



# CITY OF EAGLE POINT

*"Gateway to the Lakes"*

OREGON

EAGLE POINT CITY COUNCIL  
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

APRIL 26, 2012

## SPECIAL MEETING MINUTES

### 1. CALL TO ORDER – 6:00 P.M.

Mayor Russell called the special meeting to order at 6:03 p.m.

Council Members Present: Bob Russell, Alan Curriston, Wayne Brown, Jonathan Bilden, Bill Fierke, Ruth Jenks, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Melissa Owens, Finance Officer; Vern Thompson, Chief of Police; Robert Miller, Public Works Director; Mike Upston, Principal Planner; and Cindy Hughes, City Recorder.

Guests: No members of the public or press were present.

### 2. FLAG SALUTE

For the sake of time, Mayor Russell elected to pass over the flag salute.

### 3. DEVELOPMENT OF 2012/2013 GOALS

Mayor Russell began by noting the budget process was coming up soon and stated it was an opportune time to review the City Council Goals for fiscal year 2012-2013. A document entitled *Draft City Council Goals 2011-12*, attached hereto as Exhibit A, was included in the special meeting packet. Council worked from this draft to begin establishing goals for fiscal year 2012-2013. Mayor Russell invited staff members: Henry Lawrence, Melissa Owens, Robert Miller, and Vern Thompson, to speak about the goal setting process.

Mr. Lawrence recommended Council review each of the fiscal year 2011-2012 goals during the meeting in order to identify new goals or determine if the existing goals should remain as goals. He further noted this meeting would likely be the first of several meetings to establish the goals for fiscal year 2012-2013. Eventually, timelines need to be assigned to the goals, as well as

assignment of responsibility for each goal, and each goal's financial impact determined in order to prioritize and accomplish the goals.

Ms. Owens agreed we should set timelines and work on long-range planning. Mr. Lawrence added that one of Ms. Owens' budgeting goals is to look at financial trends analysis for the next seven to eight years. During these economic times, it is essential to preserve cash reserves to keep the City in a good financial position. Mr. Lawrence and Ms. Owens both emphasized the importance of long-term planning.

Mr. Miller thought the fiscal year 2011-2012 goals were really good, and reviewed the success of accomplishments such as the Centennial Celebration, that weren't even included as a goal. Some of the goals were quick and easy, and some like the reservoir were more complex. A strategy for planning for the future, street maintenance, and water, are all important factors to be considered.

Chief Thompson reported that police departments generally have the same goals: reducing crime and protecting citizen safety. Staffing levels greatly impact the ability to accomplish these goals.

Mayor Russell asked the Council members to provide input about the goal setting process. Councilor Fierke expressed his appreciation to staff and supported placing timelines with the goals. He suggested that some of the goals should be more specific and would like the City Council to receive periodic updates as progress is made toward each goal.

Councilor Bilden also agreed that costs should be identified and timelines put in place.

Councilor Jenks was in agreement about identifying costs and establishing timelines. She would also like to see the Council set conservative but achievable goals.

Council President Curriston recognized that hiring a new City Administrator, Planner and Recorder, was a considerable task during the current fiscal year although it was not listed as a goal. Progress with the South Shasta Pathway was significant but he expressed disappointment about the progress of Lucas Park. Council President Curriston identified the Urban Growth Boundary as one area he would like to see progress made on in order to position the City for future growth.

Councilor Brown was most concerned about resolving the City's water reservoir repairs. He concluded by noting the other goals should be addressed and prioritized, although he believes water reservoir repairs should be the highest priority.

Councilor Sell would like to identify and complete a couple of visible projects each year. Mayor Russell agreed.

