



# City of Eagle Point

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## City Council

### REGULAR MEETING MINUTES NOVEMBER 10, 2020

#### 1. CALL TO ORDER – 6:00 P.M.

Council President Stanek called the regular meeting of the Eagle Point City Council to order via teleconference on November 10, 2020 at 6:00 p.m.

Council Members Present: Bill Fierke, Bernie Grossman, David Lacombe, James Mannenbach, Michael Stanek, and Kevin Walruff.

Council Members Absent: Ruth Jenks.

Staff Members Present: Aaron Prunty, City Administrator; Ryan Vanderhoof, City Attorney; Darin May, Police Chief; Robert Miller, Public Works Director; Melissa Owens, Finance Director; Mike Upston, Planning Director; and Nichole Petty, Meeting Secretary.

Guests: Members of the public and press.

Council President Stanek announced that he would serve as the Chair. Next, Council President Stanek welcomed everyone and discussed the designated period for audience questions or comments. Members of the audience were asked to refrain from commenting during the meeting and to mute phones if possible. It was further noted that general questions or additional comment could be made by contacting City Hall during regular business hours.

#### 2. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

Council President Stanek requested audience questions or comments to be brief and limited to items of an urgent nature. There were no audience questions or comments.

#### 3. CONSENT CALENDAR

##### 3.1 Presentation of Regular Meeting Minutes of October 27, 2020.

Council President Stanek announced the Consent Calendar. There were no questions or comments. Councilor Mannenbach moved to approve the Consent Calendar, and Councilor Fierke seconded the motion. There was no further discussion. Roll call: Kevin Walruff, yes; Bill Fierke, yes; Bernie Grossman, yes; David Lacombe, yes; James Mannenbach, yes; Michael Stanek, yes; and Ruth Jenks, absent. The motion passed unanimously by those present.

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### 4. PRESENTATION OF BILLS TO BE PAID

Council President Stanek asked if there were questions about the bills to be paid including the additional bills list. There being no questions, Councilor Lacombe moved to approve the Bills to be Paid in the amount of \$48,949.50 and the Additional Bill List of \$64,224.00 for a Grand Total of \$113,173.50 (Submission No. 1). Councilor Grossman seconded the motion. There was no further discussion. Roll call: Bill Fierke, yes; Bernie Grossman, yes; David Lacombe, yes; James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; and Ruth Jenks, absent. The motion passed unanimously by those present.

### 5. NEW BUSINESS

5.1 Resolution No. 2020-43. A Resolution authorizing reimbursement to Snyder Creek Development for Storm Oversizing for the North Barton Road Subdivision to be funded from the Storm Water Systems Development Charge (SDC) and Stormwater Funds.

Robert Miller, Public Works Director, reviewed the related agenda statement about reimbursing Snyder Creek Development for the Storm Oversizing of North Barton Road Subdivision. The City requested the oversizing as part of the project rather than being done by the City in the future. A partial reimbursement had already been made and this is the final reimbursement in the amount of \$22,500.

Council discussion followed wherein Council Fierke inquired about the City's communications with the developer and approval for the way that work was being done. Mr. Miller confirmed this was correct and the City had approved plans. Councilor Lacombe noted he is friends with the owner of Snyder Creek Development, but that he will not have any financial gains out of the Council's decision.

There being no further discussion, Council President Stanek offered to entertain a motion. Councilor Walruff made a motion to approve Resolution No. 2020-43, a Resolution authorizing reimbursement to Snyder Creek Development for Storm Oversizing for the North Barton Road Subdivision to be funded from the Storm Water Systems Development Charge (SDC) and Stormwater Funds. Councilor Mannenbach seconded the motion. There was no further discussion. Roll call: Bernie Grossman, yes; David Lacombe, yes; James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; Bill Fierke, yes; and Ruth Jenks, absent. The motion passed unanimously by those present.

5.2 Resolution No. 2020-44. A Resolution approving reimbursement from the Corona Relief Funding (CRF), a part of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act").

