



City of Eagle Point

City Council

REGULAR MEETING MINUTES
JULY 14, 2020

1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called the regular meeting of the Eagle Point City Council to order via teleconference on July 14, 2020 at 6:00 p.m.

Council Members Present: Ruth Jenks, Bill Fierke, Bernie Grossman, James Mannenbach, Michael Stanek, and Kevin Walruff.

Council Members Absent: David Lacombe.

Staff Members Present: Aaron Prunty, City Administrator; Ryan Vanderhoof, City Attorney; Darin May, Police Chief; Robert Miller, Public Works Director; Melissa Owens, Finance Director; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Andy Kovach, Superintendent, Eagle Point School District 9; Sue Kupillas, Chair, Butte Creek Mill Foundation; Jay O'Neil, Butte Creek Mill Foundation Board Member; Ashley Jensen, President, Eagle Point & Upper Rogue Chamber of Commerce; Bob Pinnell, Eagle Point Budget Committee Member; members of the public and press.

Mayor Jenks welcomed everyone and discussed the designated period for audience questions or comments. Members of the audience were asked to refrain from commenting during the meeting. It was further noted that general questions or additional comment could be made by contacting City Hall during regular business hours.

2. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

Mayor Jenks requested audience questions or comments to be brief and limited to items of an urgent nature. However, there were no audience questions or comments.

3. PRESENTATIONS

3.1 Introduction of Andy Kovach, Superintendent of Eagle Point School District 9.

Mayor Jenks welcomed Andy Kovach, Superintendent of Eagle Point School District. Superintendent Kovach discussed his first day as Eagle Point School

District Superintendent on March 12th. Within hours, he was required to send students and staff home for school closures due to the COVID-19 pandemic. During the last few months, he has been managing the impact of COVID-19 to the District. Superintendent Kovach also discussed initiatives and his ideas about developing relationships with other entities such as the City of Eagle Point. Although he had visualized meeting the Council in person, he was glad to introduce himself as a three-year resident of Eagle Point. During that time, he served two and one-half years as the High School Principal and then more recently as the Superintendent. Originally from Eastern Oregon, one of his most unique Superintendent positions was with the Crane Oregon School District, as they operate a boarding school. Superintendent Kovach also served the Ontario, Nyssa, and Pendleton School Districts. In addition to serving as a Superintendent and Principal, he has held various educational positions related to migrant education, special education, federal programs, as well as teaching Social Studies teacher.

There was other discussion regarding the success of the 2020 Graduation Ceremony, and carrying over some of the benefits and positive experiences of the pandemic into the future. Council President Stanek introduced himself as a Board Member of the Upper Rogue Community Foundation, and discussed the Showa Japan Homestay Program with Eagle Point's Sister City and Eagle Point High School students' participation.

4. PUBLIC HEARINGS

- 4.1 Public Hearing to consider amendments to Eagle Point Municipal Code, Chapter 15.04 Building Codes, and receive public comment.

Mayor Jenks announced the Public Hearing had been advertised and all legal notifications were made in compliance with state and local laws. Mayor Jenks explained that in addition to a presentation from Staff, all persons interested in offering testimony would be allowed to speak at the appropriate time.

At 6:13 p.m., Mayor Jenks opened the Public Hearing to consider amendments to Eagle Point Municipal Code, Chapter 15.04 Building Codes, and receive public comment.

Mike Upston, Planning Director, acknowledged Eagle Point's Building Official, Robert Rice of Northwest Code Professionals. Mr. Upston noted that Mr. Rice is particularly astute with State and Local level codes. The proposed amendments to the Eagle Point Municipal Code Chapter 15.04 regarding non-habitable structures are being delegated to local municipalities to regulate in accordance with the State Building Codes Division. Mr. Upston supported the proposed amendments and referred to the Agenda Statement for the list of amendments with some being substantive and others as clean up items or edits. Mr. Upston recommended adoption of the Ordinance. There were no questions.

Mayor Jenks offered to receive public testimony in favor and opposition but there was no public comment, questions, or final comments.

Mayor Jenks closed the Public Hearing at 6:18 p.m.

