



# CITY OF EAGLE POINT

*"Gateway to the Lakes"*

OREGON

EAGLE POINT CITY COUNCIL  
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

**JULY 10, 2012**

## **REGULAR MEETING AGENDA**

1. CALL TO ORDER – **7:00 P.M.**
2. FLAG SALUTE AND INVOCATION.
3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA.
4. PRESENTATIONS.
5. PUBLIC HEARINGS.
6. CONSENT CALENDAR.
  - 6.1 Presentation of Regular Meeting Minutes of June 26, 2012.
7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR.
8. PRESENTATION OF BILLS TO BE PAID.
9. OLD BUSINESS.
10. NEW BUSINESS.
  - 10.1 Discussion regarding opportunity for Community Video Program offered through CGI Communications and National League of Cities.
  - 10.2 **Resolution 2012-49** – A Resolution Authorizing the Acceptance and Use of Privately Donated Funds for Police Equipment in the City of Eagle Point.
11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES.

12. STAFF REPORTS.

13. INFORMATION.

14. ADJOURN.

*AGENDA AND COUNCIL PACKETS ALSO AVAILABLE ON WEBSITE*



# CITY OF EAGLE POINT

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EAGLE POINT CITY COUNCIL  
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

**June 26, 2012**

## **REGULAR MEETING MINUTES**

### **1. CALL TO ORDER – 7:00 P.M.**

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Alan Curriston, Jonathan Bilden, Wayne Brown, Bill Fierke, and Ruth Jenks.

Council Members Absent: Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Melissa Owens, Finance Officer; Vern Thompson, Chief of Police; Robert Miller, Public Works Director; and Cindy Hughes, City Recorder.

Guests: Aaron Prunty, Parks and Recreation Commission, and members of the public and press.

### **2. FLAG SALUTE AND INVOCATION.**

Mayor Russell asked Scotty (Scotty McCullough) from the audience to lead the Pledge of Allegiance. Council President Curriston led the invocation.

### **3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA.**

Richard Gyro, President of the Eagle Point/Upper Rogue Chamber of Commerce, and resident of Eagle Point, came forward to express his appreciation to the Council, City staff, the Eagle Point Women's Club, and all of the people that were involved in getting the Harnish Wayside Park and Visitor Center open on a full-time basis. He reported the new signage has helped to increase the number of visitors and hopes it will impact local businesses as well. He also mentioned it would be good to get the ODOT (Oregon Department of Transportation) signage in place on both sides of the highway. Mayor

Russell expressed his appreciation to Mr. Gyro for organizing all of the volunteers of the Harnish Wayside Park and Visitor Center.

Jared Hill, Bishop of the LDS (Latter Day Saints) Church of Eagle Point, and Eagle Point resident, spoke about last year's volunteer service project. Mr. Hill said his church would like to propose doing a day of service and involving the whole community. Last year, they painted fire hydrants and cleaned up along a water way in the City limits. Mayor Russell liked the name of "A Day of Service" as the theme for this event. City Council will start making contacts in the community and come up with a date. Mr. Hill said he would invite the opportunity to come back and be part of the event. Mr. Hill concluded by thanking the Council for providing an opportunity for his children, in the audience, to participate in civic responsibility.

Wayne Underhill of Eagle Point, and an unofficial representative of part of the audience, came forward to speak about Scott Chappell and the unfortunate incident of a couple of weeks ago. Mr. Underhill emphasized they were not there to place blame but to bring light to the subject of PTSD (Post-traumatic Stress Disorder). Many combat vets suffer from PTSD. Mr. Underhill wanted this incident to be used as a way to bring about a positive partnership between Disabled Vets and the Police community. Mr. Underhill submitted a document to Mayor Russell that was entitled *Another Emerging "Storm": Iraq and Afghanistan Veterans with PTSD in The Criminal Justice System – Volume 5 – No. 2 – Fall 2008 by William B. Brown* (Submission No. 1).

Next, Mr. Underhill introduced David Staed of Eugene, Oregon. Mr. Underhill explained that Mr. Staed is working on his Masters Degree in Criminal Justice and is knowledgeable about PTSD. Mr. Staed described how a mildly stressful situation impacts a person with PTSD in comparison to a person not suffering from PTSD.

