



City of Eagle Point

City Council

Meeting Agenda

June 8, 2021

Via Zoom

Please register in advance to join the webinar:

https://zoom.us/webinar/register/WN_-Xrw60TISvfjYt837Qrg

Additional meeting access options are posted on the City's website at:

www.cityofeaglepoint.org

1. CALL TO ORDER – 6:00 P.M.
2. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA
3. CONSENT CALENDAR
 - 3.1 Presentation of Regular Meeting Minutes of May 25, 2021.
4. PRESENTATION OF BILLS TO BE PAID
5. NEW BUSINESS
 - 5.1 Resolution No. 2021-25. A Resolution setting Wage Levels for Management Positions for the City of Eagle Point for Fiscal Year 2021/2022.
 - 5.2 Resolution No. 2021-26. A Resolution increasing accrual of Floating Holiday Hours for Management Positions for the City of Eagle Point.
 - 5.3 Resolution No. 2021-27. A Resolution setting the Wage Level for the Code Enforcement position for the City of Eagle Point for Fiscal Year 2021/2022.
 - 5.4 Discussion on Council training.
6. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES
7. STAFF REPORTS
8. INFORMATION
9. ADJOURN

AGENDA AND MEETING PACKETS ALSO AVAILABLE ON WEBSITE (www.cityofeaglepoint.org)

If an accommodation is needed to participate in this meeting, please contact the City Recorder at 541-826-4212 ext. 106 or TTY/TDD 711 or 800-735-2900. Notification of at least 48 hours prior to the meeting will assist the City in providing reasonable accommodations. (28 CFR 35.102-35.104 ADA Title II).



City of Eagle Point

City Council

REGULAR MEETING MINUTES MAY 25, 2021

1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called to order the regular meeting of the Eagle Point City Council via Zoom on May 25, 2021 at 6:00 p.m.

Council Members Present: Ruth Jenks, Bernie Grossman, David Lacombe, Mike Moran, Kathy Sell, Michael Stanek, and Kevin Walruff.

Staff Members Present: Aaron Prunty, City Administrator; Joe Kellerman, City Attorney; Ryan Vanderhoof, City Attorney; Darin May, Police Chief; Robert Miller, Public Works Director; Melissa Owens, Finance Director; Mike Upston, Community Development Director; Cindy Hughes, City Recorder; and Nichole Petty, Account Clerk.

Guests: Colleen Roberts, Jackson County Commissioner; Suzi Collins, Planning Commissioner; and a member of the press.

Mayor Jenks welcomed everyone and discussed the designated period for audience questions or comments. It was further noted that general questions or additional comment could be made by contacting City Hall during regular business hours.

2. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

Mayor Jenks requested audience questions or comments to be brief and limited to items of an urgent nature. There were no questions or comments.

3. CONSENT CALENDAR

3.1 Presentation of Regular Meeting Minutes of May 11, 2021.

Mayor Jenks announced the Consent Calendar. There were no questions or comments. Councilor Walruff moved to approve the Consent Calendar. Councilor Grossman seconded the motion. There was no discussion following the motion. Roll call: Michael Stanek, yes; Kevin Walruff, yes; Bernie Grossman, yes; David Lacombe, yes; Mike Moran, yes; Kathy Sell, yes; and Ruth Jenks, yes. The motion passed unanimously.

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4. PRESENTATION OF BILLS TO BE PAID

Mayor Jenks asked if there were questions about the bills to be paid including the additional bills list. There being no further questions, Councilor Walruff motioned to approve the Bills to be Paid in the amount of \$94,061.73 and the Additional Bill List of \$16,726.60 (Submission No. 1) for a Grand Total of \$110,788.33. Council President Stanek seconded the motion. There was no discussion following the motion. Roll call: Kevin Walruff, yes; Bernie Grossman, yes; David Lacombe, yes; Mike Moran, yes; Kathy Sell, yes; Michael Stanek, yes; and Ruth Jenks, yes. The motion passed unanimously.

5. NEW BUSINESS

5.1 Discussion on the E. Main Street/Stevens Road Project.

Robert Miller, Public Works Director, reported this item had come up recently and received media attention. Mr. Miller continued with a review of the related agenda statement. In April, a driver of a vehicle attempted to elude a Jackson County Sheriff through Eagle Point which resulted in a wreck into a mobile home. Residents of the mobile home park have inquired about additional safety measures around the curve at the intersection of Idlewood and Stevens Road.

