



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL

Council Chambers
17 Buchanan Ave. South, Eagle Point, Oregon
June 11, 2013

REGULAR MEETING AGENDA

1. CALL TO ORDER – 7:00 P.M.
2. FLAG SALUTE AND INVOCATION
3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA
4. PRESENTATIONS
5. PUBLIC HEARINGS
 - 5.1 A Public Hearing to receive comments from interested parties for the proposed use of state revenues.
 - 5.2 A Public Hearing to accept comment regarding adoption of the 2013/2014 budget as approved by the Budget Committee.
6. CONSENT CALENDAR
 - 6.1 Presentation of Budget Committee Meeting Minutes of May 22, 2013.
 - 6.2 Presentation of Regular Meeting Minutes of May 28, 2013.
7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
8. PRESENTATION OF BILLS TO BE PAID
9. OLD BUSINESS

City of Eagle Point Council Meeting Agenda

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9.1 Discussion regarding responses from the Rogue Valley Transit District to post-transit study questions from the City about providing bus service for Eagle Point.

9.2 Discussion regarding Eagle Point brochure design and printing.

10. NEW BUSINESS

10.1 Resolution No. 2013-30. A Resolution declaring the City's election to receive state revenues.

10.2 Resolution No. 2013-31. A Resolution certifying that the City of Eagle Point provides four or more municipal services.

10.3 Resolution No. 2013-32. A Resolution authorizing the extension of Workers' Compensation Coverage to Public Safety Volunteers of the City of Eagle Point for Policy Year 2013-2014.

10.4 Resolution No. 2013-33. A Resolution approving a Collective Bargaining Agreement between the City of Eagle Point and Teamsters Local 223 (General Unit), for the period of July 1, 2013 – June 30, 2016.

10.5 Resolution No. 2013-34. A Resolution setting Wage Levels for Management Positions for the City of Eagle Point for 2013-2014.

10.6 Resolution No. 2013-35. A Resolution authorizing the purchase of a digital information management system.

10.7 Resolution No. 2013-36. A Resolution authorizing agreements for disbursement of all funds from the City of Eagle Point's Jackson County Housing Authority Fund (78) and to sub-grant remaining home repair loans to Jackson County Housing Authority.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

12. STAFF REPORTS

13. INFORMATION

14. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(d), To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

15. ADJOURN

AGENDA AND COUNCIL PACKETS ALSO AVAILABLE ON WEBSITE

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 5.1 and 10.1
Meeting Date: June 11, 2013

ITEM TITLE: Resolution No. 2013-30. A Resolution declaring the City's election to receive state revenues.

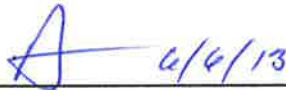
SUBMITTED BY: Melissa Owens, Finance Officer (541) 826-4212 ext. 104

SUMMARY EXPLANATION: A share of certain tax revenues of the state are apportioned among and distributed to the cities. This includes cigarette tax, liquor tax, and gas tax. Cigarette tax and liquor tax revenues can be used by any department in General Fund. However, gas tax must be used by the Street Fund for street maintenance and improvements. The revenue is based on revenue received by the state and is distributed to the cities on a per capita basis.

State Revenue Sharing Law, Oregon Revised Statute (ORS) 221.770 requires cities to pass a resolution annually requesting state revenue sharing money. The law mandates public hearings be held by the City and certification of those hearings be included in the resolution. The attached Resolution No. 2013-30 certifies that the mandated public hearings were held on May 22, 2013 by the Budget Committee and June 11, 2013 by the City Council.

FINANCIAL IMPACT: N/A.

APPROVED FOR SUBMITTAL: _____

 6/6/13

Henry Lawrence, City Administrator

STAFF RECOMMENDATION: Staff recommends approval of this item.

BOARD/COMMISSION RECOMMENDATION: N/A

COUNCIL ACTION:

RESOLUTION NO. 2013-30

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES.

