



City of Eagle Point

City Council

SPECIAL STUDY SESSION MINUTES MARCH 2, 2022

1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called the meeting to order at 6:05 p.m. via Zoom.

Council Members Present: Ruth Jenks, Mike Moran, Robert Pinnell, Kathy Sell, Michael Stanek, and Kevin Walruff.

Council Members Absent: David Lacombe.

Staff Members Present: Aaron Prunty, City Administrator; Melissa Owens, Finance Director; Mike Upston, Community Development Director; Dean LeBret, Public Works Operations Supervisor; and Cindy Hughes, City Recorder.

Guests: Aaron Schulz, Neighborhood Enhancement Commission applicant, and a member of the press.

2. Discussion regarding NEU Allocation – Coronavirus State and Local Fiscal Recovery Funds established under American Rescue Plan Act (ARPA) – Melissa Owens, Finance Director.

Melissa Owens, Finance Director, presented a PowerPoint presentation (Submission No. 1) to assist the Council in its decisions about how to use the funds. The city has received a portion of the expected total amount of \$2,121,490. All these funds are part of ARPA funds. The purpose of the funds is to ensure that governments have the resources needed to respond to the COVID-19 pandemic. Ms. Owens discussed the city's eligibility for these funds as well as eligible and prohibited uses as detailed in the presentation. Ms. Owens noted that funds must be expended by December 31, 2026, and obligated to projects by December 31, 2024.

Mayor Jenks inquired about the use of funds for road projects. Ms. Owens responded that the funds could be used for infrastructure, including street projects and the pavement management program. Other eligible items were presented in the PowerPoint. Councilor Walruff inquired as to projects that Mr. Prunty would recommend. Mr. Prunty noted staff will seek the Council's direction which could be part of the Council's goal setting discussion. However, Mr. Prunty noted street projects and capital improvement project lists as well as making the old fire station property more marketable could be part of future discussions. In addition, Council President Stanek suggested safe routes to school as a priority. Councilor Moran mentioned a dog park as he has been frequently asked about that. Councilor Sell noted the water system as a priority together with computers and retention of staff. Councilor Sell also supported the safe routes to school program and the old fire

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station property. Mayor Jenks discussed improvements to facilities to reduce cramped quarters. A brief discussion followed about other agencies to partner with on improvements.

3. Discussion regarding Eagle Point Downtown Revitalization Program funded through House Bill 5006 – Mike Upston, Community Development Director.

Mike Upston, Community Development Director, reported receipt of a \$500,000 grant for downtown economic revitalization or recovery. In the grant application and contract with the state, the city specified the scope with projects such as:

- Incentives (grants, loans, etc) to encourage private commercial and/or residential development, and/or other private or public property development or improvements;
- Improvement of publicly owned property including but not limited to demolition, clean-up of debris or contamination, and installation of infrastructure;
- Property acquisition by the city or other entity for the purpose of development, maintenance and/or improvements intended to have a public benefit;
- Building façade and site improvements;
- Historic property recognition and/or improvement;
- Planning, design and/or implementation of Downtown way-finding elements; and
- Development of materials to promote Downtown sites, services, business, and events.

Mr. Upston further reported the funding was received into a city account last week and will be available for disbursement until June 30, 2024. The Grant Agreement expires on Oct 1, 2024. At the end, the city must provide the Department of Administrative Services with an accounting of all administrative costs paid by the Grant, accompanied by a certification statement that all such costs comply with their rules.

Additionally, Mr. Upston reviewed the reporting schedule and other details as shown below:

Schedule

Report Name	Frequency	Due Dates
Project Performance Plan	One-Time	45 days after the Effective Date
Quarterly Report	Quarterly	April 15 th , July 15 th , October 15 th , January 15 th
Annual Report	Annually	July 15 th

Quarterly reports must specify:

- Projects and their status/performance.
- How much money has been obligated to each one.
- How much money has been spent on each one.
- Barriers/risks to desired outcomes/achievements and what we're doing to mitigate those.

Annual reports must specify:

- The same information as quarterly report, plus....
- How each project is Promoting Equitable Outcomes (if applicable) and:
- How each project is Engaging with the Community including public outreach (if applicable).

