell, aye; Bill Fierke, aye; Wayne Brown, aye; Aaron Prunty, aye; Jonathan Bilden, aye; Ruth Jenks, aye; and Bob Russell, aye. The motion passed unanimously.

10. NEW BUSINESS

- 10.1 Resolution No. 2013-56. A Resolution authorizing a City of Eagle Point Personal/Professional Services Contract with Dan Horton, Architect, for Site Planning of the Old Fire Station.

Mike Upston, Principal Planner, explained the City had budgeted for site planning regarding the city-owned property known as the Old Fire Station. Supportive discussion followed and Mr. Upston recommended approval of the Resolution. Mr. Horton stated he anticipated being able to provide an update within a couple of weeks.

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Mayor Russell asked for a motion to approve **Resolution No. 2013-56**. Councilor Bilden made a motion to approve **Resolution No. 2013-56** and Councilor Sell seconded the motion. There was no discussion. Roll call: Ruth Jenks, aye; Aaron Prunty, aye; Bill Fierke, aye; Wayne Brown, aye; Jonathan Bilden, aye; Kathy Sell, aye; and Bob Russell, aye. The motion passed unanimously.

- 10.2 Resolution No. 2013-57. A Resolution approving a Jackson County Order to Initiate Formation of a Jackson County Agricultural Extension Service District and Consenting to the Inclusion of City Territory within the Boundaries of the District.

Mr. Lawrence explained a similar item had been previously approved; however, the Jackson County Board of Commissioners requested this Resolution. County Commissioner Don Skundrick and Hart Wilson of FORE (Friends of Research and Extension) discussed the proposed Resolution with the City Council. It was verified the amount of \$0.05 per \$1,000 of assessed value of property would be enough to support the District. Ms. Wilson did not have specifics about how many citizens would benefit from the District's services but confirmed the area was greatly benefitted in the past. Additionally, other items on the ballot would include the Library District, and possibly the Historical Heritage District.

Mayor Russell asked for a motion to approve **Resolution No. 2013-57**. Councilor Jenks made a motion to approve **Resolution No. 2013-57** and Councilor Bilden seconded the motion. There was a brief discussion. Roll call: Jonathan Bilden, aye; Aaron Prunty, aye; Wayne Brown, aye; Kathy Sell, aye; Ruth Jenks, aye; Bill Fierke, aye; and Bob Russell, aye. The motion passed unanimously.

- 10.3 Resolution No. 2013-58. A Resolution approving a Jackson County Order to Initiate Formation of a Jackson County Library Special District and Consenting to the Inclusion of City Territory within the Boundaries of the District.

Mr. Lawrence presented Resolution No. 2013-58 and explained the Board of Commissioners requested approval of the Resolution. Commissioner Skundrick provided a handout (Submission No. 2) and discussed the history of the libraries including a 20-year bond measure, restricting the use of the buildings to library purposes only. He further explained that at the time the libraries were built, the County had adequate funds to maintain the buildings, staff and supply. Since 2006, the County experienced the loss of federal timber payments used to fund the libraries; closing and reopening the libraries with reduced service hours; re-staffing with LSSI (a library management services company); and two failed tax initiatives to support the Library.

Furthermore, discussions have been ongoing for years about how to fund the Library at an annual cost of \$5 million to \$7 million. Most recently, the 2013-2014 Jackson County Budget Committee would not agree to continue funding the libraries due to budget reductions and a dwindling \$15 million General Fund reserve. The Budget

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Committee Chair then asked Commissioner Skundrick to come up with a proposal to fund the libraries. The County conducted a survey regarding the potential success of a tax measure which produced positive results, hence the proposed Resolution.

Commissioners Rachor and Briedenthal also spoke briefly about library support. If funding is not obtained by July 1, 2014, then 14 of the 15 library branches will close, leaving only the Medford branch open until July 1, 2015. There was additional discussion about including all cities in the Library District, compression rates, and fee based libraries. It was noted the current cost to run the libraries is approximately \$0.42 per \$1,000 of assessed value of property, leaving a cushion of \$0.18 from the requested \$0.60. Commissioner Rachor clarified there would be no latitude in using the money as it would be dedicated to the libraries.

Viki Brown, Secretary of the Eagle Point Friends of the Library, requested the Council to vote in support of the Resolution to allow the voters to have the opportunity to decide on libraries. In addition, she spoke about various aspects of the libraries and submitted a printed request to the City Council (Submission No. 3).

Janet Siedlecki, Eagle Point Economic Development Commissioner, expressed support for the libraries and requested the Council's support of the Resolution.

Mayor Russell asked for a motion to approve **Resolution No. 2013-58**. Councilor Jenks made a motion to approve **Resolution No. 2013-58** and Councilor Prunty seconded the motion. There was no discussion. Roll call: Kathy Sell, aye; Bill Fierke, aye; Wayne Brown, aye; Aaron Prunty, aye; Jonathan Bilden, aye; Ruth Jenks, aye; and Bob Russell, aye. The motion passed unanimously.

- 10.4 Resolution No. 2013-59. A Resolution approving a Collective Bargaining Agreement between the City of Eagle Point, Oregon and Teamsters Local 223 (Police Unit) effective July 1, 2013 – June 30, 2016.

