



City of Eagle Point

City Council

REGULAR MEETING MINUTES JULY 27, 2021

1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called the meeting to order at 6:00 p.m. in the Council Chambers.

Council Members Present: Ruth Jenks, Bernie Grossman, David Lacombe, Mike Moran, Kathy Sell, Michael Stanek, and Kevin Walruff.

Staff Members Present: Aaron Prunty, City Administrator; Darin May, Police Chief; Robert Miller, Public Works Director; Melissa Owens, Finance Director; Mike Upston, Community Development Director; Dean LeBret, Public Works Operations Supervisor; and Cindy Hughes, City Recorder.

Guests: Suzi Collins, Planning Commissioner; Millie Wewerka, Planning Commissioner; and a member of the press.

Mayor Jenks welcomed everyone and discussed the designated period for audience questions or comments. It was further noted that general questions or additional comment could be made by contacting City Hall during regular business hours.

2. FLAG SALUTE AND INVOCATION

Mayor Jenks led the Pledge of Allegiance and David Lacombe offered the invocation. Afterwards, Mayor Jenks welcomed everyone and made a reminder to silence cell phones.

3. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

There were no audience questions or comments.

4. CONSENT CALENDAR

4.1 Presentation of Regular Meeting Minutes of July 13, 2021.

Mayor Jenks announced the Consent Calendar. There were no questions or comments. Councilor Walruff moved to approve the Consent Calendar. Councilor Sell seconded the motion. There was no discussion following the motion. Roll call: Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; David Lacombe, yes; Bernie Grossman, yes; Mike Moran, yes; and Ruth Jenks, yes. The motion passed unanimously.

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5. PRESENTATION OF BILLS TO BE PAID

Mayor Jenks asked if there were questions about the bills to be paid including the additional bills list. Councilor Lacombe inquired about the payment to White's Tree Service. Robert Miller, Public Works Director, reported on tree removal at parks, Main Street, and Teakwood. Melissa Owens, Finance Director, noted that this particular payment was for removal of materials. Mayor Jenks further inquired about trees slated for removal. Mr. Miller identified trees on Main Street and another on Teakwood. There being no further questions, Councilor Walruff motioned to approve the Bills to be Paid in the amount of \$17,542.93 and the Additional Bill List of \$24,630.61 (Submission No. 1) for a Grand Total of \$42,173.54. Councilor Lacombe seconded the motion. There was no discussion following the motion. Roll call: Michael Stanek, yes; Kevin Walruff, yes; David Lacombe, yes; Bernie Grossman, yes; Mike Moran, yes; Kathy Sell, yes; and Ruth Jenks, yes. The motion passed unanimously.

6. NEW BUSINESS

- 6.1 Resolution No. 2021-37. A Resolution authorizing the purchase and installation of security cameras at Chamberlain Park, and rescinding Resolution No. 2021-24.

Melissa Owens, Finance Director, reviewed the related agenda statement and explained about the proposed security system that will operate seamlessly and better than the previously approved system. Council discussion resulted in clarification of the price difference being less than \$2,000 higher. In addition, the equipment is commercial grade with the main purpose of security. While permanently attached, the view and zoom modes are adjustable. Chief May added that the Police Department relies on them and has remote access. Ms. Owens also explained that the Resolution will rescind Resolution No. 2021-24.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2021-37. Councilor Sell made a motion to approve Resolution No. 2021-37, a Resolution authorizing the purchase and installation of security cameras at Chamberlain Park, and rescinding Resolution No. 2021-24. Council President Stanek seconded the motion. There was no discussion following the motion. Roll call: Kevin Walruff, yes; David Lacombe, yes; Bernie Grossman, yes; Mike Moran, yes; Kathy Sell, yes; Michael Stanek, yes; and Ruth Jenks, yes. The motion passed unanimously.

7. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Lacombe announced his new employment.

Councilor Moran reported the Rogue Valley Council of Governments (RVCOG) Board does not hold meetings during the summer.

Council President Stanek reported on a recent Upper Rogue Community Foundation meeting with friends from Showa via Zoom. Another Zoom meeting is planned in

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November to reevaluate the 2022 Sister City exchange. In the meantime, the 8th grade PenPal relationship is going well and they have a video meeting planned in August.