The City of Eagle Point ordains as follows:

Section 1. Pursuant to Oregon Revised Statute (ORS) 221.770, the City hereby elects to receive state revenues for fiscal year 2013/2014.

Passed by the City Council on the 11th day of June, 2013.

Approved by the Mayor on the 11th day of June, 2013.

Robert E. Russell, Mayor

ATTEST:

Cindy Hughes, City Recorder

I certify that a public hearing before the Budget Committee was held on May 22, 2013 and a public hearing before the City Council was held on June 11, 2013, giving citizens an opportunity to comment on use of State Revenue Sharing.

Cindy Hughes, City Recorder

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 5.2
Meeting Date: June 11, 2013

ITEM TITLE: Public Hearing to accept comment regarding adoption of the 2013/2014 budget as approved by the Budget Committee.

SUBMITTED BY: Melissa Owens, Finance Officer (541) 826-4212 ext. 104

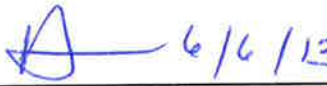
SUMMARY EXPLANATION: The Budget Committee met on May 22, 2013 to review the 2013/2014 proposed budget. At that meeting the Proposed Budget was approved with one change. That change was to increase the donation to the Eagle Point Senior Center by \$2,000. That change has been made and is included in the approved budget.

Attached you will find the publication as required by Oregon Revised Statute (ORS) 294.438. ORS 294.438 requires that a summary of the budget, as approved by the Budget Committee, be published in a newspaper of general circulation.

The public is given two opportunities to speak regarding the proposed budget. The first opportunity was during the budget meeting of May 22, 2013. This public hearing is the second opportunity to speak regarding the 2013/2014 Budget.

The 2013/2014 Budget will be on the City Council agenda for adoption on June 25, 2013.

FINANCIAL IMPACT: N/A.

APPROVED FOR SUBMITTAL:  6/6/13
Henry Lawrence, City Administrator

STAFF RECOMMENDATION: Staff recommends accepting public comment and then closing Public Hearing. Budget will be presented for adoption during the June 25, 2013 City Council meeting.

BOARD/COMMISSION RECOMMENDATION: N/A

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Eagle Point City Council will be held on June 11, 2013 at 7:00pm at Eagle Point City Hall Council Chambers, 17 Buchanan Ave, Eagle Point, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2013 as approved by the City of Eagle Point Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Eagle Point City Hall, between the hours of 8:00 a.m. and 5:00 p.m. or online at www.cityofeaglepoint.org. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Melissa Owens

Telephone: 541-826-4212 X104 Email: melissaowens@cityofeaglepoint.org

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2011-2012	Adopted Budget This Year 2012-13	Approved Budget Next Year 2013-14
Beginning Fund Balance/Net Working Capital	8,215,648	7,751,194	8,236,012
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	3,144,429	2,929,100	3,439,990
Federal, State and All Other Grants, Gifts, Allocations and Donations	902,141	955,342	1,232,106
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	312,915	254,522	341,185
All Other Resources Except Current Year Property Taxes	828,697	747,461	798,400
Current Year Property Taxes Estimated to be Received	1,366,206	1,371,410	1,359,600
Total Resources	14,770,036	14,009,029	15,407,293

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	2,255,351	2,471,020	2,490,190
Materials and Services	2,483,054	2,744,896	2,560,158
Capital Outlay	1,122,909	5,766,066	7,174,728
Debt Service	521,572	518,346	523,062
Interfund Transfers	312,915	254,522	341,185
Contingencies	0	1,050,000	1,150,000
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	8,074,235	1,204,179	1,167,970
Total Requirements	14,770,036	14,009,029	15,407,293