Mr. Lawrence explained there had been mediation meetings which resulted in the proposed tentative Collective Bargaining Agreement. The Agreement is retroactive to July 1st, and includes a cost of living adjustment. Differing from the General Unit, a new Step "G" has been added. Other changes were minor text changes and revisions to be consistent with state law or Eagle Point's practices. Additionally, Medical, Dental and Vision was revised to provide for approximately a 5% annual increase in the employer-provided insurance subsidy cap, in the event the Teamsters Trust increases the cost of the insurance. Increases beyond the cap would be shared 50-50 between the employer and employee. Mr. Lawrence noted the Agreement was fair for both parties and recommended approval of the Resolution.

Mayor Russell asked for a motion to approve **Resolution No. 2013-59**. Councilor Jenks made a motion to approve **Resolution No. 2013-59** and Council President Fierke seconded the motion. There was no discussion. Roll call: Aaron

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Prunty, aye; Kathy Sell, aye; Ruth Jenks, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; and Bob Russell, aye. The motion passed unanimously.

- 10.5 Resolution No. 2013-60. A Resolution adopting an Economic Development Strategy.

Mike Upston, Principal Planner, reviewed the previous meetings to develop a strategy for the Council's approval. The proposed strategy with a five-year plan, Mission and Vision Statements, was developed to provide a plan for this and future Economic Development Commissions. Ranking goals, including branding or a standard slogan for Eagle Point, are anticipated to be upcoming items for the Commission. Staff and the Commission recommended approval of the Resolution, and Councilor Bilden suggested other Commissions go through this process.

County Commissioner Skundrick spoke well of the work on the strategy and Economic Development Commissioner Siedlecki expressed support.

Mayor Russell asked for a motion to approve **Resolution No. 2013-60**. Councilor Bilden made a motion to approve **Resolution No. 2013-60** and Council President Fierke seconded the motion. There was no discussion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Aaron Prunty, aye; Kathy Sell, aye; Ruth Jenks, aye; Jonathan Bilden, aye; and Bob Russell, aye. The motion passed unanimously.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Council President Fierke reported he did not attend the School District 9 Board meeting however, mandatory policy issues were passed. He also reported there would be a public forum of the Safety Committee about school safety. Additionally, efforts are ongoing in the development of the student email program and relationship with Showa, Japan. Council President Fierke concluded his report by commending the improvements to the Friday Letter.

Councilor Bilden reported on upcoming meetings with Southern Oregon Regional Economic Development Inc. (SOREDI); and the Governor's Regional Solutions meeting in November. Councilor Bilden expressed appreciation to the Council for approving the Economic Development strategy and thanked County Commissioner Skundrick as well. Regarding the League of Oregon Cities Board, Councilor Bilden reported they are supporting House Bill 3460 (related to medical marijuana) with the sole catch being that cities would not lose the right to govern within their jurisdiction. Councilor Bilden also reported on Eagle Point High School football, the homecoming parade, and attendees at the Oregon Ducks game.

Councilor Jenks complimented Henry Lawrence for the improvements to the Friday Letter, and reported the Metropolitan Planning Organization (MPO) Policy Committee meeting had been cancelled. She concluded by commenting about a large transportation grant that Eagle Point anticipates receiving.

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Councilors Prunty and Sell did not provide reports.

Councilor Brown briefly spoke about Gold Hill and the possibility of Gold Hill using the services of Rogue Valley Sewer Services.

Mayor Russell reported on Eagle Point High School football, and visiting with the new owner of the Golf Course at a fund raiser for Habitat for Humanity. In addition, he reported attending the Chamber of Commerce's annual dinner in which Valley Feed and Pet Supply received the Business of the Year Award, and Edith and Leon Sherman were awarded the Helen Wolgamott Volunteer of the Year Award. He also reported attending a Medford Water Commission Meeting and plans to attend the upcoming Rogue Valley Council of Governments (RVCOG) meeting.

12. STAFF REPORTS

Mike Upston, Planning Director, reported the month of October is National Community Planning Month. Additionally, the Eagle Point Planning Commission met during October to discuss current and long range planning; and reviewed a slide tour of best places. Mr. Upston reported updating the Wikipedia webpage for the Antelope Creek Bridge and announced a transit study survey is forthcoming. Councilor Jenks complimented Mr. Upston for assertively managing the tight timelines for the transit survey.

Robert Miller, Public Works Director, provided an update on the pavement management program including Napa Street paving solicitations, and Linn Road patch paving. Further, the Mattie Brown Park parking lot is scheduled for completion by the next Council Meeting. Furthermore, Mr. Miller discussed a new gazebo, meandering sidewalk, and deleting the L-shaped sidewalk at the Mattie Brown Park. Ditch cleaning efforts were discussed as well and expected to be beneficial in flood prevention.

Police Chief Thompson reported working with the School District on reducing marijuana usage. Police Chief Thompson commented on the location of the Radar Reader Board and reported compliments from citizen for recent Police assistance.

Joe Kellerman, City Attorney, offered congratulations about the City owning new park land.

Henry Lawrence, City Administrator, reported the City is monitoring the Oregon Health Authority regarding medical marijuana and suggested a future study session with the Council.

Cindy Hughes, City Recorder, reported hotel accommodations had been made for next year's League of Oregon Cities annual conference in Eugene, Oregon.

13. INFORMATION

There were no information items to discuss.

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14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i), To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

At 8:57 p.m., Mayor Russell opened the Eagle Point City Council Executive Session pursuant to ORS 192.660(2)(i). Following discussion, Mayor Russell closed the Executive Session at 9:18 p.m.


15. ADJOURN

There being no further business, Mayor Russell closed the meeting at 9:19 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Robert E. Russell, Mayor