



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL

Council Chambers
17 Buchanan Ave. South, Eagle Point, Oregon
November 26, 2013

REGULAR MEETING AGENDA

1. CALL TO ORDER – 7:00 P.M.
2. FLAG SALUTE AND INVOCATION
3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA
4. PRESENTATIONS
5. PUBLIC HEARINGS
6. CONSENT CALENDAR
 - 6.1 Presentation of Regular Meeting Minutes of November 12, 2013.
7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
8. PRESENTATION OF BILLS TO BE PAID

If a physical accommodation is needed to participate in this meeting, please contact the City Recorder at 541-826-4212 ext. 106 or TTY/TDD 711 or 800-735-2900. Notification of at least 48 hours prior to the meeting will assist the City in providing reasonable accommodations. (28 CFR 35.102-35.104 ADA Title II).

City Council Agenda

November 26, 2013

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9. OLD BUSINESS

- 9.1 Ordinance No. 2013-04. An Ordinance repealing and replacing Ordinance No. 2013-03, and amending the Eagle Point Municipal Code, Title 9 – Public Peace and Welfare, to add a new Chapter 9.09 - Precious Metal and Gem Dealers; Penalties and Enforcement.

10. NEW BUSINESS

- 10.1 Resolution No. 2013-62. A Resolution Cancelling the December 24, 2013 Regular Meeting of the Eagle Point City Council and authorizing Staff to pay the bills for the remainder of December, 2013.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

12. STAFF REPORTS

- 12.1 Financial Department.
- 12.2 Planning Department.
- 12.3 Police Department.
- 12.4 Public Works Department.

13. INFORMATION

- 13.1 OLCC License Renewals

14. ADJOURN

AGENDA AND COUNCIL PACKETS ALSO AVAILABLE ON WEBSITE



CITY OF EAGLE POINT

"Gateway to the Lakes"

OREGON

EAGLE POINT CITY COUNCIL
17 BUCHANAN AVE. SOUTH, EAGLE POINT, OREGON

NOVEMBER 12, 2013

REGULAR MEETING MINUTES

1. CALL TO ORDER – 7:00 P.M.

Mayor Russell called the meeting to order at 7:00 p.m.

Council Members Present: Bob Russell, Jonathan Bilden, Wayne Brown, Bill Fierke, Ruth Jenks, Aaron Prunty, and Kathy Sell.

Staff Members Present: Henry Lawrence, City Administrator; Joe Kellerman, City Attorney; Robert Miller, Public Works Director; Melissa Owens, Finance Officer; Vern Thompson, Police Chief; Mike Upston, Planning Director; and Cindy Hughes, City Recorder.

Guests: Fire Chief Dan Petersen, Fire District 3; Lorin Myers, Fire District 3 Chaplain and Budget Committee Member; Suzi Collins, Planning Commissioner; and members of the public and press.

2. FLAG SALUTE AND INVOCATION

Mayor Russell led the Pledge of Allegiance and Chaplain Lorin Myers provided the invocation.

3. AUDIENCE QUESTIONS OR COMMENTS CONCERNING ITEMS NOT ON THE AGENDA

Lorin Myers of Eagle Point reported attending the local Veterans Day Celebration, and commented that it was a very enjoyable and positive event. Mr. Myers also reported on and praised Fire District 3 for their involvement with training 7th graders on CPR.

Jesse Gifford of Eagle Point expressed concern about the proposed plans and location of a new park on South Shasta. Robert Miller, Public Works Director, invited Mr. Gifford to attend the upcoming Parks and Recreation Commission meeting to discuss those concerns. Additionally, Mr. Miller offered to contact him after the Council meeting.

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4. PRESENTATIONS

4.1 Jackson County Fire District No. 3: 3rd Quarter Performance Report – Fire Chief Dan Peterson

Fire Chief Dan Petersen presented the Jackson County Fire District 3: 3rd Quarter Performance Report (Submission No. 1). Fire Chief Petersen began by updating the Council about receiving its desired grading level of Class 3 from International Organization for Standardization (ISO). This will result in an insurance savings of 5-8% for all Eagle Point homeowners. However, there are still issues with ISO regarding transparency. On a separate matter, Fire Chief Petersen noted there have been meetings with the Medford Fire District about merging. Additional efforts to evaluate the feasibility of merging are underway.

