



City of Eagle Point

City Council

REGULAR MEETING MINUTES FEBRUARY 8, 2022

1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called the meeting to order at 6:00 p.m. via Zoom.

Council Members Present: Ruth Jenks, David Lacombe, Mike Moran, Kathy Sell, Michael Stanek, and Kevin Walruff.

Staff Members Present: Aaron Prunty, City Administrator; Mark Bartholomew, City Attorney; Melissa Owens, Finance Director; Mike Upston, Community Development Director; Dean LeBret, Public Works Operations Supervisor; Cindy Hughes, City Recorder; and Nichole Petty, Account Clerk.

Guests: Colleen Roberts, Jackson County Commissioner; Douglas Detling, former Community Development Commissioner; Scott Sinner, Scott Sinner Consulting; Dana Krawczuk of Stoel Rives LLP – Portland; Jared Dusha, Holt Group and members of the public and press.

2. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

There were no audience questions or comments.

3. CONSENT CALENDAR

3.1 Presentation of Regular Meeting Minutes of January 25, 2022.

Mayor Jenks announced the Consent Calendar. There were no questions or comments. Councilor Sell moved to approve the Consent Calendar. Council President Stanek seconded the motion. There was no discussion following the motion. Roll call: David Lacombe, yes; Mike Moran, yes; Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; and Ruth Jenks, yes. The motion passed unanimously.

4. PUBLIC HEARINGS

- 4.1 A public hearing in the matter of a proposed tentative subdivision plan and recommended conditions of approval associated with Planning Application No. 21-07:SUB - Eagle Point Golf Community Phases 11, 15, 17 & 18, at Assessors Map 361W02CD, Tax Lot 3700 and Assessors Map 361W11, Tax Lot 400 in the R-1-8 Single Family Residential zoning district.

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Mayor Jenks announced that the Public Hearing had been advertised and all legal notifications were made in compliance with state and local laws. Next, Mayor Jenks opened the Public Hearing to consider the Planning Commission's recommendation in the matter of a proposed tentative subdivision plan and recommended conditions of approval associated with Planning Application No. 21-07:SUB - Eagle Point Golf Community Phases 11, 15, 17 & 18, at Assessors Map 361W02CD, Tax Lot 3700 and Assessors Map 361W11, Tax Lot 400 in the R-1-8 Single Family Residential zoning district at 6:05 p.m.

Mike Upston, Community Development Director, reviewed the related agenda statement and explained this item is a continuation of the public hearing from January 25. He further reported the Site Plan & Landscape Approval, Planned Development and Conditional Use Permit had been approved by the Planning Commission on December 21, 2021. No appeals were received, therefore that decision is final, and the Commission's decision stands. Mr. Upston noted the attachments to the agenda statement: Attachment No. 1: Additional responses to City Council questions; Attachment No. 2: Planning Commission Agenda Statement w/attachments; and Attachment No. 3: Supplemental Findings regarding Riley Road Connection. Additionally, the last piece of the decision-making process is left to the Council but limited to criteria within subdivision development. Having received the Planning Commission's approval recommendation and the criteria met for action in a public forum, staff noted the application should be approved.

Mayor Jenks welcomed the applicant, Scott Sinner. Mr. Sinner commended staff's presentation, noting the written record from the design team and requested approval. Mayor Jenks commended staff and the applicant for their in-depth responses.

Mayor Jenks invited public testimony in favor of the proposal with a three-minute limit and there was none. Mayor Jenks then invited public testimony in opposition.

Lisa Lindo of Eagle Point requested the Council to keep the decision open until their consultant could review an independent traffic study. Mayor Jenks deferred to City Attorney, Mark Bartholomew, who responded about this not being the first evidentiary hearing or related to the tentative plan. Mr. Upston further reported on the public notice made in September and no public comment received until mid-December. Further, Mr. Upston did not believe traffic was relevant to the decision criteria. Attorney Bartholomew agreed and recommended the Council not delay its decision noting the request is not relevant. Further, the decision period of 120 days had passed, and the applicant could file a writ. A brief discussion followed regarding testimony provided during the Planning Commission meeting. Dana Krawczuk of Stoel Rives LLP agreed with Attorney Bartholomew and Mr. Upston regarding relevance and encouraged the Council to make their decision.

Mayor Jenks expressed appreciation to Ms. Lindo. There being no further comment, Mayor Jenks closed the Public Hearing at 6:24 p.m.