Going back to the document entitled *Draft City Council Goals 2011-12* (Exhibit A), Mayor Russell noted the City Council might change the titles in the future and Council agreed to discuss the goals in the order they were listed starting with:

I. TO BE A COMMUNITY THAT PROMOTES AND PROTECTS COMMUNITY LIVABILITY

A. **Community Open Space and Parks are Valued Community Assets**

Councilor Sell reported the Parks and Recreation Committee is holding a workshop in May to go over each park individually. Councilor Brown inquired about the overhead for maintaining parks. Mr. Miller reported the Public Works Department is currently staffed at 2005 staffing levels, while additional parks and two cemeteries have been added to their workload. Staffing is a considerable concern and staffing alternatives such as contracting mowing services is being considered. The use of part-time, seasonal employees was also discussed.

Councilor Fierke inquired about the upcoming Parks and Recreation Committee workshop. Councilor Sell responded that the purpose of the workshop is to inventory current parks and determine progress or needs for each existing park. Any future park development will be discussed after completion of current inventory. Mr. Miller added that easy to accomplish enhancements to current parks may be identified during the upcoming workshop. This discussion relates to Item No. I.A.5 (Maintain Existing Park Facilities).

Council President Currison noted that one future improvement, a pathway that goes from Mattie Brown Park down to Butte Creek Mill, and eventually to the end of the City, has been discussed for many years. Along those lines, a local church mowed the pathway area last year and maintenance should be addressed. An easement still needs to be acquired for the pathway.

Councilor Jenks spoke about the covered bridge and she envisions the bridge being intertwined with the pathway, anchored to downtown, and a place of pride for citizens. She also believes we can do a better job keeping this corner honorable for our Veterans and clear of yard sale signage. Mayor Russell noted this discussion was related to Item No. I.A.4 (Provide Park Property for NW Corner of City). He further noted the interior of the bridge was recently painted.

Returning to Item No. I.A.1 (Develop Lucas Park Development Plan), Councilor Sell reported Parks has decided to develop the Lucas Park in stages. The first step will be to develop the walking path on the hill. This part of the development process will be relatively inexpensive and easy to complete. The path may eventually link to the path near the water tank. A brief discussion about project progress ensued. Councilor Fierke inquired as to whether or not the City's offer to purchase access to Lucas Park had been accepted. Mr. Lawrence reported the property owner did not accept the City's offer, however, negotiations may continue. Councilor Sell noted a small parking area could be placed near Glenwood.

Item No. I.A.2 (Purchase of Little Butte Creek Path Easement): Mayor Russell announced that the purchase has been budgeted, however, the owner has not been contacted. Council is still in support of this purchase. Mayor Russell agreed to contact the property owner and directed Mr. Lawrence to prepare the necessary related paperwork. A brief discussion followed regarding this property.

Item No. I.A.3 (Provide Better Access for Lagoon Property): Mayor Russell stated this item is not high on his priority list. Council members stated their agreement. It was agreed to remove this item from the list of goals for fiscal year 2012-2013 and to reevaluate during the goal setting process for fiscal year 2013-2014.

Item No. I.A.4 (Provide Park Property for NW Corner of City): Mayor Russell reported this item is moving forward. State inspection is the last step for completion.

Item No. I.A.5 (Maintain Existing Park Facilities): Discussed above on Page 3.

Item No. I.A.6 (Develop Cemetery Use Plan – Antelope): Council and staff discussed. It was agreed that this item should be removed from goals for fiscal year 2012-2013. Mr. Miller reported he had only received two inquiries about using the cemetery and that a policy is not in place regarding its use. Mr. Lawrence discouraged future use of the cemetery. Mr. Miller recommended that additional research should be completed prior to establishing a policy. Councilor Sell directed to cross this item off of the list.

Mayor Russell reminded Council we had inadvertently not discussed Item No. I.A.2 (Development of Mattie Brown Park Facilities). Mr. Miller reported David Evans and Associates is moving forward with this. A timeline for completion is forthcoming.

## **B. People of All Ages are Active and Valued in Community Life**

1. Maintain Existing Recreation Programs and Activities. Mr. Miller began by stating that this year, the City made the commitment to maintain the summer youth program, Junior Eagles. However, it was recognized that maintaining this program in-house placed a tremendous workload on the City's front desk staff. Mr. Miller has received one proposal from another agency to facilitate the summer youth program, and will continue to seek other proposals. The proposed outsourced program would be held in the same location as previous years and it is anticipated that youth from surrounding areas would be eligible to participate.