Next, Mayor Jenks announced that Ordinance No. 2020-01, related to the Public Hearing was scheduled later in the Agenda as Item No. 7.1. There being no objection to changing the order of business and no further discussion regarding the Ordinance, Mayor Jenks offered to entertain a motion. Councilor Mannenbach moved to adopt Ordinance No. 2020-01, an Ordinance in the matter of adopting amendments to Eagle Point Municipal Code, Chapter 15.04 Building Codes. Councilor Grossman seconded the motion. There was no discussion following the motion. Roll call: Bernie Grossman, yes; James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; Bill Fierke, yes; Ruth Jenks, yes; and David Lacombe, absent. The motion passed unanimously by those present.

5. CONSENT CALENDAR

- 5.1 Presentation of Budget Committee Meeting Minutes of June 4, 2020.
- 5.2 Presentation of Regular Meeting Minutes of June 23, 2020.

Mayor Jenks announced the Consent Calendar. There were no questions or comments. Council President Stanek moved to approve the Consent Calendar, and Councilor Fierke seconded the motion. There was no discussion. Roll call: Kevin Walruff, yes; Bill Fierke, yes; Bernie Grossman, yes; James Mannenbach, yes; Michael Stanek, yes; Ruth Jenks, yes; and David Lacombe, absent. The motion passed unanimously by those present.

6. PRESENTATION OF BILLS TO BE PAID

Mayor Jenks asked if there were questions about the bills to be paid including the additional bills list. There being no questions, Councilor Mannenbach moved to approve the Bills to be Paid in the amount of \$323,773.49 and the Additional Bill List of \$36,675.49 for a Grand Total of \$360,449.07 (Submission No. 1). Councilor Walruff seconded the motion. There was no further discussion. Roll call: Bill Fierke, yes; Bernie Grossman, yes; James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; Ruth Jenks, yes; and David Lacombe, absent. The motion passed unanimously by those present.

7. NEW BUSINESS

- 7.1 Ordinance No. 2020-01. An Ordinance in the matter of adopting amendments to Eagle Point Municipal Code, Chapter 15.04 Building Codes.

This item was discussed and deliberated following the Public Hearing listed as Item 4.1 above.

- 7.2 Resolution No. 2020-26. A Resolution authorizing the City's withdrawal and termination of Intergovernmental Grant Agreement No. RS1909 with the Oregon Business Development Department (OBDD), and a Subgrant Agreement with the Butte Creek Mill Foundation, for the Historical Rebuild of the Butte Creek Mill.

Aaron Prunty, City Administrator, reported that not long after joining the City in May, the Oregon Business Development Department (OBDD) reached out to him to discuss whether or not the City wanted to move forward or withdraw from the Agreement. Part of that discussion was OBDD informing him of other projects in the region that would benefit from the release of funds designated to the Foundation project. Mr. Prunty further discussed a number of letters from the City to the Foundation wherein requested information from the Foundation was not provided or of poor quality. In addition, Mr. Prunty reported OBDD's request for this item to be on an agenda in a public meeting.

Mayor Jenks joined with Mr. Prunty in the discussion. While the agenda statement was clear, there was additional discussion about the Agreement's original expiration date in 2019, subsequent extension, and whether or not there was a deadline to notify OBDD of the City's intent to move forward. Discussion continued about the timing of disbursements and using the grant in a timely manner to prevent a permanent loss of funds by the Foundation or other regional projects. Mr. Prunty clarified the OBDD deadline is July 31, essentially two weeks away. In addition, he reported there being a lot of history related to the project and the Council possibly having a better understanding than he has. Mr. Prunty reviewed the information in the agenda statement, noting the Foundation failed to provide a substantive business plan. Mr. Prunty concluded with the importance of not putting the City in a position of having to pay back the \$200,000 grant or standing in the way of other entities that could benefit from the grant.

Mayor Jenks asked if there was Council opposition in allowing input from Jay O'Neil, a new Butte Creek Mill Foundation Board Member. There being no opposition expressed, Mr. O'Neil reported he is a Board Member of the Eagle Point and Upper Rogue Chamber of Commerce Board as well as a brand new Board Member of the Butte Creek Mill Foundation. Mr. O'Neil reported hearing a lot of stories and understanding the Council's frustration and lack of confidence. He further discussed the project as being more than a Foundation project, with impact to the City and future development.