Regarding the 3rd Quarter Performance Report, Fire Chief Petersen discussed:

- Incident statistics with an overall increase in call volumes, upward trending over last ten calendar years, and confirmed with Eagle Point's Police Department about an increase in their calls as well.
- Response times, goals, and continuing to work efficiently. Average response time in Eagle Point: 5 minutes 11 seconds.
- Addition of career stations (mobile homes) in outlying areas, staffed with resident firefighters and in need of volunteers.
- Future open house for career stations with residential sprinkling system and fire wise landscaping.
- 3rd Quarter Training Hours: 586.75.

Fire Chief Petersen stated the process of preparing quarterly reports is beneficial to the District and very focusing for the organization. Quarterly reports are also available online at their website.

5. PUBLIC HEARINGS

There were no public hearings.

6. CONSENT CALENDAR

6.1 Presentation of Regular Meeting Minutes of October 22, 2013.

Mayor Russell announced the Consent Calendar and asked for a motion. Councilor Bilden moved to approve the Consent Calendar as presented and Councilor Sell seconded the motion. There was no discussion. Roll call: Wayne Brown, aye; Bill Fierke, aye; Aaron Prunty, aye; Kathy Sell, aye; Ruth Jenks, aye; Jonathan Bilden, aye; and Bob Russell, aye. The motion passed unanimously.

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7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items considered for removal from the Consent Calendar.

8. PRESENTATION OF BILLS TO BE PAID

Mayor Russell asked if there were questions about the bills to be paid. Councilor Jenks asked about a payment to Katalyst, Inc., and it was confirmed as a one-time payment. Councilor Jenks also inquired about the payment to Tyler Technologies, which is for technological annual maintenance related to the financial system. Councilor Bilden moved to approve the Bills to be Paid. Council President Fierke seconded the motion. There was no further discussion. Roll call: Ruth Jenks, aye; Bill Fierke, aye; Aaron Prunty, aye; Kathy Sell, aye; Jonathan Bilden, aye; Wayne Brown, aye; and Bob Russell, aye. The motion passed unanimously.

9. OLD BUSINESS

9.1 Ordinance No. 2013-04. An Ordinance repealing and replacing Ordinance No. 2013-03, and amending the Eagle Point Municipal Code, Title 9 – Public Peace and Welfare, to add a new Chapter 9.09 - Precious Metal and Gem Dealers; Penalties and Enforcement.

Police Chief, Vern Thompson, reintroduced the Ordinance and reviewed the proposed revisions which were outlined in the Agenda Statement (included in the Council Agenda Packet). Business owner, Mr. Bill Arnold expressed opposition to the Ordinance which would regulate his business. A lengthy discussion ensued about numerous components of the proposed Ordinance, including:

- Reduction of pieces of identification from two to one.
- Number of retention days.
- Excluding dental gold.
- Comparison with surrounding cities, Medford's progress in adopting a new Ordinance, and efforts for all area cities to be similarly regulated.
- Proposed Ordinance in comparison with State law.
- Enforcement and penalties.
- The City of Eagle Point's business friendly and positive atmosphere.
- Consideration of staff guidance.
- Consideration of providing a list of stolen items to Mr. Arnold and other businesses within Jackson and Josephine counties.

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Following discussion, it was agreed to continue this item to the next Council meeting and Attorney Kellerman summarized the Council's desires to:

- Adopt State law with the inclusion of LeadsOnline (electronic reporting and recovery program), retaining City's penalties, and business owner's responsibility for acts of employees.

10. NEW BUSINESS

10.1 Discussion regarding the Rogue River Basin Total Maximum Daily Load (TMDL) Implementation Program.

Robert Miller, Public Works Director, outlined the requirements and status of the Rogue River Basin Total Maximum Daily Load (TMDL) Implementation Program regarding the Little Butte Creek, as described in the Agenda Statement which included a required 3-Year Report to the Department of Environmental Quality (DEQ). The City of Eagle Point is working towards the goals of the Program with other agencies such as the Little Butte Irrigation Company (LBIC), Department of Environmental Quality (DEQ), and U.S. Environmental Protection Agency (EPA). In addition, the City has taken innovative actions such as the recent purchase of wetlands along the Buchanan system to naturally cleanse the water before it enters into the Little Butte Creek. All of these efforts have resulted in water often leaving Eagle Point cleaner than when it entered.

