BUILDING PERMIT APPLICATION

City of Eagle Point
17 S. Buchanan, Eagle Point, OR 97524
Ph: (541) 826-4212 Fax: (541) 826-6155
Inspection Line: (541) 826-4212 x490
www.cityofeaglepoint.org

Type of Work	
☐ New Construction	☐ Addition/Alteration/Remodel
☐ Replacement	☐ Moved Structure
☐ Demolition	☐ Other: _____

Construction Category	
☐ 1 and 2 Family Dwelling	☐ Commercial/Industrial
☐ Accessory Building	☐ Tenant Improvement
☐ Multi-Family	☐ Sign Placement
☐ Pool	☐ Fence

Job Site Information and Location	
Job Site Address:	
Suite/Bldg./Apt.#:	
Subdivision:	Lot:
Tax Map:	Tax Lot:
Is property in flood plain?	Soils report?

Description of Work and Use

Contractor and Subcontractor Names and License No.'s	
General Contractor:	
City business license #:	CCB:
Mechanical:	CCB:
Plumbing:	CCB:
Electrical:	CCB:
Arch./Engin.	Phone:

☐ Applicant	☐ Contact Person
Business Name:	
Contact Name:	
Mailing Address:	
City/State/Zip:	
Phone:	Fax:
E-mail:	

Property Owner	
Name:	
Mailing Address:	
City/State/Zip:	
Phone:	Fax:

THIS APPLICATION IS NOT VALID UNLESS SIGNED BELOW:

Applicant Signature: _____

Print Name: _____ Date: _____

Required Data – 1 and 2 Family Dwelling
Permit fees are based on the value and sq. footage of the work performed. Declare the value (to the nearest dollar) of all equipment, materials, labor, overhead and profit for the work indicated on this application.
Valuation:
Number of bedrooms:
Number of bathrooms:
Total number of floors:
New dwelling area sq. ft.:
Garage/carport area sq. ft:
Covered porch area sq. ft.:
Deck area sq ft.:
Other structure area sq. ft.:

Required Data – Commercial Use	
Permit fees are based on the value and sq. footage of the work performed. Declare the value (to the nearest dollar) of all equipment, materials, labor, overhead and profit for the work indicated on this application.	
Valuation:	
Existing building area sq. ft.:	
New building area sq. ft.:	
Number of stories:	
Mezzanine:	Basement:
Type of construction:	
Occupancy group:	Load:
Existing:	
New:	

Water Meter Information
☐ New meter
☐ 5/8" x 3/4" (standard)
☐ Other: _____
☐ Existing meter
Location: _____

OFFICE USE ONLY	
Permit Number:	
Fees due upon application:	
Receipt No.:	
Received by:	Date:
Plan Routing	
☐ Building Plan Review By: _____	Date: _____
☐ Public Works Review By: _____	Date: _____
☐ Planning Review By: _____	Date: _____
☐ Applicant Called By: _____	Date: _____

All contractors and subcontractors are required to be licensed with the Oregon Construction Contractors Board under ORS 701, and are required to have a City of Eagle Point Business License. This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete.

FOR INSPECTIONS CALL 541-826-4212 x490 BY 8:00 AM FOR SAME DAY MON., TUES. & THURS. WED & FRI. BY APPT.