Mr. O'Neil expressed great concern but stated he would put the Foundation back together financially. He further reported contacting Sue Kupillas, the Foundation Chair, last week about the condition of the Board with members coming and going. It was noted that Ms. Kupillas is amicable to stepping down as Chair into a fundraising capacity. Mr. O'Neil also discussed having a City Councilor serve on the Butte Creek Mill Foundation Board and revamping the Board. In conclusion, Mr. O'Neil requested patience and tolerance as well as the Council's

delay of action until the next Council meeting to allow him to assist the Foundation in moving rapidly to be in accordance with the grant.

Council discussion followed wherein Mr. Prunty advised that OBDD is looking for a yes or no vote about extending the grant. Mr. Prunty also noted that the Council had not requested a reorganization of the Foundation Board. Mr. O'Neil again requested a two week delay. A lengthy discussion followed with the Council stating concerns which ranged from déjà vu of when the Council was asked for a donation of \$100,000 with emotional heartstrings being pulled for that decision, to the Council's support of the restoration as well as its role and responsibility of representing taxpayers by not risking \$200,000. Discussion continued at great length with Sue Kupillas, Foundation Chair and Ashley Jensen, Chamber President joining in the discussion. Ms. Kupillas noted there are no guarantees and that the project is a great leap of faith. Ms. Jensen pledged faith in Mr. O'Neil's abilities and offered to help in any way including serving on the Foundation Board. During discussion, Mr. O'Neil reported he had not reviewed the grant requirements as he had focused on developing a business plan.

Further discussion included concerns regarding:

- The Council being placed in the difficult position of not being able to certify compliance as the Foundation had not provided requested documentation.
- Delay of the decision preventing other entities from receiving the grant.
- The Foundation Board's leadership regarding administrative aspects.

Mayor Jenks discussed the cash flow analysis and reported having spent an afternoon working on it with the Foundation's Board President. The business plan, fund raising and a full audit were also discussed. During the discussion, Councilor Grossman reported he had resigned from the Foundation Board in order to run for City Council.

Mayor Jenks offered to entertain a motion to approve Resolution No. 2020-26. Councilor Walruff made a motion to approve Resolution No. 2020-26, a Resolution authorizing the City's withdrawal and termination of Intergovernmental Grant Agreement No. RS1909 with the Oregon Business Development Department (OBDD), and a Subgrant Agreement with the Butte Creek Mill Foundation, for the Historical Rebuild of the Butte Creek Mill; and Mayor Jenks seconded the motion. Roll call: James Mannenbach, yes; Michael Stanek, no; Kevin Walruff, yes; Bill Fierke, no; Bernie Grossman, no; Ruth Jenks, yes; and David Lacombe, absent. The motion failed with three yes votes and three no votes. It should be noted that Councilor Grossman's vote was first announced by the City Recorder as an abstention; however, he clarified it was actually a "no" vote.

A brief discussion followed wherein Mayor Jenks inquired about bringing the item back to the next meeting. Councilor Walruff stated his agreement and there

was no opposition stated by the Council. Mayor Jenks also agreed to meet with Mr. O'Neil.

- 7.3 Resolution No. 2020-27. A Resolution authorizing a Cartegraph Software and Services Contract and Purchase Agreement #PA-2877 with Cartegraph Systems, LLC.

Robert Miller, Public Works Director, reviewed the related agenda statement about the Cartegraph Software, an asset and operations management program. The City Council previously authorized implementation and training for the Cartegraph OMS Asset Management and Work Order System in May 2019. Public Works and the City Hall Front Office are already using the Cartegraph system, the most widely used system with local agencies.

Mr. Miller reported on the cost of the proposed three year agreement, at approximately \$19,362 in 2020/2021, \$19,943 in 2021/2022, and \$20,541 in 2022/2023. Assets in the current software include: stormwater, transportation, water distribution, and walkability. While additional asset categories can be added in the future, many "non-asset" tasks are performed in daily operations including Parks. Funding of approximately \$5,000 annually is allocated from the General Fund (Parks), Stormwater Fund, Street Fund, and Water Fund.