Mr. Miller reported the original project design by OBEC/Dowl Engineering met federal and Oregon Department of Transportation (ODOT) design standards. It also added sidewalks, bike lanes, increased sight distance, and widened the curves. In addition, the entrance to the Church on the Hill was relocated to provide a safer connection point.

Since the accident, staff reached out to the traffic engineer as well as the design engineers. According to the design team and federal design standards, no barriers are recommended. Early action items could include centerline and bike lane striping through the intersection, raised pavement markers around the curve at the edge lines, radar speed sign, and monitoring the intersection for speed, accidents, and near misses.

A lengthy discussion followed wherein the Council discussed various aspects of the intersection including the safety improvements already made over the past several years. One point is that it is difficult to speed in that area. In addition, the Council discussed improvements to lighting, bollards and other barriers, adding an arrow road sign, and striping alternatives. Although there were no other accidents or near misses documented, Mr. Miller encouraged citizens to report near misses to himself or the Police Chief. Councilor Walruff noted it is impossible to mitigate every scenario for an accident and doubted whether striping or the other low cost measures would have prevented the elude accident. Further, with no other history of accidents, Mayor Jenks stated that less is more as this was an unusual circumstance. After the discussion, Mayor Jenks announced the Council's consensus of less focus on this one time occurrence and to readdress if a general scenario of speeding is observed.

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- 5.2 Resolution No. 2021-21. A Resolution authorizing the purchase of Lucas Park Playground Equipment from Playcraft Systems.

Robert Miller, Public Works Director, reviewed the related agenda statement about purchasing playground equipment for Lucas Park for ages two through five years. When the park was developed in 2013, a hillside slide for this age group was designated and an expansion planned. The City Council recently discussed and expressed support for playground equipment for this age group and ADA equipment at Lucas Park.

Eagle Point's Public Works Operations Supervisor and Leadworker have taken the challenge to complete the play area for two through five year olds. Public works received the following three quotes for this equipment: Playcraft \$18,979.17; GameTime \$21,556.65; and AAASate of Play \$30,898.00. In addition to Playcraft's low bid, they are out of Grants Pass and their quote includes a swing set. Mr. Miller further reported there will also be a significant savings on shipping as staff can pick up the equipment. The 2020/2021 Budget includes \$25,000 in the Park SDC Fund for Lucas Park Playground and staff recommended approval.

Council discussion followed with favorable comments about shopping locally and the nice amenities the expansion will provide. Mr. Miller noted the ADA equipment is not incorporated into the quote but there are ADA swings for older children. Councilor Grossman expressed appreciation as this is one of the last items addressed by the Community Development Commission. Mayor Jenks expressed hope that the new equipment will be in place before the summer season ends. Mr. Miller noted staff is preparing for fire season but will implement as time allows.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2021-21. Councilor Grossman made a motion to approve Resolution No. 2021-21, a Resolution authorizing the purchase of Lucas Park Playground Equipment from Playcraft Systems. Councilor Lacombe seconded the motion. There was no discussion following the motion. Roll call: Bernie Grossman, yes; David Lacombe, yes; Mike Moran, yes; Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; and Ruth Jenks, yes. The motion passed unanimously.

- 5.3 Resolution No. 2021-22. A Resolution authorizing reimbursement to Holt Development for Street and Water System Oversizing for the Eagle Point Community Phase 16A Subdivision.

Robert Miller, Public Works Director, noted reimbursements are common with larger subdivisions that have collectors or arterials. Next, Mr. Miller reviewed the related agenda statement in its entirety. As part of Eagle Point Golf Community Phase 16A, the City requested the developer to oversize the street and water system. Oversizing from the local street standard to the collector standard qualifies for reimbursement from the City and includes striping, crosswalks, and signs that would not be required for a standard residential street. A memorandum of understanding set out the terms for the proposed reimbursement from the City through its Street System Development Charges (SDCs) and Water SDC Fund.

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As part of the oversizing, Arrowhead Trail was constructed to a width of 36 feet, the same as the local street standard, but with an increased depth for the additional traffic loading. The City's Water System Master Plan indicates a 12" water main on Arrowhead Trail, over the City's standard water main size of 8". Oversizing costs from the 8" pipe to the 12" pipe, valves, and fittings are eligible for reimbursement.

