



City of Eagle Point

City Council

REGULAR MEETING MINUTES
APRIL 11, 2023

1. CALL TO ORDER – 6:00 P.M.

Mayor Sell called the meeting to order at 6:00 p.m.

Council Members Present: Kathy Sell, David Lacombe, Kevin Walruff, Jessica Welch, and Michael Stanek.

Council Members Absent: Stacy Fields, and Robert Pinnell.

Staff Members Present: Aaron Prunty, City Administrator; Michael Anselmi, Police Sergeant; Melissa Owens, Finance Director; Mike Upston, Community Development Director; Dean LeBret, Public Works Operations Supervisor; Shelbi Hangaard, Account Clerk; and Cindy Hughes, City Recorder.

Guests: Jean Jaeger, Neighborhood Enhancement Commissioner; Wyn Lewis, Neighborhood Enhancement Commissioner (left at 6:45 p.m.); Melissa King, Budget Committee Member; Millie Wewerka, Budget Committee Member and Planning Commissioner; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Sell led the flag salute and Councilor Welch offered the invocation.

3. AUDIENCE QUESTIONS/COMMENTS CONCERNING ITEMS NOT ON AGENDA

There were no audience questions or comments concerning items not on the agenda.

4. PUBLIC HEARINGS

- 4.1 Public hearing to consider an amendment to the regulations pertaining to fences within Section 17.52.150.C of the Eagle Point Municipal Code and to receive public comment.

Mayor Sell opened the public hearing at 6:01 p.m. and reported it had been advertised and all legal notifications made in compliance with state and local laws, and that public testimony would be received at the appropriate time.

Mike Upston, Community Development Director, reviewed the related agenda statement about the request last month to allow for a higher fence height of 5'. The proposed Ordinance in the agenda packet had been revised to include collector roadways in addition to arterial roadways (Submission No. 1).

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Next, Mayor Sell offered to receive testimony in favor and opposition of the proposal. There was no public testimony. Council discussion followed about other publicly owned properties that the Ordinance could apply to, variance vs. Ordinance, and aesthetics.

Following the public testimony period, Mayor Sell asked for final comments. There being no final comments or further discussion, Mayor Sell closed the public hearing at 6:08 p.m.

Next, Mayor Sell announced the proposed Ordinance No. 2023-03 was scheduled later in the Agenda as Item No. 9.1. There being no objection to changing the order of business, Mayor Sell asked to discuss and deliberate the proposed Ordinance No. 2023-03.

Council discussion followed about:

- Fence height and number of sides proposed;
- Fencing types, design standards, and aesthetics;
- Screen plantings addressed in the Municipal Code; and
- 3 ½' fencing as a means of keeping children from running into the street.

There being no additional discussion, Mayor Sell asked for a motion to approve Ordinance No. 2023-02. No motion was offered. The proposed Ordinance was dropped, and the next item addressed.

5. PRESENTATIONS

5.1 Presentation of 2022 Annual Report - Fire Chief, Mike Hussey, Fire District 3.

Mayor Sell welcomed Fire District 3 Chief Hussey. Chief Hussey presented the 2022 Annual Report, shown in the related agenda packet and handed out during the meeting (Submission No. 2). Chief Hussey reported on new team members, promotions, and call volumes. He further reported triaging calls to make sure the right resources are sent as 97% of call volume is for something other than fire related calls. Chief Hussey also explained about their fuel reduction program. He also expressed appreciation of the camaraderie with cities and citizens. The presentation concluded with the City Council expressing appreciation for Fire Chief Hussey and Fire District 3.

6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of March 28, 2023.

Mayor Sell announced the Consent Calendar. There were no questions or comments. Council President Stanek moved to approve the Consent Calendar as presented. Councilor Walruff seconded the motion. There was no discussion following the motion. Roll call: Michael Stanek, yes; David Lacombe, yes; Kevin Walruff, yes; Jessica Welch, yes; Kathy Sell, yes; Stacy Fields, absent; and Robert Pinnell, absent. The motion passed unanimously by those present.

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7. PRESENTATION OF BILLS TO BE PAID

Mayor Sell asked if there were questions about the bills to be paid including the additional bills list. There being no questions, Councilor Walruff motioned to approve the Bills List in the amount of \$46,298.93 and the Additional Bill List in the amount of \$29,225.70 (Submission No. 3), for a grand total of \$75,524.63. Councilor Lacombe seconded the motion. There was no discussion following the motion. Roll call: David Lacombe, yes; Kevin Walruff, yes; Jessica Welch, yes; Michael Stanek, yes; Kathy Sell, yes; Stacy Fields, absent; and Robert Pinnell, absent. The motion passed unanimously by those present.