Mayor Russell and Council expressed appreciation to Mr. Underhill and the other members of the audience for their positive approach. Councilor Jenks made a heartfelt statement that Veterans are very valued in Eagle Point.

Mr. Staed asked about how to introduce something to the Council. Joe Kellerman, City Attorney, asked if it was something to raise the general level awareness of the issues that veterans of recent wars face so that the professionals in the City might be able to be more accommodating to the special needs of veterans. Mr. Staed agreed it was. Mr. Kellerman did not think anyone would be turned away and noted Eagle Point is among the most patriotic cities. If something is in writing, it could be given to the City Administrator. The City Administrator, Henry Lawrence, provided his business card.

Riva Bogard of Medford said she was there because she did not want to see this happen to anyone again. She reported her son had received help from the Oregon National Guard, Medford Police, Central Point, and beyond, and that it worked. Ms. Bogard said soldiers need to be treated with more respect, and if the problem wasn't solved, it would get worse. She concluded by asking Council to please listen to what the previous speakers had said.

Janet Evans of Eagle Point described a visit to her residence by an Eagle Point Police Officer regarding a complaint about her dogs. Ms. Evans expressed that the officer's

conduct was rude and aggressive. After that, she would not invite an officer into her home.

Pat Allen of Grants Pass and the Old Guard Riders stated he was there to support Vets. Mr. Allen thought this was a national problem, and was not saying anyone is at fault. He said “change” could start at the City to help officers to understand PTSD. Mr. Allen went on to explain some of the effects of PTSD and shared his personal experiences. He said a lot of the people at the meeting had served with Scott (Chappell), and they were there to help educate about how to deal with people suffering from PTSD.

4. PRESENTATIONS.

There were no presentations.

5. PUBLIC HEARINGS.

There were no public hearings.

6. CONSENT CALENDAR.

6.1 Presentation of Joint Meeting Minutes of June 12, 2012.

6.2 Presentation of Regular Meeting Minutes of June 12, 2012.

Mayor Russell announced the Consent Calendar and asked for a motion. Councilor Bilden moved to approve the Consent Calendar as presented and Councilor Jenks seconded the motion. There was no further discussion. Roll call: Alan Curriston, aye; Ruth Jenks, aye; Bill Fierke, aye; Jonathan Bilden, aye; Wayne Brown, aye; Bob Russell, aye; and Kathy Sell, absent. The motion passed unanimously by those present.

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR.

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID.

Mayor Russell asked if there were questions regarding the bills to be paid. Mr. Lawrence noted two bills on the Additional Bills list (Submission No. 2), more specifically, the Bob Laduke Construction bill on the South Shasta Project and the bill for HGC, Inc. on the Fargo Street Project. Council will receive a full accounting on both projects at a later date.

Councilor Jenks inquired about the bill for Taylor Site Development and Melissa Owens reported it was for the work on the water reservoir tank. Additionally, Ms. Owens reported the Oregon Department of Revenue – Municipal Court bill is related to assessments for court fines. Councilor Jenks noted the Additional Bills list was nearly double the amount of the regular bills and inquired about the billing cycle. The end of the financial year impacted the increase in the amount as well as the inclusion of the two contractor bills.

There were no further questions or comments and Mayor Russell asked for a motion. Council President Curriston moved that Council approve the bills as presented including the Additional Bills list. Councilor Bilden seconded the motion. There was no further discussion. Roll call: Bill Fierke, aye; Wayne Brown, aye; Jonathan Bilden, aye; Alan Curriston, aye; Ruth Jenks, aye; Bob Russell, aye; and Kathy Sell, absent. The motion passed unanimously by those present.

9. OLD BUSINESS.

There was no old business to discuss.

10. NEW BUSINESS.

10.1 Discussion regarding League of Oregon Cities Survey for the 2013 Legislative Agenda.

Mayor Russell announced Item 10.1 on the agenda was a discussion item regarding the League of Oregon Cities Survey for the 2013 Legislative Agenda. Councilor Bilden led this discussion and the Council identified the following three legislative categories to submit to the League of Oregon Cities:

Item A – Community Development: The Jobs/Economic Development Initiative that supports funding for industrial site development.

Item F – General Government: Reform the court fines system in a manner that recognizes the value of both state and local courts.

Item I – Human Resources: Eliminate the requirement that public employers provide subsidized health insurance for retirees.

