



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

NOVEMBER 12, 2013

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks, Aaron Prunty, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Fire Chief Dan Petersen, Fire District 3; Lorin Myers, Fire District 3 Chaplain and Budget Committee Member; Suzi Collins, Planning Commissioner; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance and Chaplain Lorin Myers provided the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

Lorin Myers of Eagle Point reported attending the local Veterans Day Celebration, and commented that it was a very enjoyable and positive event. Mr. Myers also reported on and praised Fire District 3 for their involvement with training 7th graders on CPR.

Jesse Gifford of Eagle Point expressed concern about the proposed plans and location of a new park on South Shasta. Robert Miller, Public Works Director, invited Mr. Gifford to attend the upcoming Parks and Recreation Commission meeting to discuss those concerns. Additionally, Mr. Miller offered to contact him after the Council meeting.

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4. PRESENTATIONS

4.1 Jackson County Fire District No. 3: 3rd Quarter Performance Report – Fire Chief Dan Peterson

Fire Chief Dan Petersen presented the Jackson County Fire District 3: 3rd Quarter Performance Report (Submission No. 1). Fire Chief Petersen began by updating the Council about receiving its desired grading level of Class 3 from International Organization for Standardization (ISO). This will result in an insurance savings of 5-8% for all Eagle Point homeowners. However, there are still issues with ISO regarding transparency. On a separate matter, Fire Chief Petersen noted there have been meetings with the Medford Fire District about merging. Additional efforts to evaluate the feasibility of merging are underway.

Regarding the 3rd Quarter Performance Report, Fire Chief Petersen discussed:

- Incident statistics with an overall increase in call volumes, upward trending over last ten calendar years, and confirmed with Eagle Point's Police Department about an increase in their calls as well.
- Response times, goals, and continuing to work efficiently. Average response time in Eagle Point: 5 minutes 11 seconds.
- Addition of career stations (mobile homes) in outlying areas, staffed with resident firefighters and in need of volunteers.
- Future open house for career stations with residential sprinkling system and fire wise landscaping.
- 3rd Quarter Training Hours: 586.75.

Fire Chief Petersen stated the process of preparing quarterly reports is beneficial to the District and very focusing for the organization. Quarterly reports are also available online at their website.

5. PUBLIC HEARINGS

There were no public hearings.

6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of October 22, 2013.

Mayor Russell announced the Consent Calendar and asked for a motion. Councilor Bilden moved to approve the Consent Calendar as presented and Councilor Sell seconded the motion. There was no discussion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Aaron Prunty, aye; Kathy Sell, aye; Ruth Jenks, aye; Jonathan Bilden, aye; and Bob Russell, aye. The motion passed unanimously.

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7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid. Councilor Jenks asked about a payment to Katalyst, Inc., and it was confirmed as a one-time payment. Councilor Jenks also inquired about the payment to Tyler Technologies, which is for technological annual maintenance related to the financial system. Councilor Bilden moved to approve the Bills to be Paid. Council President Fierke seconded the motion. There was no further discussion. Roll call: Ruth Jenks, aye; Bill Fierke, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; and Bob Russell, aye. The motion passed unanimously.

9. OLD BUSINESS

- 9.1 Ordinance No. 2013-04. An Ordinance repealing and replacing Ordinance No. 2013-03, and amending the Eagle Point Municipal Code, Title 9 – Public Peace and Welfare, to add a new Chapter 9.09 - Precious Metal and Gem Dealers; Penalties and Enforcement.

Police Chief, Vern Thompson, reintroduced the Ordinance and reviewed the proposed revisions which were outlined in the Agenda Statement (included in the Council Agenda Packet). Business owner, Mr. Bill Arnold expressed opposition to the Ordinance which would regulate his business. A lengthy discussion ensued about numerous components of the proposed Ordinance, including:

- Reduction of pieces of identification from two to one.
- Number of retention days.
- Excluding dental gold.
- Comparison with surrounding cities, Medford's progress in adopting a new Ordinance, and efforts for all area cities to be similarly regulated.
- Proposed Ordinance in comparison with State law.
- Enforcement and penalties.
- The City of Eagle Point's business friendly and positive atmosphere.
- Consideration of staff guidance.
- Consideration of providing a list of stolen items to Mr. Arnold and other businesses within Jackson and Josephine counties.

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Following discussion, it was agreed to continue this item to the next Council meeting and Attorney Kellerman summarized the Council's desires to:

- Adopt State law with the inclusion of LeadsOnline (electronic reporting and recovery program), retaining City's penalties, and business owner's responsibility for acts of employees.

10. NEW BUSINESS

10.1 Discussion regarding the Rogue River Basin Total Maximum Daily Load (TMDL) Implementation Program.

Robert Miller, Public Works Director, outlined the requirements and status of the Rogue River Basin Total Maximum Daily Load (TMDL) Implementation Program regarding the Little Butte Creek, as described in the Agenda Statement which included a required 3-Year Report to the Department of Environmental Quality (DEQ). The City of Eagle Point is working towards the goals of the Program with other agencies such as the Little Butte Irrigation Company (LBIC), Department of Environmental Quality (DEQ), and U.S. Environmental Protection Agency (EPA). In addition, the City has taken innovative actions such as the recent purchase of wetlands along the Buchanan system to naturally cleanse the water before it enters into the Little Butte Creek. All of these efforts have resulted in water often leaving Eagle Point cleaner than when it entered.

10.2 Discussion regarding the Southern Oregon Municipal Water Conservation Work Group Conservation Strategies Plan – Robert Miller, Public Works Director

Robert Miller, Public Works Director, explained a successful grant application for water conservation had been submitted to the Oregon Department of Water Resources (ODWR) by the Medford Water Commission, and cities of Eagle Point, Central Point, Phoenix, Talent, and Jacksonville. Since that time, a Technical Advisory Committee (TAC) has been formed, goals defined, and a grant administrator and consultant selected.

