



City of Eagle Point

City Council

REGULAR MEETING MINUTES SEPTEMBER 27, 2022

1. CALL TO ORDER – 6:00 P.M.

Mayor Jenks called the meeting to order at 6:00 p.m.

Council Members Present: Ruth Jenks, David Lacombe, Robert Pinnell, Kathy Sell, Michael Stanek, and Kevin Walruff.

Council Members Absent: Mike Moran.

Staff Members Present: Aaron Prunty, City Administrator; Darin May, Police Chief; Melissa Owens, Finance Director; Mike Upston, Community Development Director; and Dean LeBret, Public Works Operations Supervisor.

Guests: Millie Wewerka, Budget Committee Member and Planning Commissioner; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Jenks led the flag salute and Councilor Lacombe offered the invocation. In addition, Mayor Jenks acknowledged and introduced Boy Scout Ethan Schram. A brief discussion followed about his work in becoming an Eagle Scout.

3. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

Gary Wooldridge of Eagle Point discussed safety and speeding concerns about traffic on Linn Road as well as visibility challenges due to the plants in the planter area. Police Chief May offered to increase patrol and provided his contact information. There were no other comments concerning items not on the agenda.

4. PUBLIC HEARINGS

There were no public hearings.

5. CONSENT CALENDAR

5.1 Presentation of Regular Meeting Minutes of September 13, 2022.

Mayor Jenks announced the Consent Calendar. There were no questions or comments. Council President Stanek moved to approve the Consent Calendar. Councilor Sell seconded the motion. There was no discussion following the motion. Roll call: Kathy Sell, yes; Michael Stanek, yes; Kevin Walruff, yes; David Lacombe, yes; Robert Pinnell, yes; Ruth Jenks, yes; and Mike Moran, absent. The motion passed unanimously by those present.

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6. PRESENTATION OF BILLS TO BE PAID

Mayor Jenks asked if there were questions about the bills to be paid including the additional bills list. There being no questions, Councilor Walruff motioned to approve the Bills to be Paid in the amount of \$48,491.15 and the additional bills list of \$7,761.61 (Submission No. 1) for a Grand Total of \$56,252.76. Councilor Lacombe seconded the motion. There was no discussion following the motion. Roll call: Michael Stanek, yes; Kevin Walruff, yes; David Lacombe, yes; Robert Pinnell, yes; Kathy Sell, yes; Ruth Jenks, yes; and Mike Moran, absent. The motion passed unanimously by those present.

7. NEW BUSINESS

7.1 Resolution No. 2022-31. A Resolution appointing a Planning Commissioner.

Aaron Prunty, City Administrator, explained that Planning Commission appointments are made by the City Council in accordance with the Oregon Revised Statutes and Eagle Point Municipal Code. Currently, the vacancies are for partial terms that will end on January 31, 2023. Further, advertisement was made in the Upper Rogue Independent, the city's utility billing newsletter, the city's website, and bulletin board at city hall. Shane Myhre, a real estate broker, applied for consideration of appointment to the Planning Commission and met the residential requirements. In addition, there does not appear to be a conflict with Oregon Revised Statutes regarding buying, selling or development of real estate or more than two members engaged in the same kind of occupation. Mr. Myhre briefly introduced himself and explained he had worked with developers but was not currently working with a developer. Mr. Myhre's license is held with the Medford branch of Windemere Van Vleet.

There being no further discussion, Mayor Jenks offered to entertain a motion to approve Resolution No. 2022-31. Councilor Walruff motioned to approve Resolution No. 2022-31, a Resolution appointing Shane Myhre to the Planning Commission. Councilor Sell seconded the motion. There was no discussion following the motion. Roll call: Kevin Walruff, yes; David Lacombe, yes; Robert Pinnell, yes; Kathy Sell, yes; Michael Stanek, yes; Ruth Jenks, yes; and Mike Moran, absent. The motion passed unanimously by those present.

7.2 Discussion regarding Barton Road and Highway 62 traffic analysis.

Aaron Prunty, City Administrator, reported most of the City Council had seen the traffic analysis by Southern Oregon Transportation Engineering, LLC and offered to answer questions.

Discussion followed about:

- Oregon Department of Transportation (ODOT) prohibition of traffic signal at the intersection of Barton Road and Highway 62 due to the intersection functioning as designed.
- Median and left turn signal not included in the study. However, at the city's expense, the median could be removed and a left turn onto Highway 62 added with an acceleration lane but not a traffic signal.

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- Minimizing the wait time at Crystal and Highway 62, and concern about accidents, future growth and congestion, and the ability to get through a light on the first signal.
- Expansion towards Rolling Hills and a traffic signal anticipated by the county but at least 10 years out.
- Consideration of reduction of speed limit on Highway 62, fire traffic data, and other data/studies.

8. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Walruff reported on a recent Planning Commission meeting that approved the FFA arena at the high school. Later in the meeting, Councilor Walruff noted a new subdivision with a retaining wall along Highway 62 had been approved and suggested the Council investigate a design for the wall.

Councilor Lacombe reported on the Fire District meeting with an update about the current use of wildfire cameras, fuel reduction program, and solar power planning for fire district facilities. Regarding Linn Road, Councilor Lacombe discussed observing long waits for pedestrians at crosswalks. Chief May offered to assist with pedestrian crosswalks when staffing levels are not as low.

Council President Stanek reported meeting with representatives from the high school on behalf of the Upper Rogue Community Association about the release of applications for the visit to Shōwa Japan.

Councilor Pinnell reported on the Neighborhood Enhancement Commission meeting at Little Butte Park about a future dog park and suggested the Council provide additional guidelines. Further, he reported meeting Robert Trent Jones, Jr. at the golf course event and a lot of new people. In addition, Councilor Pinnell requested the Police Department to escort the Avenue of the Flags volunteers when they are placing flags. Chief May offered the department's support.

Councilor Sell reported visiting the community event with young people there to play dodgeball. From there, she attended a fundraiser for the Lake Creek Fire Department. Councilor Sell also expressed appreciation for the golf course event where her brother-in-law met Robert Trent Jones, Jr.

Mayor Jenks also reported on the golf course event, showcasing Robert Trent Jones, Jr. and the history including development and water rights. Next, Mayor Jenks discussed the Rogue Valley Metropolitan Planning Organization (RVMPO) meeting wherein she learned the Rogue Valley Transit District (RVTD) received the fifth largest grant of federal dollars within this cycle to expand its facility. Further, Mayor Jenks reported Congestion Mitigation and Air Quality (CMAQ) funds returned for possible redistribution through the RVMPO Technical Advisory Committee.

9. STAFF REPORTS

Mike Upston, Community Development Director, spoke about the competitive process for CMAQ funds. He also reported reaching out to the developer about the retaining wall for additional details. In addition, Mr. Upston reported on a development application at the golf

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course. A brief discussion followed about a stand of trees and interest in preservation, but some will be removed. Next, Mr. Upston discussed a conceptual plan to develop the land between the Mill and antique store, additional development at the golf course, and upcoming amendments to the building code. Discussion followed about state density requirements and transit-oriented developments.

Melissa Owens, Finance Director, reported the financial report with all expenditures and revenues through August 31st are in the agenda packet. All are small but good so far. Regarding Human Resources, a new finance supervisor and two account clerks will start on October 10th. Once training is adequate, city hall will reopen during the lunch hour. Last, American Rescue Plan Act of 2021 (ARPA) information is anticipated at the next Council meeting.

Dean LeBret, Public Works Operations Supervisor, reported work on a map to develop a future dog park. Other notable projects include a joint project with a local contractor for flooring in the restrooms at city hall and a street light survey. Mr. LeBret reported 41 Pacific Power lights out with one missing as well as some nonoperating Eagle Point lights that will be repaired. A brief discussion followed about language to include on a plaque for park grills.

Police Chief May announced a new officer, Adam Kruzona, had joined the Police Department.

There were no other reports.

10. INFORMATION

There were no information items.

11. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(d), To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Mayor Jenks announced there would not be an executive session.

12. ADJOURN

Mayor Jenks closed the regular meeting at 7:35 p.m.

Respectfully submitted,



Cindy Hughes, City Recorder

ATTEST:



Ruth Jenks, Mayor

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 Submission No. 1 - M. Owens, Finance Director

JP
9-27-22

9/27/2022

ADDITIONAL BILLS

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
46365	BAXTER AUTO PARTS #20	VEHICLE MAINTENANCE	\$ 420.96
46366	DANIEL CARDENAS	MILEAGE-PERSONAL VEHICLE	\$ 13.75
46367	HAYS OIL COMPANY	FUEL	\$ 1,808.80
46368	LITHIA DODGE CHRYSLER JEEP	VEHICLE MAINTENANCE	\$ 628.51
46369	MT SHASTA SPRING WATER	SUPPLIES	\$ 79.82
46370	OREGON LIGHT TRUCK AND RV, INC	VEHICLE MAINTENANCE	\$ 1,752.73
46371	PACIFIC OFFICE AUTOMATION	COPIER MAINTENANCE	\$ 298.72
46372	PERSONNEL SOURCE, INC	TEMP SERVICES-HARNISH, MUSEUM, CITY HALL	\$ 1,725.30
46373	QUADIENT, INC	ANNUAL MAINT/EQUIP SOFTWARE	\$ 501.02
46374	TEKMANAGEMENT, INC	ANNUAL MAINT/EQUIP SOFTWARE	\$ 532.00
TOTAL=			\$ 7,761.61

Regular Bill list \$ 48,491.15
GRAND TOTAL \$ 56,252.76