Mayor Russell asked the Council if they were satisfied with submitting three categories as the League of Oregon Cities had requested four categories. Council agreed to submit only three categories.

10.2 **Resolution 2012-45** – A Resolution Authorizing Adjustments to Revenues and Expenses for the 2011-2012 Fiscal Year.

Mayor Russell announced **Resolution 2012-45** and asked Ms. Owens for a report. Ms. Owens presented **Resolution 2012-45** (Submission No. 3) at the meeting, and reported adjustments are made every year at the end of the year to the adopted budget. Requested adjustments included:

- 1) An increase to the General Fund Revenue by \$20,000 and the Planning Department Expenditures by \$20,000, related to Planning Fees which are pass-through fees charged to developers and resulting in more expenses but also more revenue to cover the cost; and

- 2) An increase to the Water SDC (System Development Charges) Fund Revenue by \$15,000 and Water SDC Fund Expenditures by \$15,000; and
- 3) A reallocation of \$6,000 for the Storm Water Fund from Capital Outlay to Materials & Services, related to additional expenses for ditch cleaning; and
- 4) A reallocation of \$80,000 to the Water Fund from the Capital Outlay section to the Materials & Services section of the budget to cover repairs and engineering services for the 3.6 mg water reservoir; and
- 5) A reallocation in the Street Fund from the Capital Outlay section to Materials & Services in the amount of \$50,000 for professional services.

Councilor Fierke requested clarification about the transactions. Basically, these changes were an accounting process but they do not change the overall budget amount.

Mayor Russell asked for a motion to approve **Resolution 2012-45**. Councilor Bilden made a motion to approve **Resolution 2012-45** and Councilor Fierke seconded the motion. There was no further discussion. Roll call: Wayne Brown, aye; Ruth Jenks, aye; Alan Curriston, aye; Bill Fierke, aye; Jonathan Bilden, aye; Bob Russell, aye; and Kathy Sell, absent. The motion passed unanimously by those present.

- 10.3 **Resolution 2012-46** – A Resolution Approving Exhibit “A”, Salary Schedule of Agreement between the City of Eagle Point, Oregon, and Teamsters Local 223 (Police Unit), Effective July 1, 2012.

Mayor Russell announced Item 10.3 was related to the Execution Session pursuant to ORS 192.660(2)(d). Discussion and deliberation was delayed until after the Executive Session. Following the Executive Session, Councilor Bilden made a motion to approve **Resolution 2012-46** and Councilor Brown seconded the motion. There was no discussion. Roll call: Bill Fierke, aye; Ruth Jenks, aye; Alan Curriston, aye; Jonathan Bilden, aye; Wayne Brown; Bob Russell, aye; and Kathy Sell, absent. The motion passed unanimously by those present.

- 10.4 **Resolution 2012-47** – A Resolution Authorizing the 2012 Fund Exchange Agreement with the Oregon Department of Transportation (ODOT) for Federal Surface Transportation Program (STP) Funds for the Fargo Street Reconstruction.

Mayor Russell announced **Resolution 2012-47** and noted there had been a minor change to the Resolution regarding who would sign on behalf of the City. **Resolution 2012-47** (Submission No. 4), as revised, was distributed at the meeting. Public Works Director, Rob Miller, provided a staff report. He explained that the City of Eagle Point has an available STP (Surface Transportation Program) Fund balance from Current and previous years' allocation. This Resolution will authorize an exchange from Federal to State funds at an exchange rate of \$0.94 for every dollar and provides greater flexibility for the use of those funds. Funds in the amount of \$205,000 will be exchanged to

\$192,700, to be used for the Fargo Street Reconstruction Project. A brief discussion followed about the exchange.

Mayor Russell asked for a motion to approve **Resolution 2012-47**. Council President Curriston made a motion to approve **Resolution 2012-47** and Councilor Brown seconded the motion. There was no further discussion. Roll call: Alan Curriston, aye; Ruth Jenks, aye; Bill Fierke, aye; Jonathan Bilden, aye; and Wayne Brown, aye; Bob Russell, aye; and Kathy Sell, absent. The motion passed unanimously by those present.

10.5 **Resolution 2012-48** – A Resolution Authorizing an Agreement with Capitol Asset & Pavement Services, Inc., for a Pavement Condition Survey.