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program FTE for that unit or program			
General Fund - Administration	211,970	229,502	296,250
FTE	0.62	1.17	1.87
General Fund - Court	53,155	56,100	51,990
FTE	0.45	0.45	0.45
General Fund - Building	141,834	134,585	123,570
FTE	1.25	1.25	0.95
General Fund - Planning	102,306	77,125	134,800
FTE	0.45	0.45	0.75
General Fund - Police	1,314,778	1,420,624	1,442,200
FTE	12.00	12.00	12.00
General Fund - Parks	89,945	146,150	154,350
FTE	0.50	0.50	0.50
General Fund - Recreation	40,021	35,780	2,250
FTE	0.50	0.50	0.00
General Fund - RVSS Billing	46,607	44,750	49,950
FTE	0.43	0.43	0.43
General Fund - 911 Tax	41,489	42,000	0
FTE	0.00	0.00	0.00
General Fund - Non Departmental	1,957,266	1,955,589	2,422,249
FTE	0.10	0.10	0.10
Street Fund	1,758,932	1,685,142	1,864,828
FTE	2.94	3.09	3.09
Water SDC Fund	129,039	70,614	119,830
FTE	0.00	0.00	0.00
Park SDC Fund	911,474	946,804	1,259,479
FTE	0.00	0.00	0.00
Water Capital Project Fund	12,392	0	0
FTE	0.00	0.00	0.00
Street Capital Project Fund	30,172	30,127	30,127
FTE	0.00	0.00	0.00
Street SDC Fund	2,380,288	2,090,083	2,058,030
FTE	0.00	0.00	0.00
Storm Water Fund	342,733	385,400	476,580
FTE	1.12	1.27	1.27

Attachment to Item No. 5.2
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Storm Water SDC Fund	202,860	180,246	227,597
FTE	0.00	0.00	0.00
Water Debt Fund	722,774	668,002	578,568
FTE	0.00	0.00	0.00
98 GO Bond Fund	63,437	59,242	65,457
FTE	0.00	0.00	0.00
Water Fund	2,541,617	2,114,254	2,290,894
FTE	6.64	6.79	6.59
Capital Purchase Funds	339,780	400,170	509,460
FTE	0.00	0.00	0.00
Sewer Fund	1,132,033	1,057,324	1,059,663
FTE	0.00	0.00	0.00
Museum Fund	67,433	59,221	54,124
FTE	0.00	0.00	0.00
Jackson County Housing Authority Fund	132,042	117,045	131,970
FTE	0.00	0.00	0.00
Vending Machine Fund	3,659	3,150	3,077
FTE	0.00	0.00	0.00
Total Requirements	14,770,036	14,009,029	15,407,293
Total FTE	27	28	28

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

The 2013/14 budget includes an increase of water rates. This increase is reflected in the Water Fund. The water rate increase will generate approximately \$301,000.

PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit 2.4584 per \$1,000)	2.4584/\$1000	2.4584/\$1000	2.4584/\$1000
Local Option Levy	0	0	0
Levy For General Obligation Bonds	\$125,400	133546	\$136,807

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$462,633	\$0
Other Bonds	\$5,273,765	\$0
Other Borrowings	\$0	\$0
Total	\$5,736,398	\$0

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet or add sheets. You may delete unused lines.



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT BUDGET COMMITTEE
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

BUDGET COMMITTEE MEETING MINUTES

MAY 22, 2013

1. CALL TO ORDER.

Mayor Russell called the Budget Committee meeting to order at 6:00 p.m.

City Council Budget Committee Members Present: Robert Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks, Aaron Prunty and Kathy Sell.

Citizen Budget Committee Members Present: Ken Gruenwald, Lorin Myers, Brad Rundle, Leon Sherman, Michael Stanek, and Jerry Zieman.

Citizen Budget Committee Members Absent: Rick Tree.

Staff Members Present: Henry Lawrence, City Administrator; Melissa Owens, Finance Officer; Vern Thompson, Public Safety Director; Robert Miller, Public Works Director; Mike Upston, Principal Planner; and Cindy Hughes, City Recorder.

Members of the Public and Press: One member of the press.

2. FLAG SALUTE AND INVOCATION.

Mayor Russell led the Pledge of Allegiance and Committee Member Lorin Myers led the invocation.

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3. PUBLIC HEARINGS.

- 3.1 Call to order a public hearing for the purpose of receiving public comment on the possible uses of State Revenue Sharing Funds.