Council and staff agreed it is most appropriate to retain and support the summer youth program, however, outsourcing this service is a valid consideration. Ms. Owens reported other local youth oriented agencies have access to grant programs that the City is not privileged to. Essentially,

outsourcing this program could end up benefitting a broader base of youth and result in a longer program or improvements to the program.

Mayor Russell requested that the title of this item be changed to Maintain Recreation Programs.

2. Develop a Use Agreement for Public Partnership with School District. It was noted that this item could be discussed at a later date.

### **C. Eagle Point Supports a Strong Public Safety Presence**

1. Maintain Solid Police Department Function and Manpower: Chief Thompson reported that three full-time positions had been lost over the past several years and a half-time position in records. Based on the current population, the standard staffing level should be 13.00 Full-Time Equivalent Positions (FTEs) and the Department is staffed at 11.00 FTE.
  - a. Continue Training and Formal Education of Officers. Chief Thompson reported that without training and formal education, there would not be a staff member to fill his position in the future. Other agencies offer partial reimbursement of 33% for formal education. Some members of the Department are pursuing education.
  - b. Maintain Rolling Stock and Equipment. One brand new vehicle was recently purchased. Although a formal standard or policy has not been set for purchasing new police vehicles, one car purchase has been budgeted each year. The fleet consists of six cars. In previous years, police vehicles were leased, but currently only the Chief's car is leased. There was a brief discussion about the leased vehicle.
  - c. Maintain Accreditation. Chief Thompson reported this is an ongoing process and the Department has maintained accreditation.
  - d. Maintain Adequate Services with Existing Manpower. Adequate services are being maintained, however, Chief Thompson stated he would like to be able to give more to the community, and expressed his appreciation for support of the Department.

Nuisance abatement was identified as a priority.

2. Review and Adjust City Lighting in Public Spaces. This item was not addressed.

### **D. Review and Improve Opportunities for Public Transportation**

1. Engage in Long-Term Transit Planning as opportunities become available.

Mayor Russell reported a study was in the works by the Rogue Valley Transit District (RVTD) and its results would be available in 2013.

**E. Provide an Attractive Appearance Throughout the Community**

Mayor Russell stated this was subjective to personal opinion but thinks the City is doing a terrific job with parks, public areas, and the hanging flower baskets. Clean up of Highway 62 was discussed as well as additional plantings at Centennial Plaza. Mr. Miller reported Public Works staff recently presented him with a plan for bulb planting. A brief discussion about the attractive appearance of Eagle Point included contacting the Eagle Point Garden Club. Weed abatement was also discussed. Mayor Russell and Council supported a part-time code enforcement position to address weed abatement.

**II. EAGLE POINT CHOOSES TO ENCOURAGE CONTINUED ECONOMIC GROWTH AND FUTURE BUSINESS DEVELOPMENT**

- A. Continue the Promotion of the Judge Stewart House as an Incubator Start-up.** This item originated under the previous City Administrator. Mr. Lawrence reported this space will be leased to generate approximately \$1,100 revenue per month.
- B. Develop City/Chamber Strategic Planning Analysis.** Mayor Russell called upon Council President Curriston to address this item. Council President Curriston believes this may not actually be a plan and will work toward developing this relationship and setting goals together.
- C. Review Rezoning Opportunities for Commercial and Light Industrial Use.** Mike Upston reported there is some property along Highway 62 that would be most appropriate for commercial land use. More specifically, the property is located between Crystal Drive and Figaro's Pizza. Discussion followed about the use of land and determining whether it should be used for light industrial use, or commercial use. The City is limited on commercial availability of land although there is some vacant land. It was agreed that this item was a goal and could be discussed in greater depth at a later time.
- D. Work with SOREDI to recruit incubator companies to Eagle Point.** Mr. Bilden arranged to have SOREDI's Executive Director, Ron Fox, to make a presentation at the next Council Meeting on May 8, 2012. Council discussed and agreed to change the wording for the goal of incubator to Enterprise Zone.
- E. Work with Chamber and Community on Review of Current Sign Code.** Mayor Russell reported an individual recently initiated a petition to establish electronic signage. Discussion ensued and additional work would need to be done

to determine the possibility of future use of electronic signage. This work could be accomplished as part of development activities along Highway 62.

