



City of Eagle Point

City Council

REGULAR MEETING MINUTES MAY 10, 2022

1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called the meeting to order at 6:00 p.m.

Council Members Present: Ruth Jenks, David Lacombe, Mike Moran, Robert Pinnell, Kathy Sell, and Michael Stanek (via Zoom).

Council Members Absent: Kevin Walruff.

Staff Members Present: Aaron Prunty, City Administrator; Mark Bartholomew, City Attorney; Darin May, Police Chief; Melissa Owens, Finance Director; Cindy Hughes, City Recorder; and Nichole Petty, Account Clerk.

Guests: Millie Wewerka, Planning Commissioner; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Jenks led the Pledge of Allegiance and Councilor Lacombe offered the invocation.

3. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

There were no audience questions or comments.

4. CONSENT CALENDAR

4.1 Presentation of Regular Meeting Minutes of April 26, 2022.

Mayor Jenks announced the Consent Calendar. There were no questions or comments. Councilor Sell moved to approve the Consent Calendar. Councilor Lacombe seconded the motion. There was no further discussion following the motion. Roll call: Michael Stanek, yes; David Lacombe, yes; Mike Moran, yes; Robert Pinnell, yes; Kathy Sell, yes; Ruth Jenks, yes; and Kevin Walruff, absent. The motion passed unanimously by those present.

5. PRESENTATION OF BILLS TO BE PAID

Mayor Jenks asked if there were questions about the bills to be paid including the additional bills list. There being no questions or discussion, Councilor Moran motioned to approve the Bills to be Paid in the amount of \$41,320.18 and the Additional Bill List of \$49,608.42 (Submission No. 1) for a Grand Total of \$90,928.60. Councilor Sell seconded the motion. There was no discussion following the motion. Roll call: David Lacombe, yes; Mike Moran, yes; Robert Pinnell, yes; Kathy Sell, yes; Michael Stanek, yes; Ruth Jenks, yes; and Kevin Walruff, absent. The motion passed unanimously by those present.

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6. NEW BUSINESS

- 6.1 Resolution No. 2022-14. A Resolution proclaiming May 15, 2022 as “National Peace Officers Memorial Day” and May 11 – 17, 2022 as “National Police Week” in the City of Eagle Point.

Darin May, Police Chief, reviewed the related agenda statement about observing “National Peace Officers Memorial Day” and “National Police Week” as a tribute to the service of America’s law enforcement community including members of the Eagle Point Police Department. Council discussion followed wherein Mayor Jenks suggested a post on Facebook. There was additional discussion about blue line flags at city hall as well as the cancellation of community events due to unfavorable weather, wildfire smoke, and the Covid-19 pandemic.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2022-14. Councilor Sell made a motion to approve Resolution No. 2022-14, a Resolution proclaiming May 15, 2022 as “National Peace Officers Memorial Day” and May 11 – 17, 2022 as “National Police Week” in the City of Eagle Point. Councilor Lacombe seconded the motion. There was no further discussion following the motion. Roll call: David Lacombe, yes; Mike Moran, yes; Robert Pinnell, yes; Kathy Sell, yes; Michael Stanek, yes; Ruth Jenks, yes; and Kevin Walruff, absent. The motion passed unanimously by those present.

- 6.2 Resolution No. 2022-15. A Resolution authorizing a Water Sharing Intergovernmental Agreement between the Medford Water Commission and the cities of Ashland, Central Point, Eagle Point, Jacksonville, Phoenix, and Talent.

Aaron Prunty, City Administrator, reviewed the related agenda statement and explained most of the council had seen the intergovernmental agreement from 2019. From that agreement, the partner cities worked together with the Medford Water Commission to develop the proposed agreement for water rights management and a sharing plan. The proposed agreement will pool resources to help the partners have water for a longer period than if they worked independently. Council discussion followed wherein Mr. Prunty emphasized the agreement does not change ownership of water rights. In addition, the agreement is seen as a benefit to the community as well as the region. Further, it is thought the partnership will help delay the need for an additional water treatment plant. The agreement does not include an increase to the cost of water. City Attorney Bartholomew noted the option to terminate.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2022-15. Council President Stanek made a motion to approve Resolution No. 2022-15, a Resolution authorizing a Water Sharing Intergovernmental Agreement between the Medford Water Commission and the cities of Ashland, Central Point, Eagle Point, Jacksonville, Phoenix, and Talent. Councilor Pinnell seconded the motion. There was no further discussion following the motion. Roll call: Mike Moran, yes; Robert Pinnell, yes; Kathy Sell, yes; Michael Stanek, yes; David Lacombe, yes; Ruth Jenks, yes; and Kevin Walruff, absent. The motion passed unanimously by those present.

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6.3 Discussion regarding NEU allocation – Coronavirus State and Local Fiscal Recovery Funds (SLFRF) established under American Rescue Plan Act (ARPA).

Melissa Owens, Finance Director, reviewed the related agenda statement wherein \$2,121,490 has been awarded to the city from the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) established under American Rescue Plan Act (ARPA). Ms. Owens reported on previous Council discussions and reviewed allowed uses and restrictions. In addition, the funds must be allocated by December 31, 2024 and expended by December 31, 2026.

Council discussion followed about possible uses of the funds. Mayor Jenks inquired about infrastructure needs such as the emergency water supply that had not made it to the capital improvements list. Aaron Prunty, City Administrator, reported this project is in the beginning of the planning phase with RH2 Engineering. One item is the emergency generator, and the other is the water model update. However, the project is not at the capital expense phase.