Mayor Russell announced **Resolution 2012-48** and Mr. Miller reported four proposals had been received and ranked. Capitol Asset & Pavement Services, Inc., specializing in pavement condition surveying, was ranked as the top consultant. They will rate street conditions and develop a strategy to repair streets. Councilor Fierke noted the proposal came in well under budget and Mr. Miller confirmed that was correct. Councilor Fierke made a motion to approve **Resolution 2012-48** and Councilor Bilden seconded the motion. There was no further discussion. Roll call: Ruth Jenks, aye; Wayne Brown, aye; Alan Curriston, aye; Jonathan Bilden, aye; Bill Fierke, aye; Bob Russell, aye; and Kathy Sell, absent. The motion passed unanimously by those present.

11. **REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES.**

Councilor Fierke reported there had been a School Board Meeting since the last City Council Meeting. The Union President brought a signed settlement agreement to the meeting and indicated it was ready to be signed. However, it was determined that the language had not received full approval by the Attorney for the School Board prior to the meeting. Consequently, the Superintendent of the School Board withheld approval until it could be reviewed by the Attorney for the School Board.

Councilor Bilden had been out of town a lot since the last City Council Meeting and reported attending the League of Oregon Cities Quarterly Meeting in Maupin, Oregon. A good portion of the Friday meeting was spent discussing property tax reforms but they did not anticipate change. Bond issues, elections, and combining Mayor's Day and City Hall Day were also discussed at the Quarterly Meeting. He further reported on MPOs (Metropolitan Planning Organizations) and they are stalled at the national level.

Councilor Jenks announced the area MPO meeting had been canceled. Councilor Jenks reported on the Eagle Point Women's Club 7<sup>th</sup> Anniversary luncheon. City Administrator, Henry Lawrence, attended the luncheon as well as Chief Thompson and Principal Planner, Mike Upston. Each spoke at the luncheon and made a very personable, professional presentation that was well received.

Council President Curriston did not make a report.



Councilor Brown reported attending a Rogue Valley Sewer Services (RVSS) meeting. The following items were discussed:

- Cost proposal to property owners benefitting by the Griffin Creek Sewer Extension Project.
- Assessments and charges for coming on board with the Griffin Creek Sewer Extension Project.
- Approval of RVSS Budget and Audit.
- Possible rate increases.
- SDCs (System Development Charges) left as is.
- Central Point managing own storm water.
- Basic projects going well.
- OSHA Audit and training.

Mayor Russell reported attending the SOREDI (Southern Oregon Regional Economic Development Inc.) 25<sup>th</sup> Anniversary Dinner. Kent, from the hardware store (Kent Cohee of Eagle Point Hardware & Rental Store, and Shady Cove Hardware), received recognition at the dinner. Mayor Russell mentioned supporting the 4th of July fireworks celebration and Saturday Market.

#### STAFF REPORTS.

Ms. Owens announced the Financial Report was through May 31<sup>st</sup> and had more funds from property taxes than budgeted. She further reported the City had been fiscally conservative. Ms. Owens also discussed:

- Future formatting changes to the Financial Report and Bill List.
- Volunteer request for the Council Corner and Councilor Jenks volunteered.
- Council Packets on Website on Friday before the Council Meeting.
- Outstanding Audit questionnaires to be returned.
- Fiscal Year Transitioning.
- Utility Bill Newsletter.

Robert Miller, Public Works, was pleased to report the 3.6 mg water reservoir tank leakage had been reduced from 33 gallons per minute to 17, and is now down to 2.5. Putting the reservoir online increased water PSI (pounds per square inch) by about 13 to 15 PSI. Mr. Miller commended everyone's patience and support through the repairs. He also discussed:

- Reducing weeds in preparation for 4<sup>th</sup> of July.
- Street Striping.
- New Lighting in City Hall and the Museum.
- Letter to community regarding Lucas Park meeting on July 12. Council discussed and supported. Mr. Miller said they would move forward to get citizen input.

Chief Thompson reported graffiti but did not think it was gang related. Additionally, the Police Department is currently testing candidates to fill an opening. Chief Thompson reminded Council about Code Enforcement Officer, Ben Franco, and weed abatement efforts. Councilor Jenks and Mr. Miller made positive comments about the weeds being mowed early this year.

Attorney Kellerman did not make a report.

