



City of Eagle Point

City Council

REGULAR MEETING MINUTES
APRIL 14, 2020

1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called to order the regular meeting of the Eagle Point City Council via teleconference on April 14, 2020 at 6:00 p.m.

Council Members Present: Ruth Jenks, Bill Fierke, Bernie Grossman, David Lacombe, James Mannenbach, Michael Stanek, and Kevin Walruff.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Darin May, Police Chief; Robert Miller, Public Works Director; Melissa Owens, Finance Director; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Members of the public and press.

Mayor Jenks welcomed everyone and discussed the designated period for audience questions or comments. Members of the audience were asked to refrain from commenting during the meeting. General questions or additional comment could be made by contacting City Hall during regular business hours.

2. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

Mayor Jenks requested audience questions or comments to be brief and limited to items of an urgent nature. There were no audience questions or comments.

3. CONSENT CALENDAR

3.1 Presentation of Regular Meeting Minutes of March 24, 2020.

3.2 Presentation of Special Meeting Minutes of March 31, 2020.

Mayor Jenks announced the Consent Calendar. There were no questions or comments. Councilor Walruff moved to approve the Consent Calendar, and Councilor Mannenbach seconded the motion. There was no discussion following the motion. Roll call: Bernie Grossman, yes; David Lacombe, yes; James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; Bill Fierke, yes; and Ruth Jenks, yes. The motion passed unanimously.

4. PRESENTATION OF BILLS TO BE PAID

Mayor Jenks asked if there were questions about the bills to be paid including the Additional Bill List. Councilor Fierke inquired about a bill from RJM Equipment Sales, Inc., for water equipment. Robert Miller, Public Works Director, stated it was for a water correlator, authorized last year. There being no further questions, Council President Stanek

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moved to approve the Bills to be Paid in the amount of \$138,026.70 and the Additional Bill List of \$81,927.45 (Submission No. 1) for a Grand Total of \$219,954.15. Councilor Grossman seconded the motion. There was no discussion. Roll call: David Lacombe, yes; James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; Bill Fierke, yes; Bernie Grossman, yes; and Ruth Jenks, yes. The motion passed unanimously.

5. NEW BUSINESS

- 5.1 Resolution No. 2020-12. A Resolution approving a Collective Bargaining Agreement between the City of Eagle Point, Oregon and Teamsters Local 223 (Police Unit) effective July 1, 2019 - June 30, 2022.

Henry Lawrence, City Administrator, discussed negotiations between the City and its Police Unit that resulted in the proposed agreement. Negotiations started in May 2019, including mediation in December 2019, but resolved while the parties were in preparation for arbitration. Mr. Lawrence reviewed the tentative agreement wherein the parties had compromised to reach an agreement.

Percentage increases to the base salary consisted of the following: 2019-2020: 3%; 2020-2021: 3%; and 2021-2022: 2 ½%. Proposed changes to the Collective Bargaining Agreement were shown in the Tentative Agreement, and presented in the Agenda Statement as Attachment No. 1. The most significant changes addressed: pay for Field Training Officers, Detective, Certification and Education Incentive; Medical, Dental and Vision; the previously mentioned Salary Schedule; with the Agreement being retroactive to July 1, 2019.

A brief discussion followed with Mr. Lawrence confirming the salary increases were for exact percentages and no Cost-of-Living Adjustment (COLA) had been included in the Agreement. Several Councilors expressed appreciation for all of the work in reaching an agreement. Mr. Lawrence recognized the work of both parties including Melissa Owens, Finance Director.

Councilor Walruff moved to approve Resolution No. 2020-12, a Resolution approving a Collective Bargaining Agreement between the City of Eagle Point, Oregon and Teamsters Local 223 (Police Unit) effective July 1, 2019 - June 30, 2022. Councilor Fierke seconded the motion. There was no discussion. Roll call: James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; Bill Fierke, yes; Bernie Grossman, yes; David Lacombe, yes; and Ruth Jenks, yes. The motion passed unanimously.

6. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke expressed appreciation to Henry Lawrence, City Administrator, and the entire City staff for the job they are doing under the current conditions, and for the good information in the Friday Letter.

Councilor Grossman reported looking forward to the May 5th Community Development Commission Meeting. More specifically, Commissioner Grossman was looking forward to

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hearing about the discussions with the School District regarding a future dog park, pickle ball courts, and skate park.

Councilor Mannenbach reported attending a Southern Oregon Regional Economic Development Inc. (SOREDI) Board teleconference with discussion focused on how businesses are doing and ways to provide assistance. A decision had not been made regarding whether or not SOREDI's annual meeting will be held.