Ms. Owens inquired about areas the Council may be leaning towards. She further discussed projects that could help delay raising rates or projects like updating the water meter system that would be a time saver for staff. Highlights of Council discussion included:

- Assisting small businesses in the city center.
- Downtown lighting project.
- Police funding for vehicles, new locker room, expansion of work area, or public safety.
- Sidewalk infill in the Cinderella subdivision.
- Backup generators for water.
- Assistance to non-profits that give back to the community and assist with activities such as street dance, and bands and movies in the park.
- Parks expansion was suggested but a disallowed use.
- Worker retention incentives.
- Capital improvements to avoid rate increases to citizens.
- Disaster preparedness with focus on the water system, and laptops for City Councilors.
- Road maintenance program.

A brief discussion followed about strategizing the allocation of the grant funds. Ms. Owens will research and provide additional information at a future meeting.

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6.4 Update regarding the Eagle Point Downtown Revitalization Program – Downtown Lighting Infill Project.

Aaron Prunty, City Administrator, briefly reviewed the related agenda statement. The downtown lighting project had been identified by the Council earlier in the year for a grant award through the Coronavirus State Fiscal Recovery Fund. Mr. Prunty reviewed the preliminary engineer's estimate and breakdown of estimated costs. The proposed project includes 30 light posts with banner arms and flower basket hangers. The total estimated amount for the project is approximately \$489,000 with a contingency of approximately \$113,000. The grant award is \$500,000.

Discussion followed about project funding including the contingency which is believed to be sufficient. There was additional discussion about how the Council would want to spend any leftover funds i.e. professional sound system for the downtown area. Further, any previously budgeted funds for lighting in front of City Hall could be used for other projects. Last, Mr. Prunty sought and received the Council's head nod or thumbs up to commit to the project.

6.5 Discussion regarding amending Chapter 8.08 Nuisances to include Offensive Lighting.

Aaron Prunty, City Administrator, reviewed the related agenda statement about amending the Eagle Point Municipal Code to include Offensive Lighting. A definition was provided about light that unreasonably interferes with another person's use or enjoyment of property, defined in greater detail in the draft ordinance. A brief discussion followed about whether a definition for lumens should be added. No revisions were recommended. Public notice of a public hearing will be made prior to consideration of adoption at the next Council.

At approximately 7:15 p.m., City Council President Stanek's internet connection failed.

7. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Moran reported attending the recent Rogue Valley Council of Governments (RVCOG) meeting in person. Information about wildland fire cameras was presented during the RVCOG meeting including a camera located just outside of Eagle Point. Councilor Moran requested staff to share information about wildland fire cameras from that meeting via email.

Councilor Sell reported on the recent Vintage Faire with good weather most of the day. Councilor Sell also expressed appreciation for the clock repair at Centennial Plaza and reported on excessive vegetation on Royal Avenue. Chief May offered to investigate to determine responsibility. Last, Councilor Sell expressed her desire for Little Butte Creek to be more visible.

Mayor Jenks reported on the Vintage Faire and thought it was a good event. She also reported helping the local florist deliver flowers on Mother's Day and having a positive meeting with representatives of the Eagle Point Golf Course.

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8. STAFF REPORTS

Melissa Owens, Finance Director, expressed appreciation to Nichole Petty for her assistance with Zoom and improving every time. Other work in progress includes human resources and readvertising the Public Works Director position, preparation of the budget and budget document, grant reports, payroll reports, insurance renewal, and cyber security policy and implementation.

Cindy Hughes, City Recorder, reported on recruitment of vacancies for the Planning Commission, and Budget Committee.

9. INFORMATION

There were no information items.

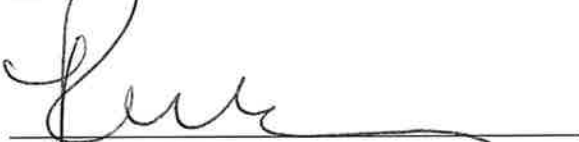
10. ADJOURN

There being no further business, Mayor Jenks closed the meeting at 7:33 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Ruth Jenks, Mayor

Christy Hughes 5-10-2022

5/10/2022
 ADDITIONAL BILLS

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
45860	ASANTE PHYSICIAN PARTNERS	DOT PHYSICALS	\$ 173.00
45861	ASSOCIATED BAG	COURT SUPPLIES	\$ 341.94
45862	BAXTER AUTO PARTS # 20	FUEL SUPPLIES	\$ 234.90
45863	CERTIFIED FOLDER DISPLAY SERVICES	ECONOMIC DEVELOPMENT-CK REISSUE	\$ 1,995.47
45864	HUNTER COMMUNICATIONS	UTILITIES	\$ 2,349.42
45865	JACKSON COUNTY TREASURER	MUNI COURT ASSESSMENTS	\$ 617.42
45866	MEDFORD WATER COMMISION	MASTER METER CONSUMPTION	\$ 31,165.44
45867	NEILSON RESEARCH CORPORATION	WATER SAMPLES	\$ 350.00
45868	OFFICE DEPOT	SUPPLIES	\$ 89.95
45869	OREGON DEPT OF REVENUE	MUNI COURT ASSESSMENTS	\$ 2,662.20
45870	ROGUE SHRED LLC	SHRED SERVICE	\$ 41.10
45871	STAPLES	SUPPLIES	\$ 97.95
45872	TEHAMA TIRE SERVICES	VEHICLE MAINTENANCE	\$ 22.50
45873	TEKPRINTING SERVICES, INC	A/P CHECKS	\$ 358.60
45874	THE BUILDING DEPARTMENT	BUILDING OFFICIAL	\$ 7,676.36
45875	US CELLULAR	UTILITIES	\$ 1,432.17

TOTAL= \$ 49,608.42

Regular Bill list \$ 41,320.18
GRAND TOTAL \$ 90,928.60