



# City of Eagle Point

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## City Council

### REGULAR MEETING MINUTES SEPTEMBER 28, 2021

#### 1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called the meeting to order at 6:03 p.m. via Zoom.

Council Members Present: Ruth Jenks, Bernie Grossman, David Lacombe, Mike Moran, and Kathy Sell.

Council Members Absent: Michael Stanek and Kevin Walruff.

Staff Members Present: Aaron Prunty, City Administrator; Ryan Vanderhoof, City Attorney; Darin May, Police Chief; Robert Miller, Public Works Director; Melissa Owens, Finance Director; Mike Upston, Community Development Director; Dean LeBret, Public Works Operations Supervisor; and Nichole Petty, Account Clerk.

Guests: Colleen Roberts, Jackson County Commissioner; Suzi Collins, Planning Commissioner; Wyn Lewis, Community Development Commissioner; Douglas Detling, Community Development Commissioner; Bob Pinnell, Upper Rogue Community Foundation Chair; and a member of the press.

#### 2. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

There were no audience questions or comments.

#### 3. PRESENTATION

##### 3.1 Special Presentation by Bob Pinnell, Chair, Eagle Point and Upper Rogue Community Foundation.

Bob Pinnell, Chair, Eagle Point and Upper Rogue Community Foundation, expressed appreciation to the Council and staff for their support. Mr. Pinnell provided an update on the Eagle Point/Showa Exchange Program which is set to move forward in 2022. The Avenue of the Flags Program now has two dedicated groups to put up and take down the flags in all kinds of weather and conditions. Next year's goals include flags at the covered bridge, the other side of Main Street, at the Grange up to Stevens Road, and extending to Riley Road. They are also reworking some of the flagpole holes.

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Regarding the Veteran's Day Celebration, they hope to have an event like 2019 with the walk from City Hall to Centennial Plaza. Although no road closures will be requested, they would like the City's support for a couple of portable restrooms. In addition, the Santa Shop and Adopt a Highway Program are both continuing this year.

### 4. CONSENT CALENDAR

#### 4.1 Presentation of Regular Meeting Minutes of September 14, 2021.

Mayor Jenks announced the Consent Calendar. There were no questions or comments. Councilor Grossman moved to approve the Consent Calendar. Councilor Sell seconded the motion. There was no discussion following the motion. Roll call: David Lacombe, yes; Mike Moran, yes; Kathy Sell, yes; Bernie Grossman, yes; Ruth Jenks, yes; Michael Stanek, absent; and Kevin Walruff, absent. The motion passed unanimously by those present.

### 5. PRESENTATION OF BILLS TO BE PAID

Mayor Jenks asked if there were questions about the bills to be paid including the additional bills list. There being no questions, Councilor Lacombe motioned to approve the Bills to be Paid in the amount of \$138,562.75 and the Additional Bill List of \$6,878.36 (Submission No. 1) for a Grand Total of \$145,441.11. Councilor Moran seconded the motion. There was no discussion following the motion. Roll call: Mike Moran, yes; Kathy Sell, yes; Bernie Grossman, yes; David Lacombe, yes; Ruth Jenks, yes; Michael Stanek, absent; and Kevin Walruff, absent. The motion passed unanimously by those present.

### 6. NEW BUSINESS

There was no new business.

### 7. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Grossman said he was looking forward to the October 12<sup>th</sup> meeting, when the Community Development Commission would be discussed. Later in the meeting, Councilor Grossman also questioned progress with a potential farmers market. Aaron Prunty, City Administrator, offered to add the item to a future agenda. A brief discussion followed about skateparks. However, there is not a location for a skatepark and the City is not in a position to seek funding at this time.

Councilor Moran proposed a discussion at a future Council meeting regarding modifying Eagle Point Municipal Code 10.12.040 which pertains to short term parking of visitor's motor homes on public streets.

Mayor Jenks reported attending a recent Rogue Valley Metropolitan Planning Organization (RVMPO) Policy Committee meeting wherein the City of Ashland proposed an exchange of Congestion Mitigation and Air Quality Improvement (CMAQ) funding for less restrictive COVID funding. The relinquished CMAQ funding will be allocated to other projects, including consideration of Eagle Point's South Royal project. Mayor Jenks requested staff and Council President Stanek to track that funding. In addition, Mayor Jenks reported contacting the League of Oregon Cities regarding public meeting laws and plans to discuss further with the City Administrator. Last, Mayor Jenks reported on a future agenda

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discussion about North Barton Road and Highway 62, and the City Administrator's upcoming review.

**8. STAFF REPORTS**

Mike Upston, Community Development Director, reported on the Golf Course lodging project, additional phases of the Golf Community Subdivision, and a townhome project, all in review. Mr. Upston deferred to the Friday Letter for additional details and invited the Council to call or stop by if there are questions. He further reported on inquiries about some of the developments but there no complaints. Additionally, there may be a request for commercial development in the downtown area, multifamily housing at Onyx and Tabor Streets, an annexation into the city limits, and additional COVID recovery funds for planning/economic development of downtown.

Melissa Owens, Finance Director, reported on the Finance Report being in the agenda packet with all expenses paid and revenues received through August 31. Although early in the fiscal year, everything is on track. Staff's focus is to complete the annual audit, and accruals and appreciation reports for the auditors. Followed by the annual financial reports and updating annual projections. Staff is also keeping up with American Rescue Plan Act (ARPA) funds and will keep the Council informed as to possible uses of that funding.

Robert Miller, Public Works Director, explained that the Friday Letter includes a quarterly update of upcoming projects as well as an update on master plans. Regarding the South Royal project, Mr. Miller clarified that it is not using CMAQ funds. A brief discussion followed about funding.

Darin May, Police Chief, announced Officer Woolard's graduation from the State Police Academy.

**9. INFORMATION**

There were no information items.


**10. ADJOURN**

There being no further business, Mayor Jenks closed the meeting at 6:46 p.m.

Respectfully submitted,

  
Cindy Hughes, City Recorder

ATTEST:

  
Ruth Jenks, Mayor

C. Owens 9/28/2021

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Submission No. 1 - Melissa Owens, Finance Director

9/28/2021

**ADDITIONAL BILLS**

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
45111	FERGUSON WATERWORKS # 3011	WATER SYSTEM MAINTENANCE	\$ 290.36
45112	HAYS OIL COMPANY	FUEL/DIESEL	\$ 1,023.61
45113	INFINITY ELECTRICAL	STREET LIGHT MAINTENANCE	\$ 312.12
45114	JUST BUGS PEST CONTROL	BUILDING MAINTENANCE-JUDGE STEWART	\$ 135.00
45115	MILESTONE LANDSCAPE GROUP	SEPT 2021 PARK MOWING	\$ 3,000.00
45116	OFFICE DEPOT	SUPPLIES	\$ 101.26
45117	TEHAMA TIRE SERVICE	VEHICLE MAINTENANCE/REPAIR	\$ 15.00
45118	TEKMANAGEMENT, INC	OFFICE 365/VIRUS PROTECTION WEBFILTERING	\$ 1,278.00
45119	TRAFFIC SAFETY SUPPLY	SIGN SUPPLIES	\$ 723.01
<b>TOTAL=</b>			<b>\$ 6,878.36</b>

Regular Bill list \$ 138,562.75  
**GRAND TOTAL \$ 145,441.11**