Next, Mayor Jenks announced the proposed Resolution No. 2022-04 was scheduled later in the Agenda as Item No. 6.1. Further, there being no objection to changing the order of business, Mayor Jenks asked to discuss and deliberate the proposed Resolution No. 2022-04. Councilor Sell initiated discussion regarding street

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connections. Mr. Sinner reported connection to Robert Trent Jones Boulevard and Arrowhead will occur in phases. Phase 11 (two street connections) and 15 (extending two other street connections) will be completed immediately, and Phases 17 (Arrowhead Trail and Poppy Ridge connect) and 18 will be completed directly afterwards. A brief discussion followed regarding the traffic study and phases of development with the street network designed to accommodate growth.

There being no further discussion, Mayor Jenks called for a motion to approve Resolution No. 2022-04. Councilor Moran offered a motion to approve Resolution No. 2022-04, a Resolution approving the tentative subdivision plan and recommended conditions of approval associated with Planning Application No. 21-07:SUB - Eagle Point Golf Community Phases 11, 15, 17 & 18, at Assessors Map 361W02CD, Tax Lot 3700 and Assessors Map 361W11, Tax Lot 400 in the R-1-8 Single Family Residential zoning district. Councilor Lacombe seconded the motion. Council President Stanek expressed appreciation for the work involved on this item, and further noted the agenda packet is available on the city's website. Mayor Jenks concurred. There being no further discussion following the motion, Mayor Jenks called for the vote. Roll call: Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; David Lacombe, yes; Mike Moran, yes; and Ruth Jenks, yes. The motion passed unanimously.

5. PRESENTATION OF BILLS TO BE PAID

Mayor Jenks asked if there were questions about the bills to be paid including the additional bills list. Councilor Sell inquired about the payment to Brien Kelly. Melissa Owens, Finance Director, explained the payment is for a storage unit at the gun range to store equipment for the officers. There being no further questions or discussion, Councilor Walruff motioned to approve the Bills to be Paid in the amount of \$55,787.08 and the Additional Bill List of \$38,243.25 (Submission No. 1) for a Grand Total of \$94,030.33. Councilor Sell seconded the motion. There was no discussion following the motion. Roll call: Mike Moran, yes; Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; David Lacombe, yes; and Ruth Jenks, yes. The motion passed unanimously.

6. NEW BUSINESS

6.1 Resolution No. 2022-04. A Resolution approving the tentative subdivision plan and recommended conditions of approval associated with Planning Application No. 21-07:SUB - Eagle Point Golf Community Phases 11, 15, 17 & 18, at Assessors Map 361W02CD, Tax Lot 3700 and Assessors Map 361W11, Tax Lot 400 in the R-1-8 Single Family Residential zoning district.

Discussed and deliberated after the Public Hearing listed as Item No. 5.1.

7. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

There were no reports.

8. STAFF REPORTS

Mike Upston, Community Development Director, deferred to the Friday Letter for development information.

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Melissa Owens, Finance Director, reported currently working on the budget and projections, with attention to workers' compensation cost increases and a possible reduction in PERS costs. Ms. Owens reported that additional information will be available in the next staff report. Regarding recruitment for open positions, a conditional offer has been made for the Code Enforcement position. Recruitment continues for the Finance Supervisor and Public Works Director.

Dean Lebret, Public Works Operation Supervisor, reported on water break repairs.

Aaron Prunty, City Administrator, reported receiving a small grant for a speaker series that will be hosted soon. Additional information will be forthcoming.


9. INFORMATION

There were no information items.


10. ADJOURN

There being no further business, Mayor Jenks closed the meeting at 6:44 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Ruth Jenks, Mayor

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Submission No. 1 - Melissa Owens, Finance Director

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2/8/2022

ADDITIONAL BILLS

<u>CHECK #</u>	<u>VENDOR</u>
45556	BRIEN KELLEY
45557	HUNTER COMMUNICATIONS
45558	JACKSON COUNTY TREASURER
45559	MEDFORD WATER COMMISSION
45560	METAL MASTER, INC
45561	OREGON DEPT OF REVENUE
45562	PACIFIC OFFICE AUTOMATION
45563	THE BUILDING DEPARTMENT, LLC
45564	US CELLULAR
45565	WILLIAM MATSON

<u>DESCRIPTION</u>	<u>AMOUNT</u>
GUN RANGE STORAGE 30%	\$ 1,110.00
UTILITIES	\$ 2,366.39
MUNI COURT ASSESSMENTS	\$ 275.57
MASTER METER CONSUMPTION	\$ 20,054.85
BUILDING MAINTENANCE-SHOP	\$ 220.00
MUNI COURT ASSESSMENTS	\$ 1,044.86
COPYING & PRINTING	\$ 37.39
BUILDING OFFICIAL	\$ 11,003.77
UTILITIES	\$ 1,433.22
PROFESSIONAL SERVICES	\$ 697.20

TOTAL=

\$ 38,243.25

Regular Bill list \$ 55,787.08
GRAND TOTAL \$ 94,030.33