



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

FEBRUARY 28, 2017

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Bill Fierke (via Skype), Ruth Jenks, James Mannenbach, Kathy Sell and Michael Stanek.

Staff Members Present: Henry Lawrence, City Administrator; Robert Miller, Public Works Director; Melissa Owens, Finance Director; Darin May, Police Sergeant; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Margy Nickelson, President of the Board of Directors of the Eagle Point Senior Center; Suzi Collins, Planning Commissioner; Millie Wewerka, Budget Committee Member and Planning Commissioner; Jerry Zieman, Budget Committee Member and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance; and Jerry Zieman offered the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

Janice Rogers of Eagle Point expressed appreciation to the Police Department for their recent assistance. There were no other audience questions or comments.

4. PRESENTATIONS

There were no presentations.

City of Eagle Point Council Meeting Minutes

February 28, 2017

Page 2 of 5

5. PUBLIC HEARINGS

- 5.1 A Public Hearing to consider amending the Eagle Point Municipal Code Chapter 17.68 (Zoning - Sign Regulations) to allow electronic message signs.

Mayor Russell opened the public hearing at 7:02 p.m. and requested Mike Upston, Planning Director, to provide a report.

Mr. Upston explained the purpose of the public hearing was to receive public comment and he referenced a Sample Ordinance included in the agenda packet. Mr. Upston reported that discussions dated back to at least 2014 and a public hearing had recently been held at a Planning Commission meeting. However, the Planning Commission recommended prohibiting electronic message boards as it was not compatible with the community character and could be a traffic distraction.

Mr. Upston further reported that the most current inquiry about electronic message signs originated from the Eagle Point High School to replace its non-illuminated signage. Since the publication of the agenda statement for this item, staff discovered other cities such as Tigard, Grants Pass, and Gresham, had provisions for similar signage not intended to be visible from a public right of way. Regardless, Mr. Upston reported staff could prepare an Ordinance with an amendment to allow limited signage such as this, full use of electronic signage except residential or downtown, or it could be completely prohibited.

Mayor Russell asked if the City Council had specific questions. Councilor Sell discussed the downtown area, 150' distance, and limitations to city-owned properties. Council President Jenks added that she had reviewed the language for the other cities and that it was not intended to be seen from people driving on a highway. Attorney Kellerman discussed the appropriateness of being neutral in time, place, and manner; and noted that while other cities have permitted something, it does not make it lawful. Mayor Russell expressed favor of the exemption. Likewise, Councilor Stanek expressed favor but not for the downtown area.

Mayor Russell invited public testimony in favor and opposition; however, there was no testimony received.

There being no testimony, questions or final comments, Mayor Russell closed the Public Hearing at 7:20 p.m.

Mr. Upston reviewed the options of allowing, prohibiting, or making an exception. Mayor Russell discussed a head nod from the Council to allow an exemption. Councilor Sell was agreeable providing the City Attorney was as well. Councilor Fierke commented on the prohibition not helping anyone but did not think there would be many signs due to costs. A comment was also made about electronic score boards; however, there was no objection stated to allowing an exemption.

City of Eagle Point Council Meeting Minutes

February 28, 2017

Page 3 of 5

6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of February 14, 2017.

Mayor Russell announced the Consent Calendar. There were no questions or comments. Councilor Bilden moved to approve the Consent Calendar as presented and Councilor Sell seconded the motion. There was no discussion. Roll call: Bill Fierke, yes; Ruth Jenks, yes; James Mannenbach, yes; Kathy Sell, yes; Michael Stanek, yes; Jonathan Bilden, yes; and Bob Russell, yes. The motion passed unanimously.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid including the additional bills list. There being no questions, Councilor Bilden moved to approve the Bills to be Paid in the amount of \$252,316.92 and the additional bills list (Submission No. 1) in the amount of \$5,470.46. Councilor Stanek seconded the motion. There was no discussion. Roll call: Ruth Jenks, yes; James Mannenbach, yes; Kathy Sell, yes; Michael Stanek, yes; Jonathan Bilden, yes; Bill Fierke, yes; and Bob Russell, yes. The motion passed unanimously.

9. OLD BUSINESS

There was no Old Business to report.

10. NEW BUSINESS

10.1 Resolution No. 2017-06. A Resolution proclaiming Arbor Week as April 2–8, 2017 in the City of Eagle Point with the Arbor Day Celebration on April 6, 2017, and authorizing the Mayor to sign the Arbor Day Proclamation.

Robert Miller, Public Works Director, announced that the Splash Park will be under construction during the Arbor Day ceremony but everyone will be invited to come to the Ashpole Center afterwards.

