



# City of Eagle Point

---

## City Council

### REGULAR MEETING MINUTES NOVEMBER 23, 2021

#### 1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called the meeting to order at 6:01 p.m. via Zoom.

Council Members Present: Ruth Jenks, Bernie Grossman, David Lacombe, Kathy Sell, and Michael Stanek.

Council Members Absent: Mike Moran, Kevin Walruff.

Staff Members Present: Aaron Prunty, City Administrator; Ryan Vanderhoof, City Attorney; Darin May, Police Chief; Mike Upston, Community Development Director; Dean LeBret, Public Works Operations Supervisor; Cindy Hughes, City Recorder; and Nichole Petty, Account Clerk.

Guests: Colleen Roberts, Jackson County Commissioner; Douglas Detling, former Community Development Commissioner; and members of the public and press.

#### 2. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

Eric Wood of Eagle Point asked the Council to consider spearheading and dedicating a dog park in his daughter, Sarah's memory. Aaron Prunty, City Administrator, reported speaking to Mr. Wood earlier in the day and would keep Mr. Wood and his family updated as the Parks Master Plan develops. Mayor Jenks reported that a dog park had been identified as a priority and funds had been set aside. Mr. Prunty reported the previously identified property as a possible location is not available but there are funds for fencing materials and labor in the budget. Mayor Jenks reported there is a parks reorganization item later in the agenda but noted that Mr. Prunty is the best source for information at this time. There were no other audience questions or comments.

#### 3. CONSENT CALENDAR

3.1 Presentation of Regular Meeting Minutes of November 9, 2021.

3.2 Presentation of City Council Ad Hoc Committee Minutes of November 10, 2021.

Mayor Jenks announced the Consent Calendar. There were no questions or comments. Councilor Sell moved to approve the Consent Calendar. Council President Stanek seconded the motion. There was no discussion following the motion. Roll call:

## City of Eagle Point Council Meeting Minutes

November 23, 2021

Page 2 of 4

Michael Stanek, yes; Bernie Grossman, yes; David Lacombe, yes; Kathy Sell, yes; Ruth Jenks, yes; Mike Moran, absent; and Kevin Walruff, absent. The motion passed unanimously by those present.

### 4. PRESENTATION OF BILLS TO BE PAID

Mayor Jenks asked if there were questions about the bills to be paid including the additional bills list. There being no questions or discussion, Council President Stanek motioned to approve the Bills to be Paid in the amount of \$98,891.88 and the Additional Bill List of \$5,111.67 (Submission No. 1) for a Grand Total of \$104,003.55. Councilor Grossman seconded the motion. There was no discussion following the motion. Roll call: Bernie Grossman, yes; David Lacombe, yes; Kathy Sell, yes; Michael Stanek, yes; Ruth Jenks, yes; Mike Moran, absent; and Kevin Walruff, absent. The motion passed unanimously by those present.

### 5. NEW BUSINESS

#### 5.1 Discussion regarding Highway 62 and Barton Road traffic.

Aaron Prunty, City Administrator, reported the Oregon Department of Transportation (ODOT) responded to the city's inquiry about this intersection. ODOT's response is that it is performing as designed and they have no plans for adjustments or changes. However, if the city would like to conduct a traffic study, it may, and would be responsible for any associated costs. Additionally, Mr. Prunty did not see this as a priority for ODOT or them stepping in to move forward.

Discussion followed wherein Mr. Prunty reported there is no indication from ODOT for a new traffic light as the intersection is working as designed. Discussion continued about capacity and future traffic along the highway as well as the city's evacuation plan. Mayor Jenks made a statement about going back to ODOT to determine what they would like to see measured and asking for more information to demonstrate the city's seriousness without spending too much money. A future light at Rolling Hills was also discussed. In conclusion, Mayor Jenks requested a three-month follow up pursuant to Councilor Walruff's previous request.

#### 5.2 Resolution No. 2021-48. A Resolution establishing a Neighborhood Enhancement Commission and adopting membership structure, term limits, commission duties and procedural rules.

Aaron Prunty, City Administrator, noted there had been several discussions about a commission to serve the City Council and the community. There had also been several ad hoc committee meetings with a couple of City Councilors present at those meetings. The proposed Resolution resulted with the support of Councilors Grossman and Sell.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2021-48. Councilor Sell made a motion to approve Resolution No. 2021-48, a Resolution establishing a Neighborhood Enhancement Commission and adopting membership structure, term limits, commission duties and procedural rules. Councilor Grossman seconded the motion. There was no discussion following the motion. Roll call: David Lacombe, yes; Kathy Sell, yes; Michael Stanek, yes; Bernie Grossman, yes; Ruth Jenks, yes; Mike Moran, absent; and Kevin Walruff, absent. The motion passed unanimously by those present.

**City of Eagle Point Council Meeting Minutes**

November 23, 2021

Page 3 of 4

**6. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES**

Councilor Grossman expressed being excited about getting closer for the new commission. There were no other reports.

**7. STAFF REPORTS**

Mike Upston, Community Development Director, reported on the Planning Commission’s approval of the golf course expansion project, and the golf course is also looking forward to an additional expansion. Mr. Upston further reported on items for the December Planning Commission meeting including the Barton Hills Townhomes and Eagle Point Golf Community Phases 11/15/17/18. Mayor Jenks inquired about traffic conversations at the Alta Vista/Shasta intersection and requested a copy of the completed traffic analysis.

Darin May, Police Chief, extended Thanksgiving wishes, and noted the Shop with a Cop Program is coming up.

Dean LeBret, Public Works Operations Supervisor, reported on Public Work’s leaf clean up as well as two staff members accepting other employment. Mr. LeBret reported the rest of staff is beginning testing for CDLs.

Aaron Prunty, City Administrator, reported on recruitment materials; however, a key employee was currently out.

**8. INFORMATION**

There were no information items.

Mayor Jenks recessed the regular meeting at 6:38 p.m..

**9. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(e), To conduct deliberations with persons designated by the governing body to negotiate real property transactions.**

Mayor Jenks opened the executive session at 6:38 p.m. and closed at 6:55 p.m.

**10. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i), To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.**

Mayor Jenks opened the executive session at 6:55 p.m. and closed at 7:24 p.m.

//  
  
//  
  
//  
  
//  
  
//

**City of Eagle Point Council Meeting Minutes**

November 23, 2021

Page 4 of 4

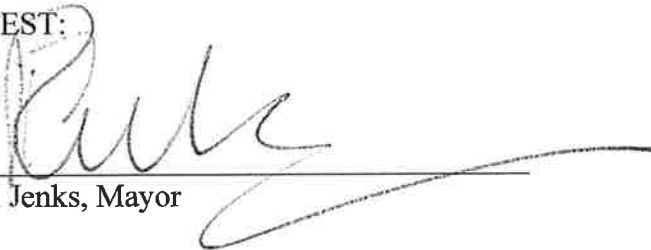
11. ADJOURN

There being no further business, Mayor Jenks closed the meeting at 7:25 p.m.

Respectfully submitted,

  
Cindy Hughes, City Recorder

ATTEST:

  
Ruth Jenks, Mayor