



# City of Eagle Point

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## City Council Ad Hoc Committee

### SPECIAL MEETING MINUTES NOVEMBER 10, 2021

#### 1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called the meeting to order at 6:01 p.m. via Zoom.

Council Ad Hoc Committee Members Present: Ruth Jenks, Douglas Detling, Bernie Grossman, Wyn Lewis, and Kathy Sell.

Council Ad Hoc Committee Members Absent: Aaron Schulz.

Staff Members Present: Aaron Prunty, City Administrator; Robert Miller, Public Works Director; Melissa Owens, Finance Director; Mike Upston, Community Development Director; and Cindy Hughes, City Recorder.

Guests: There were no members of the public or press.

#### 2. DISCUSSION REGARDING COMMUNITY DEVELOPMENT COMMISSION.

Mayor Jenks expressed appreciation to Douglas Detling for his work on a draft for language of a new commission and noted her own draft had been emailed earlier in the day. Next, Mayor Jenks asked about the timeline for the Parks Master Plan. Aaron Prunty, City Administrator, reported it had been put off multiple times over the last year for a consultant to work on. However, with the recruitment of a new Public Works Director it will probably be addressed in the first quarter of 2022.

Committee discussion supported the following:

- Neighborhood Enhancement Commission as this title brings in the new brand. Title of commission instead of committee.
- Five members, residing in the city limits, and serving at the pleasure of the mayor.
- Initial terms of appointment: two memberships expiring in two years, and three memberships expiring in three years.
- Procedural rules establishing date and time, and no less than 4 meetings annually.
- Staff participation assigned by City Administrator.
- Discussion about quorum at the first meeting.
- Douglas Detling's offer to redraft language for staff to present to the Council for approval.

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- The possibility of the Ad Hoc Committee holding short monthly meetings until the Commission is established.


3. ADJOURN

There being no further business, Mayor Jenks closed the meeting at 6:50 p.m.

Respectfully submitted,

  
Cindy Hughes, City Recorder

ATTEST:

  
Ruth Jenks, Mayor