**F. Work with ODOT on I-5 Signage Recognition.** Councilor Sell suggested this item should be placed at the top of the goal list as it should be easily accomplished. Mayor Russell volunteered to follow-up on this item.

1. Highway 62 Signage. Discussed above.
2. I-5 Signage. Also discussed above.

**G. Develop a Plan for Reuse of Old Fire Station and Adjoining Property.** It was agreed to come back to this item at a later time.

### III. EAGLE POINT ENCOURAGES CONTINUED POSITIVE COMMUNITY GROWTH

**A. Continue Adoption Process for Regional Problem Solving; Comp Plan Amendment.** Mayor Russell reported that as much work has been done as is possible at this time.

**B. Begin Urban Growth Boundary Amendment Process.** Same as above, Mayor Russell stated as much work has been accomplished as is possible at this time.

1. Work with Neighborhood Groups on Concept Development Plan. Mr. Upston reported Item No. III.B.1 and III.B.2 has been accomplished as part of the RPS plan.
2. Create Conceptual Plan for Urban Reserves. Discussed above.

### IV. EAGLE POINT MAINTAINS STRONG RELATIONSHIPS WITH THE COMMUNITY

**A. Maintain strong partnerships with Chamber of Commerce, School District, Community Association, Neighborhood Associations, Little Butte Creek Watershed Council and Civic Groups.** Mayor Russell and Council discussed. It was agreed that positive relationships have been established.

**B. Develop and Maintain Community Communication Projects.**

1. Channel 15 Improvement. Ms. Owens described the current arrangement regarding restricted funding to be used for Channel 15. Channel 15 is awaiting direction from the City about what to do next concerning video productions. A video production could be created for use with Channel 15 that would also work well on the City's website to promote Eagle Point.

3. Website Improvement. Mayor Russell indicated the website was going in a good direction. Mr. Lawrence stated it will continue to improve.
4. Harnish Interpretive Center/Museum Improvements. Mr. Miller explained that the City wants to tie this in better with the City's website. Additionally, native species will be added to the landscape. Much discussion followed which resulted in identifying the need for leadership. Council President Curriston directed that volunteerism should be added to the list. Signage was also discussed and Mr. Upston will follow-up to see if anything is in progress. Mr. Lawrence confirmed this will be addressed.
5. Newsletter – Mayor Russell and Council discussed the inserts in the utility bill which have been good. Mr. Lawrence suggested using the monthly publication of the *Upper Rogue Independent* as a forum. Additionally, Mr. Lawrence suggested holding a town hall meeting and stated he would bring this back up in the fall or next spring. Council was supportive of holding a town hall meeting.

V. EAGLE POINT SUPPORTS GOVERNMENTAL FISCAL AND ADMINISTRATIVE STABILITY.

- A. **Review and Develop New Fee-Based Revenue.** Mayor Russell, Council and staff agreed this was not the time to place additional fees on citizens. Mr. Lawrence reported staff would continue to review but not necessarily establish such fees.
- B. **Support Grant Applications where Practical.** Mayor Russell noted this should remain on the list of goals.
- C. **Develop New Strategies for Administrative and Financial Staff Support.** Ms. Owens distributed and reviewed a handout entitled *June 2009 Staff Levels – Current Staff Levels*, attached hereto as Exhibit B. In 2009, there were 33 employees and there is currently 26.50 employees plus a temporary employee. Opening the office during the noon hour will be addressed as soon as practical. Mr. Lawrence stated staff would work to resolve this as it is an issue in the community. Staffing levels will be kept as appropriate as possible.