Mr. Lawrence requested to be absent from the next Council Meeting in order to attend the Oregon City Manager's Association meeting. Council agreed and asked for a report in the Friday Letter.

Ms. Hughes did not make a report.

12. INFORMATION.

12.1 Letter from the New Mayor of Showa Village.

12.2 Letter from Mike Herzog with the Eagle Point Middle School

There was no discussion regarding Information Items 12.1 and 12.2.

At 8:20 p.m., Mayor Russell recessed the meeting for a short break and announced that representatives of the news media and designated staff would be allowed to attend the Executive Session. All other members of the audience would be asked to leave the room and welcomed back afterwards. Mr. Lawrence clarified that the Executive Session would be held pursuant to ORS 192.660(2)(d), To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

13. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(d), To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

At 8:27 p.m., Mayor Russell opened the Eagle Point City Council Executive Session pursuant to ORS 192.660(2)(d). Following discussion, Mayor Russell closed the Executive Session at 8:35 p.m.

14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(h), To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Mayor Russell opened the Eagle Point City Council Executive Session at 8:35 p.m., pursuant to ORS 192.660(2)(h). Following discussion, Mayor Russell closed the Executive Session at 8:40 p.m.

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Upon conclusion of the business in Executive Session, Mayor Russell reconvened the Regular meeting at 8:41 p.m. Council discussed and approved Resolution 2012-46, as shown above under Item 10.3.

15. ADJOURN.

There being no further business, Mayor Russell closed the meeting at 8:43 p.m.

Respectfully submitted,

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Cindy Hughes, City Recorder

ATTEST:

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Robert E. Russell, Mayor

**BILL LIST  
07/10/12**

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	ALSCO MEDFORD 000556	UNIFORMS/JANITORIAL PUBLIC WORKS	\$ 354.29
	ALSCO MEDFORD 004564	CITY HALL - JANITORIAL SUPPLIES	\$ 317.45
	BLUMENTHAL UNIFORMS & EQUIP	POLICE UNIFORMS	\$ 583.90
	CENTURY LINK	TELEPHONE SERVICES	\$ 1,050.44
	CIVIL WEST CONTRACT	WATER SYSTEM MAINTENANCE & REPAIRS	\$ 22,081.07
	EAGLE POINT HARDWARE	YELLOW MARKING PAINT/FASTENERS/MISC	\$ 344.00
	EMERGENCY COMMUNICATION OF S.O. 911	2012-2013 TELECOMMUNICATIONS CONTRACT JULY/AUG/SEPT	\$ 29,362.35
	FERGUSON ENTERPRISES, INC	BATHROOM MISC PARTS	\$ 294.56
	GENERAL PACIFIC, INC	METERS	\$ 774.29
	HAYS OIL COMPANY	FUEL/DIESEL	\$ 1,655.79
	LEADS ONLINE	FAST FIND SERVICE PACKAGE RENEWAL - POLICE	\$ 1,308.00
	LEAGUE OF OREGON CITIES	ANNUAL MEMBERSHIP FOR 2012-2013	\$ 6,180.85
	LITHIA DODGE CHRYSLER JEEP	SERVICE - POLICE CAR	\$ 254.30
	LUBBOCK NATIONAL BANK	ELECTRONIC TICKET WRITER PAYMENT	\$ 924.15
	OFFICE DEPOT	SUPPLIES	\$ 14.82
	OFFICE MAX	SUPPLIES	\$ 47.10
	ONE CALL CONCEPTS, INC	LOCATE UTILITY TICKETS	\$ 38.28
	OREGON ASSOCIATION OF WATER UTILITIES	MEMBERSHIP RENEWAL 2012-2013	\$ 900.00
	OVERHEAD DOOR COMPANY	COMMERCIAL SERVICE TRUCK HOURLY RATE (ADJUSTMENT)	\$ 90.00
	PACIFIC OFFICE AUTOMATION	CANON AND KONICA COPIER	\$ 340.97
	PERSONNEL SOURCE	PAYROLL WEEK ENDING 06/24/12	\$ 3,187.35
	SOS ALARM	ALARM SYSTEM MUSEUM	\$ 48.00
	SOUTHERN OREGON SANITATION	GARBAGE SERVICE & CITYWIDE CLEAN UP	\$ 3,597.50
	TEHAMA TIRE SERVICE, INC	TIRES FOR DODGE CHARGER	\$ 572.45
	THREE RIVERS VENDING	WATER FOR EAGLE POINT POLICE	\$ 30.00
	TYLER TECHNOLOGIES	UTILITY/COURT WEB PAYMENTS MONTHLY FEE	\$ 280.00
	UPPER ROGUE INDEPENDENT	DISPLAY AD ECONOMIC & COUNCIL MEETINGS	\$ 216.00
	US CELLULAR 954746875	CELL PHONE SERVICE	\$ 552.54
	US CELLULAR 958339574	CELL PHONE SERVICE	\$ 102.70
	VALLEY FEED & PET SUPPLY	PARK SUPPLIES	\$ 8.95
	WCP SOLUTIONS	JANITORIAL SUPPLIES	\$ 522.00
	WCP SOLUTIONS	JANITORIAL SUPPLIES	\$ 8.80
	WELLS FARGO	98 GO BOND FEE	\$ 400.00
	NEILSON RESEARCH CORP	WATER SAMPLE TESTING	\$ 245.00
	TOPROCK TRUCKING CO.	ROCK	\$ 161.07
	KATALYST, INC	GREENHILLS RESTORATION DITCH MAINTENANCE	\$ 880.00
	SOUTHERN OREGON EDUCATION	BILLING FOR PEG CHANNEL 15	\$ 4,970.00
	TEKMANAGEMENT, INC	COMPUTER EQUIPMENT & SERVICE	\$ 2,510.01
	VPCI	SCANNER EQUIPMENT & SERVICE	\$ 1,075.00
	OMA CONFERENCE	MAYORS ASSOCIATION SUMMER CONFERENCE	\$ 325.00
	STATE OF OREGON DEPT. ADMIN SERVICES	COOPERATIVE PURCHASING ANNUAL MEMBERSHIP	\$ 500.00
	PAULY, ROGERS AND CO., P.C.	ANNUAL AUDIT - PARTIAL	\$ 6,270.00
<b>GRAND TOTAL</b>			<b>\$ 93,378.98</b>

