



CITY COUNCIL
SPECIAL STUDY SESSION
March 4, 2019
6:00 p.m.
Council Chambers
17 Buchanan Ave. South, Eagle Point, Oregon

1. 5:30 to 6:00 p.m. – Sandwiches
2. 6:00 p.m. – Presentation of Bills to be Paid including the Additional Bill List dated February 26, 2019.
3. Review 2018-2019 Council Goals and establish goals for 2019-2020.
4. Approximately 8:00 p.m. – Adjourn.

If a physical accommodation is needed to participate in this meeting, please contact the City Recorder at 541-826-4212 ext. 106 or TTY/TDD 711 or 800-735-2900. Notification of at least 48 hours prior to the meeting will assist the City in providing reasonable accommodations. (28 CFR 35.102-35.104 ADA Title II).

BILL LIST
2/26/2019

Cindy Flynn 2-22-19

CHECK #	VENDOR	DESCRIPTION	AMOUNT
41325	911 SUPPLY	UNIFORMS	\$ 353.95
41326	A GUARANTEED PROFESSIONAL CARPET CLEANING	BUILDING MAINTENANCE	\$ 410.00
41327	ALADDIN LOCK & SAFE INC	MUSEUM MAINTENANCE	\$ 101.00
41328	BUDGE-MCHUGH SUPPLY CO	SUPPLIES/PARK MAINTENANCE	\$ 1,034.14
41329	BURTONS TIRE AND BRAKE	VEHICLE MAINTENANCE/REPAIR	\$ 159.93
41330	CANTEL OF MEDFORD, INC	STREET SIGNS	\$ 1,286.20
41331	CENTURY WEST ENGINEERING CORP	LINN ROAD PROJECT	\$ 14,121.35
41332	COASTAL	SUPPLIES	\$ 189.98
44133	COSTCO WHOLESALE	SUPPLIES	\$ 300.33
41334	DAY WIRELESS SYSTEMS	RADIO REPAIR	\$ 130.00
41335	ECONOMY PLYWOOD & BLDG SUPPLY	SUPPLIES	\$ 296.84
41336	EWING IRRIGATION	PARK MAINTENANCE	\$ 64.98
41337	FERGUSON WATERWORKS #3011	METER/HYDRANT SUPPLIES	\$ 1,498.04
41338	GRAINGER	BLDG MAINT/REPAIR-SIGNS, SUPPLIES	\$ 93.83
41339	GRANGE CO-OP	SUPPLIES	\$ 928.37
41340	HUNTER COMMUNICATIONS	UTILITIES	\$ 2,310.55
41341	INTERSTATE BATTERIES	BATTERIES	\$ 28.75
41342	JACKSON COUNTY ROADS	STREET SIGNS	\$ 450.00
41343	LITTLE BUTTE IRRIGATION	WATER RIGHTS MAINTENANCE CHARGE	\$ 27.00
41344	MICHAEL ANSELM	TRAVEL/TRAINING	\$ 261.25
41345	MT SHASTA SPRING WATER	SUPPLIES	\$ 90.15
41346	NEILSON RESEARCH CORP	WATER TESTING	\$ 330.00
41347	NETWORK SERVICES COMPANY	JANITORIAL SUPPLIES, SUPPLIES	\$ 314.92
41348	NORTHWEST PLAYGROUND EQUIPMENT	TRASH CANS DOWNTOWN	\$ 4,715.00
41349	OFFICE DEPOT	SUPPLIES	\$ 104.85
41350	OREGON DEPARTMENT OF TRANSPORTATION	DE ICER FOR STREETS	\$ 135.00
41351	PACIFIC SURVEY SUPPLY	SUPPLIES	\$ 100.00
41352	PARIANI LAND SURVEYING	LINN ROAD PROJECT	\$ 336.50
41353	PAUL GREGORY	TRAVEL/TRAINING	\$ 252.00
41354	PERSONNEL SOURCE	TEMP SERVICES-HARNISH, MUSEUM, PW 2 WEEKS	\$ 2,577.26
41355	PLATT ELECTRIC CO	SUPPLIES	\$ 111.06
41356	PRECISION FENCE COMPANY	PUBLIC WORKS GATE	\$ 6,120.00
41357	SHASTA FOREST PRODUCTS	PLAYGROUND MATERIALS	\$ 2,532.60
41358	TRAFFIC SAFETY SUPPLY	STREET & HANDICAP SIGNS	\$ 2,456.30
41359	US BANK	SUPPLIES, TRAVEL/TRAINING, COUNCIL SUPPLIES, SAFETY EQUIPMENT	\$ 4,754.67
41360	VERIZON WIRELESS	UTILITIES	\$ 320.12
41361	WELBURN ELECTRIC INC	ELECTRICAL REPAIRS	\$ 959.84
41362	WHITE CITY NAPA	VEHICLE MAINTENANCE/REPAIR	\$ 58.96
SUBTOTAL			\$ 50,315.72

REFUNDS

41318	CANTORE, JANICE		\$ 25.84
41319	HAMMONDS, MATTHEW		\$ 26.03
41320	MARKS, KEVIN		\$ 17.48
41321	SCARBROUGH, MISTY		\$ 78.11
41322	SHREEVE, MELISSA		\$ 23.50
41323	VARGAS, JOSE		\$ 31.50
41324	YOUNGS, ANNE		\$ 65.00
SUBTOTAL			\$ 267.46

