



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

JUNE 14, 2011

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the regular meeting to order at 7:00 p.m.

Council members present: Bob Russell, Alan Curriston, Kathy Sell, Mike Parker, Ruth Jenks, Jonathan Bilden and Bill Fierke.

Staff members present: David Hussell, City Administrator; Joe Kellerman, City Attorney; Vern Thompson, Chief of Police; Melissa Owens, Finance Officer; Robert Miller, Public Works Director; and Dena Roberts, City Recorder.

2. FLAG SALUTE AND INVOCATION.

Councilor Bilden led the flag salute and Council President Curriston led the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA.

Helen Wolgamott of Eagle Point addressed Council stating she has a plan for a veteran's park and wanted to know who to share that information with. Rob Miller responded she should share that information with the Parks & Recreation Commission and that they would be meeting in July. Councilor Jenks stated she was interested in seeing Ms. Wolgamott's plan and asked protocol. Ms. Wolgamott stated there was a plan developed in 2002 but that it didn't go anywhere. She then expressed her desire to have veterans recognized in a better place than they are currently.

Bunny Lincoln, President of the Eagle Point Community Association, addressed Council, stating the 4th of July celebration is developing into a much more significant event than in

years past due to the city's centennial. She advised the "Grand Marshal" is the City of Eagle Point and that the desire is to have at least 100 people involved in the grand marshal entry. She invited all councilors and their families to participate.

Ms. Lincoln then advised the Japanese delegation will be the "Honorary Grand Marshal." She advised Mayor Russell will be riding in the parade along with his counterpart, the mayor of Showa; Superintendent Rickert will be riding in the parade with her counterpart of Showa and Councilor Sell would be participating in Alan Curriston's stead and riding in the parade with the Showa council president. Ms. Lincoln advised it is Showa's 50th anniversary this year. Ms. Lincoln invited everyone to welcome the Showa delegation when they arrive at the airport on Sunday, July 3rd at 3:00 p.m. She further advised they will be visiting City Hall on July 5th and asked that everyone plan on attending, if possible. They are interested in talking about Eagle Point's government, schools and economy. Members of the Rotary and Chamber will be in attendance. Ms. Lincoln advised they will be taken on a jet boat ride on July 5th at which Mayor Russell and his wife will be in attendance. She advised there are two additional seats on the jet boat if any other councilors which to participate. On July 6 they will be visiting Crater Lake and dining at the Rogue River Lodge. She invited council to participate wherever they wished.

4. PRESENTATIONS.

5. PUBLIC HEARINGS.

- 5.1 **Resolution 2011-33.** A public hearing to receive comments or questions from interested parties to the proposed use of State Revenue Sharing Funds.

Mayor Russell announced **Resolution 2011-33** and called the public hearing to order. He then invited audience testimony. There was none. Mayor Russell asked for a motion to close the public hearing. Councilor Jenks moved that Council close the public hearing. Councilor Fierke seconded the motion. There was no discussion. Roll Call: Alan Curriston, yes; Bob Russell, yes; Bill Fierke, yes; Ruth Jenks, yes; Jonathan Bilden, yes; Mike Parker, yes; and Kathy Sell, yes. The motion passed unanimously.

6. CONSENT CALENDAR.

- 6.1 Presentation of workshop and regular meeting minutes of May 24, 2011 and Budget Committee meeting minutes of June 7, 2011.

Mayor Russell announced the consent calendar and asked for a motion. Dena Roberts advised there were corrections to be made to the minutes. On page 7, 3rd paragraph, the first sentence has been removed and replaced with "Councilor Jenks reported that at the MPO meeting she spoke with Julie Brown from the RVTD and received an update regarding the grant." The second change was to the Budget Committee meeting minutes of June 7 and it consisted of adding the final vote of the Budget Committee. Councilor Parker moved that Council approve the Consent Calendar as presented with the changes noted. Councilor Bilden seconded the motion. There was no discussion. Roll call:

Kathy Sell, yes; Jonathan Bilden, yes; Bill Fierke, yes; Bob Russell, yes; Ruth Jenks, yes; Alan Curriston, yes; and Mike Parker, yes. The motion passed unanimously.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR.

