



# CITY OF EAGLE POINT

*"Gateway to the Lakes"*

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## OREGON

EAGLE POINT CITY COUNCIL  
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

MAY 9, 2017

### REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Bill Fierke, James Mannenbach, and Michael Stanek.

Council Members Absent: Ruth Jenks, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Robert Miller, Public Works Director; Melissa Owens, Finance Director; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Suzi Collins, Planning Commissioner; Millie Wewerka, Budget Committee Member and Planning Commissioner; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance; and Councilor Bilden offered the invocation.

3. OATH OF OFFICE

3.1 Cody Mabee, Police Officer

Cindy Hughes, City Recorder, administered the Oath of Office to Cody Mabee.

4. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

There were no audience questions or comments.

5. PRESENTATIONS

5.1 Eagle Point Police Department Annual Report – Vern Thompson, Chief of Police.

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Chief Thompson presented the Police Department's 2016 Annual Report (Submission No. 1) that will soon be available on the City's website. Chief Thompson reviewed the Mission Statement together with the Department Values and Vision. The presentation included an overview of crime statistics, and arrest information. Overall, violent and nonviolent crimes are slightly down, as well as theft and car thefts. The majority of theft is related to the large retail store, and criminals involved in the car thefts have been apprehended.

Chief Thompson also discussed priority calls, call volumes, calls for service, and drug arrest. The highest percentage of illegal drug possession was for Meth. It was further noted that marijuana possession by minors almost tripled from 2015 to 2016. Next, Chief Thompson reported on the top 8 violations with the highest percentage being for Uninsured Drivers.

Additional discussion addressed the following:

- Nuisance abatement.
- Use of force with the highest percentage identified for resisting arrest.
- Community Partnerships (National Night Out, "You Have Options" sexual assault training, Drug Take Back Day, and Neighborhood Watch Patrol).
- Alice Training by Mike Anselmi, School Resource Officer.
- New additions for the Department include Perimeter Security Cameras and police vehicles equipped with trauma kits.

A brief discussion followed about security cameras but there was no further discussion.

### 6. PUBLIC HEARINGS

There were no public hearings.

### 7. CONSENT CALENDAR

#### 7.1 Presentation of Regular Meeting Minutes of April 25, 2017.

Mayor Russell announced the Consent Calendar. There were no questions or comments. Councilor Bilden moved to approve the Consent Calendar as presented and Councilor Stanek seconded the motion. There was no discussion. Roll call: Michael Stanek, yes; Jonathan Bilden, yes; James Mannenbach, yes; Bob Russell, yes; Bill Fierke, abstained; Ruth Jenks, absent; and Kathy Sell, absent. The motion passed with four yes votes.

### 8. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

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### 9. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid including the additional bills list. There being no questions, Councilor Bilden moved to approve the Bills to be Paid in the amount of \$209,865.34 and the additional bills list (Submission No. 2) in the amount of \$17,030.43. Councilor Mannenbach seconded the motion. There was no discussion. Roll call: Jonathan Bilden, yes; Bill Fierke, yes; James Mannenbach, yes; Michael Stanek, yes; Bob Russell, yes; Ruth Jenks, absent; and Kathy Sell, absent. The motion passed unanimously by those present.

### 10. OLD BUSINESS

### 11. NEW BUSINESS

- 11.1 Resolution No. 2017-19. A Resolution authorizing reimbursement to Snyder Creek Development for Street Oversizing to Sienna Hills Drive in the Sienna Hills Phase IV Subdivision to be funded from the Street Systems Development Charge (SDC) Fund.

Robert Miller, Public Works Director, reported that it had been some time since a Collector Street had been built in Eagle Point. The City required that Sienna Hills Drive be constructed to a Collector Street Standard, increasing the width by 10 feet and the depth of the structural section by 6 inches. The increase over the Local Street Standard is reimbursable to the contractor and was based on the previous reimbursement rate for Sienna Hills Phase 1. Reimbursement of approximately \$29,290 was proposed from the Street Systems Development Charge Fund.