Melissa Owens, Finance Director, provided a summary of the agenda statement about the CARES Act, expenses the City has incurred thus far, and noted recommendations on how to allocate funds to help the City's residents. She discussed the outstanding past due accounts and opportunities to help bring them current.

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Councilor Fierke asked for clarification on what is included in outstanding utility accounts. Ms. Owens confirmed a total past due amount of around \$67,000. Approximately \$45,000 of that is for accounts that are several months behind.

Next, Suzi Collins spoke on behalf of the Senior Center, noting they would welcome any donation. Councilor Mannenbach discussed Southern Oregon Regional Economic Development Inc. (SOREDI), noting they may not be able to specifically allocate funds to Eagle Point residents. However, they have received a grant to assist businesses throughout the region. Melissa Owens, Finance Director, suggested donating to Mercy's Gate Rogue Valley, St. Vincent de Paul, and Access, as they can stipulate the funds go to Eagle Point residents being impacted by the pandemic.

Discussion resulted in the Council's agreement of the following allocations:

Amount	Organization
\$15,000	Eagle Point Senior Center
\$15,000	Food & Friends Senior Food Program
\$30,000	Mercy's Gate Rogue Valley \$20,000 for City of Eagle Point residents for city utility accounts \$10,000 for City of Eagle Point residents for rent/mortgage payments, property tax payments or other utility accounts (power, gas, etc.)
\$30,000	St. Vincent de Paul \$20,000 for City of Eagle Point residents for city utility accounts \$10,000 for City of Eagle Point residents for rent/mortgage payments, property tax payments or other utility accounts (power, gas, etc.)
\$30,000	Access \$20,000 for City of Eagle Point residents for city utility accounts \$10,000 for City of Eagle Point residents for rent/mortgage payments, property tax payments or other utility accounts (power, gas, etc.)

Council President Stanek offered to entertain a motion to approve Resolution No. 2020-44. Councilor Walruff made a motion to approve Resolution No. 2020-44, a Resolution approving reimbursement from the Corona Relief Funding (CRF), a part of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"), dividing \$120,000 in the way of St. Vincent de Paul - \$30,000, Mercy's Gate Rogue Valley - \$30,000, Access - \$30,000, with the stipulated \$20,000 utility and \$10,000 rent/mortgage, as well as \$15,000 to the Senior Center, and \$15,000 to Food & Friends. Councilor Mannenbach seconded the motion. There was no further discussion. Roll call: David Lacombe, yes; James Mannenbach, yes; Michael Stanek, yes; Kevin Walruff, yes; Bill Fierke, yes; Bernie Grossman, yes; and Ruth Jenks, absent. The motion passed unanimously by those present.

### 6. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Fierke reported on upcoming School Board meetings which will include the superintendent review, state mandated policies, and training for school board employees.

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Councilor Lacombe reported on the temporary hold of Community Development Commission meetings due to the coronavirus.

Councilor Grossman noted that while the Community Development Commission had not met, both he and Councilor Lacombe eagerly await holding meetings again.

Council President Stanek reported plans to attend the Rogue Valley Metropolitan Planning Commission Public Advisory Council meeting on November 17th, and will report back at next Council meeting.

There were no other reports.

### 7. STAFF REPORTS

Council President Stanek announced that the Friday Letter had been provided and welcomed staff to provide additional input.

In addition to the Friday Letter, Mike Upston, Planning Director, reported plans to attend the upcoming Rogue Valley Metropolitan Planning Organizations Technical Advisory Committee. A summary of the Technical Advisory Committee meeting will be provided in the next Friday Letter. Mr. Upston concluded the report with positive comments about CARES Act Funding.

Melissa Owens, Finance Director, expressed appreciation for the discussion regarding the CARES Act Funding. Next, she reported on the recruitment for the positions of Public Works Laborer and Police Officer. The Public Works Operations Supervisor will start on November 16th. Additionally, staff is currently reviewing OSHA's most recent release of rules for changes that are coming up. More information will come in future meetings. Due to some concerns of Council, Ms. Owens will review security messages regarding the City's website and remote access.

