



City of Eagle Point

Planning Commission

Teleconference Meeting Agenda

May 19, 2020

Public access by calling (617) 691-8419

Please Note: Do not dial “1” first. A pin number is not needed to access the meeting. Please stay on the line when you call in. There may be a slight delay when calling in and speaking. If a member of the public does not have phone access, they may use the courtesy phone inside of the lobby at City Hall, 17 Buchanan Avenue South, Eagle Point, Oregon.

1. CALL TO ORDER – 6:15 P.M.
2. AUDIENCE QUESTIONS/COMMENTS RE ITEMS NOT ON THE AGENDA
3. CONSENT CALENDAR
 - 3.1 Presentation of Meeting Minutes of April 21, 2020
4. NEW BUSINESS
 - 4.1 Planning Application #20-05:FACADE (Crisdental)
Downtown façade improvement grant application, 217 W Main Street.
5. ADJOURN

AGENDA AND MEETING PACKETS ALSO AVAILABLE ON WEBSITE (www.cityofeaglepoint.org)

If a physical accommodation is needed to participate in this meeting, please contact the City Recorder at 541-826-4212 ext. 106 or TTY/TDD 711 or 800-735-2900. Notification of at least 48 hours prior to the meeting will assist the City in providing reasonable accommodations. (28 CFR 35.102-35.104 ADA Title II).



City of Eagle Point

Planning Commission

EAGLE POINT PLANNING COMMISSION

17 S BUCHANAN AVE. EAGLE POINT, OREGON

April 21, 2020

REGULAR MEETING MINUTES

1. CALL TO ORDER-6:15P.M.

Chair Collins called the meeting to order at 6:15 P.M.

Commission Members Present: Suzi Collins, Dennis Godfrey, Travis Henson, Dianne Mihocko, Mike Smail, and Millie Wewerka.

Commission Members Absent: Jerry Close

City Council Liaison: Kevin Walruff

Staff Members Present: Mike Upston, Planning Director & Interim Meeting Secretary

Audience Members and Guests: Four guests present.

2. AUDIENCE QUESTIONS OR COMMENTS RE ITEMS NOT ON THE AGENDA

There were no audience questions or comments.

3. CONSENT CALENDAR

3.1 Presentation of Meeting Minutes of January 21, 2020.

Chair Collins announced the Consent Calendar and asked for a motion to approve it.

Commissioner Wewerka moved that the Consent Calendar be approved.

Commissioner Mihocko made a second. There was no further discussion. The motion passed unanimously by the voting members present.

4. NEW BUSINESS

4.1 Planning Application #20-01:FACADE (Jackson County Physical Therapy) Request for a downtown façade improvement grant for Jackson County Physical Therapy at 158 W Main St.

Mr. Upston presented an overview of the proposed paint and landscape improvements, the grant request, and the decision criteria as described in the Agenda Statement.

City of Eagle Point Planning Commission Meeting Minutes

April 21, 2020

Page 2 of 2

Chair Collins called for a motion on the grant request. Commissioner Wewerka made a motion to approve the grant and Commissioner Henson made a second. The motion passed unanimously by the voting members present.

4.2 Planning Application #20-04:FACADE (Historic State Bank Building)

Request for a downtown façade improvement grant for the Historic State Bank Building at 178 W Main St.

Mr. Upston presented an overview of the proposed awning purchase and installation, the grant request, and the decision criteria as described in the Agenda Statement.

Chair Collins called for a motion on the grant request. Commissioner Godfrey made a motion to approve the grant request on condition that the final awning selection will be in keeping with the building's historic early 1900's character, as confirmed by a local architectural historian. Commissioner Henson made a second. The motion passed unanimously by the voting members present.

5. ADJOURN

Meeting adjourned at 6:33 PM

Mike Upston, Planning Director
& Interim Meeting Secretary

ATTEST:

Suzi Collins, Chair

**BUSINESS OF THE PLANNING COMMISSION
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 4.1

Meeting Date: May 19, 2020

ITEM TITLE: Planning Action #20-05:Facade. Downtown façade improvement grant application, 217 W Main Street.

Applicant: Ashley Jensen, owner’s agent
Owner: Michael Bratland, DDS
Submitted By: Mike Upston, Planning Director (541) 826-4212, ext 111

I. PROJECT DESCRIPTION

Funding assistance is requested for fascia replacement and exterior paint at 217 W Main Street.

While the full scope of improvements includes a new roof with a contractor’s bid of \$35,000, roofs are not eligible for the City’s Facade Improvement Grant Program. Therefore, this funding request is based only on fascia replacement and painting the building. The light building color will be *Whisper*/Miller Paints, shown next to the darker roof color at top/left of the photo below.

The \$4,872 grant request is to offset an allowable 50% of the \$9,745 estimated cost for that work. This request is within the maximum allowable grant amount \$5,000, and \$10,000 remains in the current 2019-20 grant program budget.



