



City of Eagle Point

City Council

REGULAR MEETING MINUTES JANUARY 12, 2021

1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called the regular meeting of the Eagle Point City Council to order via teleconference on January 12, 2021 at 6:00 p.m.

Council Members Present: Ruth Jenks, Bernie Grossman, David Lacombe, Mike Moran, Kathy Sell, Michael Stanek, Kevin Walruff.

Staff Members Present: Aaron Prunty, City Administrator; Ryan Vanderhoof, City Attorney; Darin May, Police Chief; Robert Miller, Public Works Director; Melissa Owens, Finance Director; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Suzi Collins, Eagle Point Senior Center and Planning Commissioner; and members of the public and press.

Mayor Jenks welcomed everyone and discussed the designated period for audience questions or comments. Members of the audience were asked to refrain from commenting during the meeting and to mute phones if possible. It was further noted that general questions or additional comment could be made by contacting City Hall during regular business hours.

2. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

Mayor Jenks requested audience questions or comments to be brief and limited to items of an urgent nature. There were no audience questions or comments.

3. CONSENT CALENDAR

3.1 Presentation of Regular Meeting Minutes of December 8, 2020.

Mayor Jenks announced the Consent Calendar. There were no questions or comments. Councilor Stanek moved to approve the Consent Calendar, and Councilor Sell seconded the motion. There was no discussion. Roll call: Bernie Grossman, yes; David Lacombe, yes; Mike Moran, yes; Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; and Ruth Jenks, yes. The motion passed unanimously.

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4. PRESENTATION OF BILLS TO BE PAID

Mayor Jenks asked if there were questions on the bills to be paid dated January 12, 2021 including the Additional Bills List (Submission No. 1) for a Grand Total of \$361,038.33 and the bills to be paid dated December 22, 2020 including the Additional Bills List for a Grand Total of \$127,265.02. There being no questions, Councilor Walruff moved to approve the Bills to be Paid as stated by Mayor Jenks. Councilor Moran seconded the motion. There was no discussion. Roll call: David Lacombe, yes; Mike Moran, yes; Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; Bernie Grossman, yes; and Ruth Jenks, yes. The motion passed unanimously.

5. NEW BUSINESS

5.1 Election of Council President.

Mayor Jenks announced the election of a Council President and opened the floor for nominations. Councilors Grossman and Sell nominated Michael Stanek for Council President. There being no further nominations, Mayor Jenks closed the floor for nominations and requested a vote. All Councilors stated their vote of Michael Stanek for Council President and Mayor Jenks declared Michael Stanek as Council President.

5.2 Appointment of Parliamentarian.

Mayor Jenks appointed the City Attorney, Ryan Vanderhoof, to serve as the Parliamentarian.

5.3 Appointment of Sergeant at Arms.

Mayor Jenks appointed Police Chief May to serve as the Sergeant at Arms.

5.4 Resolution No. 2021-01. A Resolution designating City Officials and City Staff to sign checks for the City of Eagle Point's bank accounts and rescinding Resolution No. 2020-14.

This item was unneeded as there was not a change in the Council President.

6. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Grossman discussed starting off the year and looks forward to holding Community Development Commission meetings in the spring.

Councilor Lacombe concurred with Councilor Grossman and also hoped to hold Community Development Commission meetings.

Councilor Moran looked forward to in-person meetings and assignments as a liaison in the near future.

Councilor Sell reported being glad to be back on the Council and looks forward to meeting in-person.

Councilor Stanek expressed appreciation for the nomination to the office of Council President and hoped to do the position justice.

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Councilor Walruff deferred to the Planning Director, Mike Upston, for information about the Planning Commission.

Mayor Jenks discussed upcoming Council liaison appointments, and holding a Goal Setting Session as well as a discussion about how to hold meetings. Further, Mayor Jenks discussed holding an in-person Goal Setting Session and there was no objection stated by the Council.

7. STAFF REPORTS

Mike Upston, Planning Director, reported on pre-application reviews for upcoming projects and other work detailed in the Friday Letter. Mr. Upston further discussed future work on upcoming phases of the Eagle Point Golf Course and a new riparian ordinance for the City.

Melissa Owens, Finance Director, reported on work detailed in the Friday Letter, disbursement of CARES Act Funds, COVID regulations and OSHA requirements, and the upcoming budget process to present in May. Councilor Sell expressed appreciation for the update on CARES Act Funds. Mayor Jenks inquired about the working relationship with the agencies and Ms. Owens reported they had been good to work with.

Robert Miller, Public Works Director, completed mandated training for his civil engineers license, and further reported on development, and preparation of a Request for Quotes for a consultant on the Stormwater Master Plan Study.

Police Chief May reported on the tremendous success of the Shop with a Cop Program that helped 89 children in the local area with money left over to purchase local restaurant gift cards to provide to families. In addition, Chief May acknowledged the generosity of The Butcher Shop for their donation of smoked turkeys and hams distributed by the Police Department to the families and Eagle Point Bible Church's soup kitchen. With regard to Police Officer recruitment, Chief May reported on two conditional offers.

8. INFORMATION

8.1 Oaths of Office for Ruth Jenks as Mayor; and Mike Moran, Kathy Sell, and Michael Stanek as City Councilors.

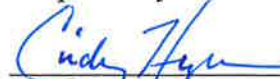
8.2 Correspondence from the Eagle Point Senior Center.

Mayor Jenks noted the Oaths of Office and thank you note in appreciation of the CARES Act Funds.

9. ADJOURN

There being no further business, Mayor Jenks closed the meeting at 6:33 p.m.

Respectfully submitted,



Cindy Hughes, City Recorder

ATTEST:



Ruth Jenks, Mayor

Cindy Hyman 1-12-21

1/12/2021

ADDITIONAL BILLS

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
44145	LIL' PANTRY	VEHICLE MAINT/REPAIR	\$ 35.00
44146	OR DEPT OF MOTOR VEHICLES	SUSPENSION PACKETS	\$ 1.10
44147	PACIFIC POWER-0012	UTILITIES	\$ 14,939.17
44148	STEVE MACCARTHY	CDL FEE REIMBURSEMENT	\$ 43.00
44149	TAURUS POWER & CONTROLS	SCADA MAINTENANCE	\$ 2,672.14
44150	THE BUILDING DEPARTMENT	BUILDING OFFICIAL-DECEMBER 2020	\$ 14,125.27
		SUBTOTAL	\$ 31,815.68
		Regular Bill list	\$ 329,222.65
		GRAND TOTAL	\$ 361,038.33

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