Through a collaborative effort, it is hoped to reduce or delay a costly expansion of the Duff Medford Water Commission Treatment Plant. Eagle Point's Public Works Department has focused its efforts on reducing unaccounted for water, large meter testing, leak detection, and has been assisted by the Finance Department. Mr. Miller reviewed and discussed the Conservation Strategies Plan which was included in the Agenda Packet. Three program scenarios (Programs A, B, and C) were also reviewed. Program A is similar to the existing conservation program with eight conservation measures, and Programs B and C require stricter conservation measures. Mr. Miller requested the Council to make recommendations if changes were needed. However, no recommendations were made.

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Discussion followed regarding rate structures, reducing leakage, volume of indoor and outdoor usage, conservation education, droughts, and possible impact on revenue. Regarding the Conservation Strategies Plan, page entitled Summary of Results, Mr. Miller will research and report back to the Council.

- 10.3 Resolution No. 2013-61. A Resolution authorizing a Wage Adjustment to the City Administrator's Salary.

Mayor Russell explained that Councilors Fierke and Bilden had worked together on the review process of the City Administrator. Council President Fierke explained the evaluation process in which the City Administrator received an overall above average rating. Approval of the Resolution would authorize a pay increase of 1.5%.

Following Council President Fierke's explanation of the process, he made a motion to approve **Resolution No. 2013-61** and Councilor Prunty seconded the motion. There was no discussion. Roll call: Jonathan Bilden, aye; Aaron Prunty, aye; Wayne Brown, aye; Kathy Sell, aye; Ruth Jenks, aye; Bill Fierke, aye; and Bob Russell, aye. The motion passed unanimously.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Council President Fierke reported the School District 9 Board would meet on the following evening. Jen Whitehead, Principal at Hillside Elementary is the new contact for Showa; however, an overall coordinator for the Showa exchange has not been announced. The most recent D9 Safety Committee meeting did not have quorum. On a final note regarding water, Council President Fierke stated it would behoove Eagle Point to pursue obtaining additional water rights.

Councilor Bilden announced plans to attend the upcoming League of Oregon Cities (LOC) Board, and the Governor's Regional Solutions meeting. He attended Southern Oregon Regional Economic Development Inc. (SOREDI) Board meeting wherein they discussed private sector dues structure, operations, and governance. SOREDI's Business Retention and Recruitment Committee met as well. They are in the beginning stages of a campaign, Buy Southern Oregon. During that meeting, Eagle Point's Economic Development Commission became a centerpiece of discussion. During its last meeting, 27 bullet points were identified for future review and 12 of those bullet points were assigned to an Economic Development Commissioner. The last item reported was about the unprecedented drop of charges for School Superintendent Rickert by the Teachers Standards and Practices Commission.

Councilor Jenks reported enjoying the Veterans Day Walk. She also expressed appreciation to the Upper Rogue Independent for the article on sidewalk improvements and complimented the Administrator's Friday Letter. There was not a Metropolitan Planning Organization (MPO) meeting to report.

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Councilor Prunty announced there would be a Parks and Recreation Commission meeting on November 14.

Councilor Brown announced there would be a Rogue Valley Sewer Services Board meeting during the week of November 18.

Councilor Sell reported attending the Veterans Day Celebration, including the Veterans Day Breakfast (96 served) and the Walk. There was not a Planning Commission meeting to report on.

Mayor Russell reported attending the Rogue Valley Council of Governments (RVCOG) meeting, Mayors' Lunch, Rotary meeting, Chamber luncheon and tour at City Hall, Water Cooperative pre-meeting for the Water Commission meeting, Water Commission Meeting, and Veterans Day Celebration in Eagle Point. It was noted that the Medford Water Commission had chosen not to join the cooperative.

12. STAFF REPORTS

Mike Upston, Planning Director, reported on the process of compiling the results of the transit survey response forms, as well as being misquoted on television about the cost. In regard to the Economic Development Commission meeting, he reported the Commission had a good meeting. The last item discussed was potential dates for a meeting regarding the Fire Station Property. After a brief discussion, staff determined it would send meeting dates by email.

Melissa Owens, Finance Director, reported on a "one-stop finance" meeting in Roseburg about financing water projects. She commended Mr. Miller on his presentation of Eagle Point's projects and explaining the importance of each project. The City anticipates receiving proposals within a week or so and will present the options at a Council meeting.

Robert Miller, Public Works Director, reported the "one-stop finance" meeting was an interesting process and he looks forward to hearing about the financial options.

Police Chief Thompson reported on the radar reader board and its presence alone slows down traffic. It is also a useful traffic study tool for Public Works. Additionally, a new sign has been placed on the outside of City Hall to identify the Police Department.

Joe Kellerman, City Attorney, briefly mentioned sidewalks being put in, and Ducks and Beavers football.

Henry Lawrence, City Administrator, made positive comments about the Chamber luncheon and presentation at City Hall. Regarding the "one-stop finance" meeting, the City will put the results into a spreadsheet for an easy comparison and evaluation. He further commented on the percentage rate increase on Rural Development 40-year loans at 3.75%.

Cindy Hughes, City Recorder, did not provide a report.

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13. INFORMATION

There were no information items to discuss.

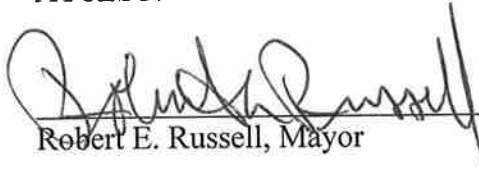
14. ADJOURN

There being no further business, Mayor Russell closed the meeting at 9:04 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Robert E. Russell, Mayor