Deteriorated fascia boards & paint

Roof Color	Building Color
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II. LAND USE APPROVAL REQUIREMENTS

The decision-making process for a Downtown Façade Improvement Grant is established in Resolution No. 2016-24. This application type involves a discretionary decision by the Planning Commission after receiving a staff recommendation, and there is no opportunity for appeal.


III. STANDARDS FOR GRANT APPROVAL

1. The project will enhance the exterior condition of the business.
2. The project will restore the historic character of the building.
3. The project will revitalize the distinctiveness and integrity of this downtown structure.

FINDING: The project will enhance the exterior condition of the building, contribute to revitalizing its distinctiveness and character, and be a historically appropriate update to its contemporary (mid-1960's) architectural style.

IV. CONCLUSIONS

1. The application was declared complete.
2. The proposal is consistent with the Comprehensive Plan.
3. The proposal complies with Resolution No. 2016-24.

<p>APPROVED FOR SUBMITTAL: </p> <p>Aaron Prunty, City Administrator</p>

V. STAFF RECOMMENDATION

Staff recommends that the Planning Commission adopt the Findings and approve the application for a Downtown Façade Improvement Grant as presented.

VI. PLANNING COMMISSION OPTIONS:

1. Adopt the Findings & approve the application for Downtown Façade Improvement Grant; or,
2. Adopt the Findings and approve the application for a Downtown Façade Improvement Grant with revisions and/or conditions; or,
3. Deny the application; or,
4. Postpone action to a time specified providing additional information is required and the applicant or their representative agrees to such postponement.

ATTACHED: Cost Estimates

HUGHES LUMBER CO INC

MAILING ADDR: PO BOX 2597
 WHITE CITY, OR 97503
 {541} 826-4969 FAX {541} 826-5332

QUOTE

Page: 1	Quote: 00013650
Special :	Time: 12:46:07
Instructions :	Ship Date: 02/24/20
:	Invoice Date: 02/24/20
Sale rep #: KEITH KEITH LANKFORD	Acct rep code: KEITH
Due Date: 02/24/20	
Sold To: CASH	Ship To: CASH
	() - *
	() - *
Customer #: CASH	Customer PO:
	Order By:

popsg01

CASH
T 40

ORDER	SHIP	L	U/M	ITEM#	DESCRIPTION	Alt Price/Uom	PRICE	EXTENSION
8.00	8.00	L	PC	VINTGPN21220	PRIMED VINTAGE PINE PRIME 2"X12X20'	2860.0000 MBF	114.4000	915.20
11.00	11.00	L	PC	VINTGPN21020	PRIMED VINTAGE PINE PRIME 2"X10X20'	2781.2781 MBF	92.7000	1019.70
					EST.CORP.ACTIVITY SURCHARGE 11.03			

Quote Expires 03/25/20

QUOTE ONLY

	Sales total	\$1934.90
Taxable	1934.90	
Non-taxable	0.00	
Tax #		Tax 11.03

TBF: 687

TOTAL \$1945.93

1 - Customer Copy



Omega Elite Painting

92 Bridgeport Dr.
Eagle Point, OR 97524
(541) 973-0919
OmegaElitePainting@gmail.com

WORK ESTIMATE

ESTIMATE #	DATE
59	1/28/20

TO
Ashley Jensen P.O. Box 132 Eagle Point, OR 97524 (541)324-2620 ashley@mind.net

DESCRIPTION OF WORK
<p>Exterior Paint Job:</p> <ol style="list-style-type: none"> (1) Paint facia boards (270 ft.) all the way around the building with two true coats of premium low temperature paint. (total cost - \$800.00) (2) Prep and paint soffits (1,350 sq. ft.) all the way around the building with two true coats of premium low temperature paint. (total cost - \$2600.00) (3) Prep and paint walls (1,280 sq. ft.) all the way around the building with two true coats of premium low temperature paint. Prep and paint all windows, doors, and trim where needed. (total cost - \$2600.00) <p>This job can be broken down into 3 phases.</p> <p>(Labor costs) \$5,900.00 can be divided into three payments. Payments upon each individual phase being completed if necessary.</p> <p>A final inspection of the property will be made upon the completion of this job to ensure quality and satisfactory work.</p>

ITEMIZED COSTS	AMOUNT
Labor	\$5,900.00
Materials: all materials are included into the bid and to be paid up front before starting the project. This estimate is based on \$3.00 per square foot. All prices are negotiable within reason.	\$1,800.00
THANK YOU FOR YOUR BUSINESS!	TOTAL ESTIMATE \$7,800.00

*This estimate is not a contract or a bill. It is our best guess at the total cost to complete the work stated above, based upon our initial inspection. If prices change, or additional materials/labor are required, we will inform you prior to proceeding with the work. **Total cost of materials will be required up front in order to begin this job.***