Reimbursement is proposed as follows:

Collector Street Oversizing	Street SDC Fund	\$ 44,648
Water System Oversizing	Water SDC Fund	\$ 32,393

Further, Mr. Miller discussed the previous, lower estimates that were made well before the project began. He further noted several delays with the developer that slowed the street dedication. Mr. Miller concluded with a recommendation to approve the total reimbursement to the Holt Corporation of \$77,041. A brief discussion followed wherein Mayor Jenks asked about the process for vesting estimates and whether the cost difference happened at the end of the project or earlier. Mr. Miller explained the water oversizing was standard but the initial estimate did not include fittings and valves. Additionally, Mr. Miller reported that actual prices are not known prior to construction but the estimates were recommended by the project engineer and vetted by the city engineer and the inspector, Mike Bull of Bull Engineering.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2021-22. Councilor Lacombe made a motion to approve Resolution No. 2021-22, a Resolution authorizing reimbursement to Holt Development for Street and Water System Oversizing for the Eagle Point Golf Community Phase 16A Subdivision. Councilor Walruff seconded the motion. There was no discussion following the motion. Roll call: David Lacombe, yes; Mike Moran, yes; Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; Bernie Grossman, yes; and Ruth Jenks, yes. The motion passed unanimously.

5.4 Resolution No. 2021-23. A Resolution authorizing the purchase and installation of security cameras at City Hall.

Police Chief May reviewed the related agenda statement with details about the existing security cameras in and around City Hall. Installed in 2016, the residential type security system has been invaluable in solving cases and providing security at City Hall. However, the system has begun to fail and some cameras are inoperable.

Chief May explained about the proposed system being compatible with the system at Public Works, Harnish Wayside, District 9 building, and the Museum. That system is very user friendly and can be easily accessed. Staff recommended approval of the proposed Resolution to replace the 15 security cameras around City Hall.

Discussion followed with Councilor Walruff asking whether the proposed system is the same as the system at the District 9 building. Councilor Walruff had experience with that system which could be expanded to parks or other areas. Chief May reported it is the same system with remote access via desktop or a phone if needed. It

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was noted that remote access is not currently available to certain parks or areas without Wi-Fi.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2021-23. Councilor Sell made a motion to approve Resolution No. 2021-23, a Resolution authorizing the purchase and installation of security cameras at City Hall. Councilor Moran seconded the motion. There was no discussion following the motion. Roll call: Mike Moran, yes; Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; Bernie Grossman, yes; David Lacombe, yes; and Ruth Jenks, yes. The motion passed unanimously.

5.5 Resolution No. 2021-24. A Resolution authorizing the purchase and installation of security cameras at Chamberlain Park.

Robert Miller, Public Works Director, reviewed the related agenda statement and proposed the purchase and installation of security cameras at Chamberlain Park. Mr. Miller reported on vandalism at the park as well as public assist calls to the Eagle Point Police Department. Recent vandalism also resulted in the closure of the park restrooms.

Mr. Miller further explained that the City has desired security cameras at Chamberlain Park for many years but past technology presented challenges. Recently, security cameras were added to the exterior of the Lucas Park restrooms, onsite with hardwired technology. Public Works desires the same system to be added to Chamberlain Park. The proposed quote of approximately \$4,717 includes installation of five security cameras. The video can be observed at the onsite monitor, or downloaded (USB) and viewed at the Police Department or Public Works, or other locations.

Last, Mr. Miller explained this item had not been budgeted and required the transfer of funds from the General Fund - Contingency to General Fund - Parks in the Parks System Improvements line item. Mr. Miller expressed his support of the item as well as that of the Public Works crew. A brief discussion followed about Wi-Fi and the changes in technology leveling out.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2021-24. Council President Stanek made a motion to approve Resolution No. 2021-24, a Resolution authorizing the purchase and installation of security cameras at Chamberlain Park. Councilor Sell seconded the motion. There was no discussion following the motion. Roll call: Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; Bernie Grossman, yes; David Lacombe, yes; Mike Moran, yes; and Ruth Jenks, yes. The motion passed unanimously.

6. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Grossman expressed excitement about the new playground equipment at Lucas Park. He also spoke about adding a couple of more barbeques and shade structures.