**BUSINESS OF THE CITY COUNCIL  
EAGLE POINT, OREGON**

**AGENDA STATEMENT**

**Item Number:** 10.1  
**For Meeting of:** 7/10/12

**ITEM TITLE:** Discussion regarding opportunity for Community Video Program offered through CGI Communications and National League of Cities.

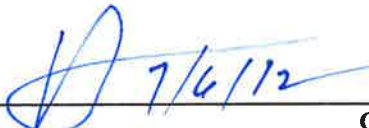
**SUBMITTED BY:** Melissa Owens, Finance Officer

**CONTACT PERSON/TELEPHONE:** Same as above

**SUMMARY EXPLANATION:** The City was contacted by the CGI Communications regarding an opportunity to have some community videos produced. The community videos would be produced by CGI Communications at no charge to the City. Once the videos are produced they would be hosted on a separate website with a link to the videos from the City website. CGI Communications will produce up to 6 videos. The videos are 1 – 2 minute videos. The videos include Welcome to Eagle Point, Education, Quality of Life, Real Estate/Relocation, and two videos of our choice. The 2 additional videos can be Economic Development, Parks & Recreation, Tourism, Downtown Information or other topics of our choice.

The only ‘catch’ to this program is that CGI Communications would like the opportunity to contact local businesses to solicit advertising. The videos will be produced and the City will be able to use the videos at no charge even if no advertising is sold.

Several Oregon cities, including Central Point, have been approached and have taken advantage of the offer. Staff will present some of the videos at the meeting. This was presented to Economic Development Commission at their July 2, 2012 meeting. The Commission would like to move forward with this proposal.

<b>Resolution:</b> _____ <b>Ordinance:</b> _____ <b>Contract:</b> _____ <b>Other: (specify)</b> _____
<b>Funding Source:</b> None
<b>APPROVED FOR SUBMITTAL:</b>  7/6/12 City Administrator

**STAFF RECOMMENDATION:** Staff would like your consensus on this proposal.

**BOARD/COMMISSION RECOMMENDATION:**



## **Community Movie Program Sponsorship Policy**

It is the policy of CGI Communications/e-LocalLink not to solicit or otherwise provide sponsorship opportunities to any business or organization that may be perceived as offensive. These types of establishments include, but are not limited to, adult bookstores/entertainment, pawnshops, and tattoo/piercing parlors.

