



City of Eagle Point

City Council

REGULAR MEETING MINUTES MARCH 28, 2023

1. CALL TO ORDER – 6:00 P.M.

Mayor Sell called the meeting to order at 6:00 p.m.

Council Members Present: Kathy Sell, Stacy Fields, David Lacombe, Jessica Welch, and Michael Stanek.

Council Members Absent: Robert Pinnell, and Kevin Walruff.

Staff Members Present: Aaron Prunty, City Administrator; Michael Anselmi, Police Sergeant; Melissa Owens, Finance Director; Mike Upston, Community Development Director; Shelbi Hangaard, Account Clerk; and Cindy Hughes, City Recorder.

Guests: Mike Hussey, Fire Chief, Fire District 3; Nick Fahey, Community and Governmental Affairs Manager for Southern Oregon Sanitation; Jean Jaeger, Neighborhood Enhancement Commissioner; Michael Mosee, applicant to the Budget Committee; Millie Wewerka, Budget Committee Member and Planning Commissioner; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Sell led the flag salute and Councilor Welch offered the invocation.

3. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

There were no audience questions or comments concerning items not on the agenda.

4. CONSENT CALENDAR

4.1 Presentation of Regular Meeting Minutes of March 14, 2023.

Mayor Sell announced the Consent Calendar. There were no questions or comments. Council President Stanek moved to approve the Consent Calendar. Councilor Lacombe seconded the motion. There was no discussion following the motion. Roll call: Stacy Fields, yes; David Lacombe, yes; Jessica Welch, yes; Michael Stanek, yes; Kathy Sell, yes; Robert Pinnell, absent; and Kevin Walruff, absent. The motion passed unanimously by those present.

5. PRESENTATION OF BILLS TO BE PAID

Mayor Sell asked if there were questions about the bills to be paid including the additional bills list. Councilor Lacombe inquired about the payment to the University of Oregon, and Mayor Sell inquired about the payment to Dooley Enterprises. The payment to the

City of Eagle Point Council Meeting Minutes

March 28, 2023

Page 2 of 4

University of Oregon was an installment payment for the work on the Parks Master Plan. The payment to Dooley Enterprises, Inc. was for Police training ammunition. There being no other questions, Councilor Lacombe offered a motion to approve the Bills List in the amount of \$477,100.24 and the Additional Bill List in the amount of \$472.12 (Submission No. 1), for a grand total of \$477,572.36. Council President Stanek seconded the motion. There was no discussion following the motion. Roll call: David Lacombe, yes; Jessica Welch, yes; Michael Stanek, yes; Stacy Fields, yes; Kathy Sell, yes; Robert Pinnell, absent; and Kevin Walruff, absent. The motion passed unanimously by those present.

6. OLD BUSINESS

There was no old business.

7. NEW BUSINESS

7.1 Resolution No. 2023-12. A Resolution appointing members to the Budget Committee.

Cindy Hughes, City Recorder, explained the governing body appoints citizens members of the Budget Committee in accordance with Oregon Revised Statutes. The terms are for periods of three years, staggered so that as near as practicable, one-third of the terms end each year. The vacancies were advertised in the Upper Rogue Independent, City's website, Friday Letter, utility billing newsletter, and bulletin board at City Hall. Douglas Detling and Melissa King applied for consideration of reappointment, and Mike Mosee applied for appointment. Staff recommended consideration of reappointment or appointment of the applicants.

There being no further discussion, Mayor Sell offered to entertain a motion to approve Resolution No. 2023-12. Council President Stanek motioned to approve Resolution No. 2023-12, a Resolution appointing or reappointing Eagle Point Budget Committee members Douglas Detling, Melissa King, and Michael Mosee. The motion was seconded by Councilor Welch. There was no other discussion following the motion. Roll call: Jessica Welch, yes; Michael Stanek, yes; Stacy Fields, yes; David Lacombe, yes; Kathy Sell, yes; Robert Pinnell, absent; and Kevin Walruff, absent. The motion passed unanimously by those present.

7.2 Resolution No. 2023-13. A Resolution amending the rate structure for Solid Waste Collection for Southern Oregon Sanitation.

Aaron Prunty, City Administrator, discussed Southern Oregon Sanitation's rate increase request of 18.14% to cover increased operating cost. The Consumer Price Index (CPI) over the period of December 2018 to December 2022 is also 18.14%. Mr. Prunty further explained that 37.8% of customers using a small container would experience a monthly increase of \$3.25, from \$17.92 to \$21.17 per month. Nick Fahey, Community and Governmental Affairs Manager for Southern Oregon Sanitation was in attendance to answer questions. A brief discussion followed about the rate increase in 2018, and the current across the board increase.

There being no further discussion, Mayor Sell offered to entertain a motion to approve Resolution No. 2023-13. Councilor Lacombe motioned to approve Resolution No. 2023-13, a Resolution amending the rate structure for Solid Waste

City of Eagle Point Council Meeting Minutes

March 28, 2023

Page 3 of 4

Collection for Southern Oregon Sanitation, and Councilor Fields seconded the motion. There was no other discussion following the motion. Roll call: Michael Stanek, yes; Stacy Fields, yes; David Lacombe, yes; Jessica Welch, yes; Kathy Sell, yes; Robert Pinnell, absent; and Kevin Walruff, absent. The motion passed unanimously by those present.