8. PRESENTATION OF BILLS TO BE PAID.

Mayor Russell announced the bills to be paid and asked if there were questions. There were none. Mayor Russell then asked for a motion to approve the bills. Councilor Bilden moved that Council approve the bills as presented including the additional bill list. Councilor Parker seconded the motion. There was no discussion. Roll call: Mike Parker, yes; Ruth Jenks, yes; Alan Curriston, yes; Jonathan Bilden, yes; Bob Russell, yes; Kathy Sell, yes; and Bill Fierke, yes. The motion passed unanimously.

9. OLD BUSINESS.

10. NEW BUSINESS.

10.1 **Resolution 2011-32.** A Resolution authorizing the Master Participating Agreement with Jackson County.

Mayor Russell announced **Resolution 2011-32** and asked for the staff report. Rob Miller reported Eagle Point has had a Master Participating Agreement with Jackson County for many years. The county has asked to make some minor changes and that is why it is being brought before City Council. This agreement will be effective until June 30, 2013. Dave Hussell interjected the agreement is for the Community Justice Department to provide people to clean-up on Highway 62, the 4th of July clean-up and various other clean-up projects. Council President Curriston moved that Council approve **Resolution 2011-32**. Councilor Parker seconded the motion. Councilor Fierke stated there appeared to be an incomplete sentence at "Termination, A. 1." Rob Miller responded he would look at it and make sure it is complete. There was no further discussion. Roll call: Bob Russell, yes; Bill Fierke, yes; Jonathan Bilden, yes; Kathy Sell, yes; Mike Parker, yes; Ruth Jenks, yes; and Alan Curriston, yes. The motion passed unanimously.

10.2 **Resolution 2011-33.** A Resolution declaring the city's election to receive state revenues.

Mayor Russell announced **Resolution 2011-33** and asked for the staff report. Melissa Owens stated each year the City Council passes a resolution electing to receive state revenue sharing from cigarette tax, liquor tax, a portion of property tax and gas tax. For Eagle Point, the General Fund will receive approximately \$200,000 in general fund and approximately \$400,000 in street gas tax. Ms. Owens explained there are a few requirements attached to how funding can be spent but as long as it is spent on general fund items or street maintenance items it goes through the audit process fine. She then advised the city is required to and has had a public hearing in front of the Budget Committee and then again before City Council and there was no public testimony.

Councilor Parker moved that Council approve **Resolution 2011-33**. Councilor Bilden seconded the motion. There was no discussion. Roll call: Ruth Jenks, yes; Mike Parker, yes; Kathy Sell, yes; Bob Russell, yes; Alan Curriston, yes; Bill Fierke, yes; and Jonathan Bilden, yes. The motion passed unanimously.

10.3 **Resolution 2011-34.** A Resolution certifying that the City of Eagle Point provides four or more municipal services.

Mayor Russell announced **Resolution 2011-34** and asked for the staff report. Melissa Owens stated one of the requirements of receiving state revenue sharing is that city provide four or more services. Each year the city is required to pass a resolution identifying which services it provides. Currently Eagle Point provides five services: police protection, street maintenance, storm sewers, planning, zoning and subdivision control and utility services, including water which qualifies the city to receive state revenue sharing funds.

Council President Curriston moved that Council approve **Resolution 2011-34**. Councilor Parker seconded the motion. There was no discussion. Roll call: Jonathan Bilden, yes; Kathy Sell, yes; Alan Curriston, yes; Mike Parker, yes; Bill Fierke, yes; Bob Russell, yes; and Ruth Jenks, yes. The motion passed unanimously.

10.4 **Resolution 2011-35.** A Resolution extending the City of Eagle Point's Workers' compensation coverage to public safety volunteers for policy year 2011-2012.

Mayor Russell announced **Resolution 2011-35** and asked for the staff report. Melissa Owens reported each year as part of the workers compensation renewal the City Council passes a resolution extending the workers compensation coverage to volunteer officers. While the city does not currently have a volunteer reserve police officer program, having this coverage in place would allow the city to institute a program should the opportunity arise. Ms. Owens advised there is no cost unless there are reserve police officers on duty. Councilor Fierke asked why only police officers would be covered. Melissa Owens responded it is required by law for police officers, but not other volunteers. She further explained the requirement dictates that the city lists the workers compensation value regardless of whether the volunteers are volunteering 4 hours or 20 hours a month. With regard to other volunteers the City Council can pass a separate resolution covering those individuals should the need arise.

