



City of Eagle Point

City Council

REGULAR MEETING MINUTES NOVEMBER 24, 2020

1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called the regular meeting of the Eagle Point City Council to order via teleconference on November 24, 2020 at 6:00 p.m.

Council Members Present: Bill Fierke, Bernie Grossman, David Lacombe, Michael Stanek, Kevin Walruff, Ruth Jenks.

Council Members Absent: James Mannenbach.

Staff Members Present: Aaron Prunty, City Administrator; Ryan Vanderhoof, City Attorney; Melissa Owens, Finance Director; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Jay O'Neil, Board Chair, and Don Blaser, Board Treasurer, Butte Creek Mill Foundation; Mike Moran, Kathy Sell, and members of the public and press.

Mayor Jenks welcomed everyone and discussed the designated period for audience questions or comments. Members of the audience were asked to refrain from commenting during the meeting and to mute phones if possible. It was further noted that general questions or additional comment could be made by contacting City Hall during regular business hours.

2. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

Mayor Jenks requested audience questions or comments to be brief and limited to items of an urgent nature. There were no audience questions or comments.

3. CONSENT CALENDAR

3.1 Presentation of Regular Meeting Minutes of November 10, 2020.

3.2 Presentation of Special Meeting Minutes of October 13, 2020.

Mayor Jenks announced the Consent Calendar. There were no questions or comments. Councilor Grossman moved to approve the Consent Calendar, and Councilor Fierke seconded the motion. There was no further discussion. Roll call: Kevin Walruff, yes; Bill Fierke, yes; Bernie Grossman, yes; David Lacombe, yes; Michael Stanek, yes; Ruth Jenks, yes; and James Mannenbach, absent. The motion passed unanimously by those present.

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4. PRESENTATION OF BILLS TO BE PAID

Mayor Jenks asked if there were questions about the bills to be paid including the additional bills list. There being no questions, Councilor Lacombe moved to approve the Bills to be Paid in the amount of \$205,700.15 and the Additional Bill List of \$37,171.22 for a Grand Total of \$241,871.37 (Submission No. 1). Councilor Walruff seconded the motion. There was no further discussion. Roll call: Bill Fierke, yes; Bernie Grossman, yes; David Lacombe, yes; Michael Stanek, yes; Kevin Walruff, yes; Ruth Jenks, yes; and James Mannenbach, absent. The motion passed unanimously by those present.

5. OLD BUSINESS

- 5.1 Discussion regarding extending or amending Resolution No. 2020-15, a Resolution that extended the authority granted in Resolution Nos. 2020-07, 2020-08, 2020-09, 2020-10, regarding temporary closure of City Hall, cancelling or postponing nonessential public meetings, staying enforcement of default utility bills and waiving fees for online payments, and authorizing paying the City's bills.

Aaron Prunty, City Administrator, discussed the Council's regular review of this item, the Governor's additional restrictions, daily highs, and approximately 3,240 cases in Jackson County. Further, Mr. Prunty noted the second meeting in December is typically cancelled, therefore the Council may consider a motion to extend the Resolution to the first meeting in December or a meeting in January.

Council discussion followed wherein Councilor Fierke suggested a motion extending the Resolution to a later date. Mayor Jenks concurred.

City Council President Stanek offered a motion to extend Resolution No. 2020-15, a Resolution extending the authority granted in Resolution Nos. 2020-07, 2020-08, 2020-09, 2020-10, regarding temporary closure of City Hall, cancelling or postponing nonessential public meetings, staying enforcement of default utility bills and waiving fees for online payments, and authorizing paying the City's bills; with amendment to allow for shut offs on delinquent accounts as previously approved, through January 26, 2021. Councilor Walruff seconded the motion. A brief discussion followed regarding the previous amendment to the Resolution about accounts to be shut off for non-payment. Mr. Prunty confirmed the previous amendment is in effect and there are a number of accounts on the shut off list. With shut off notices, information will be included about agencies to assist citizens with payment of utilities. The City Recorder added that the authority granted in the previous motion at a prior meeting was still in effect, and that a first and second had been offered for the current motion. There was no further discussion. Roll call: Bernie Grossman, yes; David Lacombe, yes; Michael Stanek, yes; Kevin Walruff, yes; Bill Fierke, yes; Ruth Jenks, yes; and James Mannenbach, absent. The motion passed unanimously by those present.

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6. NEW BUSINESS

6.1 Discussion regarding the Butte Creek Mill Foundation.

Aaron Prunty, City Administrator, reported on the Council's request for a number of documents from the Foundation. All documents had been received. The last item, a forensic report, was provided to the Council and included in the agenda packet.