10.2 Discussion regarding the Southern Oregon Municipal Water Conservation Work Group Conservation Strategies Plan – Robert Miller, Public Works Director

Robert Miller, Public Works Director, explained a successful grant application for water conservation had been submitted to the Oregon Department of Water Resources (ODWR) by the Medford Water Commission, and cities of Eagle Point, Central Point, Phoenix, Talent, and Jacksonville. Since that time, a Technical Advisory Committee (TAC) has been formed, goals defined, and a grant administrator and consultant selected.

Through a collaborative effort, it is hoped to reduce or delay a costly expansion of the Duff Medford Water Commission Treatment Plant. Eagle Point's Public Works Department has focused its efforts on reducing unaccounted for water, large meter testing, leak detection, and has been assisted by the Finance Department. Mr. Miller reviewed and discussed the Conservation Strategies Plan which was included in the Agenda Packet. Three program scenarios (Programs A, B, and C) were also reviewed. Program A is similar to the existing conservation program with eight conservation measures, and Programs B and C require stricter conservation measures. Mr. Miller requested the Council to make recommendations if changes were needed. However, no recommendations were made.

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Discussion followed regarding rate structures, reducing leakage, volume of indoor and outdoor usage, conservation education, droughts, and possible impact on revenue. Regarding the Conservation Strategies Plan, page entitled Summary of Results, Mr. Miller will research and report back to the Council.

- 10.3 Resolution No. 2013-61. A Resolution authorizing a Wage Adjustment to the City Administrator's Salary.

Mayor Russell explained that Councilors Fierke and Bilden had worked together on the review process of the City Administrator. Council President Fierke explained the evaluation process in which the City Administrator received an overall above average rating. Approval of the Resolution would authorize a pay increase of 1.5%.

Following Council President Fierke's explanation of the process, he made a motion to approve **Resolution No. 2013-61** and Councilor Prunty seconded the motion. There was no discussion. Roll call: Jonathan Bilden, aye; Aaron Prunty, aye; Wayne Brown, aye; Kathy Sell, aye; Ruth Jenks, aye; Bill Fierke, aye; and Bob Russell, aye. The motion passed unanimously.

11. REPORTS FROM CITY COUNCIL AND CITY COMMITTEE REPRESENTATIVES

Council President Fierke reported the School District 9 Board would meet on the following evening. Jen Whitehead, Principal at Hillside Elementary is the new contact for Showa; however, an overall coordinator for the Showa exchange has not been announced. The most recent D9 Safety Committee meeting did not have quorum. On a final note regarding water, Council President Fierke stated it would behoove Eagle Point to pursue obtaining additional water rights.

Councilor Bilden announced plans to attend the upcoming League of Oregon Cities (LOC) Board, and the Governor's Regional Solutions meeting. He attended Southern Oregon Regional Economic Development Inc. (SORED) Board meeting wherein they discussed private sector dues structure, operations, and governance. SORED's Business Retention and Recruitment Committee met as well. They are in the beginning stages of a campaign, Buy Southern Oregon. During that meeting, Eagle Point's Economic Development Commission became a centerpiece of discussion. During its last meeting, 27 bullet points were identified for future review and 12 of those bullet points were assigned to an Economic Development Commissioner. The last item reported was about the unprecedented drop of charges for School Superintendent Rickert by the Teachers Standards and Practices Commission.

Councilor Jenks reported enjoying the Veterans Day Walk. She also expressed appreciation to the Upper Rogue Independent for the article on sidewalk improvements and complimented the Administrator's Friday Letter. There was not a Metropolitan Planning Organization (MPO) meeting to report.

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Councilor Prunty announced there would be a Parks and Recreation Commission meeting on November 14.

Councilor Brown announced there would be a Rogue Valley Sewer Services Board meeting during the week of November 18.

Councilor Sell reported attending the Veterans Day Celebration, including the Veterans Day Breakfast (96 served) and the Walk. There was not a Planning Commission meeting to report on.

Mayor Russell reported attending the Rogue Valley Council of Governments (RVCOG) meeting, Mayors' Lunch, Rotary meeting, Chamber luncheon and tour at City Hall, Water Cooperative pre-meeting for the Water Commission meeting, Water Commission Meeting, and Veterans Day Celebration in Eagle Point. It was noted that the Medford Water Commission had chosen not to join the cooperative.