Additionally, the participating community may advise CGI Communications/e-LocalLink of specific businesses to be disallowed as sponsors. The participating community must advise CGI Communications/e-LocalLink of this information in writing PRIOR to the beginning of the sponsorship solicitation campaign.

As a privately owned company, independent of the participating community, CGI/e-LocalLink can eliminate from consideration those companies and organizations it deems inappropriate. The participating community is not responsible for actions taken by CGI/e-LocalLink in eliminating from consideration those businesses and organizations CGI/e-LocalLink has deemed inappropriate.

# 2012 Community Video Tour Agreement

CGI Communications, Inc.  
130 East Main Street, 8th Floor  
Rochester, NY 14604  
(800) 398-3029 phone  
(866) 429-8611 fax

Name: Henry Lawrence  
Title: City Administrator  
Address: 17 Buchanan Avenue South  
City, State, Zip: Eagle Point, OR, 97524  
Phone: 541-826-4212 x 107  
Email: henry@cityofeaglepoint.org  
Website: www.cityofeaglepoint.org

*This agreement is between CGI Communications, Inc. and the City of Eagle Point and shall remain in effect from the date it is signed by both parties until the third anniversary of the date that the completed and approved Community Video Program is made available for viewing via a link on the [www.cityofeaglepoint.org](http://www.cityofeaglepoint.org) -website homepage for viewer access. This agreement shall automatically renew at the end of its term for a successive three (3) year period unless either party gives written notice of its intention to terminate or modify at least sixty (60) days prior to the end of the current term. Any termination or modification of this Agreement shall not take effect until the expiration of the current term.*

**CGI Communications, Inc shall provide a Community Video Program as follows:**

- Website Welcome video from your Mayor or other civic leader and an Education, Quality of Life, and Real Estate/Relocation video (approx. 1 minute in duration)
- Up to 2 additional videos to showcase various aspects of your community and/or organization (providing a total of six 1 minute community highlight videos)
- CGI will provide one community organizational chapter to promote charities, non-profits and community development organizations
- Script writing and video content consultation
- A videographer will come to your location to film videos
- All aspects of video production and editing, from raw footage to final video including professional voiceovers and background music
- Final draft of Community Video Program content subject to your approval
- Patented OneClick™ Technology and encoding of all videos into multiple streaming digital formats to play on all computer systems, browsers, and Internet connection speeds; recognized player formats include WindowsMedia® and QuickTime®
- Store and stream all videos on CGI's dedicated server
- Business sponsors allowed on the perimeter of video panels
- Duration of sponsor participation will be two year and CGI Communications is solely responsible for annual sponsorship fulfillment including all related aspects of marketing, production, printing, and distribution
- Viewer access of the Community Video Program from your website shall be facilitated by CGI Communications providing HTML source code for graphic link to be prominently displayed on the [www.cityofeaglepoint.org](http://www.cityofeaglepoint.org) website homepage as follows: "Coming Soon" graphic link designed to coordinate with existing website color theme to be provided within 10 business days of execution of this agreement; "Video Tour" graphic link to be provided to replace the "Coming Soon" link upon completion and approval of videos
- CGI Communications will own copyrights of the master Community Video Program
- The City of Eagle Point will assume no cost or liability for this project

**Program Add-On:**

- Encoding, hosting, and streaming of additional 5 minutes of video per month. Finished video content will be provided to CGI by the City of Eagle Point

**The City of Eagle Point, OR shall provide the following:**

- A letter of introduction for the program on your organization's letterhead
- Assist with the content and script for the Community Video Program
- Agrees to give CGI Communications the right to use organization's name in connection with the preparation, production, and marketing of the program set forth herein only
- Agrees to display the "Coming Soon" graphic link prominently on the [www.cityofeaglepoint.org](http://www.cityofeaglepoint.org) website homepage within 10 business days of receipt of HTML source code
- Agrees to display the "Video Tour" link to be no less than 150 by 400 pixels prominently on the [www.cityofeaglepoint.org](http://www.cityofeaglepoint.org) website homepage for the term of this agreement
- In the event contract signatory changes, the City of Eagle Point agreement shall remain valid until the agreed upon expiration date
- Exclusive streaming video rights for CGI along with any of its parent companies, affiliates, successors and assigns, including but not limited to, eLocalLink, CVN and relocate.org to stream all video content on its/their "Community Video Network"
- The City of Eagle Point represents and warrants that any and all photographs, videos, and other content it submits to us for use in any video or other production does not infringe on any third party's copyrighted material, trademark or other intellectual privacy or publicity rights and shall defend and indemnify us from any such claim or action