Mayor Russell opened the public hearing at 6:02 p.m. Melissa Owens, Finance Officer, noted that a public hearing was required but it was not a requirement for the City to accept the funds. However, the City had always accepted the allocation of State Revenue Sharing Funds which are issued on a per capita basis. Cities are required to certify they provide four or more services to be eligible for the funding. There being no public testimony, Mr. Russell closed the public hearing at 6:04 p.m.

4. INTRODUCTION OF BUDGET COMMITTEE.

Mayor Russell called for the introduction of the Budget Committee Members. City Council Members and Citizen Members of the Budget Committee introduced themselves.

5. NOMINATION/APPOINTMENT OF CHAIRPERSON, VICE CHAIRPERSON, AND SECRETARY.

Mayor Russell opened the floor for nominations for Chairperson. Committee Member Bilden nominated Bob Russell to serve as Chairperson and Committee Member Fierke seconded the nomination. There were no other nominations and the nominations were closed.

MOTION: Mr. Bilden moved that Bob Russell be nominated to serve as Chairperson. Mr. Fierke seconded the motion. There was no further discussion. Roll call: Aaron Prunty, yes; Kathy Sell, yes; Ken Gruenwald, yes; Ruth Jenks, yes; Bob Russell, yes; Jerry Zieman, yes; Lorin Myers, yes; Brad Rundle, yes; Jonathan Bilden, yes; Wayne Brown, yes; Leon Sherman, yes; Bill Fierke, yes; Michael Stanek, yes; and Rick Tree, Absent. The motion passed unanimously by those present.

Chairperson Russell opened the floor for nominations for Vice Chairperson. Committee Member Zieman nominated Bill Fierke to serve as Vice Chairperson, and Committee Member Sell seconded the nomination. There were no other nominations and the nominations were closed.

MOTION: Mr. Bilden moved that Bill Fierke be nominated as Vice Chairperson. Committee Member Jenks seconded the motion. There was no further discussion. Roll call: Aaron Prunty, yes; Bill Fierke, yes; Michael Stanek, yes; Wayne Brown, yes; Jonathan Bilden, yes; Brad Rundle, yes; Lorin Myers, yes; Bob Russell, yes; Ruth

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Jenks, yes; Ken Gruenwald, yes; Kathy Sell, yes; Jerry Zieman, yes; Leon Sherman, yes; and Rick Tree, absent. The motion passed unanimously by those present.

Chairperson Russell opened the floor for nominations for Secretary. Mr. Fierke nominated Cindy Hughes to serve as Secretary, and Mrs. Sell seconded the nomination. There were no other nominations and the nominations were closed.

MOTION: Mr. Fierke moved that Cindy Hughes be nominated as Secretary. Mrs. Sell seconded the motion. There were no other nominations and no further discussion. Roll call: Brad Rundle, yes; Wayne Brown, yes; Jerry Zieman, yes; Ruth Jenks, yes; Aaron Prunty, yes; Bill Fierke, yes; Michael Stanek, yes; Lorin Myers, yes; Bob Russell, yes; Ken Gruenwald, yes; Leon Sherman, yes; Kathy Sell, yes; Jonathan Bilden, yes; and Rick Tree, absent. The motion passed unanimously by those present.

6. PRESENTATION OF THE BUDGET MESSAGE.

Chairperson Russell called for the Presentation of the Budget Message. Henry Lawrence, City Administrator, expressed his appreciation to the Budget Committee and welcomed the new members. Additionally, he expressed appreciation for the Budget Committee Members picking up the budget binders for review prior to the meeting. He further noted it was a draft document and could be revised if needed. Overall, the City's finances were in very good shape.