There being no questions, Mayor Jenks offered to entertain a motion to approve Resolution No. 2020-27. Councilor Grossman made a motion to approve Resolution No. 2020-27, a Resolution authorizing a Cartegraph Software and Services Contract and Purchase Agreement #PA-2877 with Cartegraph Systems, LLC; and Councilor Walruff seconded the motion. There was no further discussion. Roll call: James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; Bill Fierke, yes; Bernie Grossman, yes; Ruth Jenks, yes; and David Lacombe, absent. The motion passed unanimously by those present.

- 7.4 Resolution No. 2020-28. A Resolution authorizing a City of Eagle Point Personal/Professional Services Contract for the 2020 Crack Seal Project with CommSurf Pro LLC.

Robert Miller, Public Works Director, reported on the continuing pavement maintenance program with crack sealing of an additional 40,000 linear feet of pavement before the 2020 Seal Coat Project. This is in addition to the Robert Trent Jones Boulevard Project.

Mr. Miller reported sending the Project to statewide plan centers including the Daily Journal of Commerce and the Medford Builder's Exchange. Two sealed bids were received and opened on July 2, 2020, with CommSurf Pro LLC bidding at \$28,800 and C.R. Contracting LLC at \$33,850. Funding is proposed from the Street Fund – Street Maintenance & Repairs in the 2020/2021. Staff recommended approval.

Councilor Fierke inquired about the Robert Trent Jones Boulevard Project. Mr. Miller reported it was bid at the same rate by CommSurf Pro and payment is included on the Bill List. However, the Robert Trent Jones Boulevard portion went over budget and will be on the next Bill List.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2020-28. Councilor Fierke made a motion to approve Resolution No. 2020-28, a Resolution authorizing a City of Eagle Point Personal/Professional Services Contract for the 2020 Crack Seal Project with CommSurf Pro LLC; and Councilor Mannenbach seconded the motion. There was no further discussion. Roll call: Michael Stanek, yes; Kevin Walruff, yes; Bill Fierke, yes; Bernie Grossman, yes; James Mannenbach, yes; Ruth Jenks, yes; and David Lacombe, absent. The motion passed unanimously by those present.

- 7.5 Resolution No. 2020-29. A Resolution authorizing a Transfer of Easement and Maintenance Agreement to the Jackson County Library System (JCLS).

Aaron Prunty, City Administrator, explained about the previous Easement and Maintenance Agreement with Jackson County for the driveway across City property into the Eagle Point Library. Jackson County is currently in the process of transferring rights to the Jackson County Library System. Mr. Prunty noted that the Maintenance Agreement had expired but the new agreement is basically the same as it was with the County and expires June 30, 2050 unless terminated sooner.

Councilor Fierke inquired about Joe Kellerman being listed as the City Attorney rather than Ryan Vanderhoof. Mr. Prunty reported that Attorney Kellerman had worked on the agreement; however, the point of contact is Attorney Vanderhoof.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2020-29. Councilor Mannenbach made a motion to approve Resolution No. 2020-29, a Resolution authorizing a Transfer of Easement and Maintenance Agreement to the Jackson County Library System (JCLS); and Councilor Walruff seconded the motion. There was no additional discussion. Roll call: Kevin Walruff, yes; Bill Fierke, yes; Bernie Grossman, yes; James Mannenbach, yes; Michael Stanek, yes; Ruth Jenks, yes; and David Lacombe, absent. The motion passed unanimously by those present.

- 7.6 Resolution No. 2020-30. A Resolution setting Wage Levels for Management Positions for the City of Eagle Point for Fiscal Year 2020/2021.

Melissa Owens, Finance Director, reported on the beginning of the second year of the three-year labor agreement with the Teamsters General Unit, representing all full time City employees with the exception of uniformed police officers, management staff, temporary, and part-time staff. The Teamsters General Unit has received a cost-of-living increase of 2% based on the U.S. All Cities CPI-W 12-month index ending March 2020 with a range of 2% - 4%. Historically, the Council has attempted to provide management staff with the same cost-of-living

adjustments as the bargaining units. It is proposed that management staff receive the same 2% cost-of-living adjustment for Fiscal Year 2020/2021. Further, the City Administrator is not included in this cost of living adjustment, as his salary is set by separate contract. There were no questions following the presentation.