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Councilor Lacombe concurred with Councilor Grossman about the need for additional barbecues at Lucas Park. Further, he plans to attend the School Board's next meeting and will report back.

Councilor Sell also expressed excitement about the new playground equipment in Lucas Park.

Councilor Walruff shared about commemorating his father, who passed while serving a second term on the Council. In addition, Councilor Walruff expressed excitement about the new security at the parks.

Mayor Jenks reported attending the Rogue Valley Metropolitan Planning Organization (RVMPO) meeting earlier in the day. During that meeting, there was discussion about a slight increase in annual dues, and discussion about CARES Act Funds as well as discussion about Census results and possible merges. With regard to the CARES Act Funds, Mayor Jenks attended a League of Oregon Cities (LOC) conference call but there is still not definitive information.

7. STAFF REPORTS

Melissa Owens, Finance Director, reported on the recent LOC conference call. Ms. Owens reported there is a lot of information to be deciphered for Eagle Point's portion of approximately \$1.9M. Initially, allowable uses included water, sewer, and broadband but now include stormwater projects. Ms. Owens recommended a discussion in July to determine how to allocate the funds. Next, Ms. Owens reported the Finance Report through the end of April was in the agenda packet in packet. Ms. Owens also reported on building numbers with about 72 to 74 permits coming in so far this year for single family residential units. However, the budget projection included 50 permits which resulted in increased SDCs. Last, Ms. Owens announced the budget document had been sent out and posted on the City's website for the June 1st meeting. She also welcomed calls or emails if there were questions about the budget.

Robert Miller, Public Works Director, reported on new subdivision construction and anticipation of more construction in the coming months. Mr. Miller further reported on traffic backup along Napa and Royal, going towards the high school, where measures had been taken to keep traffic on the roadway instead of on the asphalt path. A brief discussion followed about a beaver that had made its home near Dianne Way.

Police Chief May expressed appreciation for the new cameras and noted the Police report is in the Friday Letter.

There were no other reports.

At 7:02 p.m., Mayor Jenks announced there was no other business than the Executive Session.

8. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(h), To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

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At 7:03 p.m., Mayor Jenks opened the Executive Session. Following discussion, Mayor Jenks closed the Executive Session at 7:58 p.m.

9. ADJOURN

There being no further business, Mayor Jenks closed the meeting at 7:58 p.m.

Respectfully submitted,

Cindy Hughes, City Recorder

ATTEST:

Ruth Jenks, Mayor

City Council - May 25, 2021

Submission No. 1 - Melissa Owens, Finance Director

Cady Hays 5-25-21

5/25/2021
ADDITIONAL BILLS

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
44653	FERGUSON WATERWORKS # 3011	WATER SYSTEM MAINT/REPAIR	\$ 7,130.30
44654	H D FOWLER COMPANY	PALIMA DR WATER EXTENSION	\$ 506.61
44655	LAWCO FIRE PROTECTION LLC	MUSEUM FIRE SUPPRESSION	\$ 2,239.00
44656	MT SHASTA SPRING WATER	SUPPLIES	\$ 81.76
44657	NEILSON RESEARCH CORPORATION	WATER TESTING	\$ 35.00
44658	PACIFIC OFFICE AUTOMATION	COPYING/PRINTING	\$ 134.21
44659	PACIFIC PAVING, INC	ASPHALT PATCHING/WATER BREAKS	\$ 3,876.00
44660	PARIANI LAND SURVEYING	PROFESSIONAL SERVICES	\$ 1,590.00
44661	QUALITY TREE SERVICE	TREE REPLACEMENT	\$ 875.00
44662	TEKMANAGEMENT, INC	IT SUPPORT	\$ 258.72
		SUBTOTAL	\$ 16,726.60
		Regular Bill list	\$ 94,061.73
		GRAND TOTAL	\$ 110,788.33