12. STAFF REPORTS

Mike Upston, Planning Director, reported on the process of compiling the results of the transit survey response forms, as well as being misquoted on television about the cost. In regard to the Economic Development Commission meeting, he reported the Commission had a good meeting. The last item discussed was potential dates for a meeting regarding the Fire Station Property. After a brief discussion, staff determined it would send meeting dates by email.

Melissa Owens, Finance Director, reported on a "one-stop finance" meeting in Roseburg about financing water projects. She commended Mr. Miller on his presentation of Eagle Point's projects and explaining the importance of each project. The City anticipates receiving proposals within a week or so and will present the options at a Council meeting.

Robert Miller, Public Works Director, reported the "one-stop finance" meeting was an interesting process and he looks forward to hearing about the financial options.

Police Chief Thompson reported on the radar reader board and its presence alone slows down traffic. It is also a useful traffic study tool for Public Works. Additionally, a new sign has been placed on the outside of City Hall to identify the Police Department.

Joe Kellerman, City Attorney, briefly mentioned sidewalks being put in, and Ducks and Beavers football.

Henry Lawrence, City Administrator, made positive comments about the Chamber luncheon and presentation at City Hall. Regarding the "one-stop finance" meeting, the City will put the results into a spreadsheet for an easy comparison and evaluation. He further commented on the percentage rate increase on Rural Development 40-year loans at 3.75%.

Cindy Hughes, City Recorder, did not provide a report.

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November 12, 2013

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13. INFORMATION

There were no information items to discuss.

14. ADJOURN

There being no further business, Mayor Russell closed the meeting at 9:04 p.m.

Respectfully submitted,

Cindy Hughes, City Recorder

ATTEST:

Robert E. Russell, Mayor

BILL LIST
11/26/2013

<u>CHECK #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
911	SUPPLY	SUPPLIES	\$ 248.46
	ACME FIRE FIGHTING DEVICES	MAINTENANCE - SAFETY EQUIPMENT	\$ 452.50
	BANK OF NEW YORK - G03005	WASTE/WATER FINANCING	\$ 34,390.82
	BIG R	EQUIPMENT REPAIR/MAINTENANCE	\$ 84.99
	BRAZOS TECHNOLOGY	COMPUTER SUPPORT	\$ 880.00
	CHARTER COMMUNICATIONS	UTILITY	\$ 37.22
	FEEDBACK RESEARCH SERVICES	PUBLIC TRANSIT TELEPHONE SURVEY	\$ 825.00
	GRABOWSKI PAVING	ASPHALT PATCHING - OSPREY	\$ 4,700.00
	HAYS OIL COMPANY	FUEL/DIESEL	\$ 1,612.00
	HORNECKER, COWLING, HASSEN & HEYSELL, L.L.P	CITY ATTORNEY	\$ 5,142.50
	HUNTER COMMUNICATIONS	UTILITY	\$ 604.95
	JOHN BLACKHURST	JUDGE PAYMENT OCT, NOV	\$ 1,600.00
	JOHNNY CAT, INC	SUPPLIES	\$ 1,403.46
	KATALYST, INC	GREENHILLS STORM WATER PROJECT	\$ 1,695.00
	LITHIA DODGE CHRYSLER JEEP	AUTOMOTIVE MAINTENANCE/REPAIR	\$ 90.40
	MCANDREWS PROPERTY, LLC	SIDEWALK CONSTRUCTION - DIANNE/CRYSTAL	\$ 20,000.00
	MOUNTAIN VIEW PAVING, INC	SUPPLIES	\$ 618.00
	NEILSON RESEARCH CORP	WATER SAMPLE TESTING	\$ 245.00
	OBEC CONSULTING ENGINEERS	MAIN STREET BRIDGE	\$ 1,500.50
	OFFICE DEPOT	OFFICE SUPPLIES	\$ 341.97
	OREGON BUILDING OFFICIALS ASSOC.	MEMBERSHIP	\$ 140.00
	OREGON HEALTH AUTHORITY	CERTIFICATIONS, CORDY, DARREN, GARY	\$ 120.00
	PACIFIC PAVING, INC	ASPHALT PATCHING	\$ 896.00
	PACIFIC POWER 0012	UTILITY	\$ 11,967.53
	PACIFIC POWER 0020	UTILITY	\$ 218.65
	PACIFIC POWER 0038	UTILITY	\$ 96.93
	PACIFIC POWER 0046	UTILITY	\$ 230.76
	PACIFIC POWER 0152	UTILITY	\$ 51.20
	PACIFIC POWER 0160	UTILITY	\$ 189.97
	PACIFIC POWER 0194	UTILITY	\$ 19.05
	PACIFIC POWER 0210	UTILITY	\$ 83.16
	PACIFIC POWER 0228	UTILITY	\$ 25.82
	PACIFIC POWER 0236	UTILITY	\$ 43.52
	PERSONNEL SOURCE, INC	TEMP SERVICE, CODE, MUSEUM, HARNISH, PW	\$ 2,204.49
	PITNEY BOWES PURCHASE POWER	POSTAGE	\$ 1,000.00
	TEKMANAGEMENT, INC	COMPUTER SUPPORT	\$ 758.75
	US BANK	CITY PURCHASE CARDS	\$ 8,136.79
	VERIZON WIRELESS	UTILITY	\$ 240.08
	WELBURN ELECTRIC, INC	MATTIE BROWN ELECTRICAL REPAIR	\$ 870.03
	WHITE CITY NAPA	AUTOMOTIVE REPAIR/MAINTENANCE	\$ 26.25
			<u>\$ 103,791.75</u>
<u>REFUNDS</u>			
	ANDRESEN ACRES ALPACAS	REFUND BUSINESS LICENSE	\$ 50.00
	SUBTOTAL		<u>\$ 50.00</u>
	TOTAL		<u><u>\$ 103,841.75</u></u>