On behalf of the Foundation, Jay O'Neil, Board Chair, and Don Blaser, Board Treasurer, were available to answer questions. Councilor Grossman had a few questions about the lawsuit with HamCon, loan with People's Bank, and a dispute with the IRS. Mr. O'Neil reported having met with Dave Hammonds of HamCon and said they were about 99% of the way to a completed agreement. In addition, the bank loan was due on November 18 but the Foundation has been in close contact with the bank. With regard to the IRS, Mr. Blaser reported the IRS dropped the penalty and everything is clean at this time.

Councilor Fierke reported having read the audit and did not have concerns. However, he inquired about revisions or amendments to the agreement with the Oregon Business Development Department. Mr. Prunty reported on work with the State for a new or amended agreement at the next meeting. Councilor Walruff commented about this benefitting the Foundation and the City. After the Council's approval, disbursement will be made to the Foundation. There was additional discussion about the payment to People's Bank, and preparing the Mill to produce flour.

7. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Lacombe reported on the temporary hold on the Community Development Commission, and that he and Councilor Grossman were waiting for the meetings to provide a report. Councilor Grossman concurred. Discussion followed about the possibility of holding teleconference meetings and moving things along if reasonable.

City Council President Stanek congratulated the Councilors elect, Kathy Sell and Mike Moran, as well as Mayor Jenks' on reelection.

Mayor Jenks reported on the Rogue Valley Metropolitan Planning Organization holding its Policy Committee meeting via zoom. Discussion at that meeting addressed the possibility of allocating funds from other areas to assist along Highway 99 in Phoenix. With regard to elections, Mayor Jenks congratulated the City Councilors elect.

There were no other reports.

8. STAFF REPORTS

Mike Upston, Planning Director, discussed a proposal to benefit a section of roadway along the Highway 99 corridor, presented by Art Anderson of the Oregon Department of Transportation. Funds in that proposal are normally awarded as a competitive process but if all cities agree, funding would assist the Phoenix area. This could impact Eagle Point's long range plans but the full impact is not known. Mr. Upston discussed local development and

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the strong economy continuing with developers reporting they are busier than they have ever been. Mr. Upston deferred to the Friday Letter for everything else.

There were no other staff reports; however, Aaron Prunty, City Administrator, responded to Councilor Lacombe's inquiry about integration of online services and staff responding to the City's customer base. Mr. Prunty reported everything is running relatively smoothly although the City is not at a place where everything is as seamless as it could be. Further, Mr. Prunty reported meeting previously with Councilor Lacombe about working towards providing fillable forms online and improving customer processes.

At 6:47 p.m., Mayor Jenks recessed the regular meeting and called for a short break.

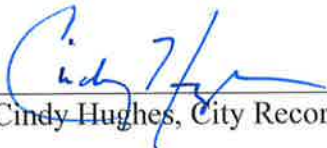
9. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i), To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

At 6:52 p.m., Mayor Jenks opened the Executive Session pursuant to ORS 192.660(2)(i) and closed the Executive Session at 7:33 p.m.


10. ADJOURN

There being no further business, Mayor Jenks closed the meeting at 7:33 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Ruth Jenks, Mayor

City Council - November 24, 2020
Submission No. 1 - Melissa Owens, Finance Dir.

Christy Fry
 11-24-2020

11/24/2020
 ADDITIONAL BILLS

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
43978	911 SUPPLY	UNIFORMS	\$ 223.98
43979	AVISTA 1178540000	UTILITIES	\$ 692.29
43980	BRATLAND PROPERTIES, LLC	FAÇADE IMPROVEMENT GRANT 217 W MAIN	\$ 4,872.00
43981	NETWORK SERVICES COMPANY	JANITORIAL SUPPLIES	\$ 532.69
43982	PACIFIC OFFICE AUTOMATION	COPYING & PRINTING	\$ 134.21
43983	QUADIENT FINANCE USA, INC	POSTAGE	\$ 2,087.27
43984	ROGUE VALLEY COUNCIL OF GOVERNMENTS	ANNUAL MEMBERSHIP DUES	\$ 1,376.00
43985	THE BUILDING DEPARTMENT, LLC	BUILDING OFFICIAL	\$ 24,162.86
43986	TYLER TECHNOLOGIES	IT ANNUAL MAINTENANCE	\$ 2,089.92
		SUBTOTAL	\$ 36,171.22
		Regular Bill list	\$ 205,700.15
		GRAND TOTAL	\$ 241,871.37