Cindy Hyatt 6-4-21

BILL LIST
6/8/2021

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
44671	911 SUPPLY	SAFETY EQUIPMENT/SMALL TOOLS/EQUIPMENT	\$ 7,296.87
44672	ALSCO 4564	JANITORIAL SUPPLIES	\$ 448.70
44673	ALSCO 556	UNIFORMS/JANITORIAL SUPPLIES	\$ 498.82
44674	AVISTA 1178540000	UTILITIES	\$ 216.06
44675	CITY OF EAGLE POINT	UTILITIES	\$ 245.73
44676	DOUBLE D ELECTRIC	WATER SYSTEM MAINT/REPAIR	\$ 402.50
44677	EAGLE POINT HARDWARE	SUPPLIES	\$ 551.26
44678	EAGLE POINT SENIOR CENTER	BUDGETED SUPPORT	\$ 4,000.00
44679	EAGLE POINT UPPER ROGUE CHAMBER	CHAMBER DUES	\$ 200.00
44680	FOUR SEASONS NURSERY	FLOWER BASKETS	\$ 17,900.00
44681	HAYS OIL COMPANY	FUEL/DIESEL	\$ 2,604.77
44682	HORNECKER COWLING, LLP	MUNI COURT JUDGE	\$ 800.00
44683	JACKSON COUNTY TREASURER	COURT ASSESSMENTS	\$ 543.61
44684	JOHNNY CAT INC	STREET MAINT/REPAIR	\$ 544.16
44685	LITHIA DODGE CHRYSLER JEEP	VEHICLE MAINT/REPAIR	\$ 66.50
44686	MEDFORD WATER COMMISSION	BACK BILLING/MASTER METER CONSUMPTION	\$ 23,198.68
44687	MILESTONE LANDSCAPE GROUP	PARK MOWING CONTRACT	\$ 2,400.00
44688	MT SHASTA SPRING WATER	SUPPLIES	\$ 12.50
44689	OFFICE DEPOT	SUPPLIES	\$ 112.38
44690	OHA CASHIER	ANNUAL WATER SYSTEM FEE	\$ 2,400.00
44691	ONE CALL CONCEPTS	LOCATES	\$ 85.26
44692	OREGON DEPT OF REVENUE	COURT ASSESSMENTS	\$ 2,252.44
44693	PACIFIC POWER-0012	UTILITIES	\$ 14,911.20
44694	ROGUE SHRED, LLC	UTILITIES	\$ 39.15
44695	SOS ALARM	SECURITY	\$ 185.35
44696	SOUTHERN OREGON SANITATION	UTILITIES	\$ 65.71
44697	STAPLES	SUPPLIES	\$ 428.81
44698	TEHAMA TIRE SERVICE	VEHICLE MAINT/REPAIR	\$ 15.00
44699	TEKMANAGEMENT, INC	IT SUPPORT	\$ 38.50
44700	THE RADAR SHOP	EQUIPMENT MAINT/REPAIR	\$ 172.50
44701	TYLER TECHNOLOGIES	UTILITIES	\$ 280.00

SUBTOTAL \$ 82,916.46

REFUNDS

44666	CAIRD, SHARON	UTILITY REFUND	\$ 232.30
44667	KING, CLAYTON	UTILITY REFUND	\$ 103.01
44668	PETERSON, LISA/NATHANIEL	UTILITY REFUND	\$ 98.39
44669	SMITH, KATIE	UTILITY REFUND	\$ 9.18
44670	SNYDER CREEK DEVELOPMENT	UTILITY REFUND	\$ 39.23

SUBTOTAL \$ 482.11

TOTAL \$ 83,398.57

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT


Item Number: 5.1
Meeting Date: June 8, 2021

ITEM TITLE: Resolution No. 2021-25. A Resolution setting Wage Levels for Management Positions for the City of Eagle Point for Fiscal Year 2021/2022.

SUBMITTED BY: Melissa Owens, Finance Director

SUMMARY EXPLANATION: July 2021 starts the third and final year of the three-year labor agreement with the Teamsters General Unit which represents all full time City employees, with the exception of uniformed police officers, management staff, temporary, and part-time staff. The Teamsters General Unit will receive a cost-of-living increase of 3% based on the U.S. All Cities CPI-W 12-month index ending March 2021 with a range of 2% - 4%. Historically, the Council has attempted to provide management staff with the same cost-of-living adjustments as the bargaining units. It is proposed that management staff receive the same 3% cost-of-living adjustment for Fiscal Year 2021/2022. This increase is included in the 2021/2022 Approved Budget. The City Administrator is not included in this cost-of-living adjustment as his salary is set by separate contract.

FINANCIAL IMPACT: Approximately \$23,550 for Fiscal Year 2021/2022.

APPROVED FOR SUBMITTAL: 

Aaron Pranty, City Administrator

STAFF RECOMMENDATION: Staff recommends approval of this item setting wage levels for management positions for Fiscal Year 2021/2022.