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 9.1
Meeting Date: November 26, 2013

ITEM TITLE: Ordinance No. 2013-04. An Ordinance repealing and replacing Ordinance No. 2013-03, and amending the Eagle Point Municipal Code, Title 9 – Public Peace and Welfare, to add a new Chapter 9.09 - Precious Metal and Gem Dealers; Penalties and Enforcement.

SUBMITTED BY: Vern Thompson, Chief of Police (541) 826-9171.


SUMMARY EXPLANATION: On September 24, 2013, Ordinance No. 2013-03 was adopted to add a new Chapter 9.09, regulating precious metal and gem dealers. Ordinance No. 2013-03 was adopted due to a rising incidence of theft of jewelry, coins, and other objects containing precious metals.

Since that time, City staff has worked closely with the City Council and local company that deals with precious metals and determined there should be revisions to the Ordinance. During the last Council meeting on November 12, Attorney Kellerman summarized the Council's desires and the Ordinance has been revised accordingly to:

- Adopt State law, require reporting to LeadsOnline (electronic reporting and recovery program), retain City's penalties, and business owner's responsibility for acts of employees.

Adoption of Ordinance No. 2013-04 repeals and replaces Ordinance No. 2013-03 in its entirety and will assist law enforcement in the fight against crime. Ordinance No. 2013-04 shall become effective thirty (30) days after formal adoption by the City Council.

FINANCIAL IMPACT: None.

APPROVED FOR SUBMITTAL:  11/20/13
Henry Lawrence, City Administrator

STAFF RECOMMENDATION: Staff recommends approval of this item.

BOARD/COMMISSION RECOMMENDATION: N/A

ORDINANCE NO. 2013-04

AN ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 2013-03, AND AMENDING THE EAGLE POINT MUNICIPAL CODE, TITLE 9 – PUBLIC PEACE AND WELFARE, TO ADD A NEW CHAPTER 9.09 - PRECIOUS METAL AND GEM DEALERS; PENALTIES AND ENFORCEMENT.

WHEREAS, on September 24, 2013, Ordinance No. 2013-03 was adopted to add a new Chapter 9.09, regulating precious metal and gem dealers; and

WHEREAS, Ordinance No. 2013-03 was adopted due to a rising incidence of theft of jewelry, coins, and other objects containing precious metals; and

WHEREAS, since Ordinance No. 2013-03 was adopted, it has been determined that revisions are necessary; and

WHEREAS, Exhibit A attached hereto reflects the necessary revisions referenced above; and

WHEREAS, repealing and replacing Ordinance No. 2013-03 with Ordinance No. 2013-04 is in the best interest of the citizens and visitors to the City of Eagle Point, and will assist law enforcement in the fight against crime.