**This Agreement constitutes the entire agreement of the parties and supersedes any and all prior communications, understandings and agreements, whether oral or written. No modification or claimed waiver of any provision shall be valid except by written amendment signed by the parties herein**

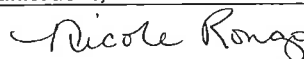
**We, the undersigned, understand the above information and have full authority to sign this agreement**

The City of Eagle Point, OR

CGI Communications, Inc.

Signature:

Signature:



Name (printed):

Name (printed): Nicole Rongo

Title:

Title: Vice President of Marketing

Dear Eagle Point Business Owner:

The City of Eagle Point is excited to announce the launch of a new program that we feel will have a significant impact on the promotion of our wonderful community. We have entered into a three year agreement with CGI Communications to produce a series of streaming online videos highlighting all our community has to offer its residents, visitors, and businesses.

CGI is a leader in online marketing solutions, working with thousands of communities and businesses nationwide. With an easily viewable interface on the official city website [www.cityofeaglepoint.org](http://www.cityofeaglepoint.org) their video showcase will engage viewers in learning more about area attractions, economic development opportunities, quality of life, and so much more. The City of Eagle Point is dedicated to highlighting the advantages of living and working in our community, and we feel that this program can do just that!

CGI will be contacting members of our local business community to offer participation in the program, as well as an opportunity to learn more about CGI's innovative new digital media products for businesses. In addition to having exposure on the city's official web site, our videos will be featured on the Community Video Network (CVN), a national online network to assist people relocating nationwide.

We encourage you to consider supporting the program, and learning more about all that CGI has to offer.

Best Regards,

Signatory

Title



**BUSINESS OF THE CITY COUNCIL  
EAGLE POINT, OREGON**

**AGENDA STATEMENT**

**Item Number: 10.2  
Meeting Date: July 10, 2012**

ITEM TITLE: Resolution 2012-49

SUBMITTED BY: Chief Vern Thompson

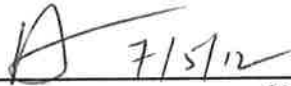
CONTACT PERSON/TELEPHONE: Chief Vern Thompson

SUMMARY EXPLANATION: A local and well established company that prefers to remain anonymous wishes to donate \$8000.00 to the City of Eagle Point for the purchase of body-worn cameras for each police officer. The purpose of body-worn cameras is for the enhancement of criminal prosecution in domestic violence, driving under the influence of intoxicants, and for officer safety.

Resolution:  X  Ordinance: \_\_\_\_\_ Contract: \_\_\_\_\_ Other:  (specify) Financial Report

Funding Source: None Required

APPROVED FOR SUBMITTAL: \_\_\_\_\_



City Administrator

**STAFF RECOMMENDATION:**

**Approval of Resolution 2012-49.**

**COUNCIL ACTION:**

**RESOLUTION 2012-49**

**A RESOLUTION AUTHORIZING THE ACCEPTANCE AND USE  
OF PRIVATELY DONATED FUNDS FOR POLICE EQUIPMENT IN  
THE CITY OF EAGLE POINT.**

**WHEREAS**, a private and well established local corporation that prefers to remain anonymous wishes to donate \$8,000.00 to the City of Eagle Point to the police department; and

**WHEREAS**, the use of the funding is for the purchase of body-worn cameras for individual police officers; and

**WHEREAS**, the donated funds toward the purchase of body-worn cameras will be used to enhance the prosecution of domestic violence, driving under the influence of intoxicants, and for the documentation of witness and suspect statements, and for officer safety; and

**WHEREAS**, The City of Eagle Point appreciates the generous donation of these funds; and

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL  
OF THE CITY OF EAGLE POINT**, that the donation of \$8000.00 be accepted by the City of Eagle Point for purchase of body-worn cameras for each officer of the police department.

**PASSED** this 10th day of July 2012.

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Robert E. Russell, Mayor

ATTEST:

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Cindy Hughes  
City Recorder