8. OLD BUSINESS

- 8.1 Discussion regarding the dog park proposal at Little Butte Creek Park – Dean LeBret, Public Works Operations Supervisor.

Dean LeBret, Public Works Operations Supervisor, reviewed the related agenda statement and reported on the recommendation of the Neighborhood Enhancement Commission to go forward with the initial park proposed at Little Butte Creek Park. Discussion followed with pros and cons, as well as concern about future Public Works' maintenance and costs. Additional discussion addressed: potential dog attacks, segregation of large and small dogs, cleanliness, funding, location including the possibility of a second dog park, and recreational immunity.

Aaron Prunty, City Administrator, explained that the dog park is a budgeted item, and the purpose of the discussion was to make sure it is consistent with the Council's vision. The Council further discussed the results of the park survey to determine how dog parks ranked; however, it was not clear how they ranked but possibly on the lower side. Mr. Prunty noted that fencing contracts would be brought forward for the Council's approval. Mayor Sell asked the question about moving forward with the project and received a head nod to move forward.

Neighborhood Enhancement Commissioner Lewis left at 6:45 p.m.

9. NEW BUSINESS

- 9.1 Ordinance No. 2023-03. An Ordinance amending Eagle Point Municipal Code Title 17 Zoning, Section 17.52.150.C Fences and Screen Planting Regulations.

Discussed and deliberated after the Public Hearing listed as Item No. 4.1.

- 9.2 Resolution No. 2023-15. A Resolution proclaiming National Public Safety Telecommunicators Week in the City of Eagle Point, April 9 – 15, 2023.

Sergeant Anselmi presented this item to acknowledge providers of dispatch services at ECSO and throughout the nation. He reported that sometimes what they do is overlooked but they are guardian angels to emergency responders and the community.

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An example of that was their heroic efforts and contributions in saving lives during the Almeda and Obenchain wildfires.

There being no further discussion, Mayor Sell offered to entertain a motion to approve Resolution No. 2023-15. Councilor Walruff motioned to approve Resolution No. 2023-15, a Resolution proclaiming National Public Safety Telecommunicators Week in the City of Eagle Point, April 9 – 15, 2023. Councilor Lacombe seconded the motion. There was no discussion following the motion. Roll call: Kevin Walruff, yes; Jessica Welch, yes; Michael Stanek, yes; David Lacombe, yes; Kathy Sell, yes; Stacy Fields, absent; and Robert Pinnell, absent. The motion passed unanimously by those present.

- 9.3 Resolution No. 2023-16. A Resolution proclaiming Arbor Day on April 19, 2023 and Arbor Week as April 17 – 21, 2023 in the City of Eagle Point, and authorizing the mayor to sign the Arbor Day Proclamation.

Dean LeBret, Public Works Operations Supervisor, reviewed the related agenda statement, explaining that Eagle Point was declared as a “Tree City USA” community for the thirty-first year. Further, Mr. LeBret extended an invitation to the Arbor Day Celebration at Mattie Brown Park on April 19th.

There being no further discussion, Mayor Sell offered to entertain a motion to approve Resolution No. 2023-16. Council President Stanek motioned to approve Resolution No. 2023-16, a Resolution proclaiming Arbor Day on April 19, 2023 and Arbor Week as April 17 – 21, 2023 in the City of Eagle Point, and authorizing the mayor to sign the Arbor Day Proclamation. Councilor Lacombe seconded the motion. There was no discussion following the motion. Roll call: Jessica Welch, yes; Michael Stanek, yes; David Lacombe, yes; Kevin Walruff, yes; Kathy Sell, yes; Stacy Fields, absent; and Robert Pinnell, absent. The motion passed unanimously by those present.

- 9.4 Resolution No. 2023-17. A Resolution authorizing Amendment No. 1 to the City of Eagle Point Personal/Professional Services Contract with Devore Electric & Construction for the Downtown Lighting Infill Project.

Aaron Prunty, City Administrator, reviewed the related agenda statement about the amendment. The City contracted Devore Electric & Construction last November to complete the Downtown Lighting Infill Project along Main, Buchanan, and Loto Streets. Due to inclement weather, the contractor struggled to complete the work and requested an extension to May 31. Staff reported spending face-to-face time with the contractor, and that it is reasonable to extend the completion date.