Now, therefore,

THE CITY OF EAGLE POINT, OREGON, ORDAINS AS FOLLOWS:

1. Ordinance No. 2013-03 adopted on September 24, 2013, is hereby repealed and replaced in its entirety by Ordinance No. 2013-04.
2. The City of Eagle Point Municipal Code, Title 9 – Public Peace and Welfare, is hereby amended to add a new Chapter 9.09 - Precious Metal and Gem Dealers; Penalties and Enforcement (Exhibit A).
3. This Ordinance shall become effective thirty (30) days after formal adoption by the City Council.

ADOPTED by Council and signed by me in authentication of its adoption this 26th day of November, 2013.

CITY OF EAGLE POINT

Robert E. Russell, Mayor

ATTEST:

Cindy Hughes, City Recorder

EXHIBIT A

EAGLE POINT MUNICIPAL CODE TITLE 9 – PUBLIC PEACE AND WELFARE

CHAPTER 9.09

PRECIOUS METALS AND GEM DEALERS; PENALTIES AND ENFORCMENT

Section 1 – Purpose; Intent

The purpose of this Chapter is to provide regulations for certain business activities which present a heightened risk of concealing criminal behavior involving the theft of property and its possible resale. These risks are omnipresent despite the best efforts of legitimate dealers in the second hand market because of the large volume of goods and materials that are processed in such businesses without systematic identification of goods and/or persons subject to criminal prosecution. This Chapter is intended to reduce this type of criminal activity by providing timely police awareness of such business transactions with an opportunity for victims of theft to reclaim their property before they are resold and to provide a higher possibility of recovery.

Section 2 – Definitions

“Precious Metals Second Hand Dealer” means the person engaged in precious metals second hand dealing and does not include: a manufacturer of Items of Precious Metal; a person engaged in commercial or industrial scrap metal operations; a person primarily engaged in business through the internet; a motor vehicle dealer holding a certificate issued under ORS 822.020 or a motor vehicle dismantler holding a certificate issued under ORS 822.110; or a person primarily engaged in purchasing for sale newly manufactured Items of Precious Metal. The person is deemed to be exempt from this Chapter if the person’s inventory of items for resale consist exclusively of (1) newly manufactured Items of Precious Metal acquired from a manufacturer or (2) such newly manufactured items and used Items of Precious Metal acquired for trade in value as a part of retail sales activity of mainly newly manufactured Items of Precious Metal by the person.

“Item of Precious Metal” means an item that consists of or incorporates gold in eight karat or greater purity, silver, platinum or palladium. “Item of Precious Metal” does not include dental gold, unrefined metal ore, an electronic product, any part of a mechanical system on a motor vehicle, gold or silver coins or generic bullion.

“Precious Metals Second Hand Dealing” means soliciting, receiving, purchasing, trading or accepting delivery of items of precious metal from individuals in return for money or other consideration.

EXHIBIT A

“Seller” means the other party to a transaction with the Precious Metals Second Hand Dealer.

“Temporary Precious Metals Second Hand Dealer” means a Precious Metals Second Hand Dealer who conducts operations at one or more locations for no more than five consecutive days at any one location.

“Transaction” means the purchase, consignment, bailment, barter or trade of one or more Items of Precious Metal by a Precious Metals Second Hand Dealer from an individual who is not engaged in the business of selling newly manufactured Items of Precious Metal. Transaction does not include gifts or other transactions of property unsupported by consideration or business to business purchases or other transfers.

Section 3 – Records

A. A Precious Metals Second Hand Dealer within the City of Eagle Point shall maintain the following records with respect to each transaction conducted by the dealer:

1. The full name, date of birth, current telephone number, current address and signature of the seller;
2. The type and identification number of a currently valid government-issued photo identification that has been issued to the seller;
3. A physical description of the seller; and
4. A digital photograph of each Item of Precious Metal that is the subject of the Transaction.

B. A Precious Metals Second Hand Dealer within the City of Eagle Point shall:

1. Maintain the records described in Subsection 1 of this Section for a period of at least one (1) year after the date of the Transaction; and
2. Maintain the records at the location at which the dealer is engaged in Precious Metals Second Hand Dealing and allow inspection of the records by law enforcement officers upon a request made during regular business hours; or if the dealer is a Temporary Precious Metals Second Hand Dealer, maintain the records, or electronic copies of the records, at the current location where the dealer is engaged in Precious Metals Second Hand Dealing and allow inspection of the records or electronic copies by law enforcement officers upon request made during regular business hours.

