



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

January 27, 2015

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Council President Bilden called the meeting to order at 7:00 p.m.

Council Members Present: Jonathan Bilden, Wayne Brown, Bill Fierke (Via Skype), Ruth Jenks, Aaron Prunty, and Kathy Sell.

Council Members Absent: Bob Russell.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Suzi Collins, Planning Commissioner; Lorin Myers, Budget Committee Member; Millie Wewerka, Budget Committee and Planning Commissioner; Jerry Ziemann, Budget Committee; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Boy Scout Jacob Smart led the Pledge of Allegiance and Lorin Myers offered an invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

Julie Thompson, Shari Lawson and William Lawson, as Board Members of the Guardians of the Eagle Point Museum, announced the Guardians were a 501(c)(3) tax-exempt entity and received a \$1,500 grant from the Jackson County Cultural Coalition for creating a website. In addition, the Guardians designed calendars to sale and are working on plans for a historical tour in June (Submission No. 1). Volunteers are needed to help with the tour and the Guardians requested blocking off a portion of downtown from vehicles during the tour.

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4. PRESENTATIONS

There were no presentations.

5. PUBLIC HEARINGS

There were no Public Hearings.

6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of January 13, 2015.

Council President Bilden announced the Consent Calendar and asked for a motion. Councilor Sell moved to approve the Consent Calendar as presented and Councilor Brown seconded the motion. There was no discussion regarding the Consent Calendar. Roll call: Bill Fierke, aye; Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; and Bob Russell, absent. The motion passed unanimously by those present.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Council President Bilden asked if there were any questions regarding the bills to be paid. There being none, Councilor Jenks moved to approve the bills to be paid including the additional bills list (Submission No. 2) in the amount of \$21,361.51. Councilor Prunty seconded the motion. There was no discussion. Roll call: Ruth Jenks, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; and Bob Russell, absent. The motion passed unanimously by those present.

9. OLD BUSINESS

9.1 City Council consideration regarding whether to advertise at the Rogue Valley International Airport, proposed by the Eagle Point Economic Development Commission.

As a follow up to the last Council meeting, Mike Upston, Planning Director, noted the Council had not opposed advertising but was not supportive under the short time frame. Since then, the City began working with Paradux Media Group on designing a diorama and subsequently the Airport agreed to a March 1st beginning date for a contract.

Key points of the follow up discussion included:

- Council's support of the Butte Creek Mill being on the diorama as it has been a part of Eagle Point for over a hundred years.

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- Using brochure graphics with the golf course and museum in addition to the Mill.
- Economic Development Commission reviewing artwork and making a recommendation to Council.
- Investigating sharing the cost.

MOTION: Councilor Prunty moved to authorize the City Administrator to sign a Contract with the Rogue Valley International Airport for promoting the City at Diorama No. 5 near the airport baggage carousel. Councilor Jenks seconded the motion. Discussion ensued in which the term of the contract was clarified to be month-to-month. Mr. Lawrence added that he viewed the Mill and golf course as being like anchor stores in a mall and couldn't be separated from the City.

Roll call: Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; and Bob Russell, absent. The motion passed unanimously by those present.

10. NEW BUSINESS

- 10.1 Discussion and Council direction concerning storage and parking regulations for recreational vehicles, watercraft, and utility trailers.

Henry Lawrence, City Administrator, explained that this item was placed on the agenda as a discussion item in order to receive Council and public input. Mr. Lawrence discussed the City's conservative approach in addressing code violations and being respectful of property owners' rights. An example was an article in the City's newsletter that encouraged residents to be considerate of their neighbors when storing or parking recreational vehicles and similar items.

Next, Mr. Lawrence discussed the existing Municipal Code and presented several overhead slides with examples of storage and parking (Submission No. 3). Changes to the Municipal Code were recommended to clarify allowable parking and storage, including driveways or adjacent parking spaces to be composed of gravel, bricks, or pavement, but not earth or vegetation. Parking areas could also be required to have access through a developed curb or existing driveway. Additional discussion was held regarding tarp colors, unregistered or abandoned vehicles, flat tires, and general nuisances.

Millie Wewerka of Eagle Point asked if complaints had been made about the recreational vehicles shown earlier. Ms. Wewerka noted that most of the problems she had seen were people using the street for storage or overlapping onto the sidewalk. Mr. Lawrence responded that he had received complaints and the City would be making a better effort toward enforcement.

Steve Conger of Eagle Point explained that when he built his fence he was told to keep back 18" from the sidewalk. He also reported reading the utility billing newsletter article, and questioned the enforcement and lack of penalty for the code.

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Mr. Conger's count of trailers on Teakwood Drive was about ten but they were parked in driveways, which he did not oppose. Additionally, Mr. Conger stated he keeps an RV on his property and pays for boat storage. Robert Miller, Public Works Director, reported a typical right of way is 6' behind the sidewalk; however, there are occasions when it is a 50' or 60' right of way.

Lorin Myers of Eagle Point reported storing an RV on cement in his front yard that is behind his neighbor's property line and wanted to make sure he was in compliance with regulations. In the past, he had checked with City officials but was not certain if he was in compliance with City code. He also agreed there were tarps and items he did not think should be in an organized city.