Robert Miller, Public Works Director, reported that in addition to the Friday Letter, the pavement management projects were wrapping up with Grady Street and Platt Street. In addition, Mr. Miller reported on the completion of FEMA Incident Command Training. With regard to development, Mr. Miller reported steady residential development as well as potential future development. Additionally, Mr. Miller was excited for the Public Works Operations Supervisor to come on board. Last, Mr. Miller expressed appreciation to Public Works and Front Office Staff for making sure all of the work has been getting done while the supervisor position was open.

Police Chief May reported attending the ESCO (Emergency Communications of Southern Oregon) operations group meeting via Zoom, and the ECSO Board of Directors meeting. ECSO is currently updating their communication system. Regarding the Police Department, recruitment for the entry level position has testing coming up, and a new records management system is up and running. Police Chief May also discussed a recent arrest at a local retail store.

Aaron Prunty, City Administrator, expressed appreciation to Nichole Petty for stepping in while the City Recorder attended a wedding for her son.

There were no other staff reports.

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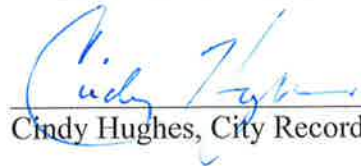
8. INFORMATION

There were no Information items to discuss.

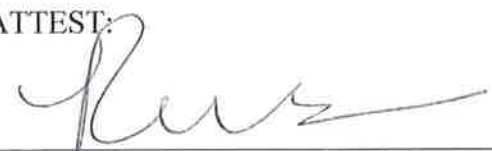
9. ADJOURN

There being no further business, Council President Stanek closed the meeting at 7:02 p.m.

Respectfully submitted,

  
Cindy Hughes, City Recorder

ATTEST:

  
Ruth Jenks, Mayor

*City of Hays 11-10-2020*

11/10/2020

ADDITIONAL BILLS

CHECK #	VENDOR	DESCRIPTION	AMOUNT
43924	A-AFFORDABLE ROYAL FLUSH	OCT PORTA POTTY SPLASH PARK	\$ 180.00
43925	ANTHONY'S TREE & PROPERTY MAINT	TREE REMOVAL	\$ 1,200.00
43926	ASANTE PHYSICIAN PARTNERS	PRE-EMPLOYMENT PHYSICAL	\$ 238.00
43927	BADGER METER, INC	MONTHLY HOSTING/METER READS	\$ 426.38
43928	CANTEL OF MEDFORD INC	SUPPLIES	\$ 67.50
43929	CHARTER COMMUNICATIONS	UTILITIES	\$ 119.98
43930	EXPRESS SERVICES, INC	TEMP SERVICES-PW	\$ 826.50
43931	FERGUSON WATERWORKS # 3011	WATER SYSTEM MAINTENANCE	\$ 1,315.12
43932	HAYS OIL COMPANY	FUEL/DIESEL	\$ 1,232.94
43933	HUNTER COMMUNICATIONS	UTILITIES	\$ 2,405.56
43934	LIL' PANTRY	VEHICLE MAINT/REPAIR	\$ 35.00
43935	MEDFORD WATER COMMISSION	MASTER METER CONSUMPTION	\$ 31,750.19
43936	NETWORK SERVICES COMPANY	JANITORIAL SUPPLIES	\$ 521.00
43937	OR DEPT OF MOTOR VEHICLES	RECORD INQUIRY	\$ 0.25
43938	PACIFIC PAVING INC	ASPHALT PATCHING WATER LEAKS	\$ 1,104.00
43939	PLATT ELECTRIC CO.	BUILDING MAINT/REPAIR	\$ 257.60
43940	SNYDER CREEK DEVELOPMENT LLC	RES. 2020-43	\$ 22,500.00 **
43941	WHITE CITY NAPA	VEHICLE MAINT/REPAIR	\$ 43.98
SUBTOTAL			\$ 64,224.00
Regular Bill list			\$ 48,949.50
<b>GRAND TOTAL</b>			<b>\$ 113,173.50</b>

\*\*\*\*\* THIS CHECK WILL ONLY BE RELEASED IF RESOLUTION 2020-43 IS APPROVED  
 LATER IN THIS COUNCIL AGENDA\*\*\*\*\*