RESOLUTION NO. 2021-25

A RESOLUTION SETTING WAGE LEVELS FOR MANAGEMENT POSITIONS FOR THE CITY OF EAGLE POINT FOR FISCAL YEAR 2021/2022.

WHEREAS, July 2021 starts the third and final year of the three-year agreement with the General Bargaining Unit; and

WHEREAS, the Collective Bargaining Agreement provides for a cost-of-living increase for Fiscal Year 2021/2022 in the amount of 3% based on the U.S. All Cities CPI-W 12 month index ending March 2021 with a range of 2% - 4%; and

WHEREAS, wage adjustments for the bargaining units have historically set the same standard for management employees.

Now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE POINT, OREGON, THAT:

Management employee wages will be increased by a 3% cost-of-living adjustment as was negotiated for the General Bargaining Unit. Management employees currently include: Finance Director, Police Chief, Public Works Director, Planning Director, City Recorder, Public Works Operations Supervisor, and Accounting Supervisor. The City Administrator has a separate contract. New wages are reflected in Exhibit A attached hereto.

Passed in open session on the 8th day of June, 2021.

Ruth Jenks, Mayor

ATTEST:

Cindy Hughes, City Recorder

Exhibit A
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2021/2022 3% COLA
Monthly Effective 7/1/2021

Positon Title	Abb.	A/1	B/2	C/3	D/4	E/5	F/6
City Administrator	ADM	under separate contract					
Police Chief	COP	\$ 7,774.97	\$ 8,008.22	\$ 8,248.46	\$ 8,495.92	\$ 8,750.79	\$ 9,013.32
Finance Director	FO	\$ 7,623.29	\$ 7,851.99	\$ 8,087.55	\$ 8,330.17	\$ 8,580.08	\$ 8,837.48
Finance Director w/ extra duties	FOS	\$ 8,385.53	\$ 8,637.10	\$ 8,896.21	\$ 9,163.10	\$ 9,437.99	\$ 9,721.13
Public Works Director	PWD	\$ 7,571.26	\$ 7,798.40	\$ 8,032.35	\$ 8,273.32	\$ 8,521.52	\$ 8,777.16
PW Director/City Engineer	DCE	\$ 8,214.66	\$ 8,461.10	\$ 8,714.93	\$ 8,976.38	\$ 9,245.67	\$ 9,523.04
Community Development Director	CCD	\$ 7,218.80	\$ 7,435.36	\$ 7,658.42	\$ 7,888.17	\$ 8,124.82	\$ 8,619.62
Planning Director	PD	\$ 7,081.29	\$ 7,293.73	\$ 7,512.54	\$ 7,737.92	\$ 7,970.06	\$ 8,209.16
PW Operations Supervisor	PWS	\$ 5,966.23	\$ 6,145.22	\$ 6,329.58	\$ 6,519.46	\$ 6,715.05	\$ 6,916.50
City Recorder	RCR	\$ 5,036.43	\$ 5,187.52	\$ 5,343.15	\$ 5,503.44	\$ 5,668.55	\$ 5,838.60
Accounting Supervisor	ACS	\$ 4,272.67	\$ 4,400.85	\$ 4,532.88	\$ 4,668.87	\$ 4,808.93	\$ 4,953.20
Accounting Supervisor extra duties	AS2	\$ 5,036.43	\$ 5,187.52	\$ 5,343.15	\$ 5,503.44	\$ 5,668.55	\$ 5,838.60

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT


Item Number: 5.2
Meeting Date: June 8, 2021

ITEM TITLE: Resolution No. 2021-26. A Resolution increasing accrual of Floating Holiday Hours for Management Positions for the City of Eagle Point.

SUBMITTED BY: Melissa Owens, Finance Director

SUMMARY EXPLANATION: July 2021 starts the third and final year of the three-year labor agreement with the Teamsters General Unit which represents all full time City employees, with the exception of uniformed police officers, management staff, temporary, and part-time staff. The Teamsters General Unit increased accrual of Floating Holiday Hours to 24 hours per year effective July 1, 2019. This was an increase of 8 hours per year. Historically, the Council has attempted to provide management staff with the same accrual of Floating Holiday hours. It is proposed that management staff receive the same accrual of Floating Holiday hours as the General Unit effective July 1, 2021. This would be an increase of 8 hours per year. This increase is included in the 2021/2022 Approved Budget. The City Administrator is not included in this adjustment, as his salary and accruals are set by separate contract.