Mayor Jenks offered to entertain a motion to approve Resolution No. 2020-30. Council President Stanek made a motion to approve Resolution No. 2020-30, a Resolution setting Wage Levels for Management Positions for the City of Eagle Point for Fiscal Year 2020/2021; and Councilor Fierke seconded the motion. Roll call: Bill Fierke, yes; Bernie Grossman, yes; James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; Ruth Jenks, yes; and David Lacombe, absent. The motion passed unanimously by those present.

- 7.7 Resolution No. 2020-31. A Resolution setting the Wage Level for the Code Enforcement position for the City of Eagle Point for Fiscal Year 2020/2021.

Melissa Owens, Finance Director, reported this item is similar to the previous Resolution except it is for the hourly Code Enforcement position. The Resolution authorizes the same 2% cost-of-living adjustment for Fiscal Year 2020/2021 cost-of-living adjustments as the bargaining units. There were no questions following the presentation.

Mayor Jenks offered to entertain a motion to approve Resolution No. 2020-31. Councilor Walruff made a motion to approve Resolution No. 2020-31, a Resolution setting the Wage Level for the Code Enforcement position for the City of Eagle Point for Fiscal Year 2020/2021; and Councilor Grossman seconded the motion. Roll call: Bernie Grossman, yes; James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; Bill Fierke, yes; Ruth Jenks, yes; and David Lacombe, absent. The motion passed unanimously by those present.

- 7.8 Discussion regarding Striping Plan for Robert Trent Jones Boulevard.

Robert Miller, Public Works Director, reported on a drawing given to the Council which can be provided to interested members of the public (Submission No. 2). Mr. Miller reviewed the related agenda statement, offering background about the October 19, 2019 Council meeting wherein the Robert Trent Jones Neighborhood Safety Analysis by Southern Oregon Transportation Engineering was reviewed. To address community concerns over speeding vehicles, several traffic calming measures were recommended:

- 1) Stripe a bike lane on the east side of Robert Trent Jones Blvd. (RTJ) from Valemont Drive to Stevens Road, and remove on-street parking. Consider a striped 1-foot buffer to reduce travel lane width.
- 2) Stripe a marked crosswalk (continental striping) at the intersection of RTJ and Pumpkin Ridge Drive, on the north side, and include all necessary lighting and signage improvements. A raised crosswalk is not recommended at this time.

- 3) Remove the evergreen bush at the NE corner of Pumpkin Ridge Drive and RTJ.

To date, the evergreen bush has been removed by the property owner at the request of Code Enforcement. The radar speed sign was moved as requested to the southbound side of Robert Trent Jones, ahead of the Pumpkin Ridge intersection. Additional signage for radar monitoring is in progress as well as an order for new radar signs for RTJ.

As a result of the pedestrian and bicycle improvements to Stevens Road, the City of Eagle Point Safe Routes to School Plan completed in April 2020 recommended:

- 1) Installation of high visibility continental crosswalks with ADA-compliant crosswalks with associated warning signage at the intersections with Arrowhead Trail, and Pumpkin Ridge.
- 2) Installation of crosswalks at RTJ and Arrowhead as the new connectivity of Arrowhead encourages pedestrian and bicycle usage.
- 3) Evaluation of additional marked crossings as development occurs.

Further, Mr. Miller discussed the proposed Restriping Plan for Robert Trent Jones Boulevard from Alta Vista to Stevens Road included in the agenda packet. It recommended a 6-foot bike lane on the existing 'west' side of Robert Trent Jones Boulevard with a 1-foot buffer from Valemont Drive to Stevens Road. On the east side of Robert Trent Jones Boulevard, striping 7 feet in width with "Parking" stenciled in the parking areas is proposed. Two 11-foot lanes would be maintained throughout the section to encourage slower speeds. Additionally, from Valemont to Alta Vista Drive, the same 6-foot bike lane, 1-foot buffer, and 11-foot lanes would be striped. The wider areas would be striped as a yellow median. However, removal of the existing parking was not recommended due to community concerns.

Although chip sealing is planned, Mr. Miller reported it was delayed until July 27th and will be followed with seal coating to cover the old striping and prepare the roadway for the striping project. Ahead of the chip seal, Public Works solicited quotes for crack seal and patch paving. The total cost of the crack sealing and chip sealing is estimated at \$70,000.

Mr. Miller recommended advertising the Robert Trent Jones Boulevard Striping Project, estimated at \$25,000. Bids will be brought back at the next available Council meeting (August 11, 2020) for recommendation.