VI. EAGLE POINT DEVELOPS AND MAINTAINS ITS VITAL PUBLIC INFRASTRUCTURE

A. **Provide a More Effective and Stable Street Maintenance Program**

1. Complete South Shasta Bicycle and Pedestrian Path. This is complete and should be removed from the list of goals.



2. Continue City Regulatory Sign Replacement Program. Mr. Miller reported that the City has elected to replace signage on a 5-year recycle program.
3. Complete In-fill Sidewalk Program. Mr. Miller explained that an entire workshop could be held on this subject and should be at a later date. It was agreed to keep this item on the list.
4. Develop Street Repair Strategy. Mr. Lawrence reported this is an ongoing process that will be brought before Council again in a couple of weeks.
5. Work with D-9 Schools to Develop a Safe Route to Schools Program. Council discussed and although progress has not been made, Mr. Miller will readdress this with the school district, sooner rather than later.

**B. Develop and Maintain an Efficient Public Water System**

1. Repair Leaks in 3.6 MGD Reservoir. Mayor Russell reported work is in progress.
2. Focus on Leak Repair and Detection Program. Same as above, Mayor Russell reported work is in progress.
3. Complete Contract with Medford Water Commission. The Contract is complete.
4. Continue and Expand Backflow Protection Program. Mr. Miller reported development of a comprehensive plan is in progress and he will bring everyone up to speed when it is developed.
5. Develop a Water Conservation Plan. Mr. Miller reported the Plan is moving forward.

**C. Complete Water Right Purchases and Perfection of Existing Water Rights.**  
Mr. Lawrence stated that development of a water conservation plan will help to determine what to do with this goal.

**D. Continue Storm Water Management Program**

1. TMDL Implementation. Council President Curriston reported this is complete.
2. Draft Storm Water Plan. Mr. Miller reported an annual report is required.

- E. **Create an Effective Strategy to Maintain Adequate Staff Support; Additional Staff, Contract Services, Temp Services.** This item was discussed as part of the discussion under Item No. 5.C.

In conclusion, Mayor Russell stated he would like to see the City install a couple of lights each year and suggested discussing this again at budget time. Councilor Jenks requested direction from Administration as far as prioritization. Mr. Lawrence will provide Council with an updated, prioritized goal list.

It should be noted that during the meeting, Mr. Upston, took board notes and they are attached hereto as Exhibit C (Note: Exhibit C is only attached to the original Minutes due to it being on oversize paper). A typed draft of these notes, with minor revisions to increase its clarity, is hereto attached as Exhibit C.1.

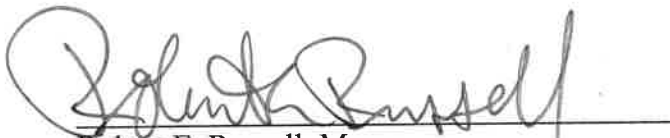
Another meeting will be held at a later date to continue defining the goals for fiscal year 2012-2013.

4. **Adjournment.** At 8:10 p.m., Mayor Russell adjourned the meeting.

Respectfully submitted,

  
Cindy Hughes, City Recorder

ATTEST:

  
Robert E. Russell, Mayor

# DRAFT

## CITY COUNCIL GOALS 2011-12

- I- **TO BE A COMMUNITY THAT PROMOTES AND PROTECTS COMMUNITY LIVABILITY**
- A. Community Open space and Parks are Valued Community Assets
    - 1. Develop Lucas Park development Plan
    - 2. Purchase Little Butte Creek Path Easement
    - 3. Provide Better Access for Lagoon Property
    - 4. Provide Park Property for NW Corner of City
    - 5. Maintain Existing Park Facilities
    - 6. Develop Cemetery Use Plan (Antelope)
    - 7. Develop Matte Brown Park Parking Facility
  
  - B. People of All Ages are Active and Valued in Community Life
    - 1. Maintain Existing Recreation Programs and Activities
    - 2. Develop a Use Agreement for Public Partnership with School District
  