There being no further discussion, Mayor Sell offered to entertain a motion to approve Resolution No. 2023-17. Councilor Lacombe motioned to approve Resolution No. 2023-17, a Resolution authorizing Amendment No. 1 to the City of Eagle Point Personal/Professional Services Contract with Devore Electric & Construction for the Downtown Lighting Infill Project. Councilor Walruff seconded the motion. There was no discussion following the motion. Roll call: Michael Stanek, yes; David Lacombe, yes; Kevin Walruff, yes; Jessica Welch, yes; Kathy Sell, yes; Stacy Fields, absent; and Robert Pinnell, absent. The motion passed unanimously by those present.

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- 9.5 Resolution No. 2023-18. A Resolution authorizing a Collective Bargaining Agreement between the City of Eagle Point and Teamsters Local 223 (General Unit) for the period of July 1, 2022 – June 30, 2025.

Aaron Prunty, City Administrator, turned this item over to Melissa Owens, Finance Director. Ms. Owens reviewed the related agenda statement and explained the previous agreement expired June 2022. Negotiations were conducted over the last several months which resulted in the proposed contract, retroactively to July 1, 2022 through June 30, 2025. Ms. Owens reviewed the changes and percentages as shown in the agenda statement. Mayor Sell asked whether the agreement included the management team and Ms. Owens confirmed it is not included.

There being no further discussion, Mayor Sell offered to entertain a motion to approve Resolution No. 2023-18. Councilor Lacombe motioned to approve Resolution No. 2023-18, a Resolution authorizing a Collective Bargaining Agreement between the City of Eagle Point and Teamsters Local 223 (General Unit) for the period of July 1, 2022 – June 30, 2025. Councilor Welch seconded the motion. There was no further discussion following the motion. Roll call: Michael Stanek, yes; David Lacombe, yes; Kevin Walruff, yes; Jessica Welch, yes; Kathy Sell, yes; Stacy Fields, absent; and Robert Pinnell, absent. The motion passed unanimously by those present.

- 9.6 Resolution No. 2023-19. A Resolution authorizing a City of Eagle Point Personal/Professional Services Contract with Infinity Electrical Contractors, Inc. for the 2023 Fire Suppression System Monitor.

Dean LeBret, Public Works Operations Supervisor, reviewed the agenda statement about the request for proposals for the installation of a fire alarm and sprinkler system. Mr. LeBret was pleased with Infinity Electrical Contractors' proposal which will bring the fire suppression system monitor online at the Museum.

There being no further discussion, Mayor Sell offered to entertain a motion to approve Resolution No. 2023-19. Councilor Walruff motioned to approve Resolution No. 2023-19, a Resolution authorizing a City of Eagle Point Personal/Professional Services Contract with Infinity Electrical Contractors, Inc. for the 2023 Fire Suppression System Monitor. Councilor Lacombe seconded the motion. There was no further discussion following the motion. Roll call: David Lacombe, yes; Kevin Walruff, yes; Jessica Welch, yes; Michael Stanek, yes; Kathy Sell, yes; Stacy Fields, absent; and Robert Pinnell, absent. The motion passed unanimously by those present.

- 9.7 Resolution No. 2023-20. A Resolution authorizing a donation of gift baskets from the Mayor and City Council to the Oregon Mayors Association (\$50); and 71Five CAMPUS – Eagle Point Youth Center (\$100).

Mayor Sell reported on fundraising efforts by the Oregon Mayors Association (OMA) and 71Five CAMPUS – Eagle Point Youth Center (71Five) and requested a gift

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basket donation for each organization. Further, Mayor Sell noted the donations promote Eagle Point and support volunteerism.

There being no further discussion, Mayor Sell offered to entertain a motion to approve Resolution No. 2023-20. Councilor Welch motioned to approve Resolution No. 2023-20, a Resolution authorizing a donation of gift baskets from the Mayor and City Council to the Oregon Mayors Association (\$50); and 71Five CAMPUS – Eagle Point Youth Center (\$100). Councilor Lacombe seconded the motion. There was no further discussion following the motion. Roll call: David Lacombe, yes; Kevin Walruff, yes; Jessica Welch, yes; Michael Stanek, yes; Kathy Sell, yes; Stacy Fields, absent; and Robert Pinnell, absent. The motion passed unanimously by those present.

10. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Councilor Lacombe inquired about the date for the Arbor Day Celebration. It is scheduled for April 19th at Mattie Brown Park.

