



City of Eagle Point

City Council

REGULAR MEETING MINUTES FEBRUARY 22, 2022

1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called the meeting to order at 6:00 p.m. via Zoom.

Council Members Present: Ruth Jenks, David Lacombe, Mike Moran, Robert Pinnell (appointed at approximately 6:44 p.m.), Kathy Sell, Michael Stanek, and Kevin Walruff.

Staff Members Present: Aaron Prunty, City Administrator; Ryan Vanderhoof, City Attorney; Melissa Owens, Finance Director; Mike Upston, Community Development Director; Dean LeBret, Public Works Operations Supervisor; Cindy Hughes, City Recorder; and Nichole Petty, Account Clerk.

Guests: Douglas Detling, City Council applicant; Wyn Lewis, Budget Committee Member; Robert Pinnell, City Council applicant; Aaron Schulz, former Community Development Commissioner; Daniel Zacapa, City Council applicant; and a member of the press.

2. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

There were no audience questions or comments.

3. CONSENT CALENDAR

3.1 Presentation of Regular Meeting Minutes of February 8, 2022.

Mayor Jenks announced the Consent Calendar. There were no questions or comments. Council President Stanek moved to approve the Consent Calendar. Councilor Sell seconded the motion. There was no discussion following the motion. Roll call: Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; David Lacombe, yes; Mike Moran, yes; and Ruth Jenks, yes. The motion passed unanimously.

4. PRESENTATION OF BILLS TO BE PAID

Mayor Jenks asked if there were questions about the bills to be paid including the additional bills list. There being no questions or discussion, Councilor Walruff motioned to approve the Bills to be Paid in the amount of \$29,598.58 and the Additional Bill List of \$18,238.38 (Submission No. 1) for a Grand Total of \$47,836.96. Councilor Sell seconded the motion. There was no further discussion following the motion. Roll call: Michael Stanek, yes; Kevin Walruff, yes; David Lacombe, yes; Mike Moran, yes; Kathy Sell, yes; and Ruth Jenks, yes. The motion passed unanimously.

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5. NEW BUSINESS

- 5.1 Resolution No. 2022-06. A Resolution appointing a representative to fill a City Council vacancy.

Aaron Prunty, City Administrator, reported on the City Council vacancy created by the passing of former Councilor Grossman. Mr. Prunty briefly reviewed the related agenda statement and noted there were three applicants for consideration. Mayor Jenks explained that one application was received after the advertised due date of February 18. Discussion followed which resulted in a motion to allow consideration of the last application.

MOTION: Mayor Jenks motioned to accept the third application, from Mr. Zacapa. Council President Stanek seconded the motion. There being no further discussion, Mayor Jenks called for a vote. Roll call: David Lacombe, yes; Mike Moran, yes; Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; and Ruth Jenks, yes. The motion passed unanimously.

Following the motion, Mayor Jenks checked with the Council to see if there was any objection of allowing the applicants to speak about their interest in serving on the City Council. No objection was stated. Applicant Daniel Zapaca, a professional actor, moved to Eagle Point in 2019. Mr. Zapaca spoke about his desire to be more involved in the community and to help others become involved as well. Next, Douglas Detling, spoke about his lengthy experience in local government, service on the Budget Committee and on the recent Community Development Commission. Applicant Robert Pinnell discussed growing up in the area and being a local business owner with extensive community involvement. In addition, Mr. Pinnell noted the support of his family.

Mayor Jenks spoke with each applicant about their interest on the Council. There were no other Council questions or discussion with the candidates. Council discussion followed with support and appreciation for the candidates; however, Mayor Jenks noted discussion weighted towards Mr. Pinnell.

There being no further discussion, Council President Stanek nominated Bob Pinnell to serve as City Council representative. Councilor Sell seconded the motion. Mayor Jenks announced a first and second to approve Resolution No. 2022-06, a Resolution appointing Robert Pinnell to fill a City Council vacancy. There was no discussion following the motion. Roll call: David Lacombe, yes; Mike Moran, yes; Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; and Ruth Jenks, yes. The motion passed unanimously.

Mayor Jenks congratulated Mr. Pinnell and expressed appreciation to the other applicants.

- 5.2 Administration of Oath of Office to new City Councilor – Cindy Hughes, City Recorder.

Cindy Hughes, City Recorder, administered the Oath of Office to Robert Pinnell, the newly appointed City Councilor.

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- 5.3 Resolution No. 2022-07. A Resolution increasing the water consumption rate in the City of Eagle Point to reflect the Medford Water Commission rate increase.