Mayor Jenks reported seeing people walking all over Eagle Point and Stevens Hill getting a lot of foot traffic. Next, Mayor Jenks reported on the 4th of July Committee holding a brief meeting. While a lot of things are undecided, fireworks have been secured although it is not known when they will be launched. Discussion followed about changing the starting point on the 4th of July Run and blocking roads during the event. While it has not been decided, it would be Mayor Jenks' recommendation to do so. Mayor Jenks further noted uncertainty about holding the 5K run.

There were no other reports.

7. STAFF REPORTS

Mike Upston, Planning Director, reported on the temporary closure of Rogue Valley Transit District's (RVTD's) bus service to Eagle Point. However, RVTD will continue service for its most critical routes serving medical and similar services. Next, Mr. Upston discussed the upcoming Planning Commission teleconference with Façade Grant Improvement Applications on the agenda for consideration. One application is for the State Bank Building and the other is for the Jackson County Physical Therapy building. Mr. Upston also commented about people being pleased with Stevens Road.

Robert Miller, Public Works Director, reported on Stevens Road being the highlight of the week. Meanwhile, Water Operators are rotating shifts with some still on site but a lot of work being done in the background by telecommuting. With regard to water services, water supplies are be turned off from the Big Butte Springs and switched over to the supply line at Highway 62. Mr. Miller deferred to the Friday Letter for the rest of his report.

Melissa Owens, Finance Director, stated that most of the report is in the Friday Letter. In addition, Ms. Owens reported on efforts to assist staff with technology for working remotely as well as in the office, while many employees are also educating their families at home. Ms. Owens' central focus remains on completing the Budget and Projections. Mayor Jenks initiated a brief discussion about the method for holding the Budget Committee meeting. Ms. Owens noted there have been discussions about extending the due date for Budgets, but staff's goal would be to hold the meeting in person or teleconference if necessary. The end of May through the beginning of June was mentioned as a timeframe for the Budget Committee meeting.

Police Chief May reported on Eagle Point being peaceful with call volumes significantly down. The Police Department is continuing to social distance, with everyone doing their part to be and stay healthy, and minimize the number of officers in the office at one time.

Cindy Hughes, City Recorder, reported on recruitment efforts for the Budget Committee.

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8. INFORMATION

There were no information items.

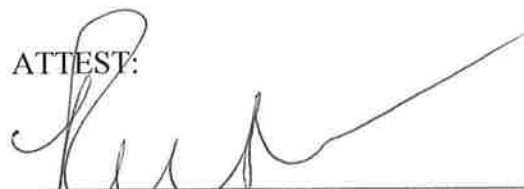
9. ADJOURN

There being no further business, Mayor Jenks closed the meeting at 6:31 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Ruth Jenks, Mayor

City Council - April 14, 2020
Submission No. 1 - Melissa Owens, Finance Dir.

City Hall

4-14-2020

4/14/2020
ADDITIONAL BILLS

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
43117	ALSCO 4564	JANITORIAL SUPPLIES	\$ 364.16
43118	ALSCO 556	UNIFORMS/JANITORIAL SUPPLIES	\$ 390.03
43132	BAXTER AUTO PARTS #20	VEHICLE/EQUIPMENT/BLDG MAINT	\$ 224.24
43119	CANTEL OF MEDFORD, INC	STREET SIGNS	\$ 204.00
43131	CENTRAL PIPELINE, INC	LINN RD PROJECT	\$ 58,696.29
43120	COSTCO WHOLESALE	SUPPLIES	\$ 109.62
43128	EAGLE POINT HARDWARE	SUPPLIES	\$ 1,804.84
43121	FERGUSON WATERWORKS #3011	WATER SYSTEM MAINTENANCE	\$ 1,341.99
43122	HAYS OIL COMPANY	FUEL	\$ 620.40
43133	MILESTONE LANDSCAPE GROUP	PARK MAINT/WATER SYSTEM MAINT	\$ 1,470.00
43130	MOTION & FLOW CONTROL PRODUCTS	WATER SYSTEM MAINT	\$ 59.76
43123	NEILSON RESEARCH CORP	WATER TESTING	\$ 350.00
43124	PACIFIC PAVING, INC	ASPHALT PATCHING-WATER LEAKS	\$ 2,292.00
43116	RJM EQUIPMENT SALES, INC	WATER EQUIPMENT	\$ 12,113.00
43125	ROGUE VALLEY COUNCIL OF GOVERNMENTS	PAVEMENT MANAGEMENT PROGRAM	\$ 224.95
43126	TYLER TECHNOLOGIES	SOFTWARE MAINTENANCE	\$ 855.17
43127	UPPER ROGUE INDEPENDENT	ADVERTISING	\$ 312.00
43134	WIN-911 SOFTWARE	SCADA SOFTWARE-WATER	\$ 495.00
		SUBTOTAL	\$ 81,927.45
		Regular Bill list	\$ 138,026.70
		GRAND TOTAL	\$ 219,954.15