Councilor Jenks moved that Council approve **Resolution 2011-35**. Council President Curriston seconded the motion. There was no further discussion. Roll call: Alan Curriston, yes; Bill Fierke, yes; Kathy Sell, yes; Ruth Jenks, yes; Jonathan Bilden, yes; Mike Parker, yes; and Bob Russell, yes. The motion passed unanimously.

10.5 **Resolution 2011-36.** A Resolution authorizing the Local Agency Agreement with the Oregon Department of Transportation for the

Congestion Mitigation and Air Quality Program for Mattie Brown Park parking lot.

Mayor Russell announced **Resolution 2011-36** and asked for the staff report. Rob Miller reported the city had applied for a Congestion Mitigation and Air Quality Grant for the Mattie Brown parking lot a while back. Because the dirt and dust created by the parking lot cause an air quality problem it has been approved. Mr. Miller explained the agreement formalizes the funds with ODOT up to \$134,595. He advised there are currently no matching funds, but there is the potential that over the construction period of the project a 10% match might be required. Those funds have been set aside should they be needed. Councilor Sell asked when the project will begin. Mr. Miller responded there is a review period with ODOT but that it is possible construction could begin by September or October.

Councilor Jenks moved that Council approve **Resolution 2011-36**. Councilor Parker seconded the motion. There was no further discussion. Roll call: Bill Fierke, yes; Jonathan Bilden, yes; Mike Parker, yes; Bob Russell, yes; Ruth Jenks, yes; Alan Curriston, yes; and Kathy Sell, yes. The motion passed unanimously.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES.

Councilor Fierke stated he attended a school board meeting at which they passed their budget. He explained the highlights of the board meeting were the statistics showing the improvements in reading and math that have taken place over the last few years. He also reported there was an outpouring of support for the golf program. He stated he believes there will a golf program but that it might be slightly different than it has been.

Councilor Bilden reported he attended a SOREDI meeting but there wasn't a quorum. He then reported that House Bill 2212 was vetoed by the governor. He thanked Senators Whitsett and Bates and Representatives McLean, Esquivel, Buckley, Richardson and Hicks for their work in persuading the governor to change his mind. He also thanked the Eagle Point City Council and Eagle Point/Upper Rogue Chamber for their email communications as these were the instrumental pieces used in changing the governor's mind. The Medford City Council and Medford Chamber were not visible. Councilor Bilden also reported a redistricting plan has been completed and Eagle Point will be under Representative Richardson and Senator Atkinson. Councilor Bilden stated he invited them to attend the Eagle Point 4th of July parade. Representative Richardson has already been engaged by Central Point. Senator Atkinson, however, is trying to fit it into his schedule. Regardless they both want to visit Eagle Point in the fall.

Councilor Jenks reported the MPO will not meet until next week. She then complimented Rob Miller and Chief Thompson on their letters in the water bills, stating they were well received by everyone she spoke with in her neighborhood. Councilor Jenks advised she was not able to attend the public meeting of the expansion of the RVTB boundaries, but she read the report. She advised it is being suggested an expansion

north to Eagle Point and also west of White City to Amy's, Erickson and the ex-Kodak plant.

Council President Curriston also complemented Robert Miller and Chief Thompson on their letters in the utility bills. Councilor Jenks stated what she liked best was that they were brief and targeted.

Council President Curriston reported this past Saturday was the Centennial Bike Ride. He advised the city's management staff were the ones who made it possible. He stated the city staff was amazing, not only in the weeks leading up to the event, but the day of the event; they worked the event all day to make it happen. He expressed his appreciation stating they did it willingly, gladly and it wouldn't have happened without them. Council President Curriston stated the bike ride itself was a great success. There were 90 participants. He stated he greeted everyone at the finish line and spoke with them all and they were very happy with it. They liked the format, distances, and routes. He noted first aid skills of the police chief and city administrator were exercised as one rider was talking on her cell phone while biking and fell off her bike. Council President Curriston advised Councilor Bilden was a participant with his wife and friends in the 50K bike ride. He stated there was \$1,330 in revenue, which he believed paid for everything. Council President Curriston stated everyone who rode wants to come back next year. He explained he had already met with staff to debrief and noted it would probably happen again next year. He again thanked staff, stating Council should be proud of them as they really make a difference in the city. Councilor Jenks asked whether there were participants from outside Eagle Point. Council President Curriston responded there were some from Eugene, Medford, Jacksonville, Ashland, but primarily Eagle Point and Medford.