Councilor Welch enjoyed reading about Arbor Day in the Friday Letter and reported on the Neighborhood Enhancement Commission's work on the Parks Master Plan. A second community survey on the Parks Master Plan is set to be completed in May as well as additional community outreach events in Eagle Point.

Council President Stanek reported on the Eagle Point Upper Rogue Community Foundation dinner and live auction to help reduce the cost to students traveling to Japan.

Mayor Sell also reported on preparations for the Showa dinner auction and invited everyone to attend. In addition, the Jackson County libraries are holding ribbon cutting ceremonies in recognition of extending their hours throughout the County.

There were no other reports.

11. STAFF REPORTS

Mike Upston, Community Development Director, deferred to the Friday Letter for land use, and current development information. He also announced a joint meeting with the Planning Commission regarding Climate-Friendly Equitable Communities, and the Council's goal setting session.

Melissa Owens, Finance Director, reported on Human Resource activities with interviews for a Public Works Director and Police Chief, and two conditional offers. Ms. Owens is also working on budgeting for the upcoming fiscal year and 10-year projections.

Dean LeBret, Public Works Operations Supervisor, reported in addition to normal operations, staff had been especially busy repairing water breaks.

Police Sergeant Anselmi reported on upcoming range training. Additionally, he was looking forward to a new Police Chief as well as good applicants for the Police Department's other vacancies.

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Aaron Prunty, City Administrator, reported participating as a partner city in the Jackson County Natural Hazard Mitigation Plan. As a follow up to the speed study request to the Oregon Department of Transportation, it is likely to be a few months out as it is still in the works along with approximately 80 others.

There were no other reports.

Following staff reports, Mayor Sell announced Item 12 was an Executive Session pursuant to Oregon Revised Statute 192.660(2)(e), to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Representatives of the news media were allowed to attend the Executive Session. All other members of the audience were asked to leave the meeting but invited to rejoin the meeting after the Executive Session. Mayor Sell then recessed the regular meeting of the Eagle Point City Council at 7:14 p.m.


12. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(e), To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Mayor Sell opened the Executive Session pursuant to ORS 192.660(2)(e) at 7:17 p.m. and closed the Executive Session at 7:31 p.m.

13. ADJOURN

Mayor Sell closed the regular meeting of the City Council at 7:31 p.m.

Respectfully submitted,


Cindy Hughes, City Recorder

ATTEST:


Kathy Sell, Mayor

ORDINANCE NO. 2023-03

AN ORDINANCE AMENDING EAGLE POINT MUNICIPAL CODE TITLE 17 ZONING, SECTION 17.52.150.C FENCES AND SCREEN PLANTING REGULATIONS.

WHEREAS, the City's regulations pertaining to fences, contained within Section 17.52.150.C of the Eagle Point Municipal Code, were adopted in 1980 and amended in 1981, 1982 and 1999 (Ordinance No's. 9-52, 9-61, 9-62A, and 9-126 respectively); and

WHEREAS, the purpose of those regulations is to allow for property delineation and a reasonable level of privacy and safety, while maintaining visual openness along residential and business frontages and a line of sight at roadway and driveway intersections; and

WHEREAS, those regulations limit fence height to 3.5 feet tall within the front setback area; and

WHEREAS, a recent request was made for City Council consideration to amend those regulations to allow a 5 foot tall fence along a property's roadway frontage in order to improve the safety of its outdoor play area, including to help keep children from chasing balls into the street; and

WHEREAS, the City Council subsequently expressed support for allowing such fencing for the specific circumstance described and directed city staff to draft an enabling ordinance

Now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLE POINT, OREGON, THAT:

1. Eagle Point Municipal Code Section 17.52.150.C is hereby amended to allow fencing for public recreation areas or private recreation areas serving the general public to be up to 5 feet tall along the front of the property when adjacent to an arterial or collector roadway and when it will not create a visual obstruction, as shown in the attached Exhibit "A".
2. This Ordinance shall become effective (30) days after formal adoption by the City Council.

ADOPTED by the City Council and signed by me in authentication of its adoption this 11th day of April, 2023.