  - C. Eagle Point Supports a Strong Public Safety Presence
    - 1. Maintain Solid Police Department Function and Manpower
      - a. Continue training and formal education of officers
      - b. Maintain rolling stock and equipment
      - c. Maintain accreditation
      - d. Maintain adequate services with existing manpower
    - 2. Review and Adjust City Lighting in Public Spaces
  
  - D. Review and Improve Opportunities for Public Transportation
    - 1. Engage in Long-Term Transit Planning as opportunities become available
  
  - E. Provide an Attractive Appearance Throughout the Community

**II- Eagle Point Chooses to Encourage Continued Economic Growth and Future Business Development**

- A. Develop City/Chamber Strategic Planning Analysis
- B. Review Rezoning Opportunities for Commercial and Light Industrial Use
- C. Work with Chamber and Community on Review of Current Sign Code
- D. Continue the Promotion of the Judge Stewart House as an Incubator Start-up
- E. Work with ODOT on 1-5 Signage Recognition
  - 1. I-5 Signage
  - 2. Hwy 62 Signage
- F. Develop a Plan for Reuse of Old Fire Station and Adjoining Property
- G. Work with SOREDI to recruit incubator companies to Eagle Point

**III- Eagle Point Encourages Continued Positive Community Growth**

- A. Continue Adoption Process for Regional Problem Solving; Comp Plan Amendment
- B. Begin Urban Growth Boundary Amendment Process
  - 1. Work with neighborhood groups on Concept Development Plans
  - 2. Create Conceptual Plan for Urban Reserves

**IV- Eagle Point Maintains Strong Relationships with the Community**

- A. Maintain Strong Partnerships with Chamber of Commerce, School District, Community Association, Neighborhood Associations, Little Butte Creek Watershed Council and Civic Groups
- B. Develop and Maintain Community Communication Projects
  - 1. Channel 15 Improvement
  - 2. Website Improvement
  - 3. Harnish Interpretive Center/Museum Improvements

**V- Eagle Point Supports Governmental Fiscal and Administrative Stability**

- A. Develop a Replacement Process for Retiring City Administrator
- B. Review and Develop New Fee-Based Revenue
- C. Support Grant applications where practical

D. Develop New Strategies for Administrative and Financial Staff Support

**VI- Eagle Point Develops and Maintains its Vital Public Infrastructure**

A. Provide a More Effective and Stable Street Maintenance Program

1. Complete In-fill Sidewalk Program
2. Develop Street Repair Strategy
3. Complete South Shasta Bicycle and Pedestrian Path
4. Continue City Regulatory Sign Replacement Program

B. Develop and Maintain an Efficient Public Water System

1. Develop a Water Conservation Plan
2. Repair Leaks in 3.6 MGD Reservoir
3. Focus on Leak Repair and Detection Program
4. Complete Contract with Medford Water Commission
5. Continue and Expand Backflow Protection Program

C. Complete Water Right Purchases and Perfection of Existing Water Rights

D. Continue Storm Water Management Program

1. TMDL Implementation
2. Draft Storm Water Plan

E. Create an Effective Strategy to Maintain Adequate Staff Support;  
Additional Staff, Contract Services, Temp Services

- Items to be included for Fiscal Year 2011/12
- Items currently being addressed

June 2009 Staff levels      Current Staff levels

<b>Position</b>	<b>Police</b>	<b>15&gt;&gt;&gt;&gt;12</b>	
Chief	Strand	David	Thompson Vern
Clerk	Oliver	Donna	
	Gray	Jim	Carranza    Davie (FTE Replacement)
	May	Darin	
	Meeker	John	Retirement
	Frantz	Steve	
	Leonard	Robert	
	Davis	CJ	
	Fisher	Bill	
	Kazakoff	Heidi	
	Hoschler	Dennis	
	LaFord	Dustin	
	Anselmi	Mike	
	Cristofaro	Anthony	Layoff
	Moulin	Dan	only here 3 months