FINANCIAL IMPACT: Approximately \$3,040 for Fiscal Year 2021/2022.

APPROVED FOR SUBMITTAL: 
Aaron Prunty, City Administrator

STAFF RECOMMENDATION: Staff recommends approval of this item increasing accrual of Floating Holiday hours for management positions effective July 1, 2021.

RESOLUTION NO. 2021-26

A RESOLUTION INCREASING ACCRUAL OF FLOATING HOLIDAY HOURS FOR MANAGEMENT POSITIONS FOR THE CITY OF EAGLE POINT.

WHEREAS, July 2021 starts the third and final year of the three-year agreement with the General Bargaining Unit; and

WHEREAS, the Collective Bargaining Agreement provided for accrual of 24 hours of Floating Holiday hours (an increase of 8 hours) starting with Fiscal Year 2019/2020; and

WHEREAS, Floating Holiday accruals for the bargaining units have historically been set at the same level for management employees; and.

WHEREAS, Floating Holiday accruals did not increase for the management employees in Fiscal Years 2019/2020 or 2020/2021.

Now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE POINT, OREGON, THAT:

Management employees will accrue 24 Floating Holiday hours per year (an increase of 8 hours) effective July 1, 2021. Management employees currently include: Finance Director, Police Chief, Public Works Director, Community Development Director, City Recorder, Public Works Operations Supervisor, and Accounting Supervisor. The City Administrator has a separate contract.

Passed in open session on the 8th day of June, 2021.

Ruth Jenks, Mayor

ATTEST:

Cindy Hughes, City Recorder

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 5.3
Meeting Date: June 8, 2021


ITEM TITLE: Resolution No. 2021-27. A Resolution setting the Wage Level for the Code Enforcement position for the City of Eagle Point for Fiscal Year 2021/2022.

SUBMITTED BY: Melissa Owens, Finance Director

SUMMARY EXPLANATION: July 2021 starts the third and final year of the three-year labor agreement with the Teamsters General Unit which represents all full time City employees, with the exception of uniformed police officers, management staff, temporary staff, and part-time staff. The Teamsters General Unit received a cost-of-living increase of 3% based on the U.S. All Cities CPI-W 12-month index ending in March 2021 with a range of 2% - 4%. Historically, the Council has attempted to provide the Code Enforcement position with the same cost-of-living adjustments as the bargaining units. It is proposed that the Code Enforcement position receive the same 3% cost-of-living adjustment for Fiscal Year 2021/2022.

A/1	B/2	C/3	D/4	E/5	F/6
\$21.12	\$21.75	\$22.40	\$23.08	\$23.77	\$24.48

FINANCIAL IMPACT: \$1,193 for Fiscal Year 2021/2022.

APPROVED FOR SUBMITTAL: 
Aaron Prunty, City Administrator

STAFF RECOMMENDATION: Staff recommends approval of this item setting wage levels for the Code Enforcement position for Fiscal Year 2021/2022.

RESOLUTION NO. 2021-27

A RESOLUTION SETTING THE WAGE LEVEL FOR THE CODE ENFORCEMENT POSITION FOR THE CITY OF EAGLE POINT FOR FISCAL YEAR 2021/2022.

WHEREAS, July 2021 starts the third and final year of the three-year agreement with the General Bargaining Unit; and

WHEREAS, the Collective Bargaining Agreement provides for a cost-of-living increase for Fiscal Year 2021/2022 in the amount of 3% based on the U.S. All Cities CPI-W 12 month index ending March 2021 with a range of 2% - 4%; and

WHEREAS, wage adjustments for the bargaining units have historically set the same standard for the Code Enforcement position.

Now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE POINT, OREGON, THAT:

The Code Enforcement position wage will be increased by a 3% cost of living adjustment as was negotiated for the General Bargaining Unit.

A/1	B/2	C/3	D/4	E/5	F/6
\$21.12	\$21.75	\$22.40	\$23.08	\$23.77	\$24.48

Passed in open session on the 8th day of June, 2021.

Ruth Jenks, Mayor

ATTEST:

Cindy Hughes, City Recorder

Item 5.4 – Discussion on Council training.

There is no related agenda statement.