Melissa Owens, Finance Director, reviewed the related agenda statement and explained the Medford Water Commission's recent wholesale water rate increase of \$.04/1,000 gallons. Council discussion followed wherein Ms. Owens confirmed the increase is a straight pass thru and does not reflect any increases for Eagle Point's services. A brief discussion followed about negotiating rates with the Medford Water Commission as part of the consortium group, as well as making notice to the public about how to save water. Discussion also addressed the average citizen's use of 5,000 to 7,000 gallons or less in the winter and some using less than 1,000. Summer consumption and the availability of an equal pay plan was also discussed. Mayor Jenks requested promotion of the equal pay plan.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2022-07. Council President Stanek made a motion to approve Resolution No. 2022-07, a Resolution increasing the water consumption rate in the City of Eagle Point to reflect the Medford Water Commission rate increase. Councilor Sell seconded the motion. There was no further discussion following the motion. Roll call: Mike Moran, yes; Robert Pinnell, yes; Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; David Lacombe, yes; and Ruth Jenks, yes. The motion passed unanimously.

6. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Sell welcomed Robert Pinnell to the City Council.

Council President Stanek announced the upcoming video calls with Eagle Point's Sister City, Showa Japan. Council President Stanek welcomed Robert Pinnell to the City Council. He also expressed appreciation to the other applicants and encouraged their involvement.

Councilor Walruff congratulated Robert Pinnell and encouraged the others to continue volunteering with the city.

Mayor Jenks reported she had recently assisted a local business owner with flower deliveries. She also discussed upcoming meetings about federal funds, and an ad hoc committee meeting to discuss next steps regarding the Neighborhood Enhancement Commission. In addition, Mayor Jenks noted the City Council priorities meeting is not yet scheduled but should be before it's too late as it is a precursor to the Budget meeting. Last, she requested a discussion item about in person meetings on a future agenda.

There were no other reports.

7. STAFF REPORTS

Mike Upston, Community Development Director, deferred to the Friday Letter for additional information. Mr. Upston briefly discussed an ARPA grant for downtown development and noted a Planning Commission meeting is scheduled in May.

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Melissa Owens, Finance Director, noted the Financial Report with expenses and revenues through January 31st is in the agenda packet. Highlights listed included SDC revenue and building permit revenues higher than expected as 53 permits had been received, which is higher than the budgeted amount. Additionally, there is \$500,000 from the downtown development grant. Ms. Owens noted a Council meeting is scheduled for the following week to review ARPA funds and the downtown development grant. A brief discussion followed about a new street sweeper that had been budgeted but not purchased as the selection had not been made. Ms. Owens further reported on staff recruitment including a professional recruitment agency for the Public Works Director position.

Dean LeBret, Public Works Operation Supervisor, acknowledged the question about the street sweeper and reported they are still test-driving equipment. Additionally, Mr. LeBret reported on spraying of noxious weeds. A brief discussion followed about the assessment of an older bridge, and meter reading which had been impacted by a faulty cable.

Darin May, Police Chief, reported on the Police Department raising \$2,025 for the Polar Plunge benefitting the Special Olympics. Chief May reported Officer Slagle, School Resource Officer, led the fund raising but noted time limitations.

Aaron Prunty, City Administrator, announced he would be meeting with RH2 Engineering regarding water system improvements and will provide an update soon.

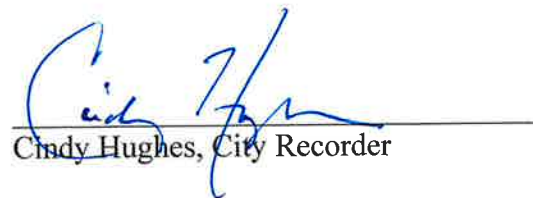
8. INFORMATION

There were no information items.


9. ADJOURN

There being no further business, Mayor Jenks closed the meeting at 7:22 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Ruth Jenks, Mayor

City Council - February 22, 2022
Submission No. 1 - Melissa Owens, Finance Director

Cady Hoyer 2-22-22

2/22/2022
ADDITIONAL BILLS

CHECK # VENDOR
45606 PACIFIC POWER-0012
45605 U S BANK

<u>DESCRIPTION</u>	<u>AMOUNT</u>
UTILITIES	\$ 12,421.18
SUPPLIES, TRAVEL, COUNCIL EXPENSES	\$ 5,817.20
VEHICLE MAINTENANCE	

TOTAL= \$ 18,238.38

Regular Bill list \$ 29,598.58
GRAND TOTAL \$ 47,836.96