Mayor Russell asked for a motion to approve Resolution No. 2017-06. Councilor Sell made a motion to approve Resolution No. 2017-06 and Councilor Mannenbach seconded the motion. There was no discussion. Roll call: James Mannenbach, yes; Kathy Sell, yes; Michael Stanek, yes; Jonathan Bilden, yes; Bill Fierke, yes; Ruth Jenks, yes; and Bob Russell, yes. The motion passed unanimously.

10.2 Resolution No. 2017-07. A Resolution authorizing a donation of General Funds in the amount of \$20,000 to the Eagle Point Senior Center for roof and HVAC replacement or repair.

Henry Lawrence, City Administrator, reported that Margy Nickelson, President of the Board of Directors of the Eagle Point Senior Center, requested a donation of up

City of Eagle Point Council Meeting Minutes

February 28, 2017

Page 4 of 5

to \$20,000 for roof and HVAC replacement and repair. Ms. Nickelson reported on a temporary roof repair as well as various more permanent options and the Center's limited finances. Bids for a new roof ranged from \$18,000 to \$22,000. Alternately, repair to the roof with a correction to the flashing around the HVAC is estimated at \$3,420 with a 2-year workmanship warranty. Ms. Nickelson shared the Center's Monthly Operating Summary (Submission No. 2) with a positive monthly residual of \$289. Ms. Nickelson further reported on the Board of Directors reviewing all contracts and expenses; and the Center's total savings at approximately \$19,000.

An in-depth discussion ensued about funding options for the approximately 3,300 square foot building owned by the Eagle Point Senior Center. Points of discussion included:

- Current roof from 2006, without a retrievable warranty and the business now out of business.
- Age of HVAC approximately 30 years, located on roof with replacement requiring a new location.
- Pursuit of grants and contacting the Rogue Valley Council of Governments as well as Dennis Mihocko of the Eagle Point Parks Foundation, to receive assistance in grant writing.
- Bids and working with bidders to reduce bids.
- Warranted two year repair at \$3,400 vs. other options.

In addition, several audience members offered the following comments:

- Janice Rodrick of Eagle Point stated that water had dripped on her at the Center. Later in the meeting, Ms. Rodrick reported the Center is important and helps a lot of people by being able to get together and do things.
- Nick Hewitt added that based on his business experience, it would be better to spend the money now rather than to patch the roof which could end up costing a lot more money in the long run.
- Bob Heaton of Eagle Point discussed efforts by Board Members in researching grants.

Mayor Russell concluded by stating the Council wants the Senior Center to be viable and while wanting to help, also wants to be prudent with the citizens' money. Discussion about grants continued as well as seeking out assistance and exhausting all other possibilities. A motion was not made to approve Resolution No. 2017-07.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Stanek reported attending the 2017 Elected Essentials training and looking forward to using the new knowledge although he learned a lot of things that could not be done. At that time, Mayor Russell announced that Council members may also attend the League of Oregon Cities (LOC) annual meeting in September.

City of Eagle Point Council Meeting Minutes

February 28, 2017

Page 5 of 5

Mayor Russell reported on the recent Council Goal Setting Session, and attending a Rogue Valley Council of Governments meeting. Mayor Russell reported also looking forward to future discussions with the Eagle Point Senior Center. Last, he reported meeting with Representative Walden's new Southern Oregon Representative.

There were no other Council reports.

12. STAFF REPORTS

Mike Upston, Planning Director, reported on the excitement of seeing all of the development activity such as Sienna Hills, Greenview Subdivision, Community Bible Church, Eagle Point Golf Course Resort, and Eagle Crest Subdivision. In addition, a Black Rock Coffee is anticipated at the HanSen Center after the demolition of an existing house.

Melissa Owens, Finance Director, reported on the Financial Report being in the agenda packet. Further, all revenues and expenditures through January 31st, are on track and there are no surprises. Ms. Owens further reported on other tasks being included in the staff report with a focus on the budget and projections. Additionally, security testing is being conducted on the entire IT system to make sure it is safe and secure.

Robert Miller, Public Works Director, announced that after five years, the USDA project is close to being completed. The tank is full and nearly operational with a fence going in and a punch list in place.

Police Sergeant May reported on a spray painting crime shown on Channel 12 News and Facebook as part of the crime solving process.

Henry Lawrence, City Administrator, reported he would be out of the office on March 6th to assist the Fire Department with interviewing a potential new Fire Chief.

There were no other staff reports.

13. INFORMATION

There were no information items for discussion.

15. ADJOURN

There being no further business, Mayor Russell closed the meeting at 8:05 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Robert E. Russell, Mayor