Next, Mr. Lawrence explained the five primary goals for developing the budget. They included:

- 1) Maintaining Core Services: Law enforcement, water, streets, and parks maintenance. While the City can afford a few extras, a conservative approach has been maintained.
- 2) Balanced Operating Budget: As required by State law, Eagle Point has a balanced operating budget. Occasionally using a fund balance is acceptable as long as it is a conscience decision and not a standard practice.
- 3) Quality of Life Improvements: This includes parks, sidewalks, flowers, and enhancing curb appeal. While these items may not be large dollar items, some are included.
- 4) Saving for Future Needs: Saving and preparing for challenging economic times.
- 5) Evaluating and Predicting Future Costs/Revenues: Periodic review and evaluation of future short and longer term financials to make sure the City is on track.

At that time, Mr. Lawrence called upon Melissa Owens, Finance Officer, to review the budget. Ms. Owens explained that the budget document included a number of Policy Issues/Supplemental Budget Requests, and reviewed those items including:

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Policy Issue 1 Temporary Services: Code Enforcement Officer, parks mowing, park hosts, and staffing at museum.

Policy Issue 2 Computer Replacements & Technology Improvements: Computer upgrades required to operate new software, online training center, and additional licenses for Laserfiche.

Policy Issue 3 Storage Cabinets: Police Department storage cabinet and mailbox bin.

Policy Issue 4 Replacement of (Mobile Data Computers) MDCs for Police Cars: Purchase of three Panasonic Tough-Books to keep current with technological requirements for dispatch and communications.

Policy Issue 5 Purchase of New Police Car: Police Chief Thompson assisted with an explanation of how well maintained the fleet was but that an additional car was needed to help avoid purchasing more than one at a time in the future. The new car would also require a new computer.

Policy Issue 6 Park Amenity Purchases: Picnic tables, bar-b-ques, water fountain, trash cans, dog waste station, and bike racks were proposed.

Policy Issue 7 – Deleted.

Policy Issue 8 Senior Nutrition Program: The City has donated annually and increased the amount last year to \$10,000.

Policy Issue 9 Eagle Point Senior Center: Last year, the City started a contribution to the Senior Center in the amount of \$2,000.

Policy Issue 10 Purchase of Generator for Emergency Power Operations: Robert Miller, Public Works Director, explained that the purchase of a new generator was needed to provide adequate power for the City's use in the event of outages or an emergency. Generators can be used to operate the City's water pumping stations as well as City Hall. A brief discussion followed.

Next, Ms. Owens reviewed the Capital Project List which included numerous projects. The Old Fire Station Site Master Plan was the first item on the list. Discussion ensued. There had been a few inquiries but not significant interest for that location. Mr. Lawrence suggested that a developer could design it at their cost but City Council's support was required to move forward. The budgeted amount was a minimal amount to get started. Regarding the Comprehensive Plan, Mike Upston, Principal Planner, explained the Plan had not been updated since 1980; however, a Periodic Review had been initiated but not completed in 2001. Portions of the Plan are no longer useful and staff would like to update the Plan. Updating the Plan could take 1-3 years to complete,

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at a cost of \$60,000 to \$130,000, and requiring a great deal of community input and involvement by stakeholder groups. Mr. Upston reported that the Zoning and Subdivision Ordinances should also be updated to address issues that arise regularly. Mr. Upston concluded that this project involves tedious work and should not be rushed into. It is anticipated that this project will begin in early next year. City Hall Improvements was the next item. Except for the recent interior painting, City Hall interior had not been updated since 1999. This project would include security for the front office area, painting of the Ashpole Center, and flooring replacement in some areas. Additional projects discussed included the Judge Stewart House (Roof); City Landscaping (flowers); Seal Coating; Chip Seal Program; Judge Stewart Parking Lot; Lucas Park – Park Improvements (access, parking spaces, grass, some landscaping, and trails); Skate Park (grant application and location); Main Street (Lights – 41 lights); Little Butte Creek Park; and Pump 4 for Pump Station.

The remaining portion of the budget document was in sections with line items. Mayor Russell suggested that each section be reviewed but not line by line. Ms. Owens explained there were significant changes to personnel costs. Reallocation of costs amongst departments had been done based on a review of upcoming projects. Although each section was reviewed, some sections did not include additional questions or discussion. The following is a summary of the discussions that occurred:

Revenue - Franchise fees discussion and Mr. Lawrence's plans to discuss future changes with the City Council at a later date. A brief discussion followed. Liquor and Cigarette Taxes, Business Licenses, lease of City property, and 911 Tax Revenue was discussed as well.