Robert Pinnell of Eagle Point stated he was storing a donated horse trailer and explained that tarps are used as protection from weather damage. Mr. Pinnell's concern was about being limited from repairing and protecting the trailer that was planned to help raise funds for the equestrian team. Mr. Lawrence responded to Mr. Pinnell's concerns about using tarps and provisions for using private property. It was noted that there was not a great deal of opposition for using tarps.

Discussion continued in which Mr. Lawrence explained he anticipated more than one meeting would be held to receive input. Mr. Lawrence planned to prepare a draft Ordinance for legal review prior to presenting it to the Council. One final comment about the Ordinance was for it to include a buffer from the curb.

- 10.2 Resolution No. 2015-06. A Resolution authorizing the City Administrator to proceed with contract awards to renovate the City Hall Lobby and Vestibule.

Henry Lawrence, City Administrator, explained that this item had been before the City Council during its approval of the budget which allocated \$30,000 for renovations. Mr. Lawrence added that while the front lobby appears tired and worn out, more importantly there have been other occasions where staff safety had been a concern. The proposed design balances safety with an inviting visual appeal.

Mr. Lawrence reviewed the proposed renovation with its traditional western theme including a black ceiling and wood beams, corrugated metal wainscoting and cedar tongue and groove walls, and the floor finish in a natural or tinted concrete. In addition, minor HVAC work and refinishing of concrete floor surfaces in the Ashpole Community Center is part of the project. Mr. Lawrence reviewed the bids and estimated total of \$29,094; however, the bid for painting had not been completed. Discussion followed about the floor condition, staff being visibly receptive to the public, and the layout for ADA access.

Council President Bilden asked for a motion to approve Resolution No. 2015-06. Councilor Prunty made a motion to approve Resolution No. 2015-06 and Councilor Jenks seconded the motion. Mr. Lawrence made a correction to the Agenda Statement that listed a reimbursement of \$7,000 which was clarified to be \$6,920. There was no additional discussion. Roll call: Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bill Fierke, aye; Ruth Jenks, aye; Aaron

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Prunty, aye; and Bob Russell, absent. The motion passed unanimously by those present.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Brown reported Rogue Valley Sewer Services (RVSS) would be discussing possible rate increases and some proposals at its meeting on February 9th. Everything else with RVSS was going well.

Councilor Prunty announced that Michael Stanek (Parks and Recreation Commission, and Budget Committee Member), will be representing Eagle Point on the Rogue Valley Council of Government's Metropolitan Planning Organization Public Advisory Committee.

Councilor Fierke reported on the January 14th School District 9 Board pre-meeting wherein Kindergarten, 1st and 2nd graders showed off their computer skills and Superintendent Rickert reported on a recent technology trip to Washington, DC. Additionally, Councilor Fierke discussed the State mandating a new testing style which eliminates some of the multiple choice tests. Policies were discussed during the regular Board meeting, and a special meeting was scheduled on January 28th to review the evaluation process for the Superintendent.

Council President Bilden announced the upcoming Annual Business Conference hosted by Southern Oregon Regional Economic Development Inc. (SOREDI).

There were no other reports.

12. STAFF REPORTS

Mike Upston, Planning Director, reported that two Economic Development Commissioners will be attending the SOREDI Annual Business Conference. Staff is also working on the Economic Development Strategy and incorporating City created documents that have not been and should be included. Other work in progress is an update of Zoning, Comprehensive Plan, and Street Maps. Mr. Upston discussed development activity beginning in the Sienna Hills area, landscaping along Highway 62, and a regional effort to help ageing people stay in their homes.

Melissa Owens, Finance Officer, provided the Council with the December financial report (Submission No. 4), marking the half way point through the budget year. Ms. Owens reported everything was as expected, and that franchise fees and state revenue sharing would be on target by the end of the year. A narrative report was also provided. Staff is currently working on projections, budget documents, and the website design.

Robert Miller, Public Works Director, reported on the Rogue Valley Sewer Services paving project with staff working closely with contractors. The environmental phase of obtaining funding from the United States Department of Agricultural (USDA) is near completion and USDA found no significant impact (FONSI). The next step is providing notice to the public through the Upper Rogue Independent. Last, Mr. Miller reported on the covered bridge lighting project, and received many favorable comments as it enhances the bridge and safety.

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Police Chief Thompson reported attending Theron Logan's graduation from the Police Academy. Officer Logan will next be in field training for approximately four months or less. Full staffing levels are anticipated within the next three to four months as well. On an upbeat note, Chief Thompson reported receiving a thank you card from two 8 year old boys that were thankful for the Police Department. Another compliment to the Department was from a citizen that Officer Adams had assisted in home security while he was away on a business trip.

There were no other staff reports.

13. INFORMATION

There were no information items for discussion.

Council President Bilden recessed the meeting at 8:14 p.m.

14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(e), To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

At 8:18 p.m., Council President Bilden opened the Eagle Point City Council Executive Session pursuant to ORS 192.660(2)(e). Following discussion, Council President Bilden closed the Executive Session at 8:24 p.m.


15. ADJOURN

There being no further business, Council President Bilden closed the meeting at 8:24 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Robert E. Russell, Mayor