	<b>Public Works</b>	<b>8&gt;&gt;&gt;&gt;7</b>	
Director	Miller	Robert	
Supervisor	Shiple	Gary	
Lead	Johnson	Cordy	
Specialist	Kinyon	Darren	
Laborer	Baxter	Jim	
Laborer	Artman	Al	
Laborer	Stephenson	Chris	Open Position
Laborer	Leonardo	Gerald	

	<b>Administration</b>	<b>10&gt;&gt;&gt;&gt;7.5 plus temp</b>	
Administrator	Hussell	David	Lawrence    Henry
Finance Officer	Owens	Melissa	
Recorder	Roberts	Dena	Hughes    Cindy
Planner	Lincoln	Bunny	Upston    Mike
	Burkhart	Judy	Milholland Kari
	Bailey	Sherry	Foote    Kandi
Bldg Permits	Miller	Sara	reduced to 1/2 or 3/4 time
	Holcombe	Timi	
	Miers	Theresa	Layoff
	Reed-Gilliam	Susan	Layoff

\*\*\*Temp      Linebaugh      Devon

June 2009 33 employees      Brown represents staff reductions

Now 26.5 plus 1 temp      Blue represents new staff

loss of 6.5 permanent employees

\*\*\*85% of temporary staff (Devon) has been spent working on special projects including Document Imaging and a reorganization of Central Files and City Recorder filing systems.

**SPECIAL MEETING MINUTES OF APRIL 26, 2012**

## CITY OF EAGLE POINT

### City Council Goal Setting for 2012-2013

(Board notes taken by Mike Upston from Special Meeting held on April 26, 2012)

#### GENERAL THOUGHTS

- Set relatively short-term goals that have a clear finish line.
- Identify specific scope, schedule and cost to accomplish specific goals.
- Move Regional Problem Solving (RPS) and urban growth boundary (UGB) expansion forward.
- Keep track of cash-flow so funding for goal achievement is known.
- Pick a few, visible projects and get them done.

#### SPECIFIC GOALS

These are deemed highest priority so far from original list:

- Focus on Livability
  - Support parks maintenance & staff resource needs.
  - Purchase easement and build trail along Little Butte Creek.
  - Paint the covered bridge and improve the corner of Royal & Main.
  - Make progress on planning and development of recreation uses at Lucas Park.
- Recreation
  - Finalize the park property transfer with Gary Whittle.
  - Finish Mattie Brown parking.
  - Support the Junior Eagles through subsidies to Boys & Girls Club or similar organizations rather than by direct management from the City.
- Public Safety
  - Support programs, equipment, and training.
  - Support additional staffing as deemed necessary.
- Public Transit
  - Complete the transit study.

**SPECIAL MEETING MINUTES OF APRIL 26, 2012**

**Exhibit C.1**

Page 1 of 2

- Economic Development
  - Develop the Fire Station property.
  - Continue using the Stewart House as an incubator for small business start-ups.
  - Continue working with the Chamber of Commerce.
  - Support rezoning of property along the east side of Highway 62 to Commercial.
  - Consider rezoning some portion of the L-1 property along Hannon Road to Commercial and/or Business Park.
  - Move forward on Enterprise Zones (SORED).
  - Talk to ODOT about I-5 signage.
  
- Community Growth
  - Move RPS forward.
  - Produce a Channel 15 Video (*Summer Fun in Eagle Point* or *4th of July in Eagle Point*).
  - Support continued improvements to Harnish Wayside Park.
  - Promote volunteerism and associated programs, including outreach.
  - Provide more tourist information signs.
  - Have a “Town Hall” style meeting.
  
- Fiscal and Administrative Stability
  - Conduct a financial audit.
  - Evaluate Fees and make selected adjustments.
  - Support use of staff resources to respond to grant applications.
  - Expand the Planner function.
  - Investigate ways to enable staff professional development.
  
- Public Infrastructure
  - Infill missing sidewalk segments where feasible, with the priority being sidewalk segments that result in the best gains for overall walkability through town.
  - Focus on adding facilities that improve walkability, including safe routes to schools.
  - Continue to implement achievable components of the Town Center Plan (streetlights, paving, landscaping/street trees, etc).