



City of Eagle Point

Neighborhood Enhancement Commission

Meeting Agenda

May 15, 2023

Council Chambers

17 Buchanan Avenue South, Eagle Point, Oregon

1. CALL TO ORDER – 6:30 P.M.
2. CONSENT CALENDAR
 - 2.1 Presentation of Regular Meeting Minutes of April 10, 2023.
3. OLD BUSINESS
 - 3.1 Discussion regarding progress on the City’s updated Parks Master Plan – Mike Upston, Community Development Director.
4. ADJOURN

*AGENDA AND MEETING PACKETS ALSO AVAILABLE ON WEBSITE (www.cityofeaglepoint.org)
If an accommodation is needed to participate in this meeting, please contact the City Recorder at
541-826-4212 ext. 106 or TTY/TDD 711 or 800-735-2900. Notification of at least 48 hours prior to the meeting will
assist the city in providing reasonable accommodations. (28 CFR 35.102-35.104 ADA Title II).*



City of Eagle Point

Neighborhood Enhancement Commission

REGULAR MEETING MINUTES
April 10, 2023

1. CALL TO ORDER – 6:30 P.M.

Douglas Detling, Chair, called the meeting to order at 6:30 p.m. in the Council Chambers.

Commission Members Present: Douglas Detling, Jean Jaeger, Patricia Jensen, and Wyn Lewis.

Staff Members Present: Mike Upston, Community Development Director; Dean LeBret, Public Works Operations Supervisor; and Cindy Hughes, City Recorder.

Guests: Jessica Welch, City Council Liaison; Melissa King, Budget Committee Member; Aniko Drlik-Muehleck, project coordinator with the University of Oregon and the team members (Caitlin Donnelly, Emily Severeid, Kat Rola, and Marilyn Padilla Zavala) via Zoom; and members of the public and press.

2. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA.

There were no audience questions or comments.

3. CONSENT CALENDAR

3.1 Presentation of Regular Meeting Minutes of March 6, 2023.

Chair Detling announced the Consent Calendar. There being no discussion, Commissioner Jensen moved to approve the Consent Calendar. Commissioner Lewis seconded the motion. There was no discussion following the motion. Roll call: Jean Jaeger, yes; Patricia Jensen, yes; Wyn Lewis, yes; and Douglas Detling, yes. The motion passed unanimously.

4. OLD BUSINESS

4.1 Discussion regarding progress on the City's updated Parks Master Plan – Mike Upston, Community Development Director.

Mike Upston, Community Development Director, introduced this item and explained it is in the 3rd of 5 stages. Plans are to wrap up in the spring and present recommendations to the City Council in July.

Aniko Drlik-Muehleck, project coordinator with the University of Oregon and the team members reviewed and discussed the progress and updates shown in the attached document (Submission No. 1). A brief discussion followed wherein

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April 10, 2023

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Commission Lewis provided feedback that it made sense, and the order is good. Aniko further reported that it is typical of how a parks master plan is laid out and they had worked to streamline the 2020 draft. The OSU team also looked at ways to help the City obtain funding. There were no major objections and the Commissioners expressed agreement.

Next, volunteers were recruited to help the team with public outreach in May, and the next meeting was rescheduled for May 15 at 6:30 p.m.

5. ADJOURN.

There being no further business, Chair Detling closed the meeting at 7:21 p.m.

Respectfully submitted,

Cindy Hughes, City Recorder

ATTEST:

Douglas Detling, Chair

Eagle Point Parks Master Plan Update

Progress & Updates

April 10, 2023

O UNIVERSITY OF OREGON | Institute for Policy Research and Engagement



Agenda

1

Overview

2

**Update on Goals &
Objectives**

3

Plan Outline

4

Upcoming Engagement

5

Next Steps

Updates to Goals & Objectives

Goal 1: Comprehensive Recreation
Opportunities

Goal 2: Inclusive and Safe Connections

Goal 3: Support and Expand Operations &
Maintenance

Goal 4: Collaboration and Stewardship

Plan Outline

Chapter 1: Introduction

Chapter 2: The Eagle Point Parks System

Chapter 3: Park System Goals, Objectives, & Strategies

Chapter 4: Park-Specific Goals, Objectives, & Strategies

Chapter 5: Operations and Funding

Chapter 6: Future Plan Updates

Appendices:

Community Engagement

Ecological Assessment and Sustainability

Resources: Marketing, Grants, Implementation
& Phasing

Upcoming Engagement Plan

May 6th: Lucas Park and Main Street Coffee

- Advertising in advance to encourage community members to attend

May 8th – 12th: Youth Center and Library

- Engaging younger members of the community to take the survey

Next Steps

- May NEC Meeting Date
- Prioritization Survey
- Community Engagement

**BUSINESS OF THE NEIGHBORHOOD ENHANCEMENT COMMISSION
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 3.1

Meeting Date: May 15, 2023

ITEM TITLE: Discussion regarding progress on the City's updated Parks Master Plan.

SUBMITTED BY: Mike Upston, Community Development Director, (541) 826-4212 ext 111

SUMMARY EXPLANATION:

With completion of the Parks Master Plan still on track for summer, we are finalizing tasks within the project's third stage of work, 'Values, Goals & Priorities' and moving into the 'Implementation Framework' stage as illustrated at right.

That last stage before project close-out will involve the project team working with City staff and the Commission to develop a final set of recommendations that meet the community's needs within a sustainable budget for the City. To that end, the project team will develop an initial set of recommendations within each of the goals based on the draft master plan, community input, and the financial feasibility assessment. They will then lead a working meeting with City staff and the Commission (likely at the June meeting) to revise and finalize the recommendations.



For the May 15th meeting, Ms. Aniko Drlik-Mueleck and her University of Oregon project team will join us remotely to share their latest progress and engage the Commission on items intended to move us into the Implementation Framework stage of the project during the latter part of this month and into June.

Ms. Drlik-Mueleck will update the Commission on the project team's community engagement and plan drafting work, share an example of what individual park recommendations will look like in the plan, and seek suggestions for modifying the layout and/or content. She'll also share all the individual park recommendations and find out if commissioners would like to add to or modify the information. Last, she'll describe the next steps in the project and cover any final details.

APPROVED FOR SUBMITTAL: *Aaron Pruntz*
Aaron Pruntz, City Administrator