- 7.3 Resolution No. 2023-14. A Resolution authorizing a City of Eagle Point Personal/ Professional Services Contract with Heat-N-Air Man for the 2023 City Hall (Council Chambers) HVAC Replacement.

Aaron Prunty, City Administrator, announced the City's proposal to replace the HVAC unit in the Council Chambers. This unit is the 4th of four units at City Hall to be replaced and is at the end of life. Proposals from highest to lowest cost ranged from \$62,630 to the lowest bid of \$11,995 from Heat-N-Air Man. Staff recommended awarding the contract to the low bidder at \$11,995.

Council discussion followed about the selection process. Mr. Prunty explained the request for proposals is for a specific purchase and installation, without variables or specifics that would warrant a selection other than the low bidder.

There being no further discussion, Mayor Sell offered to entertain a motion to approve Resolution No. 2023-14. Councilor Lacombe motioned to approve Resolution No. 2023-14, a Resolution amending the rate structure for Solid Waste Collection for Southern Oregon Sanitation. Councilor Welch seconded the motion. There was no other discussion following the motion. Roll call: Michael Stanek, yes; Stacy Fields, yes; David Lacombe, yes; Jessica Welch, yes; Kathy Sell, yes; Robert Pinnell, absent; and Kevin Walruff, absent. The motion passed unanimously by those present.

8. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Lacombe was not able to attend the recent Fire District meeting but planned to report back after next month's meeting.

Councilor Welch reported she is waiting to report back on the next meeting of the Neighborhood Enhancement Commission.

Council President Stanek reported on the meeting cancellation of the Rogue Valley Metropolitan Planning Organization, Public Advisory Council.

Mayor Sell reported having a house full of company.

There were no other reports.

9. STAFF REPORTS

Mike Upston, Community Development Director, reported on the Rogue Valley Metropolitan Planning Organization Policy Committee meeting wherein they voted on action items, consistent with the Mayor's intentions. Mr. Upston also reported progress on the Downtown Light Project. He also discussed the next Neighborhood Enhancement Commission meeting scheduled on April 10th, and special meeting of the City Council and Planning Commission regarding the "Climate-Friendly & Equitable Communities" Rules on

City of Eagle Point Council Meeting Minutes

March 28, 2023

Page 4 of 4

April 17th. Last, Mr. Upston announced the presentation of the fence amendment to the Municipal Code in April.

Melissa Owens, Finance Director, reported on all revenues and expenditures through February 28th included in the agenda packet and at the levels of where they should be. Ms. Owens also reported a balanced budget would be presented to the Budget Committee on May 31st, and the meeting continued on June 1st if needed. Adoption of the budget is scheduled for approval at the Council's first meeting in June. Regarding Human Resources, applications are being received for the following positions: Public Works Director, Police Chief, Account Clerk, and Public Works Laborer.

Police Sergeant Anselmi reported the Police Department's statistics had already changed from those published in the agenda packet. Sgt. Anselmi reported on up-to-date stats as of March 27th: Traffic stops 937, 269 citations, 13 DUI arrests, 123 criminal arrests, and 175 reports with a closing rate of 88%.

Cindy Hughes, City Recorder, reminded the City Council about filing the required Statement of Economic (SEI) forms with the Oregon Government Ethics Commission before the April 15 deadline.

There were no other reports.

Following staff reports, Mayor Sell announced Item 10 was an Executive Session pursuant to Oregon Revised Statute 192.660(2)(d), to conduct deliberations with persons designated by the governing body to carry on labor negotiations. Representatives of the news media were allowed to attend the Executive Session. All other members of the audience were asked to leave the meeting but invited to rejoin the meeting after the Executive Session. Mayor Sell then recessed the regular meeting of the Eagle Point City Council at 6:30 p.m.

10. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(d), To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Mayor Sell opened the Executive Session pursuant to ORS 192.660(2)(d) at 6:33 p.m. and closed the Executive Session at 6:50 p.m.

11. ADJOURN

Mayor Sell closed the regular meeting of the City Council at 6:51 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Kathy Sell, Mayor

Cindy Hefner 3-28-23

3/28/2023
ADDITIONAL BILLS

<u>CHECK #</u>	<u>VENDOR</u>
46983	JOHNNY CAT, INC.
46984	ODP BUSINESS SOLUTIONS, LLC
46985	PACIFIC OFFICE AUTOMATION
46986	SOUTHERN OREGON SANITATION

<u>DESCRIPTION</u>	<u>AMOUNT</u>
SUPPLIES TO SAND ROADS	\$ 155.00
SUPPLIES	\$ 89.01
COPIER LEASE/MAINTENANCE	\$ 162.40
UTILITIES	\$ 65.71

ADDITIONAL BILLS TOTAL \$ 472.12

Regular Bill list \$ 477,100.24
GRAND TOTAL \$ 477,572.36