Mayor Russell asked for a motion to approve Resolution No. 2017-19. Councilor Bilden made a motion to approve Resolution No. 2017-19, a Resolution authorizing reimbursement to Snyder Creek Development for Street Oversizing to Sienna Hills Drive in the Sienna Hills Phase IV Subdivision to be funded from the Street Systems Development Charge (SDC) Fund. Councilor Fierke seconded the motion. There was no discussion. Roll call: Bill Fierke, yes; James Mannenbach, yes; Michael Stanek, yes; Jonathan Bilden, yes; Bob Russell, yes; Ruth Jenks, absent; and Kathy Sell, absent. The motion passed unanimously by those present.

- 11.2 Discussion on East Main Street: Stevens Road Improvements.

Robert Miller, Public Works Director, provided a status check on the project as outlined in the agenda statement. The City received a grant from the Oregon Department of Transportation for the East Main Street and Stevens Road Improvements. The project proposes new curb, gutter and sidewalk with pedestrian and bicycle improvements.

Progress to date includes the initial surveys, investigations, and preliminary designs and analysis. Decisions proposed include removing a left turn lane at Bridgeport that would have required a noise study and potentially expensive sound walls. Additionally, Stevens Road will be revised to a Collector Street.

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Next steps include informing property owners, updating the Transportation System Plan to modify Stevens Road Functional Classification, additional surveys and selection of storm water treatment areas and lighting, as well as construction detour options.

Discussion followed about the timing of the project which could coincide with the Linn Road Project. It was also clarified that curb, gutter and sidewalks will meet at the bottom of Hillside Elementary. A brief discussion followed about the safety aspect of the project as well as Royal Avenue.

### 12. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke reported on the upcoming D9 School Board meeting and a Work Session to receive public input on the internet policy; as well as plans to attend a meeting regarding the Showa student visit. Councilor Fierke concluded with a report on his personal travels abroad.

Councilor Bilden reported on the Southern Oregon Regional Economic Development Inc. (SOREDI) Annual Meeting at the Eagle Point Golf Course on June 21<sup>st</sup>, and the availability of tickets to attend the meeting.

Mayor Russell reported attending the Olive Lansburgh Day Ceremony, Rogue Valley Council of Governments meeting, and a YMCA update meeting at the School District. Last, Mayor Russell announced the Vintage Faire and invited everyone to attend the event.

### 13. STAFF REPORTS

Mike Upston, Planning Director, reported that in addition to the current subdivision development, a public hearing would be held on the proposed North Barton Road subdivision at the Planning Commission meeting on May 16 and then before the Council on June 13<sup>th</sup>. Other upcoming items include the Jackson County Enterprise Zone scheduled to be presented to the Council at its May 23<sup>rd</sup> meeting. Mr. Upston also reported on the upcoming FEMA Resilience Workshop, and a brief discussion followed about the Enterprise Zone.

Melissa Owens, Finance Director, reported on the current audit work with the exit interview scheduled the next day. Ms. Owens referenced a list of other projects in the Friday Letter, and announced the Budget Committee meeting is scheduled on June 5<sup>th</sup>.

Robert Miller, Public Works Director, reported attending the Rogue Valley Area Commission on Transportation (RVACT) meeting wherein there was discussion about transportation funding to cities and counties but nothing had been finalized. Mr. Miller requested the Council to consider future projects and shovel ready projects.

Henry Lawrence, City Administrator, noted reports were included in the Friday Letter.

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Cindy Hughes, City Recorder, reported ongoing recruitment for the Community Development Commission.

There were no other staff reports.

14. INFORMATION

There were no information items for discussion.

15. ADJOURN

There being no further business, Mayor Russell closed the meeting at 7:42 p.m.

Respectfully submitted,



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Cindy Hughes, City Recorder

ATTEST:



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Robert E. Russell, Mayor