CITY OF EAGLE POINT:

Kathy Sell, Mayor

ATTEST:

Cindy Hughes, City Recorder



FIRE DISTRICT 3

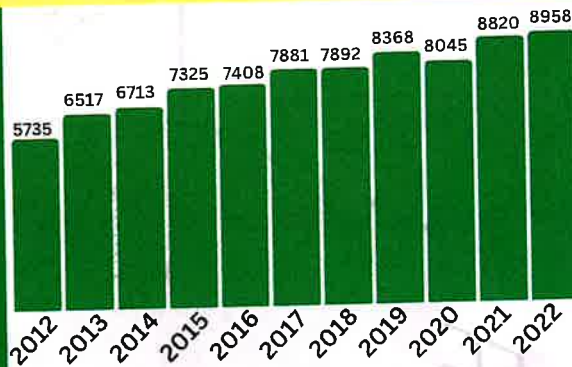
Jackson County, OR

2022 ANNUAL REPORT

ABOUT US

Fire District 3 provides fire suppression, emergency medical and rescue services, prevention and risk reduction as well as community care to more than 54,000 residents living in the communities of Central Point, White City, Eagle Point, Gold Hill, Sams Valley, Dodge Bridge, and Agate Lake. The District's 73 full-time employees and 18 volunteers work from four career stations, four volunteer stations, and an Administration office to provide coverage to the 167 square miles that encompass the District.

NUMBER OF CALLS BY YEAR



8,958

TOTAL CALLS FOR SERVICE



- Rescue & Medical 63.12%
- Good Intent Call 19.14%
- Service Call 9.71%
- Fire 3.25%
- False Alarm & False Call 2.91%
- Hazardous Condition 1.56%
- Explosion/Overheat .16%
- Special Incident Type 0.12%
- Severe Weather 0.02%

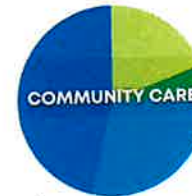
RESPONSE

- CENTRAL POINT STATION
- SCENIC STATION
- WHITE CITY STATION
- EAGLE POINT STATION
- BATTALION CHIEF
- COMMUNITY CARE
- HEAVY BRUSH 21

2,530
2,084
1,813
1,796
778
374
133

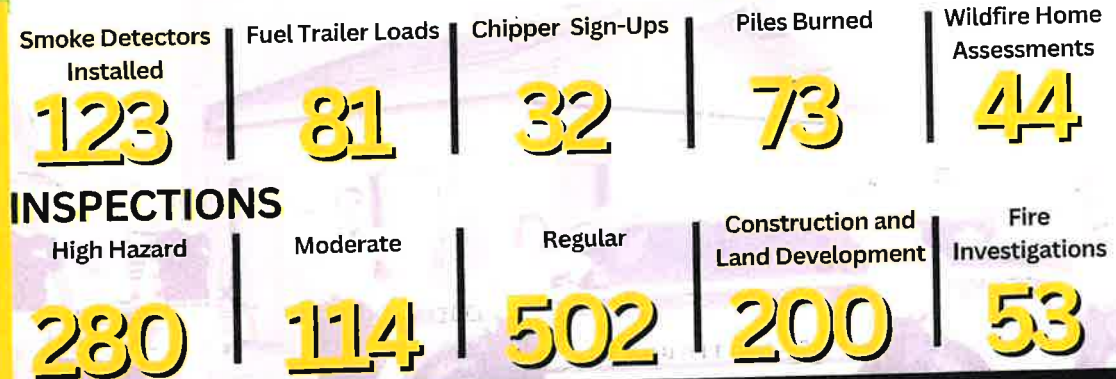


- White City 22.2%
- Central Point 21.5%
- Scenic Station 20.4%
- Eagle Point 16.4%
- Gold Hill 5.8%
- Sams Valley 3.4%
- Dodge Bridge 2%
- Agate Lake 0.9%



- Engine Crew Referral 155
- Partner Referral 42
- Home Visit 237
- 911 Responses 374