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Mr. Upston reported contact from potentially interested parties, and discussed potential projects or uses of funds as follows:

- Old Fire Station removal, cleanup of site and contaminated soils, make shovel ready.
- Acquire available vacant and/or developed property in the downtown area.
- Promote downtown property development (Old Fire Station site, etc).
- Improvements within the downtown Main Steet right-of-way, such as:
 - sidewalk repair
 - install the rest of the benches and trash cans
 - replace the banner structure
 - add light fixture banners
 - clean up alley pavement, fencing, etc.
- Fund improvements to and/or expansion of the historic museum.
- Design and implement a wayfinding system (maps, signs, rest areas).
- Create historic building markers and offer to property owners.
- Grants for improvements to recognized historically significant buildings & sites.
- Provide supplemental funding within the downtown façade improvement grant program for larger, more expensive building improvements.

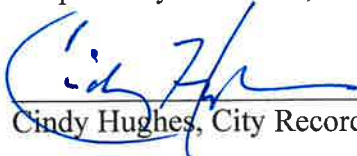
Following Mr. Upston's presentation, the Council discussed the following:

- Archway
- Icehouse Property
- Old Fire Station Property
- Vacant lots in downtown
- Façade Grant Improvement Program
- Veterans Park
- Retention of historic brick buildings
- Fill-in decorative light posts
- Museum
- Avenue of Flags on both sides of Main Street and empty spots
- Town Center Plan
- Timeline/Deadlines
- Community outreach, mailing to business owners.

4. ADJOURN

There being no further business, Mayor Jenks closed the meeting at 7:14 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:



Ruth Jenks, Mayor



Coronavirus State & Local Fiscal Recovery Funds (SLFRF)


American Rescue Plan Act (ARPA)

Allocations to NEU Entities



Total Funds For This Program

- ▶ \$1,060,446 Received on 8/23/2021
- ▶ \$597.00 Received on 10/25/2021
- ▶ \$1,060,447 To be received approximately 8/22/2022
- ▶ \$2,121,490 Expected total funds under this program
- ▶ There may be other funds under SLFRF and ARPA but they may have different regulations attached.



These funds were an allocation to NEU entities. It is part of \$350 billion that is allocated to state, local, and Tribal governments across the country to support the response to and recovery from the COVID-19 public health

This program was to ensure that governments have the resources needed to:

- ▶ Fight the pandemic and support families and businesses struggling with its public health and economic impacts.
- ▶ Maintain vital public services, even amid declines in revenue, and
- ▶ Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.



Four Eligible Use Categories

- Replace lost public sector revenue
- Support the COVID-19 public health and economic response
- Premium pay
- Invest in water, sewer, storm sewer, and/or broadband infrastructure.



Replace Lost Public Sector Revenue

These funds can be used to pay for 'Government Services'. Government services generally include any service traditionally provided by a government unless Treasury has stated otherwise. Here are some examples:


- Road building and other infrastructure
- General government administration, staff, and administrative facilities
- Provision of police and other public safety services (including purchase of police vehicles)



Support The COVID-19 Public Health and Economic Response

The eligible use category to respond to public health and negative economic impacts is organized around the types of assistance a recipient may provide and includes several sub-categories:

- Public health
- Assistance to households
- Assistance to small businesses
- Assistance to nonprofits
- Aid to impacted industries
- Public sector capacity



Support the COVID-19 Public Health and Economic Response. Public Sector Capacity

- Bolster public sector capacity and workforce for Public Safety, Public Health, and Human Services staff.
 - Rehire after layoffs or furloughs to a pre-pandemic level
 - Pay lost wages during furloughs
 - Provide worker retention incentives



Premium Pay

- Eligible workers
- Essential work
- Only while performing essential work
- Equal pay issues



Invest in Water, Storm Water, Sewer, and/or Broadband Infrastructure

- Water projects eligible under Clean Water State Revolving Fund (CWSRF)
- Water Projects eligible under EPA's Drinking Water State Revolving Fund (DWSRF)
- Other necessary projects
 - Stormwater culverts
 - Other Stormwater projects
 - Water Reservoir improvements
- Sewer Projects



Prohibited Uses

- Offset a reduction of Net Tax Revenue
- Deposit in Pension Funds
- Pay off Debt Payments
- Replenish Financial Reserves
- Satisfy Settlements or Judgements
- Not to be used for anything that undermines COVID-19 mitigation practices



Important Dates

- The Treasury released Final rules in January 2022 that become effective with funds spent on or after April 1, 2022
- Funds must be used for costs incurred on or after March 3, 2021.
- Funds must be obligated to projects by December 31, 2024.
- Funds must be expended by December 31, 2026.



IDEAS

- Some ways to think about it
 - Projects that are already budgeted
 - Projects in the 'future' project lists
 - Pay for necessary projects (current or future) which may slow the need for rate increases
 - New ideas for projects
- Now – your turn for brainstorming