Administration – The line item for Economic Development Expenses was for advertising, and publications.

Building Dept. – The Building Official is a contracted position; however, that person receives a percentage for electrical and plumbing permit fees.

Police Dept. – Funding for a second speed reader board, and code enforcement was discussed. Appreciation for the department was expressed as well as a concern about the safety of skateboarders and bicyclists using the current reader board to measure their speeds.

Parks Dept. – It was clarified that temporary services for lawn mowing was included in a prior category for temporary services.

Recreation Dept. – The Jr. Eagle Program is provided through the YMCA, however, City staff provides support for registration, and has facilitated the partnership for the programs. Committee Member Sherman explained that the Community Association sponsors the Fourth of July Programs. The City assists with barricades and law

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enforcement, however, the Community Association bears the majority of the cost. Mr. Sherman requested time to make a presentation to the City Council to request funding and Mr. Lawrence would assist him with that. Additional discussion followed regarding the street dance.

Non-departmental – Ms. Owens spoke about the Community Advertising (PEG) funds and stated this item would come back to the City Council for direction. Regarding the Nutrition Program, the Committee discussed the possibility of allocating additional funds to the Senior Center which resulted in the following motion:

MOTION: Mrs. Jenks motioned to increase the allocation to the Senior Center to \$4,000. Committee Member Gruenwald seconded the motion. There was a brief discussion about the Senior Center kitchen remodel projects. Additional discussion followed about health department ratings and the Senior Center had received 100% ratings. There being no further discussion, Mayor Russell called for a vote. Roll call: Bill Fierke, yes; Leon Sherman, yes; Wayne Brown, yes; Jonathan Bilden, yes; Brad Rundle, yes; Lorin Myers, yes; Michael Stanek, yes; Bob Russell, yes; Ruth Jenks, yes; Ken Gruenwald, yes; Kathy Sell, yes; Aaron Prunty, yes; Jerry Zieman, abstained; and Rick Tree, absent.

Street Fund Revenue – A brief but positive discussion was held regarding the City's implementation of crack sealing.

Water Fund Revenue – Ms. Owens clarified that staff had considered there could be a reduction in water usage as a result of fee increases. Mr. Miller explained that the SCADA System is a computerized, radio controlled system that controls the operation of the water system.

Storm Water Fund Revenue – Mr. Miller explained that the line item for Uniforms only covers uniforms. Boots and gloves are listed under safety equipment.

Sewer Fund Revenue – Ms. Owens noted that Rogue Valley Sewer Services (RVSS) provides sewer services for the City and the City administers the billing for those services. She also mentioned two loans that had been made before RVSS began providing sewer services.

Water SDC Fund Revenue – In relation to System Development Charges (SDCs), Mr. Lawrence confirmed that the City is secure with the estimate of 20 new homes.

Park SDC Fund – It was clarified that the line item for land acquisition is for property on the East side of Highway 62.

Street SDC Fund – There was a discussion about street lighting but street lighting is not eligible for SDC funds.

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Water Capital Fund – Ms. Owens explained that this fund would be closed out in the future as historical requirements are met and the fund was related to a U.S.D.A. loan and grant program for water system projects.

Street Capital Project Fund – The money in this fund is from Deferred Improvement Agreements with property owners and may only be used as specified by those agreements. Until such time the projects move forward, the funds will be held in this account.

Water Debt Fund – This fund is used as a tracking device and is a requirement of the newest U.S.D.A. loan. Money is transferred from the Water Fund and Water SDC Fund into this fund.

98 Go Fund – The 98 Go Bond was secured to pay for the City Hall building and property. Property taxes are used to make this payment and the fund is used for tracking purposes.