Council discussion followed regarding bike lanes, narrowing of lanes to calm traffic, mailboxes on Pumpkin Ridge and throughout the community, and crosswalks. Mr. Miller responded that he would look into concerns to see if there are measures to bring the project more into alignment. Speed radar signs and

street lights were also discussed. Mr. Miller planned to put the project out to bid and bring the item back with a contract and recommendations.

8. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke provided a report on School District 9 and had met the new Superintendent. Councilor Fierke further reported on their most recent meeting with announcements regarding staffing and Board positions. An agreement with Kids Unlimited is also under consideration by the School District. Last, Councilor Fierke inquired about bus services and requested an interim report to get an idea about ridership. A brief discussion followed regarding the impact of ridership as it relates to COVID-19.

Councilor Grossman reported on the Community Development Commission not meeting due to the pandemic. He concluded with a request for the Public Works Director to look into the visibility at a left turn lane going onto Nick Young Road from Hannon Road.

Council President Stanek reported on vacant lots with out of control weeds. Chief May reported on some being mowed but would follow up.

Councilor Walruff reported there had not been a Planning Commission meeting; however, he suggested future Council training as a preventative measure regarding parliamentary procedures. Councilor Fierke concurred and Council President Stanek agreed to work with Councilor Walruff on this.

Councilor Mannenbach reported there had not been a Southern Oregon Regional Economic Development Inc. (SORED) meeting this month. Last, he stated favor of Councilor Walruff's idea about training.

There were no other reports.

9. STAFF REPORTS

Mike Upston, Planning Director, reported on RVTB bus service adapting to the pandemic on a day by day basis and an update could be requested. Mr. Upston noted a lot of information being in the Friday Letter and offered to answer questions. A brief discussion followed regarding Phase 16 of the Golf Course; however, Mr. Upston did not have an update to share.

Melissa Owens, Finance Director, reported on staff focusing on year-end finances, reports, closing out contracts, implementing budgets, and preparing for the auditor's on-site visit in early August.

Robert Miller, Public Works Director, reported on upcoming bids and information in the Friday Letter.

Chief May provided a brief report on training and a conditional offer being made to a lateral candidate.

Aaron Prunty, City Administrator, reported on continuous monitoring of regulations related to COVID and bringing the Resolution back for Council's consideration.

There were no other staff reports.


10. INFORMATION

There were no information items for discussion.

11. ADJOURN


There being no further business, Mayor Jenks closed the meeting at 8:39 p.m.

Respectfully submitted,



Cindy Hughes, City Recorder

ATTEST:



Ruth Jenks, Mayor

Cindy Fyfe 7-14-2020

7/14/2020
ADDITIONAL BILLS

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
43462	CHRISTINA PAUL	ASHPOLE REFUND	\$ 85.00
43463	AERIAL INSPECTIONS AND REPAIRS	VEHICLE MAINT/REPAIR	\$ 492.50
43464	BURTONS TIRE AND AUTOMOTIVE	VEHICLE MAINT/REPAIR	\$ 572.60
43465	CHARTER COMMUNICATIONS	UTILITIES	\$ 73.86
43466	COMMSURF PRO LLC	20/21-23A RTJ CRACK SEAL	\$ 10,350.00
43467	DUSTIN LAFORD'S TRACTOR SERVICE	PARK MAINTENANCE	\$ 515.00
43468	FERGUSON WATERWORKS # 3011	WATER SYSTEM IMPROV./WATER SYSTEM MAINT.	\$ 5,114.76
43469	LAWCO FIRE PROTECTION LLC	MUSEUM FIRE SUPPRESSION SYSTEM	\$ 11,193.00
43470	NEILSON RESEARCH CORP	WATER TESTING	\$ 480.00
43471	SOUTHERN OREGON TRANSPORTATION ENG.	2019/2020 SHASTA/ALTA VISTA	\$ 4,015.00
43472	TYLER TECHNOLOGIES	CREDIT CARD FEES	\$ 3,423.75
43473	VERIZON WIRELESS	UTILITIES	\$ 360.11
		SUBTOTAL	\$ 36,675.58
		Regular Bill list	\$ 323,773.49
		GRAND TOTAL	\$ 360,449.07