EXHIBIT A

Section 4 – Reporting and Retention Period

All Precious Metals Second Hand Dealers shall utilize the Leadsonline.com electronic reporting system to make an electronic report. The report shall be a full, true and complete report of all articles, wares, merchandise or things acquired in the Transaction. The dealer shall report the sale within 24 hours, excluding weekends.

A Precious Metals Second Hand Dealer shall provide copies of records described in this Ordinance if requested by law enforcement officers.

A Precious Metals Second Hand Dealer in the City of Eagle Point shall retain any Item of Precious Metal acquired in a transaction for a period of seven (7) days after the date of the transaction before the dealer may dispose of the item. The dealer shall keep Items of Precious Metal subject to retention under this subsection segregated from other items, but at the location where the Transaction occurred. The dealer shall allow inspection of Items of Precious Metal subject to retention under this subsection if requested by law enforcement officers. Notwithstanding the foregoing, a Temporary Precious Metals Second Hand Dealer may retain items subject to retention at a location of a dealer's choosing within the City of Eagle Point but must provide an Item of Precious Metal to a requesting law enforcement officer within 24 hours of the officer's request for the item. Any cost incurred in providing a law enforcement officer with a requested item under this subsection shall be borne by the dealer.

Section 5 – Penalty

A. Whoever violates or fails to comply with any of the provisions of this Ordinance shall be subject to a fine of \$500.00 for a first violation.

B. For a second violation, a person and/or entity shall be fined not more than \$1,000.00. In addition, for a second violation, the City Administrator or his or her designee may suspend the Precious Metals Second Hand Dealer's business license for a period not to exceed thirty (30) days.

C. For a subsequent violation, a person and/or entity shall be fined not more than \$1,000.00 and in addition, the City Administrator or his or her designee may suspend the Second Hand Precious Metals Dealer's business license for a period not to exceed six (6) months.

D. All dealers subject to this Ordinance are responsible for the acts of their employees. Any violation of this Chapter by any employee shall be imputed to the employer and/or dealer. The employer and/or dealer may suffer any of the penalties provided in this Chapter as a result of the violation by an employee.

**BUSINESS OF THE CITY COUNCIL
EAGLE POINT, OREGON**

AGENDA STATEMENT

Item Number: 10.1
Meeting Date: November 26, 2013

ITEM TITLE: Resolution No. 2013-62. A Resolution Cancelling the December 24, 2013 Regular Meeting of the Eagle Point City Council and authorizing Staff to pay the bills for the remainder of December, 2013.

SUBMITTED BY: Henry Lawrence, City Administrator

SUMMARY EXPLANATION: Traditionally, during the month of December, a general reduction in city business around the holiday season allows the opportunity to cancel the second Regular Meeting of the Eagle Point City Council. Resolution No. 2012-62 cancels the Regular Meeting of the Eagle Point City Council scheduled for December 24, 2013. Additionally, bills received after the December 10, 2013 meeting need to be paid in a timely manner and authorization to pay the bills for the remainder of December, 2013, is hereby requested.

FINANCIAL IMPACT: N/A

APPROVED FOR SUBMITTAL: _____

A 11/21/13

Henry Lawrence, City Administrator

STAFF RECOMMENDATION: Approval of Resolution No. 2013-62.

RESOLUTION NO. 2013-62

A RESOLUTION CANCELLING THE DECEMBER 24, 2013 REGULAR MEETING OF THE EAGLE POINT CITY COUNCIL AND AUTHORIZING STAFF TO PAY THE BILLS FOR THE REMAINDER OF DECEMBER, 2013.

WHEREAS, traditionally, during the month of December, a general reduction in city business around the holiday season allows the opportunity to cancel the second Regular Meeting of the Eagle Point City Council; and

WHEREAS, approval of Resolution No. 2013-62 will cancel the Regular Meeting of the Eagle Point City Council scheduled for December 24, 2013; and

WHEREAS, additionally, bills received after the December 10, 2013 Regular Meeting of the Eagle Point City Council need to be paid in a timely manner and authorization to pay the bills for the remainder of December, 2013, is hereby requested.