Councilor Grossman reported on a citizen's concern about repeated speeding on St. Andrew's Way. Chief May offered assistance. Councilor Grossman further reported on skate boarding as a new Olympic event and that The Skatepark Project (skatepark.org) has awarded over \$10M to over 900 skate parks.

Councilor Sell reported Southern Oregon Regional Economic Development, Inc. (SORED) does not meet in July.

Mayor Jenks reported attending the Showa meeting, and also discussed an invitation for a presentation by the new Golf Course owners.

8. STAFF REPORTS

Mike Upston, Community Development Director, reported anticipating an application from the Parks Legacy group and their interest in getting a sense of perspectives from the community in terms of a lodging expansion. Other development includes the upcoming ground breaking of the Linn Road Cottage Housing project, and the Highway 62 and Crystal Project set to go to the Planning Commission in August. A brief discussion followed about development on Arrowhead. Mr. Upston noted there would be photo updates in the Friday Letter.

Melissa Owens, Finance Director, reported the Finance Report is in the agenda packet but it is not a final end of the year report as there will be adjustments. Ms. Owens went on to explain that a lot of the revenues are from System Development Charges (SDCs) related to building. Further, the budget was based on 50 residential permits, and 80 were issued which resulted in higher SDC revenues than projected. A brief discussion followed about SDCs. Next, Ms. Owens announced the auditor visit scheduled in September and preparations for the audit. Mayor Jenks asked about a policy or process for whistleblowers such as a phone line for anonymous calls. Discussion continued and while there is not a policy in place, Ms. Owens reported staff knows they can go directly to the City Administrator, any Council member, or herself. Ms. Owens noted other items that come up on audits with an example of the segregation of duties. This is an area the City generally does a really good job with and it is reported in the audit letter.

Robert Miller, Public Works Director, reported that most updates are in the Friday Letter. Additionally, staff has been responding to low water pressure calls but most are on the customers' side. Staff continues to work on water breaks and leak detection throughout the City, as well as hanging Veterans' banners. Last, Mr. Miller reported on a new slide at Chamberlain Park. Councilor Lacombe inquired about the use of the Cartegraph program as it relates to leak detection. That program is not being used in leak detection but is used for work orders and asset management. Councilor Sell inquired about the condition of Chamberlain Park swings and the depth of ground under them. Mr. Miller noted they had been cleaned and staff was looking at increasing the soil depth.

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Police Chief May reported on an officer in training at the State Academy who had a COVID exposure. A brief discussion followed about exposures in other classes at the State Academy but only one had been impacted.

Cindy Hughes, City Recorder, noted the OLCC Renewals listed on the agenda under Information. Chief May reported there were no issues with any of the businesses.

9. ADJOURN

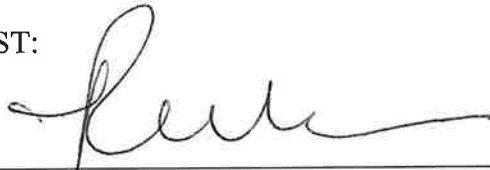
There being no further business, Mayor Jenks closed the meeting at 6:32 p.m.

Respectfully submitted,



Cindy Hughes, City Recorder

ATTEST:



Ruth Jenks, Mayor

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Submission No. 1 - Melissa Owens, Finance Director

C. Hughes 7-27-21

7/27/2021

ADDITIONAL BILLS

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
44890	AVISTA 1178540000	UTILITIES	\$ 92.96
44891	LITHIA DODGE CHRYSLER JEEP	VEHICLE MAINTENANCE	\$ 155.38
44892	MARC SLAGLE	PER DIEM FOR SRO CONFERENCE	\$ 231.00
44893	NETWORK SERVICES COMPANY	SUPPLIES-JANITORIAL	\$ 1,342.95
44894	PACIFIC POWER-0012	UTILITIES	\$ 17,910.46
44895	RH2 ENGINEERING, INC	EMERGENCY WATER SUPPLY 18/19-18	\$ 1,654.86
44896	SOREDI	MEMBERSHIP	\$ 3,243.00
SUBTOTAL			\$ 24,630.61
Regular Bill list			\$ 17,542.93
GRAND TOTAL			\$ 42,173.54