



# CITY OF EAGLE POINT

*"Gateway to the Lakes"*

OREGON

CITY COUNCIL  
SUBCOMMITTEE MEETING

March 10, 2017

1:00 p.m.

Council Chambers

17 Buchanan Ave. South, Eagle Point, Oregon

1. Discussion and review of proposed language to create a Community Development Commission.

*If a physical accommodation is needed to participate in this meeting, please contact the City Recorder at 541-826-4212 ext. 106 or TTY/TDD 711 or 800-735-2900. Notification of at least 48 hours prior to the meeting will assist the City in providing reasonable accommodations. (28 CFR 35.102-35.104 ADA Title II).*

## Chapter 2.36

### PARKS AND RECREATION COMMUNITY DEVELOPMENT COMMISSION

Sections:

- 2.36.010 Establishment.
- 2.36.020 Membership.
- 2.36.030 Terms of appointment.
- 2.36.040 Commission officers.
- 2.36.050 Commission general duties.
- 2.36.060 Procedural rules.

#### **2.36.010 Establishment.**

The Eagle Point city council, city of Eagle Point, Jackson County, Oregon, at its regular meeting on ~~July 23, 2013,~~ [insert date] hereby officially ratifies the previous establishment of a ~~parcs and recreation community development~~ commission intended to combine the responsibilities of the economic development commission and the parks and recreation commission. [Res. ~~2013--43~~ 2017-xx § 1].

#### **2.36.020 Membership.**

The membership of the ~~parcs and recreation~~ commission shall be appointed by the city council, and consist of not less than the following ~~nine~~ members:

A. ~~Six~~Five residents from within the Eagle Point city limits and/or urban growth boundary (voting memberships).

B. Two members who may live outside the city limits, but have a vested interest in Eagle Point. Vested interest includes: a real property owner, business owner, employee of a business, or member/volunteer of an organization located within the city limit. The city council will determine a candidate's qualifications.

~~CB.~~ One Jackson County School District No. 9 representative (voting membership).

~~DC.~~ One Eagle Point High School student representative (nonvoting membership).

~~ED.~~ One~~Up to two~~ city council liaison members (nonvoting membership). [Res. ~~2013-43~~2017-xx § 2].

#### **2.36.030 Terms of appointment.**

~~Commission members shall be appointed to serve terms of three years. Said terms shall commence at the commission's January meeting of the applicable calendar year, and be structured in such a manner that voting membership appointments by the council shall be "staggered." Three Initially, four voting memberships shall expire simultaneously on December 31, 2018, and with the additional three four shall expire simultaneously on the following year on December 31, 2019. Commission members appointed after the initial terms shall serve terms of three years. Said terms shall commence at the commission's January meeting of the applicable calendar year, and structured in such a manner that appointments by the council shall continue to be "staggered."~~

In consideration of the school year, the Eagle Point High School student representative shall be appointed for one year, commencing at the September commission meeting. Applications for said membership shall be solicited during March and April, with official appointment being made prior to the conclusion of the school year.

A nonvoting staff member may be assigned to the commission by the city administrator. [Res. ~~2013-43~~ 2017-xx § 3].

#### **2.36.040 Commission officers.**

Commission officers shall consist of a chairperson and vice chairperson, to be nominated and elected by the commission's voting membership. Said officers shall be nominated and elected annually at the first meeting of the year, typically in January, by the commission's voting membership. The chairperson and vice chairperson shall assume office immediately upon election. [Res. 2013-43 § 4].

**2.36.050 Commission general duties.**

The ~~parks and recreation~~ commission shall:

A. Act as an advisory body to the city council on matters pertaining to the acquisition, ~~and~~ development, and promotion of public parks, greenways, heritage programs and sites, visitor and tourism services, open spaces and other such recreational facilities and services as may be found suitable for the enjoyment of the citizens of the city and surrounding areas.

B. Act as an advisory body to the city council on matters of economic development, business enhancement strategies, business area design, and related code revisions.

~~CB.~~ Make such other recommendations and formulate and suggest such other policies as it may consider best suited to assist the council in developing and preserving aesthetic, recreational and cultural values found to be in the best public interest, and in improving the general economic climate of the community.

D. Promote community engagement programs and volunteerism efforts, and advise the city council on programs for public participation, volunteer programs, and other community engagement efforts.

~~EC.~~ Perform such other duties as may, from time to time, be assigned by the council.

~~FD.~~ The ~~parks and recreation~~ commission shall also serve as the city's parks and tree advisory committee established by Resolution No. 13-378 dated February 11, 1992,<sup>1</sup> in addition to supporting an annual Arbor Day observance, and complying with the standards of the Tree City USA program. [Res. ~~2013-432017-xx~~ § ~~45~~].

**2.36.060 Procedural rules.**

The ~~parks and recreation~~ commission shall adopt such procedural rules as it may see fit, and shall, by resolution, establish either a regular meeting schedule or rules of procedure under which meetings may be called. Commission meetings shall be conducted under Robert's Rules of Order.

Furthermore, all each commissioners, with the exception of the nonvoting student representative and ~~the~~ council liaison members, shall be entitled to one vote in all matters coming before the commission. [Res. ~~2013-432017-xx~~ § ~~56~~].

---

<sup>1</sup> Code reviser's note: Resolution 13-378 is codified as Chapter 2.32 EPMC.