Now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE POINT, OREGON, THAT:

1. The Regular Meeting of the Eagle Point City Council scheduled for December 24, 2013, is hereby cancelled.
2. Staff is hereby authorized to pay the bills for the remainder of December, 2013.

Passed in open session on the 26th day of November, 2013.

Robert E. Russell, Mayor

ATTEST:

Cindy Hughes, City Recorder



EAGLE POINT POLICE DEPARTMENT



Vern W. Thompson
Chief of Police

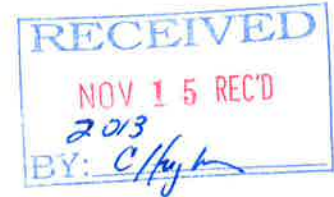
TO: Eagle Point City Council
DATE: November 26, 2013
RE: Department Statistics for October 2013

ACTIVITY	Month of October	Previous Month	Year to Date	Prior Year to Date
TOTAL CALLS FOR SERVICE	733	790	7543	8146
HOMICIDE	0	0	0	0
ROBBERY	1	0	6	0
RAPE	0	0	1	2
ARSON	0	0	0	2
ASSAULT	8	13	105	94
BURGLARY	5	3	36	41
LARCENY	19	19	241	267
MOTOR VEHICLE THEFT	0	2	4	7
FRAUD	6	4	26	20
VANDALISM	5	5	74	100
DRUG LAW - VIOLATION	11	8	44	25
DUII	4	0	16	8
LIQUOR LAW	0	1	4	11
OTHER CRIMES - Disorderly Conduct, etc.	8	4	52	77
NON-CRIMINAL DOMESTIC DISTURBANCE	8	8	70	76
CURFEW VIOLATION	0	0	3	17
RUNAWAY	0	2	6	9
MVC NON-INJURY - OTHER MOTOR VEHICLE	0	0	13	11
MVC NON-INJURY - OTHER	1	2	18	27
TRAFFIC CRIME -	3	2	32	28
CUSTODY - DETOX	4	4	30	22
FUGITIVE	14	6	84	60
MISSING PERSON	0	1	15	13
ROUTINE DEATH	0	2	7	13
ANIMAL PROBLEM	27	27	220	250
PROPERTY	11	12	131	89
ABANDONED AUTO	19	4	73	57
ASSIST - PUBLIC	118	200	1859	2457
ASSIST - LAW ENFORCEMENT AGENCY	34	30	401	421
ASSIST - GOVERNMENT AGENCY	72	78	707	726
UNSECURE PREMISE	9	9	54	42

SUSPICIOUS	73	67	669	718
PUBLIC SAFETY	0	1	30	19
DISTURBANCE/NOISE	42	40	333	420
SICK CARED FOR	18	30	208	196
TRAFFIC/ROADS	47	29	443	396
CIVIL COMPLAINT	12	12	114	96
ALARM	14	23	159	116
COUNTY/CITY ORDINANCE	22	26	246	196
ARRESTS	64	46	385	374
VIOLATIONS ISSUED	54	70	625	644

11/8/2013

City of Eagle Point
EAGLE POINT
17 Buchanan Ave S
Eagle Point, OR 97524



OLCC LICENSE RENEWALS

Attached is the list of OLCC liquor licenses in EAGLE POINT that submitted a license renewal application to the OLCC during the license renewal period this year. Some of the licensees listed may still have a renewal application that is pending while they are awaiting a final decision by the OLCC. Licensees with a pending renewal are allowed to operate under a conditional authority to operate until the Commission makes a final decision.

As a part of the renewal application process, the licensees must certify that they have paid the local government fees. You can use this list to verify that the licensees have paid your local liquor license application processing fees. We are providing this list as a courtesy to our local governments. Oregon Revised Statute (ORS) 471.166 states that the OLCC is not responsible for collecting the fees charged by the local government or for ensuring that the fees have been paid.

If you have questions regarding this letter, please contact our license renewal section at 1 (800) 452.6522 ext. 5138, or in Portland at (503) 872.5138. You can email us at: olcc.renewals@state.or.us, or write to us at: OLCC License Renewals, P.O. Box 22297, Portland, OR 97269 2297.

Sincerely,

Alisa Larsen
OLCC License Process Manager