RISK REDUCTION SERVICES PROVIDED



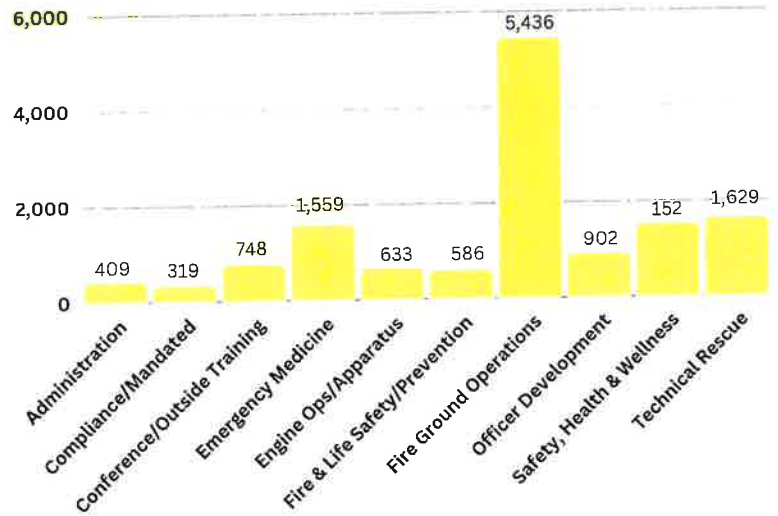
2023 ANNUAL REPORT



Social Media Growth

Social Media	Followers	Growth 2022
Facebook	11,706	+ 1,523
Instagram	977	+ 345
Twitter	718	+ 165
Community Connect	1,306	+ 567
Pulse Point Subscribers	7,969	+ 1,332

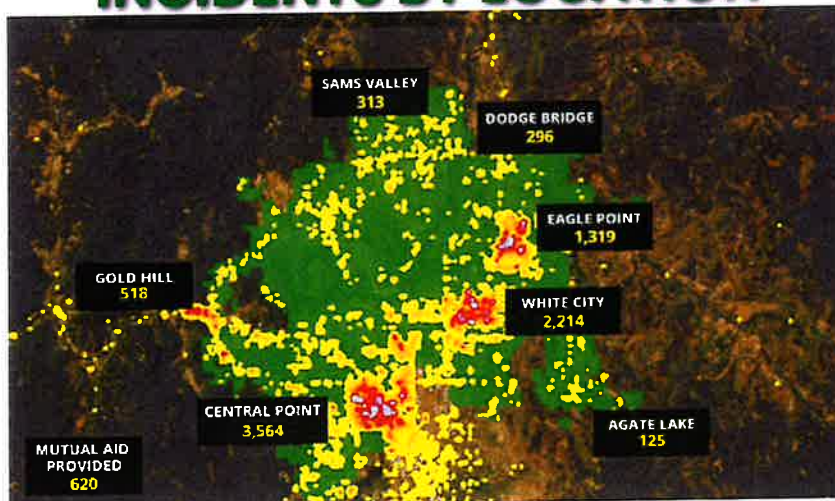
2022 TRAINING HOURS BY CATEGORY



GENERAL FUND BUDGET BY CATEGORY



INCIDENTS BY LOCATION



VISIT OUR WEBSITE FOR MORE INFORMATION!



WWW.JCFD3.COM

Cindy Hyatt 4-11-2023

4/11/2023
ADDITIONAL BILLS

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
47027	911 SUPPLY	UNIFORMS - PD	\$ 322.42
47028	AMBER SCHUSTER	PER DIEM FOR OACA CONFERENCE	\$ 150.50
47029	CHARTER COMMUNICATIONS	UTILITIES	\$ 119.98
47030	DCBS - FISCAL SERVICES	STATE SURCHARGES - BUILDING	\$ 5,676.71
47031	DEVON LINEBAUGH	PER DIEM FOR OACA CONFERENCE	\$ 150.50
47032	DOUBLE D ELECTRIC	GENERATOR MAINTENANCE	\$ 1,857.64
47033	HORNECKER COWLING, LLP	MUNICIPAL COURT JUDGE - MARCH	\$ 800.00
47034	HUNTER COMMUNICATIONS	UTILITIES	\$ 2,369.32
47035	JACKSON COUNTY TREASURER	COURT ASSESSMENTS - COUNTY	\$ 479.27
47036	LITHIA DODGE CHRYSLER JEEP	VEHICLE MAINTENANCE	\$ 115.49
47037	NEILSON RESEARCH CORPORATION	WATER TESTING	\$ 400.00
47038	ODP BUSINESS SOLUTIONS	SUPPLIES	\$ 54.93
47039	OHA CASHIER	WATER LICENSE	\$ 125.00
47040	OREGON DEPT. OF MOTOR VEHICLES	SUSPENSION PACKETS	\$ 15.50
47041	OREGON DEPT. OF REVENUE	UNITARY ASSESSMENTS - STATE	\$ 1,361.50
47042	PACIFIC POWER	UTILITIES	\$ 12,642.48
47043	TREETOP PRODUCTS	MEMORIAL BENCH	\$ 1,784.46
47044	WIN-911 SOFTWARE	SCADA ALARM ANNUAL MAINTENANCE	\$ 800.00

ADDITIONAL BILLS TOTAL \$ 29,225.70

Regular Bill list \$ 46,298.93
GRAND TOTAL \$ 75,524.63