Councilor Sell reported she toured all of the city parks with Dave Hussell this morning and is ready for the next Parks and Recreation Commission meeting. She thanked Mr. Hussell for taking time out of his day and advised she has the Parks Master Plan to review. Councilor Sell concluded by stating there are a lot of good areas in Eagle Point.

Councilor Parker stated there was nothing to report on RVS. He then complimented Dave Hussell and Melissa Owens on the presentation of the budget, stating it was clean, clear and understandable; it was a very admirable job.

Mayor Russell reported the Chamber of Commerce Peddlers Fair was held last weekend. It was semi-successful, people made money and people were happy. He advised the bike group went by and the crowd clapped for them. He further reported he met with the Eagle Point Community Association at which they discussed the Showa delegation coming to Eagle Point for the 4th of July. Mayor Russell stated the need to make this a successful trip for them and asked that everyone attend the July 5 meeting at City Hall. He stated he was planning on meeting them at the airport on Sunday. He stated council would be receiving emails regarding their trip and invited everyone to participate in the events being planned for the Japanese delegation. He suggested the City of Eagle Point donate \$500-600 towards the expenses for the Showa visitors so Eagle Point Community

Association will not have to bear the entire burden. He then invited comments. Councilor Sell asked how many individuals were participating in the jet boat excursion. Mayor Russell responded 13 people. Dave Hussell advised Council had created a formal affiliation with Showa and has the right to spend money relating to their visit. He further advised there is enough funding in the city's budget to make this contribution. The Council briefly discussed whether to contribute funds and, if so, how much. It was agreed \$750 or whatever it cost for 13 tickets should be contributed. Staff was asked to bring a resolution forward authorizing the expenditure at the next City Council meeting.

Audience member Charlotte Hoppe suggested Council purchase the tickets and give them to the guests as that would be more appropriate in the Japanese custom. Dave Hussell stated staff would check to see if the city could purchase the tickets and have Mayor Russell present them to the Mayor of Showa.

Mayor Russell stated he received an email from Jason Atkinson's staff regarding his speech on the floor talking about Eagle Point's Centennial. He stated he had hoped to view it at tonight's meeting but staff had not been able to receive it from Senator Atkinson's office. He stated he would forward it to Council.

12. STAFF REPORTS.

Melissa Owens reported the next step in approving the budget is to have it come before City Council for adoption at the next meeting. She further advised there will be another public hearing at that time to allow for final public testimony. She then reported the city's auditors are doing an audit this week and council may receive a questionnaire by email relating to the audit. She stated it was very important for anyone who received the questionnaire to fill it out and send it back to the auditors.

Rob Miller reported the RVMPO Technical Advisory meeting was cancelled. Mr. Miller further reported Arcadia Publishing has accepted a proposal by a local author to write a book on Eagle Point. He advised as details unfold they will be brought before Council. Councilor Jenks asked the author's name. Rob Miller responded Margaret LaPlage.

Chief Thompson noted a retired New York Police Officer recently commended Officer Fisher on the great job he did on a hit and run.

Dave Hussell reported staff has been working on the content for the website, with deadlines coming up. He advised it will not be complete when it goes live but it will look good. There will be more to add by way text and photos. Councilor Sell asked when it will go live. Melissa Owens responded August.

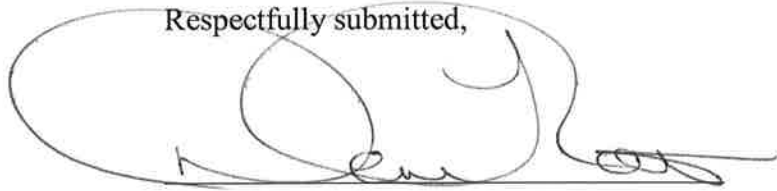
Nancy Leonard reported Lois Wilson has been on the Fire District #3 Board of Directors for 21 years and there was a retirement party for her tonight.

INFORMATION.

13. ADJOURNMENT.


There being no further business to come before the Council, Mayor Russell adjourned the meeting at 7:54 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dena Roberts", written over a horizontal line.

Dena Roberts, City Recorder

ATTEST:

A handwritten signature in black ink, appearing to read "Robert E. Russell", written over a horizontal line.

Robert E. Russell, Mayor