Vending Machine Fund – Only the funds from the vending machines at City Hall are in this fund. The machines cover the cost of the product and at some point a request will likely be made for a new machine. A brief discussion followed.

Jackson County Housing Authority (JCHA) – The JCHA fund was established in 1998 as a result of a grant from the State for citizens to make home improvements. When the loans are paid off, one of two things may happen, depending on how many payoffs the City receives in any given year. If only one payment is received, the money may be transferred to the General Fund during the following year and used at the City's discretion. However, if two payments are received in one year, the City is required to use those funds in a similar type of project. There are new rulings regarding this fund which will be discussed at an upcoming City Council meeting.

Museum Fund – This fund was set up in 2008, during the time when the museum was given to the City. The funds are kept separately to operate the museum and staffing costs are transferred from this fund.

Capital Purchase Reserve – Funds from various accounts are held in the Capital Purchase Reserve to make equipment purchases as needed. This proactive approach is not standard with all cities.

7. CONTINUE MEETING OR APPROVE BUDGET.

Chairperson Russell stated the Budget Committee had reviewed a great quantity of material and asked if the Committee would like to discuss or receive additional information. There was not a request for additional information, however, Committee

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Member Stanek reported checking the amounts and commended a job well done. There was no further discussion.

MOTION: Mr. Sherman made a motion to approve the Budget as amended and Mr. Myers seconded the motion. Chairperson Russell clarified the motion was to approve the 2013/2014 budget as follows:

Approve the permanent rate of \$2.4584/\$1000.00 (Subject to General Government Limitation).

Approve the taxes necessary for the sewer bond payment of \$77,000.00. This is excluded from the limitation.

Approve the taxes necessary for the 98 GO Bond (City Hall) bond payment of \$59,807. This is excluded from the limitation.

Approve total expenditures as follows:

General Fund	\$4,677,609
Street Fund	\$1,864,828
Water Fund	\$2,290,894
Storm Water Fund	\$476,580
Sewer Fund	\$1,059,663
Water SDC Fund	\$119,830
Park SDC Fund	\$1,259,479
Street SDC Fund	\$2,058,030
Storm Water SDC Fund	\$227,597
Street Capital Project Fund	\$30,127
Water Debt Fund	\$578,568
98 GO Bond Fund	\$65,457
Vending Machine Fund	\$3,077
Jackson County Housing Authority	\$131,970
Museum Fund	\$54,124
Capital Purchase Reserve Fund	\$509,462
Total Budget	\$15,407,295

Chairperson Russell announced the motion had been moved and seconded. Roll call: Jerry Zieman, yes; Bob Russell, yes; Kathy Sell, yes; Ken Gruenwald, yes; Ruth Jenks, yes; Aaron Prunty, yes; Lorin Myers, yes; Michael Stanek, yes; Jonathan Bilden, yes; Wayne Brown, yes; Leon Sherman, yes; Bill Fierke, yes; Brad Rundle, yes; and Rick Tree, absent. The motion passed unanimously by those present.

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8. SCHEDULE MEETING FOR MAY 29, IF NECESSARY.

It was not necessary to schedule an additional meeting.

9. ADJOURN.

Chairperson Russell expressed his appreciation to the Budget Committee and commended staff for an excellent Budget Presentation. There being no further discussion, the meeting adjourned at 8:01 p.m.

Respectfully submitted,

Cindy Hughes, Secretary

ATTEST:

Robert E. Russell, Chairperson



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

MAY 28, 2013

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks, Aaron Prunty and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; Mike Upston, Principal Planner; and Cindy Hughes, City Recorder.

Guests: Leon and Edith Sherman, Eagle Point Chamber of Commerce; Millie Wewerka, Planning Commissioner; Jerry Zieman and *Michael Stanek, Budget Committee Members; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Leon Sherman led the Pledge of Allegiance and Jerry Zieman provided the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

There were no questions or comments regarding items not on the agenda.

4. PRESENTATIONS

There were no presentations on the agenda.

5. PUBLIC HEARINGS

There were no public hearings on the agenda.