TOTAL \$ 50,583.18

City of Hays 2-26-19

2/26/2019
ADDITIONAL BILLS

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
41366	BACKFLOW MANAGEMENT, INC	TRAINING	\$ 480.00
41367	DARIN MAY	TRAVEL/TRAINING	\$ 247.50
41369	DOUBLE D ELECTRIC	GENERATOR MAINTENANCE X 3	\$ 1,177.97
41370	DUSTIN LAFORD	TRAVEL/TRAINING	\$ 247.50
41371	FERGUSON WATERWORKS #3011	LINN RD PROJECT	\$ 170.76
41372	GENERAL PACIFIC, INC	WATER METERS	\$ 196.00
41373	HAYS OIL COMPANY	FUEL	\$ 1,036.82
41365	JAY SEIVER	REPAIR REIMBURSMENT	\$ 89.50
41374	NEOFUND BY NEOPOST	POSTAGE	\$ 2,000.00
41368	OR DEPT OF MOTOR VEHICLES	SUSPENSION PACKETS	\$ 14.50
41375	PACIFIC OFFICE AUTOMATION	COPIER SUPPLIES/MAINTENANCE	\$ 1,215.03
41376	PACIFIC SURVEY SUPPLY	UTILITY LOCATING SUPPLIES	\$ 8.50
41377	PERSONNEL SOURCE, INC	TEMP SERVICES-HARNISH, MUSEUM, PW 1 WEEK	\$ 1,174.86
41378	RON TONKIN CHRYSLER JEEP DODGE	NEW POLICE CAR PURCHASE	\$ 29,146.66
41379	SOUTHERN OREGON PRINTING	BUSINESS CARDS/NEW COUNCIL MEMBERS	\$ 136.00
41380	TEKMANAGEMENT, INC	IT SUPPORT	\$ 867.02

SUBTOTAL \$ 38,208.62

Regular Bill list \$ 50,583.18

GRAND TOTAL \$ 88,791.80

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 3
Meeting Date: March 4, 2019

ITEM TITLE: Review and establish Council Goals for Fiscal Year 2019-2020.

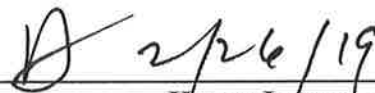
SUBMITTED BY: Henry Lawrence, City Administrator.

SUMMARY EXPLANATION: Annually, the City Council sets goals that they would like to see accomplished over the next fiscal year. The 2018-2019 goals set by the Council are attached for reference. A number of the goals have been accomplished, and others are ongoing through this fiscal year that ends June 30, 2019.

The Council will discuss specifically whether they are comfortable with the progress to date, as well as set new goals for 2019-2020. Staff will attempt to address the Council goals in the draft 2019-2020 City budget that will be reviewed by the Budget Committee in May 2019.

FINANCIAL IMPACT: To be determined and defined during budget process.

APPROVED FOR SUBMITTAL: _____



Henry Lawrence, City Administrator

STAFF RECOMMENDATION: Provide direction to staff regarding goal accomplishment and set goals for new fiscal year.

ATTACHMENTS: Attachment No. 1 – 2018-2019 Council Goals.

Attachment No. 1

2018-2019 COUNCIL GOALS

(February 6, 2018)

GOALS	FOCUS
Livability	Support parks maintenance and staff resource needs.
	Purchase easement and continue improvement/expansion of trail along Little Butte Creek.
	Focus on downtown appearance, including a timeline to finish Main Street lighting; and eventually connect with Linn Road near City Hall.
	Support nuisance abatement and code enforcement efforts.
Recreation	Complete the Mattie Brown park landscaping and lighting.
	Support and promote youth and adult programs.
	Complete the updated Parks and Recreation Master Plan.
	Add a chapter to the Parks and Recreation Master Plan to develop a hiking trails master plan, and implement as time and funding allows.
	Develop the next phase of the Eagle Point Splash Park, as funds and timing permit.
	Improve in-city and regional pedestrian connectivity, including planning for a bikeway connection to the Bear Creek Trail; and link the lagoon trail to Denman Wildlife Area.
Public Safety	Support programs, fleet, equipment, and training.
	Support additional staffing as deemed necessary.
	Provide National Incident Management System (NIMS) training for Council.
Community Development	Continue with new focus on development and incentive opportunities for the Old Fire Station property.
	Continue to implement achievable components of the Town Center Plan (streetlights, paving, landscaping/street trees, etc.)
	Promote Eagle Point by submitting articles and press releases to various publications.
	Engage in city promotional activities, including "Branding".
	Promote volunteerism and associated programs, including outreach; and develop and maintain a list of volunteer projects.
	Improve/expand way-finding features (signs, markers, maps, etc.)

Attachment No. 1

2018-2019 COUNCIL GOALS

(February 6, 2018)

GOALS	FOCUS
Fiscal and Administrative Stability	Communicate with franchisees, and follow-up with results of the franchise financial audit.
	Evaluate fees periodically and make selected adjustments as necessary.
	Support use of staff resources to respond to grant applications.
	Promote staff professional development.
Public Infrastructure	Focus on adding facilities that improve walkability, including safe routes to schools.
	Continue to support maintenance of city streets and pedestrian facilities.
Historic & Cultural Initiatives	Improve the property around the covered bridge and potentially buy adjacent property.
	Create an inventory of historic resources.
	Identify opportunities to support preservation of historic resources.
	Provide more tourist information signs (e.g. Oregon Travel Experience signs) for City points of interest (covered bridge, etc.).